



Finance Department Presents

2020-2021 Budget Book



ADOPTED JULY 28, 2020

**1376 E. Ninth Street
Alamogordo, NM 88310**

**ALL FUNDS SUMMARY
BUDGET 2020-2021**

1/12TH REQ RSRV
1,143,628
1/12TH REQ RSRV
0
Fund Reserve Policy
462,900
Bal. Remaining

611,162

FUND NO.	FY 2020-2021 FUND DESCRIPTION	UNAUDITED BEGINNING CASH BALANCE	ESTIMATED REVENUES	TRANSFERS IN	TRANSFERS OUT	NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH BALANCE	LOCAL RESERVE REQUIREMENTS UNAVAILABLE FOR BUDGETING	ADJUSTED ENDING CASH BALANCE
11	GENERAL OPERATING FUND	6,025,866	16,261,975	746,733	7,093,352	(6,346,619)	13,723,532	2,217,690	1,606,528	611,162
12	INTERNAL SERVICE FUND	0	414,310	2,793,751	41,528	2,752,223	3,156,402	10,131		10,131
15	CORRECTIONS-JAIL	10,231	81,827	69,300	273	69,027	161,000	85		85
16	LODGER'S TAX-PROMOTIONAL FUND	128,336	129,454	2,839	1,159	1,680	182,333	77,137		77,137
17	POLICE COURT BOND	10,438				0		10,438		10,438
19	COURT AUTOMATION FUND	0	68,566		9,000	(9,000)	59,521	45		45
20	LODGER'S TAX-CITY	2	254,327	58,000	61,971	(3,971)	250,137	221		221
21	D.A.R.E. DONATIONS FUND	17,605	4,120			0	8,188	13,537		13,537
24	GRANT CAPITAL IMPROVEMENT	113,353	1,411,418			0	1,411,418	113,353		113,353
27	MUNICIPAL COURT OPERATIONS	331	13,000	448,500	15,594	432,906	444,419	1,818		1,818
28	POLICE CONTINGENCY	56,779	2,714			0	10,000	49,493		49,493
31	CEMETERY-PERPETUAL CARE	796,599	25,843			0		822,442		822,442
32	COMMUNITY SERVICES	7,437	589,140	4,170,500	616,285	3,554,215	4,149,702	1,090		1,090
33	FIRE PROTECTION	211,119	659,726			0	577,501	293,344		293,344
35	HIDTA GRANT FUND	(0)	28,239			0	28,239	(0)		(0)
36	LAW ENFORCEMENT FUND	(0)	55,800			0	55,800	(0)		(0)
37	STATE HIGHWAY FUND	136,867	23,091			0	13,625	146,333		146,333
38	TRAFFIC SAFETY FUND	48,680	23,684			0	15,000	57,364		57,364
39	STATE JUDICIAL	3,416	75,500			0	75,500	3,416		3,416
42	1984 GROSS RECEIPTS TAX	545,312	1,432,928		1,103,091	(1,103,091)	17,765	857,384	262,110	595,274
44	TRANSPORTATION FUND	577,610	957,770	600,000	162,308	437,692	1,896,899	76,173		76,173
48	NEW MEXICO C.D.B.G.	0				0		0		0
49	1986 GROSS RECEIPTS TAX	2,496,114	1,493,467		1,287,436	(1,287,436)	77,765	2,624,380	269,728	2,354,652
50	PROPERTY ACQUISITION	84,410				0		84,410		84,410
53	GENERAL OBLIGATION	900,964	1,064,162			0	1,080,492	884,634	510,509	374,125
54	REVERSE OSMOSIS PROJECT RSV	21,967				0		21,967		21,967
56	99 GRT FLOOD CONTROL BOND PROJ	1,736,882	30,981			0		1,767,863		1,767,863
59	REVENUE BOND P & I FUND	157,234	7,250	2,679,704		2,679,704	2,679,704	164,484		164,484
61	MUNICIPAL INFRASTRUCTURE .0625%	459,551	358,305		170,482	(170,482)	4,442	642,932		642,932
63	COMMUNITY DEVELOPMENT	2,323		439,087	39,283	399,804	398,291	3,836		3,836
69	1994 GROSS RECEIPTS	1,463,910	1,429,449		1,109,206	(1,109,206)	17,765	1,766,388	553,279	1,213,109
71	ALAMO SENIOR CENTER	6,801	758,877	592,000	1,081	590,919	1,355,900	697		697
74	ALAMO SENIOR CENTER GIFT	81,980	9,142			0	7,827	83,295		83,295
75	RETIRED & SENIOR VOL. PROGRAM	280	232,414	68,500	18,496	50,004	281,658	1,040		1,040
81	WATER/SEWER OPERATING	2,230,621	9,907,853	98,413	1,998,892	(1,900,479)	8,155,418	2,082,577	946,315	1,136,262
82	98 JT WATER/SEWER BOND P&I	1,281,914	19,609	1,899,703		1,899,703	1,899,703	1,301,523		1,301,523
86	SOLID WASTE COLLECTION SYS.	466,259	2,098,552		132,962	(132,962)	2,002,246	429,603	158,023	271,580
88	BONITO CAMPGROUND	390,775	5,518			0		396,293		396,293
89	ESGRT .0625%	1,669,681	378,127		210	(210)	249,645	1,797,953		1,797,953
90	GOLF COURSE	25	1,597,648	148,000	81,190	66,810	1,662,682	1,801		1,801
91	AIRPORT	112,674	435,788		45,966	(45,966)	494,836	7,660		7,660

94	OTERO GREENTREE REG LANDFILL	2,625,006	1,401,009		8,155	(8,155)	1,618,975	2,398,885		2,398,885
96	SELF-INSURED FUND	505,106	66,439			0	45,000	526,545		526,545
98	PAYROLL CLEARING	210,809				0		210,809		210,809
104	UTILITY DEPOSITS	660,682				0		660,682		660,682
105	ECONOMIC DEVELOPMENT	3,371,472	817,789			0	93,371	4,095,890		4,095,890
107	SELF INSURED/LIABILITY	601,586	11,694	300,000		300,000	300,000	613,280		613,280
109	2004 GRT CAPITAL OUTLAY	4,554,203	2,997,973		1,117,060	(1,117,060)	1,835,530	4,599,586	534,720	4,064,866
114	SIDEWALKS REVOLVING LOANS	108,622	2,095			0	32,360	78,357		78,357
115	CORP ESCROW ACCOUNT RESERVE	0				0		0		0
119	2012 GRT REF/IMP REVBD	322,725	24,232			0		346,957		346,957
121	2015 GO BONDS-FUN CENTER	88,917	1,441			0		90,358		90,358
122	2015 GO BONDS-STREETS	172,504	3,003			0		175,507		175,507
901	HOUSING LOW RENT OPERATING	707,884	822,791		50	(50)	1,042,569	488,056	86,881	401,175
903	HOUSING HOMEOWNERSHIP OPER	720,004	1,705			0	29,290	692,419		692,419
904	HOUSING CAPITAL FUND PROJECTS	0	0			0	0	0		0
TOTALS FY2021		36,903,868	48,490,745	15,115,030	15,115,030	0	51,602,450	33,792,164	4,928,092	28,864,071

GENERAL FUND COMPARATIVE BUDGET STATEMENT

	FY19 ACTUAL	FY20 BUDGET	FY21 PRELIM BUDGET	\$ CHANGE	% CHANGE
Beginning Cash Fund Balance	7,985,201	6,853,189	6,025,866	(827,323)	-12%
Revenues					
Taxes	6,505,790	7,189,474	7,070,997	(118,477)	-2%
Fees & Permits	1,115,181	1,081,905	1,077,530	(4,375)	0%
State Shared Fees	8,177,801	9,016,711	6,871,759	(2,144,952)	-24%
User Fees	261,038	216,119	226,019	9,900	5%
Fines	371,203	264,251	319,251	55,000	21%
Miscellaneous Revenue	1,526,913	1,118,229	611,725	(506,504)	-45%
Grants	0	0	0	0	**
Investment Income	100,392	84,694	84,694	0	0%
Total Revenues	18,058,318	18,971,383	16,261,975	(2,709,408)	-14%
Transfers-In					
Transfers In (12)	0	0	0	0	**
Transfers In (22)	0	0	0	0	**
Transfers In (42)	177,737	0	0	0	**
Transfers In (48)	0	0	0	0	**
Transfers In (49)	0	250,000	746,733	496,733	199%
Transfers In (69)	49,563	35,708	0	(35,708)	-100%
Transfers In (81)	0	0	0	0	**
Transfers In (96)	0	8,000	0	(8,000)	-100%
Total Transfers In	227,300	293,708	746,733	453,025	154%
Total Revenues & Other Financing	18,285,618	19,265,091	17,008,708	(2,256,383)	-12%
Expenditures					
Legislative	96,778	106,511	105,388	(1,123)	-1%
City Manager	495,385	406,852	482,535	75,683	19%
Legal	343,700	397,766	428,353	30,587	8%
Purchasing	0	0	0	0	**
Human Resources	0	0	0	0	**
City Clerk	204,806	229,742	237,992	8,250	4%
Finance/Accounting	574,573	667,120	734,661	67,541	10%

Accounts Receivable	104,385	112,597	122,754	10,157	9%
Non-Departmental	981,648	1,600,754	1,052,880	(547,874)	-34%
Public Safety-Bench Warrant	195	15,431	15,470	39	0%
Code Enforcement	663,116	746,045	584,389	(161,656)	-22%
Facility Maintenance	0	0	0	0	**
Computer Center	0	0	0	0	**
Fleet Maintenance	0	0	0	0	**
Planning	193,908	144,772	149,596	4,824	3%
Animal Control	402,263	449,154	506,226	57,072	13%
Dispatch	640,906	766,058	849,485	83,427	11%
Police	5,522,182	5,187,355	6,044,316	856,961	17%
Fire	1,834,278	2,018,106	2,179,881	161,775	8%
A.P.S. Resource Program	296,641	224,271	229,606	5,335	2%
GIS/Land Management	0	0	0	0	**
Total Expenditures	12,354,764	13,072,534	13,723,532	650,998	5%

Transfers Out					
Transfers Out (12)	1,087,472	1,367,484	1,405,294	37,810	3%
Transfers Out (15)	33,737	39,000	69,300	30,300	78%
Transfers Out (16)	0	6,695	2,839	(3,856)	-58%
Transfers Out (19)	0	17,220	0	(17,220)	-100%
Transfers Out (20)	0	0	58,000	58,000	**
Transfers Out (24)	0	0	0	0	**
Transfers Out (27)	405,646	425,141	448,500	23,359	5%
Transfers Out (32)	3,891,999	4,010,000	4,170,500	160,500	4%
Transfers Out (36)	0	0	0	0	**
Transfers Out (42)	125,500	0	0	0	**
Transfers Out (71)	374,411	588,400	592,000	3,600	1%
Transfers Out (75)	49,247	57,000	68,500	11,500	20%
Transfers Out (90)	247,642	274,450	148,000	(126,450)	-46%
Transfers Out (91)	91,081	100,000	0	(100,000)	-100%
Transfers Out (107)	120,557	134,490	130,419	(4,071)	-3%
Total Transfers Out	6,427,292	7,019,880	7,093,352	73,472	1%

Total Expenditures & Other Finance Uses	18,782,056	20,092,414	20,816,884	724,470	4%
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Net Change in Fund Balance	(1,132,012)	(827,323)	(3,808,176)	(2,980,853)	360%
*FY19 Includes Modified Accrual & Rounding Adjustment					
Ending Cash Fund Balance	6,853,189	6,025,866	2,217,690	(3,808,176)	-63%

0

DFA Required Reserve 1,143,628
Fund Reserve Policy 925,800

LEGISLATIVE 11-1101

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

The City has a total of seven Commission members. Each a member serves a four-year term with elections staggered three and four. The Mayor is elected at large by the citizens of Alamogordo. The Mayor Pro-Tem is chosen by the affirmative vote of a majority of the entire Commission. As compensation for their work on behalf of the citizens, commission members are paid \$500 per month; the Mayor is paid \$800 per month.

Legislative Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	91,678	96,160	94,658	(1,502)	-2%
Utilities	981	1,373	1,730	357	26%
Other Services	4,119	8,978	9,000	22	0%
Grand Total	96,778	106,511	105,388	(1,123)	-1%

CITY MAYOR AND COMMISSIONERS

		TERM	DISTRICT
<i>Mayor-At-Large</i>	Richard Boss	December 2021	
<i>Mayor Pro-Tem</i>	Nadia Sikes	March 2021	2
<i>Commissioners</i>	Jason Baldwin	December 2023	1
	Susan Payne	December 2023	3
	Josh Rardin	March 2021	4
	Sharon McDonald	December 2024	5
	Dusty Wright	December 2023	6

MAJOR CHANGES

Salaries & Benefits - FY20 was elevated due to exit of a commissioner

EXECUTIVE/CITY MANAGER 11-1301

The City Manager is responsible for fulfilling the objectives of the City Commission, and effectively and efficiently managing the City organization. The City Manager is the Chief Executive Officer of the City, and is charged, by charter, to carry out all ordinances, rules and regulations adopted by the City Commission, and making recommendations to them concerning the community in general, and City organization in particular.

The City Manager is also the Director for the Administration Department, which includes the Offices of the City Attorney and the City Clerk along with the executive staff of the Executive Assistant and the Communications & Public Information Officer. Additionally, the following personnel reports directly to the City Manager: the Assistant City Manager, the Police Chief, the Fire Chief, the City Attorney and the Public Works Director.

Executive/City Manager Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	480,587	353,730	467,944	114,214	32%
Supplies	2,198	3,700	3,700	0	0%
Maintenance	0	750	1,250	500	67%
Utilities	2,759	2,448	3,317	869	35%
Other Expense	1,019	0	0	0	**
Other Services	8,795	45,900	6,000	(39,900)	-87%
Insurance Premiums	27	324	324	0	0%
Capital	0	0	0	0	**
Grand Total	495,385	406,852	482,535	75,683	19%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Exec Assist	1.00	1.00	1.00
Communications/Marketing Asst	1.00	0.80	0.80
Comm & Public Info Officer	1.00	0.70	0.70
Total	5.00	4.50	4.50

MAJOR CHANGES

Salaries & Benefits-FY20 had vacancies in the CM office
 Other Services - One-time expense in FY20

EXECUTIVE/LEGAL 011-1501

The City’s legal department is the legal advisor to the City Commission, to various City boards, committees and to the City administration and departments. The department provides a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees. Examples of the functions performed by the Legal Department include:

- Providing day-to-day legal advice and counseling to the City Commission, the City Manager, administrative staff, boards, and committees and the various departments, divisions and staff of the City of Alamogordo.
- Preparing and reviewing all legal documents and contracts.
- Assisting with the collection of debts owed to the City on such matters as water accounts, weed abatements, library charges, and damage to City owned property.
- Drafting and reviewing real estate documents.
- Working with outside legal counsel.
- Assisting with water rights acquisitions, preparing and monitoring protests to applications for water wells filed both by the City and by outside parties.
- Coordinating claims and proceedings with the New Mexico Self Insurer’s Fund.
- Prosecuting all municipal ordinance violations.

The City Attorney’s Office does not represent private citizens in private legal matters involving the City or otherwise.

Executive/Legal Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	288,709	258,840	269,976	11,136	4%
Supplies	3,191	6,355	4,850	(1,505)	-24%
Maintenance	9,045	11,865	13,750	1,885	16%
Utilities	2,205	2,259	1,791	(468)	-21%
Other Expense	0	0	0	0	**
Other Services	40,550	118,447	137,986	19,539	16%
Capital	0	0	0	0	**
Grand Total	343,700	397,766	428,353	30,587	8%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
City Attorney	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	0.00
Paralegal	1.00	1.00	1.00
Legal Assistant	0.00	0.00	1.00
Legal Secretary	1.00	1.00	0.00
Total	4.00	4.00	3.00

MAJOR CHANGES

Other Services -Include a full year of contract municipal court prosecution

EXECUTIVE/CITY CLERK 011-2001

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations, special licenses, and Cemetery Deeds.

Executive/City Clerk Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	175,479	188,787	198,698	9,911	5%
Supplies	10,210	12,686	12,717	31	0%
Maintenance	0	150	150	0	0%
Utilities	1,604	1,490	1,635	145	10%
Other Services	17,361	26,456	24,610	(1,846)	-7%
Other Expense	0	0	0	0	**
Insurance Premiums	152	173	182	9	5%
Capital	0	0	0	0	**
Grand Total	204,806	229,742	237,992	8,250	4%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Records & Archive Clerk	0.50	0.50	0.50
Total	3.50	3.50	3.50

MAJOR CHANGES

None

FINANCE/ACCOUNTING 011-2102

The Finance Department oversees the operational and capital finances of a \$70 million municipal corporation. This department manages the City's financial assets and resources in accordance with the goals established by City Commission, the City Manager, and in compliance with applicable laws, principles, rules, and regulations promulgated by the DFA, State Statutes and Generally Accepted Accounting Principles. The Finance Department is also responsible for standardization of processes city-wide in areas of finance/budget. The Finance Director oversees the operations of Management Information Systems (MIS) and Customer Service/Utility Billing.

The Finance/Accounting Division is organized into four areas: Accounting, Payroll, Accounts Payable and Budget.

Finance/Accounting Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	482,744	598,323	663,787	65,464	11%
Supplies	9,902	11,300	11,010	(290)	-3%
Utilities	1,770	2,426	3,106	680	28%
Other Services	80,157	54,571	56,258	1,687	3%
Other Expense	0	500	500	0	0%
Capital	0	0	0	0	**
Grand Total	574,573	667,120	734,661	67,541	10%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Finance Director	0.80	0.80	0.80
Accounting Manager	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00
Grant Coordinator	0.00	0.00	1.00
Accountant	1.00	1.00	1.00
Administrative Assistant - Finance	1.00	1.00	1.00
Payroll Accounting Technician Lead Payroll Accounting Technician	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00
Internal Control Analyst	1.00	0.00	0.00
Accounts Payable Specialist	2.00	2.00	2.00
Total	11.80	10.80	11.80

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20

FINANCE/ACCOUNTS RECEIVABLE 011-2302

The scope of Accounts Receivable Division functional duties and responsibilities include providing financial, administrative and cashiering services. All duties are performed in adherence to the established policies and procedures of the City of Alamogordo Ordinances. Processing and monitoring payment and expenditures in a timely and competent manner are among the main responsibilities of the Division. The Accounts Receivable Division functions and activities fall within the affairs to be managed by the Finance Department.

Finance/Accounts Receivable Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	100,849	107,937	118,014	10,077	9%
Supplies	1,811	1,900	1,900	0	0%
Maintenance	1,407	1,500	1,650	150	10%
Utilities	158	160	190	30	19%
Other Services	160	1,100	1,000	(100)	-9%
Other Expense	0	0	0	0	**
Capital	0	0	0	0	**
Grand Total	104,385	112,597	122,754	10,157	9%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Customer Service Supervisor	1.00	1.00	1.00
Customer Service Representative	1.50	1.50	1.50
Total	2.50	2.50	2.50

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20

ADMINISTRATION/NON-DEPARTMENTAL 011-2400

This division within the General Fund accounts for the utilities, building maintenance, fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / Ambulance Services between the City of Alamogordo and Otero County.

Administration/Non-Departmental Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Supplies	4,237	1,200	1,200	0	0%
Maintenance	2,105	2,500	9,700	7,200	288%
Utilities	64,092	71,599	71,599	0	0%
Other Services	562,107	1,007,468	725,636	(281,832)	-28%
Other Expense	0	0	0	0	**
Insurance Premiums	224,178	235,566	244,745	9,179	4%
Emergency Disaster Relief	0	0	0	0	**
Capital	124,929	282,421	0	(282,421)	-100%
Grand Total	981,648	1,600,754	1,052,880	(547,874)	-34%

MAJOR CHANGES

Other Services -Money for the Alamogordo branding initiative has been recouped

Capital - No new capital

POLICE DEPARTMENT/BENCH WARRANT 011-2804

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and the Police Department. In 2006, Division 2804 was created to track these revenues and expenses. These monies are used for overtime and equipment associated with serving Municipal Court bench warrants.

Police Department/Bench Warrant Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Adjusted Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Expenditures</i>					
Salaries & Benefits	152	5,431	5,470	39	1%
Supplies	43	10,000	10,000	0	0%
Grand Total	195	15,431	15,470	39	0%

MAJOR CHANGES
None

FIRE DEPARTMENT/CODE ENFORCEMENT 011-3104

The Fire Department Code Enforcement Division provides the services most commonly associated with ensuring compliance of the City of Alamogordo Code of Ordinances. The Department enforces violations of the Code as it relates to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and the enforcement of the International Property Maintenance Code addressing dilapidated and unsafe structures.

Fire Department/Code Enforcement Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	192,320	208,928	251,209	42,281	20%
Supplies	18,174	23,726	24,326	600	3%
Maintenance	2,653	2,000	2,000	0	0%
Utilities	2,409	1,572	1,734	162	10%
Other Services	441,107	482,803	303,825	(178,978)	-37%
Other Expense	4,942	0	0	0	**
Insurance Premiums	1,511	1,619	1,295	(324)	-20%
Capital	0	25,397	0	(25,397)	-100%
Grand Total	663,116	746,045	584,389	(161,656)	-22%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Code Enforcement Supervisor	1.00	1.00	1.00
Code Enforcement Officer	3.00	3.00	2.00
Code Enforcement Off/Firefighter	0.00	0.00	1.00
Code Enforcement Abatement Wkr	1.00	1.00	1.00
Total	5.00	5.00	5.00

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20

Other Services - Alamogordo beautification line will not roll over

Capital - No new capital approved

ADMINISTRATION/PLANNING & ZONING 011-3705

Planning and Zoning is responsible for current and long-range municipal planning.

- Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
- Responsible for developing new ordinances and standards in response to City Commission requests. This allows for additional public hearings in the rule-making process.
- Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
- Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.

Administration/Planning & Zoning Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	171,490	128,339	134,597	6,258	5%
Supplies	3,526	3,400	3,400	0	0%
Maintenance	0	0	0	0	**
Utilities	1,153	2,143	1,959	(184)	-9%
Other Expense	0	850	0	(850)	-100%
Other Services	17,739	10,040	9,640	(400)	-4%
Insurance Premiums	0	0	0	0	**
Capital	0	0	0	0	**
Grand Total	193,908	144,772	149,596	4,824	3%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
City Planner	1.00	1.00	1.00
Planning & Zoning Admin Assist	0.90	0.90	0.90
Grant Compliance Officer	0.00	0.00	0.00
Grant Coordinator	1.00	1.00	0.00
Zoning Enforcement Officer	0.50	0.50	0.50
Administrator Coordinator	1.00	0.00	0.00
Total	4.40	3.40	2.40

POLICE DEPARTMENT/ANIMAL CONTROL 011-3804

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

Police Department/Animal Control Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	295,475	309,760	378,249	68,489	22%
Supplies	35,886	61,945	47,442	(14,503)	-23%
Maintenance	1,264	2,418	2,418	0	0%
Utilities	16,669	19,231	19,553	322	2%
Other Services	48,479	53,090	54,140	1,050	2%
Other Expense	2,195	0	2,000	2,000	**
Insurance Premiums	2,295	2,710	2,424	(286)	-11%
Capital	0	0	0	0	**
Grand Total	402,263	449,154	506,226	57,072	13%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Animal Control Manager	1.00	1.00	1.00
Animal Control Officer	4.00	4.00	4.00
Kennel Officer	2.00	2.00	2.00
Animal Control Admin. Asst	1.00	1.00	1.00
Total	8.00	8.00	8.00

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20
 Supplies - Increased expense in FY20 was paid for by grants

POLICE DEPARTMENT/DISPATCH 011-4004

The Alamogordo Police Department Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

Police Department/Dispatch Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	563,178	654,352	735,322	80,970	12%
Supplies	1,070	1,726	1,726	0	0%
Maintenance	42,631	73,008	73,008	0	0%
Utilities	26,690	29,583	32,040	2,457	8%
Other Services	5,694	5,389	5,389	0	0%
Other Expense	1,643	2,000	2,000	0	0%
Capital	0	0	0	0	**
Grand Total	640,906	766,058	849,485	83,427	11%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Dispatch Supervisor	2.00	2.00	2.00
Certified Dispatcher	8.00	8.00	11.00
Dispatch Trainee	4.00	4.00	1.00
Total	14.00	14.00	14.00

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20

POLICE DEPARTMENT/POLICE 011-4104

The primary functions of the Alamogordo Police Department include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

The Alamogordo Police Department strives to maintain the highest standards of excellence in all we do utilizing sound traffic enforcement, crime prevention strategies, and animal control services and continue as a state leader in law enforcement

The Alamogordo Police Department has the following core values:

Duty - We will fulfill our responsibilities as police officers despite challenges

Honor – We never betray our profession, our integrity, or the public trust

Courage – We will hold ourselves and others accountable for our actions

Respect – We will have dignity and treat others the way we want to be treated

Police Department/Police Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	4,242,924	3,993,149	5,022,545	1,029,396	26%
Supplies	227,422	293,504	307,194	13,690	5%
Maintenance	58,631	58,358	56,588	(1,770)	-3%
Utilities	96,743	114,873	117,869	2,996	3%
Other Services	110,606	151,958	154,429	2,471	2%
Other Expense	22,507	134,514	55,000	(79,514)	-59%
Insurance Premiums	211,600	223,866	230,026	6,160	3%
Capital	498,204	135,618	0	(135,618)	-100%
Police Department Total	5,468,637	5,105,840	5,943,651	837,811	16%
SWAT Expenditures (4146)					
Salaries & Benefits	14,897	38,015	60,165	22,150	58%
Supplies	12,759	25,000	7,000	(18,000)	-72%
Other Services	13,979	18,500	18,500	0	0%
Other Expense	11,910	0	15,000	15,000	**
SWAT Total	53,545	81,515	100,665	19,150	23%
Grand Total	5,522,182	5,187,355	6,044,316	856,961	17%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Police Chief	1.00	1.00	1.00
Administrative Manager	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00
Records Clerk	3.00	3.00	3.00
Captain	2.00	2.00	2.00
Lieutenant	3.00	3.00	3.00
Sergeant	8.00	8.00	8.00
Police Officer	41.00	41.00	41.00
Evidence Technician	2.00	2.00	2.00
Custodian	0.50	0.50	0.50
Total	64.50	64.50	64.50

MAJOR CHANGES

- Salaries & Benefits - Vacancies in several positions in FY20
- Other Expenses - Remainder of Taser contract will carry over
- Capital - No new capital

FIRE DEPARTMENT/FIRE 011-4204

The Alamogordo Fire Department provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Planning & Zoning in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Departments and other departments in mutual aid response during emergencies.

Fire Department/Fire Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	1,571,275	1,740,291	1,910,741	170,450	10%
Supplies	40,919	55,434	50,910	(4,524)	-8%
Maintenance	34,732	15,232	15,232	0	0%
Utilities	0	0	0	0	**
Other Services	166,244	175,323	175,323	0	0%
Other Expense	21,108	24,609	27,675	3,066	12%
Insurance Premium	0	0	0	0	**
Capital	0	7,217	0	(7,217)	-100%
Grand Total	1,834,278	2,018,106	2,179,881	161,775	8%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief/Fire Manager	0.00	0.00	0.00
Deputy Fire Chief	1.00	1.00	1.00
Executive Administrative Asst	1.00	1.00	1.00
Administrative Assistant-Fire	1.00	1.00	1.00
Fire Lieutenant	3.00	3.00	3.00
Firefighter	18.00	18.00	18.00
Total	25.00	25.00	25.00

MAJOR CHANGES

Salaries & Benefits - Vacancies in several positions in FY20

POLICE DEPARTMENT/A.P.S. RESOURCE PROGRAM 011-4704

This program is a joint effort between the Alamogordo Police Department and the Alamogordo Public Schools (APS). Funding is provided by APS at 50% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

Police Department/A.P.S. Resource Program Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	296,191	223,821	229,156	5,335	2%
Supplies	450	450	450	0	0%
Maintenance	0	0	0	0	**
Other Services	0	0	0	0	**
Grand Total	296,641	224,271	229,606	5,335	2%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
School Resource Police Officer	3.00	4.00	3.00
Total	3.00	4.00	3.00

MAJOR CHANGES

None

INTERNAL SERVICE FUND COMPARATIVE BUDGET STATEMENT

	FY19 ACTUALS	FY20 BUDGET	FY21 PRELIM BUDGET	\$ CHANGE	% CHANGE
Beginning Cash Fund Balance	0	82,565	0	(82,565)	-100%
Revenues					
User Fees	56,673	47,927	48,000	73	0%
Miscellaneous Revenue	313,576	364,520	366,310	1,790	0%
Grants	0	0	0	0	**
Investment Income	0	0	0	0	**
Total Revenues	370,249	412,447	414,310	1,863	0%
Other Financing Sources					
Transfers In	2,270,882	2,770,207	2,793,751	23,544	1%
Total Other Financing Sources	2,270,882	2,770,207	2,793,751	23,544	1%
Total Revenues & Other Financing	2,641,131	3,182,654	3,208,061	25,407	1%
Expenditures					
Fleet Services	142,696	151,430	151,430	0	0%
Procurement	150,396	191,036	169,903	(21,133)	-11%
Human Resources	443,682	504,229	564,973	60,744	12%
Non-Departmental	0	0	0	0	**
Facility Maintenance	667,769	898,065	891,193	(6,872)	-1%
MIS/Computer Center	840,228	1,053,481	1,004,294	(49,187)	-5%
Fleet Maintenance	320,207	413,000	374,609	(38,391)	-9%
Total Expenditures	2,564,978	3,211,241	3,156,402	(54,839)	-2%
Other Financing Uses					
Transfers Out	23,733	40,826	41,528	702	2%
Total Other Financing Uses	23,733	40,826	41,528	702	2%
Total Expenditures & Other Finance Uses	2,588,711	3,252,067	3,197,930	(54,137)	-2%
Net Change in Fund Balance	82,565	(69,413)	10,131	79,544	-115%
*FY19 Includes Modified Accrual & Rounding Adjustment					
Ending Cash Fund Balance	82,565	13,152	10,131	(3,021)	-23%

ADMINISTRATION/PURCHASING 012-1602

The Purchasing Department is responsible for reviewing and administering the Public Purchasing Ordinance to maintain integrity and provide assistance in this area to all departments within the City's organization. The Purchasing Department ensures that all quotes, purchases, IFB's, Public Works Bid's and RFP's are awarded according to the City Public Purchasing Ordinance and the State Procurement Code. In addition, the Purchasing Department oversees the Central Receiving Warehouse (Fund 81-1602)

Administration/Purchasing Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	107,106	111,580	113,442	1,862	2%
Supplies	6,957	7,114	7,426	312	4%
Maintenance	1,278	1,524	1,524	0	0%
Utilities	943	984	1,035	51	5%
Other Services	32,453	42,996	44,552	1,556	4%
Insurance Premiums	1,659	1,838	1,924	86	5%
Capital	0	25,000	0	(25,000)	-100%
Grand Total	150,396	191,036	169,903	(21,133)	-11%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Chief Procurement Officer	0.90	0.90	0.90
Procurement Specialist	1.00	1.00	1.00
Inventory Administrator	0.10	0.10	0.10
Central Receiving Attendant	0.10	0.10	0.10
Total	2.10	2.10	2.10

MAJOR CHANGES

Capital - No new capital for FY21

ADMINISTRATION/HUMAN RESOURCES 012-1701

Once referred to as “Personnel”, the role and functions of Human Resources have rapidly expanded, partly in response to regulatory requirements affecting employers---to include such responsibilities as equal employment opportunity programs, health and safety efforts, labor relations, more complex and variable benefits programs, specialized training and development, and a range of organizational development, and career planning programs that had not been considered essential in simpler times.

The HR management strategic role emphasizes that the employees are the most valuable resources and they represent a significant investment in the organization. The operational role of HR management is administrative and tactical in nature; ensuring that there is compliance with city policies, equal employment opportunity and other employment laws and regulations.

Administration/Human Resources Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	326,677	348,130	379,528	31,398	9%
Supplies	4,939	8,450	5,750	(2,700)	-32%
Maintenance	21,358	26,164	27,447	1,283	5%
Utilities	2,958	3,024	2,993	(31)	-1%
Other Services	87,087	118,015	147,809	29,794	25%
Other Expense	339	122	1,122	1,000	820%
Insurance Premium	324	324	324	0	0%
Capital	0	0	0	0	**
Grand Total	443,682	504,229	564,973	60,744	12%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Human Resource Director	1.00	1.00	1.00
Human Resource Generalists	2.00	2.00	2.00
Senior Human Resource Generalist	1.00	1.00	1.00
Safety Coordinator	1.00	0.50	0.50
Administrative Assistant	1.00	1.00	1.00
Total	6.00	5.50	5.50

MAJOR CHANGES

- Salaries & Benefits - Long term vacancy of Administrative Assistant in FY20
- Other Services - New funding for investigative services for complex investigations
All APD pre-employment screening moved here

PUBLIC WORKS/FACILITY MAINTENANCE 012-3303

The Facility Maintenance Department’s fundamental role is providing quality repairs and maintenance services to City owned facilities including permanent building structures, traffic lights, alarm systems, radio and telephone. Minor maintenance and repair services include structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance.

Public Works/Facility Maintenance Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	470,532	538,818	603,873	65,055	12%
Supplies	71,365	78,874	76,666	(2,208)	-3%
Maintenance	77,702	235,161	174,719	(60,442)	-26%
Utilities	11,073	12,996	13,525	529	4%
Other Services	4,659	12,836	5,536	(7,300)	-57%
Other Expense	21,345	12,989	12,000	(989)	-8%
Insurance Premium	4,826	5,135	4,874	(261)	-5%
Capital	6,267	1,256	0	(1,256)	-100%
Grand Total	667,769	898,065	891,193	(6,872)	-1%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Dispatcher/Clerk	1.00	1.00	1.00
Electrical Journeyman	1.00	2.00	2.00
Electrician	1.00	0.00	0.00
Electronic Tech Apprentice	1.00	1.00	0.00
Electronic Technician	1.00	1.00	2.00
Manager	1.00	1.00	1.00
Facility Maintenance/Pool Technician	1.00	1.00	1.00
Facility Maintenance Foreman	1.00	1.00	1.00
Facility Maintenance Technician	1.00	1.00	1.00
Facility Maintenance HVAC	1.00	1.00	1.00
Total	10.00	10.00	10.00

MAJOR CHANGES

Salaries & Benefits - Vacancies in multiple positions in FY20

Maintenance - Communication maintenance projects will carry over for FY21

Other Services - Decrease in Contract Services

Capital - No new capital for FY21

FINANCE/MIS 012-3402

The MIS Division is responsible for the maintenance of over 425 workstations, 10 servers, 9 Hyper-V Virtual servers, 2 IBM mid-range systems, a citywide 6 fiber run computer network, multiple wireless access points, computer support to all departments and the main VoIP phone system. The MIS Division functions and activities are managed by the Finance Department.

Finance/MIS Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	253,198	245,264	293,893	48,629	20%
Supplies	3,511	4,480	4,480	0	0%
Maintenance	321,925	349,606	330,562	(19,044)	-5%
Utilities	5,039	5,424	5,483	59	1%
Other Services	103,081	181,178	188,426	7,248	4%
Other Expense	5,908	4,800	0	(4,800)	-100%
Insurance Premium	971	972	972	0	0%
Capital	146,595	261,757	180,478	(81,279)	-31%
Grand Total	840,228	1,053,481	1,004,294	(49,187)	-5%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
MIS Manager	1.00	1.00	1.00
Network Administrator	1.00	1.00	1.00
Computer Specialist	2.00	2.00	2.00
Computer Specialist II	0.00	0.00	1.00
Administrative Secretary	0.50	0.50	0.50
Total	4.50	4.50	5.50

MAJOR CHANGES

Salaries & Benefits - Vacancies in multiple positions in FY20

Maintenance - Consolidating all of the software support fees to MIS

Capital Outlay: City Phone System Replacement-5 yr lease @ \$105,000 per year

Computer Replacement Program - \$70,000

PUBLIC WORKS/FLEET MAINTENANCE 012-3503

The Fleet Management Division of the Public Works Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

Public Works/Fleet Maintenance Department Summary

Fleet Services

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Insurance Premiums	142,696	151,430	151,430	0	0%
Grand Total	142,696	151,430	151,430	0	0%

Fleet Maintenance

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Expenditures					
Salaries & Benefits	254,594	273,372	294,412	21,040	8%
Supplies	32,881	50,010	50,010	0	0%
Maintenance	3,989	10,940	10,940	0	0%
Utilities	8,739	12,794	12,969	175	1%
Other Services	1,541	3,860	4,000	140	4%
Other Expense	4,574	475	0	(475)	-100%
Insurance Premium	2,205	2,200	2,278	78	4%
Capital Outlay	11,684	59,349	0	(59,349)	-100%
Grand Total	320,207	413,000	374,609	(38,391)	-9%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Fleet Maintenance Manager	1.00	1.00	1.00
Mechanic	3.00	3.00	3.00
Fleet Heavy Equipment Mechanic	1.00	0.00	0.00
Fleet Maintenance Parts Clerk	1.00	1.00	1.00
Total	6.00	5.00	5.00

MAJOR CHANGES

Fleet Services/Insurance Premiums - Insurance for all city departments

Capital Outlay - No new capital for FY20

SPECIAL REVENUE FUND

COMPARATIVE BUDGET STATEMENT

	FY19 ACTUAL	FY20 BUDGET	FY21 PRELIM BUDGET	\$ CHANGE	% CHANGE
<i>Beginning Cash Fund Balance</i>	11,096,484	8,259,568	6,868,576	(1,390,992)	-17%
Revenues					
Taxes	5,413,903	5,722,624	4,414,145	(1,308,479)	-23%
Fees & Permits	33,120	27,840	27,350	(490)	-2%
User Fees	690,374	498,741	684,427	185,686	37%
Fines	209,145	140,577	161,277	20,700	15%
Miscellaneous Revenue	138,540	128,218	113,983	(14,235)	-11%
Grants	2,671,059	3,136,051	1,705,378	(1,430,673)	-46%
Investment Income	119,087	129,915	129,811	(104)	0%
Total Revenues	9,275,228	9,783,966	7,236,371	(2,547,595)	-26%
Transfers-In					
	6,791,066	7,293,857	6,748,726	(545,131)	-7%
Total Transfers In	6,791,066	7,293,857	6,748,726	(545,131)	-7%
Total Revenues & Other Financing	16,066,294	17,077,823	13,985,097	(3,092,726)	-18%
Expenditures					
Corrections - City Expense	134,658	121,000	161,000	40,000	33.1%
Lodger's Tax - Promotional	249,493	268,128	182,333	(85,795)	-32.0%
Court Automation	58,287	55,919	59,521	3,602	6.4%
Lodger's Tax - City's Share	494,164	399,350	250,137	(149,213)	-37.4%
D.A.R.E. Donations	7,665	12,258	8,188	(4,070)	-33.2%
Designated Gift	0	0	0	0	**
Municipal Court	407,371	436,527	444,419	7,892	1.8%
Police Contingency	8,310	10,000	10,000	0	0.0%
Community Services	3,904,306	3,893,467	4,149,702	256,235	6.6%
State Fire Protection	641,093	937,237	577,501	(359,736)	-38.4%
HIDTA	2,978	28,239	28,239	0	0.0%
Law Enforcement	79,747	63,000	55,800	(7,200)	-11.4%
State Highway	34,037	26,823	13,625	(13,198)	-49.2%
Traffic Safety	22,461	44,146	15,000	(29,146)	-66.0%
'84 GRT	28,469	24,244	17,765	(6,479)	-26.7%
Transportation	3,073,045	3,042,304	1,896,899	(1,145,405)	-37.6%
Engineering	328,119	432,756	398,291	(34,465)	-8.0%
'94 GRT	28,469	24,244	17,765	(6,479)	-26.7%

Senior Center	1,077,792	1,382,349	1,355,900	(26,449)	-1.9%
Senior Center Gift Fund	11,207	81,474	7,827	(73,647)	-90.4%
Retired & Senior Vol. Program	248,273	272,166	281,658	9,492	3.5%
ESGRT .0625%	20,275	306,595	249,645	(56,950)	-18.6%
Self-Insured Fund	32,147	50,239	45,000	(5,239)	-10.4%
Liabilities/Deductibles	164,608	422,169	300,000	(122,169)	-28.9%
Total Expenditures	11,056,974	12,334,634	10,526,215	(1,808,419)	-14.7%
Transfers Out	7,929,163	6,134,181	3,137,957	(2,996,224)	-49%
Total Transfers Out	7,929,163	6,134,181	3,137,957	(2,996,224)	-49%
Total Expenditures & Other Finance Uses	18,986,137	18,468,815	13,664,172	(4,804,643)	-26%
Net Change in Fund Balance	(2,836,916)	(1,390,992)	320,925	1,711,917	-123.1%
*FY19 Includes Modified Accrual & Rounding Adjustment					
Ending Cash Fund Balance	8,259,568	6,868,576	7,189,501	320,925	5%

SPECIAL REVENUE/CORRECTIONS – JAIL 015-0000

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11).

Special Revenue/Corrections - Jail Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fees & Permits	5,850	5,550	5,550	0	0.0%
Fines	106,831	76,277	76,277	0	0.0%
Total Revenues	112,681	81,827	81,827	0	0%
Transfers					
Transfers In	33,737	39,000	69,300	30,300	77.7%
Transfers Out	1,097	259	273	14	5.4%
Total Net Transfers	32,640	38,741	69,027	30,286	78%
Appropriations/Expenditures					
Other Services	134,658	121,000	161,000	40,000	33.1%
Total Appropriations/Expenditures	134,658	121,000	161,000	40,000	33.1%

MAJOR CHANGES

Transfers in - One year decrease in subsidy for FY20

Other Services - One year decrease in FY20

SPECIAL REVENUE/LODGER'S TAX-PROMOTIONS 016-0000

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects.

Special Revenue/Lodger's Tax - Promotions Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes & Fees	236,060	207,356	121,710	(85,646)	-41.3%
Miscellaneous Revenue	0	185	(10)	(195)	-105.4%
Grants	5,500	0	5,500	5,500	**
Investment Income	2,726	2,254	2,254	0	0.0%
Total Revenues	244,286	209,795	129,454	(80,341)	-38%
Transfers					
Tranfers In	0	6,695	2,839	(3,856)	-57.6%
Transfers Out	2,164	1,749	1,159	(590)	-33.7%
Total Net Transfers	(2,164)	4,946	1,680	(3,266)	-66%
Appropriations/Expenditures **					
Salaries & Benefits	19,120	26,724	28,102	1,378	5.2%
Supplies	93	150	150	0	0.0%
Utilities	909	953	1,164	211	22.1%
Other Expenses	0	400	800	400	100.0%
Other Services	229,371	239,901	152,117	(87,784)	-36.6%
Total Appropriations/Expenditures	249,493	268,128	182,333	(85,795)	-32%

Staffing Position Titles	Budgeted Positions FY18	Budgeted Positions FY19	Budgeted Positions FY20
Special Events Manager	0.25	0.00	0.00
Executive Assistant-	0.00	0.05	0.00
Communications/Marketing Coord	0.20	0.20	0.30
Communications/Marketing	0.00	0.20	0.20
Total	0.45	0.45	0.50

MAJOR CHANGES

Taxes & Fees - Decrease in FY20 & FY21 due to COVID-19

Other Services - Cut expenditures due to COVID-19

SPECIAL REVENUE/COURT AUTOMATION 019-0000

The court automation fund accounts for the collection and disbursement of the fees charge on all municipal ordinance violations and assessed penalties. The court automation fees are used to maintain the statewide computer systems for Municipal Courts and automation costs for Municipal Court.

Special Revenue/Court Automation Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fines	47,221	24,000	40,000	16,000	66.7%
Grants	20,545	28,500	28,500	0	0.0%
Investment Income	35	66	66	0	0.0%
Total Revenues	67,801	52,566	68,566	16,000	30%
Transfers					
Transfers In	0	17,220	0	(17,220)	-100%
Transfers Out	20,738	19,734	9,000	(10,734)	-54.4%
Total Net Transfers	(20,738)	(2,514)	(9,000)	(6,486)	258%
Expenditures (1201) Judicial					
Salaries & Benefits	7,190	9,132	9,984	852	9.3%
Supplies	6,241	3,575	8,725	5,150	144.1%
Maintenance	4,415	4,882	4,882	0	0.0%
Utilities	2,979	1,930	3,030	1,100	57.0%
Other Services	18,093	13,150	9,650	(3,500)	-26.6%
Other Expense	5,249	6,300	6,300	0	0.0%
Capital Outlay	0	0	0	0	**
Total Judicial	44,167	38,969	42,571	3,602	9%
Expenditures (2701) State Court Automation					
Maintenance	11,261	13,650	13,650	0	0.0%
Other Services	2,859	3,300	3,300	0	0.0%
Total State Court Automation	14,120	16,950	16,950	0	0%
Total Appropriations/Expenditures	58,287	55,919	59,521	3,602	6%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Judicial Aide/File Clerk	0.32	0.32	0.32
Total	0.32	0.32	0.32

MAJOR CHANGES

Fines - Decrease in FY20 due to COVID-19

Transfers Out - Change in internal services allocation

Transfers In - Increased transfer in to balance fund

Other Services - Cut expenditures in FY20 due to COVID-19

SPECIAL REVENUE/LODGER'S TAX-CITY 020-0000

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events. The building is operated and maintained using a portion of the City's Lodger's Tax. This fund also includes the majority of the City's special events, including Fourth Fridays, Easter in the Park, Military Appreciation Day and Zoo Boo.

Special Revenue/Lodger's Tax-City Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes & Fees	354,090	311,034	182,565	(128,469)	-41.3%
User Fees	79,427	30,000	67,600	37,600	125.3%
Fines	0	0	0	0	**
Miscellaneous Revenue	11,419	15,732	2,332	(13,400)	-85.2%
Grants	0	0	0	0	**
Investment Income	1,635	1,830	1,830	0	0.0%
Total Revenues	446,571	358,596	254,327	(104,269)	-29%
Transfers					
Transfers In	40,031	0	58,000	58,000	**
Transfers Out	45,889	57,702	61,971	4,269	7.4%
Total Net Transfers	(5,858)	(57,702)	(3,971)	53,731	-93%
Appropriations/Expenditures					
Salaries & Benefits	125,903	133,501	151,002	17,501	13.1%
Supplies	19,558	34,307	34,070	(237)	-0.7%
Maintenance	2,431	1,652	2,202	550	33.3%
Utilities	29,332	30,227	33,314	3,087	10.2%
Other Services	175,769	189,244	17,626	(171,618)	-90.7%
Other Expense	41,478	0	0	0	**
Insurance Premiums	9,851	10,419	11,923	1,504	14.4%
Capital Outlay	89,842	0	0	0	**
Total Appropriations/Expenditures	494,164	399,350	250,137	(149,213)	-37%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Special Events Manager	0.25	0.50	0.50
Civic Center Maintenance	1.00	1.00	0.50
Civic Center Specialist	1.00	1.00	1.00
Beverage Servers	0.30	0.45	0.45
Total	2.55	2.95	2.45

MAJOR CHANGES

Taxes & Fees - Decrease in FY20 & FY21 due to COVID-19

User Fees - Decrease in FY20 due to COVID-19

Transfers In - Transfer from 11 to balance fund

Transfers Out - Change in internal services allocation

Other Services - Cut expenditures due to COVID-19

SPECIAL REVENUE/D.A.R.E. DONATIONS 021-0000

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/organizations in Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, train new D.A.R.E. officers and maintain their current certification, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as the D.A.R.E. Picnic and D.A.R.E. graduations.

Special Revenue/D.A.R.E Donations Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	6,770	6,000	4,000	(2,000)	-33.3%
Interest Income	257	224	120	(104)	-46.4%
Total Revenues	7,027	6,224	4,120	(2,104)	-34%
Appropriations/Expenditures					
Salaries & Benefits	667	2,258	2,188	(70)	-3.1%
Other Services	6,998	10,000	6,000	(4,000)	-40.0%
Total Appropriations/Expenditures	7,665	12,258	8,188	(4,070)	-33%

MAJOR CHANGES

Other Services - Decrease in Promotional & Special Project

SPECIAL REVENUE/MUNICIPAL COURT 027-0000

Municipal Courts were created to secure the just, speedy and inexpensive determination of every municipal court action. Rule 8-101.

Under state statute 35-14-1 any municipality with a population over 10,000 shall have established a municipal court.

The Municipal Court's purpose is to not gather revenue but to adjudicate the violators of the ordinances of the City of Alamogordo in a fair and impartial manner. It is important that the fines and fees collected are placed into line items that are not under the control of the court, thus avoiding a perception of impropriety. The following are the fines and fees for violations of ordinances within the City of Alamogordo:

1. Correction Fee (\$20.00) - This fee goes to fund 015-0000-315-14.04 to offset the cost of Prisoner Support. See state statute 35-14-11.
2. City Automation Fee (\$13.00) – This fee goes to fund 019-0000-315-14.12 and is used by the court for automation, supplies and training.
3. State Automation Fee (\$6.00) – This fee goes to fund 039-0000-315.14-12 and is sent to the state for automation of the municipal courts throughout the state. The Alamogordo Municipal Court applies for and receives approximately \$25,000 in reimbursement from this fund. This fund is used to pay for software, maintenance and helps support MIS.
4. Judicial Education Fee (\$3.00) – 039-0000-315-14.13. This fee is collected and sent to the State Treasurer to assist the Judicial Education Center to train the municipal judges and clerks throughout the state.
5. Bench Warrant Fee (100.00) – This fee is split 50/50 and goes to DPS fund 011-2804.-315-14.06 and Court fund 027-2801-315-14.06. The court pays for the salary of a part time filing clerk with their half.
6. DWI Screening Fee (\$100.00) – This fee goes to fund 011-0000-312-11.18. It is used to offset the cost of DWI supervision by the court.
7. Based on the monthly reports for fiscal year 16/17 the court will collect approximately \$230,279 in fees and \$234,266 in fines. In addition, approximately \$19,770 was worked off through community service for a total of \$484,315.

There are other fees collected by the court that do not directly affect the operation of the Alamogordo Municipal Court such as: Traffic Safety Fee (\$8.00), DWI Prevention Fee (\$75.00), Lab/Drug/Alcohol Fee (\$85.00), and Drug Analysis Fee (\$75.00), and Administrative Fee (\$10,000).

Special Revenue/Municipal Court Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fines	16,018	11,000	13,000	2,000	18%
Total Revenues	16,018	11,000	13,000	2,000	18%
Transfers					
Transfers In	405,646	431,141	448,500	17,359	4%
Transfers Out	12,765	14,058	15,594	1,536	11%
Total Net Transfers	392,881	417,083	432,906	15,823	4%
Appropriations/Expenditures					
Salaries & Benefits	317,292	339,080	346,047	6,967	2%
Supplies	3,982	4,200	4,300	100	2%
Utilities	3,422	3,743	3,773	30	1%
Other Services	68,674	74,820	87,420	12,600	17%
Other Expense	186	350	350	0	0%
Insurance Premiums	2,198	2,193	2,529	336	15%
Capital Outlay	11,617	12,141	0	(12,141)	-100%
Total Appropriations/Expenditures	407,371	436,527	444,419	7,892	2%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Municipal Judge	1.00	1.00	1.00
Municipal Judge Substitute	0.01	0.01	0.01
Court Administrator	1.00	1.00	1.00
Deputy Court Clerk	1.00	1.00	1.00
Judicial Clerk	1.00	1.00	1.00
Judicial Specialist	1.00	1.00	1.00
Judicial Aide/File Clerk	0.18	0.18	0.18
Total	5.19	5.19	5.19

MAJOR CHANGES

- Transfers in - Increase in subsidy
- Transfers Out - Change in internal services allocation
- Other Services - Transfer of Travel expense from 19
- Capital - No new capital for FY20

SPECIAL REVENUE/POLICE CONTINGENCY 028-0000

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

Special Revenue/Police Contingency Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	4,869	3,470	2,000	(1,470)	-42%
Interest Income	857	714	714	0	0%
Total Revenues	5,726	4,184	2,714	(1,470)	-35%
Appropriations/Expenditures					
Utilities	7,310	7,500	7,500	0	0%
Other Services	1,000	2,500	2,500	0	0%
Total Appropriations/Expenditures	8,310	10,000	10,000	0	0%

MAJOR CHANGES

Miscellaneous Revenue - No Sale of Scrap budgeted

SPECIAL REVENUE/ CEMETERY-PERPETUAL CARE FUND 031-0000

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

Special Revenue/ Cemetery/Perpetual Care Fund Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Revenues</i>					
Miscellaneous Revenue	9,138	12,000	12,000	0	0.0%
Investment Income	13,534	13,843	13,843	0	0%
Total Revenues	22,672	25,843	25,843	0	0.0%
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	86,857	0	0	0	**
Total Net Transfers	(86,857)	0	0	0	**

MAJOR CHANGES

Transfers Out- One-time transfer out in FY19

SPECIAL REVENUE/COMMUNITY SERVICES FUND 032-0000

This fund combines several departments that provide services to the City of Alamogordo and accounts for the financing of goods and services provided to the community by the Community Service departments.

Special Revenue/Community Services Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	381,666	267,214	427,300	160,086	59.9%
Fines	9,940	6,300	9,000	2,700	42.9%
Miscellaneous Revenue	67,552	58,991	65,840	6,849	11.6%
Grants	57,510	57,944	87,000	29,056	50.1%
Interest Income	0	0	0	0	**
Total Revenues	516,668	390,449	589,140	198,691	50.9%
Transfers					
Transfers In					
Fund 11 - General Fund	3,891,999	4,010,000	4,170,500	160,500	4.0%
Fund 22 - Designated Gift Fund	0	0	0	0	**
Fund 31 - Cemetery PC	86,857	0	0	0	**
Total Transfers In	3,978,856	4,010,000	4,170,500	160,500	4.0%
Fund 12 - Internal Services	494,255	595,232	595,520	288	0.0%
Fund 20 - Lodger's Tax	40,031	0	0	0	**
Fund 107 - Self Insurance	34,408	28,682	20,765	(7,917)	-27.6%
Transfers Out	568,694	623,914	616,285	(7,629)	-1.2%
Total Net Transfers	3,410,162	3,386,086	3,554,215	168,129	5.0%
Appropriations/Expenditures					
Community Services	225,039	0	0	0	**
Cemetery	185,200	86,311	95,177	8,866	10.3%
Leisure Services	630,110	820,279	858,760	38,481	4.7%
Parks	1,275,730	1,185,112	1,271,660	86,548	7.3%
Zoo	605,045	734,099	781,909	47,810	6.5%
Community Services Admin	153,677	159,431	166,015	6,584	4.1%
Library	829,505	908,235	976,181	67,946	7.5%
Total Appropriations/Expenditures	3,904,306	3,893,467	4,149,702	256,235	6.6%

SPECIAL REVENUE/CEMETERY 032-0006

Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, setting of headstones, and maintains record of funerals.

Special Revenue/Cemetery Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	42,588	42,000	42,000	0	0.0%
Miscellaneous Revenue	(46)	(10)	(10)	0	0.0%
Total Revenues	42,542	41,990	41,990	0	0.0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	68,539	68,749	77,441	8,692	12.6%
Supplies	2,648	3,720	3,220	(500)	-13.4%
Maintenance	5,527	5,080	4,080	(1,000)	-19.7%
Utilities	5,786	6,393	6,458	65	1.0%
Other Services	242	243	243	0	0.0%
Other Expense	2,425	1,000	2,500	1,500	150.0%
Insurance Premiums	1,111	1,126	1,235	109	9.7%
Capital Outlay	98,922	0	0	0	**
Total Appropriations/Expenditures	185,200	86,311	95,177	8,866	10.3%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Cemetery Sexton	1.00	1.00	1.00
Cemetery Laborer	1.00	1.00	1.00
Total	2.00	2.00	2.00

MAJOR CHANGES

Miscellaneous Revenue - Credit Card Fees

SPECIAL REVENUE/LEISURE SERVICES 032-6106

The Leisure Services Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community. This department also contains are the operations of the Alamogordo Family Recreation Center.

Special Revenue/Leisure Services Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	235,451	133,469	254,200	120,731	90.5%
Miscellaneous Revenue	(3,601)	518	(4,250)	(4,768)	-920.5%
Grants	0	0	0	0	**
Total Revenues	231,850	133,987	249,950	115,963	86.5%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	400,373	524,685	593,834	69,149	13.2%
Supplies	34,830	38,225	38,725	500	1.3%
Maintenance	13,076	22,394	15,450	(6,944)	-31.0%
Utilities	129,558	146,137	152,528	6,391	4.4%
Other Services	25,741	29,357	25,300	(4,057)	-13.8%
Other Expense	2,111	5,000	5,000	0	0.0%
Insurance Premiums	24,274	25,994	27,923	1,929	7.4%
Capital Outlay	147	28,487	0	(28,487)	-100%
Total Appropriations/Expenditures	630,110	820,279	858,760	38,481	4.7%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Lifeguard-Seasonal/Part-time	3.21	3.21	3.21
Aquatics/Recreation Coordinator	1.00	1.00	1.00
Recreation Aide	1.88	1.88	1.88
Recreation Aide- Seasonal	1.16	1.16	1.16
Recreation Assistant	1.00	1.00	1.00
Recreation Assistant-Seasonal	0.46	0.46	0.46
Recreation Cashier-Seasonal	0.17	0.17	0.17
Recreation Clerk	2.00	2.00	2.00
Recreation Clerk - Part-time	0.73	0.73	0.73
Recreation Clerk-Seasonal	0.20	0.20	0.20
Recreation Facility Manager	1.00	1.00	1.00
Recreation Technician	1.00	1.00	1.00
Recreation Center Custodian	1.00	1.00	1.00
Recreation Custodian-Seasonal	0.15	0.15	0.15
Special Events Manager	0.25	0.50	0.50
Total	15.19	15.44	15.44

MAJOR CHANGES

User Fees - Decrease in FY20 due to COVID-19

Salaries & Benefits - Large vacancies in FY20, Budgeted at fully staffed

Capital Outlay - No new capital for FY21

SPECIAL REVENUE/PARKS 032-6206

The Parks Division maintains in excess of 300 acres of parks and sports-related areas in order to provide improved quality of life to the citizens of Alamogordo.

Special Revenue/Parks Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	1,488	5,751	1,150	(4,601)	-80.0%
Grants	20,000	0	0	0	**
Total Revenues	21,488	5,751	1,150	(4,601)	-80.0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	724,680	828,016	936,326	108,310	13.1%
Supplies	78,497	91,355	88,355	(3,000)	-3.3%
Maintenance	122,471	123,829	117,000	(6,829)	-5.5%
Utilities	60,224	67,642	67,749	107	0.2%
Other Services	32,063	18,000	20,400	2,400	13.3%
Other Expense	25,946	10,171	20,000	9,829	96.6%
Insurance Premiums	19,040	20,347	21,830	1,483	7.3%
Capital Outlay	212,809	25,752	0	(25,752)	-100%
Total Appropriations/Expenditures	1,275,730	1,185,112	1,271,660	86,548	7.3%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Parks Foreman	1.00	1.00	1.00
Parks Laborer	7.00	10.00	10.00
Parks Laborer-Seasonal	3.00	0.00	0.00
Parks Maintenance	7.00	7.00	7.00
Parks Maintenance/Welder	1.00	1.00	1.00
Parks Mechanic	1.00	1.00	1.00
Parks Supervisor	1.00	1.00	1.00
Total	21.00	21.00	21.00

MAJOR CHANGES

Miscellaneous Revenue - No Sale of Scrap budgeted

Salaries & Benefits - Large vacancies in FY20, Budgeted at fully staffed

Capital Outlay - No new capital for FY21

SPECIAL REVENUE/ZOO 032-6306

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

Special Revenue/Zoo Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	79,383	70,200	108,000	37,800	53.8%
Miscellaneous Revenue	44,230	26,212	42,600	16,388	62.5%
Total Revenues	123,613	96,412	150,600	54,188	56.2%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	378,371	449,604	510,394	60,790	13.5%
Supplies	106,292	129,906	134,565	4,659	3.6%
Maintenance	3,616	8,366	8,366	0	0.0%
Utilities	50,224	55,573	57,489	1,916	3.4%
Other Services	18,038	36,264	38,000	1,736	4.8%
Other Expense	44,361	25,713	28,372	2,659	10.3%
Insurance Premiums	4,143	4,319	4,723	404	9.4%
Capital Outlay	0	24,354	0	(24,354)	-100%
Total Appropriations/Expenditures	605,045	734,099	781,909	47,810	6.5%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Zoo Curator	1.00	1.00	1.00
Zoo Facility Support Staff	1.00	1.00	1.00
Zoo Gift Shop Cashier	0.73	0.73	0.73
Zoo Manager	1.00	1.00	1.00
Zookeeper	4.00	4.00	4.00
Zoo Education Coor/Admin Asst	1.00	1.00	1.00
Zoo Maintenance Technician	1.00	1.00	1.00
Part-time Zookeeper	0.00	0.00	0.00
Total	9.73	9.73	9.73

MAJOR CHANGES

User Fees - Decrease in FY20 due to COVID-19

Salaries & Benefits - Vacancies in FY20, Budgeted at fully staffed

Capital Outlay - No new capital for FY20

SPECIAL REVENUE/COMMUNITY SERVICES ADMINISTRATION

032-6606

The Community Services Administrative Department is responsible for the management of all aspects of Community Services to include; Cemetery, Leisure Services (Recreation Center), Parks, Alamogordo Zoo, Library, Bonito Campground, Golf Course, Senior Center and Retired Senior Volunteer Programs. The allocations of expenditures within this department are those directly related to the operations of the Community Services Departments.

Special Revenue/Community Services Administration Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	149,750	154,308	160,891	6,583	4.3%
Supplies	2,409	1,910	2,475	565	29.6%
Maintenance	0	565	200	(365)	-64.6%
Utilities	924	979	1,025	46	4.7%
Other Services	270	1,345	1,100	(245)	-18.2%
Insurance Premiums	324	324	324	0	0.0%
Total Appropriations/Expenditures	153,677	159,431	166,015	6,584	4.1%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Community Services Director	1.00	1.00	1.00
Executive Assistant	0.95	1.00	1.00
Total	1.95	2.00	2.00

MAJOR CHANGES

None

SPECIAL REVENUE/LIBRARY 032-7101

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats. This department also provides internet access and other services for the general public. The Library is partially funded by Otero County for joint use.

Special Revenue/Library Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	24,244	21,545	23,100	1,555	7.2%
Fines	9,940	6,300	9,000	2,700	42.9%
Miscellaneous Revenue	25,280	26,520	26,350	(170)	-0.6%
Grants	37,510	57,944	87,000	29,056	50.1%
Total Revenues	96,974	112,309	145,450	33,141	29.5%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Salaries & Benefits	580,503	622,822	659,587	36,765	5.9%
Supplies	160,245	186,756	213,552	26,796	14.3%
Maintenance	7,648	9,821	9,178	(643)	-6.5%
Utilities	37,035	40,225	47,209	6,984	17.4%
Other Services	24,653	24,190	27,625	3,435	14.2%
Other Expense	6,631	9,419	4,000	(5,419)	-57.5%
Insurance Premiums	12,790	13,915	15,030	1,115	8.0%
Capital Outlay	0	1,087	0	(1,087)	-100%
Total Appropriations/Expenditures	829,505	908,235	976,181	67,946	7.5%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Library Manager	1.00	1.00	1.00
Head of Circulation	1.00	1.00	1.00
Library Assistant	1.00	1.00	1.00
Library Clerk	4.13	4.13	4.13
Library Clerk - Children's	0.63	0.63	0.63
Library Maintenance	0.75	0.75	0.75
Library Page	1.88	1.88	1.88
Library Cataloger	1.00	1.00	1.00
Reference Librarian	2.00	2.00	2.00
Youth Services Librarian	1.00	1.00	1.00
Total	14.38	14.38	14.38

MAJOR CHANGES

Grants - FY20 was the second year of the three year cycle, Funds will roll over to FY21

Supplies - FY20 was the second year of the three year cycle, Funds will roll over to FY21

Capital Outlay - No new capital for FY20

SPECIAL REVENUE/STATE FIRE PROTECTION 033-0000

The State of New Mexico charges and collects taxes on property insurance premiums throughout the state. These taxes are then distributed to the State of New Mexico Fire Protection Fund, for distribution by the New Mexico State Fire Marshal's Office for the maintenance and advancement of all fire protection departments in the state, who provide structural fire protection. These funds are distributed to local public bodies for the operation, maintenance, and improvement of fire protection services throughout the state. These funds must be applied for annually, and are distributed based on the eligibility, number and type of fire stations, and the communities ISO (Insurance Service Office) rating. A better ISO classification rating caused an increase in the department Fire Protection Fund Distribution.

Special Revenue/State Fire Protection Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	5	0	0	0	**
Grants	724,060	743,582	655,569	(88,013)	-11.8%
Investment Income	4,246	4,157	4,157	0	0.0%
Total Revenues	728,311	747,739	659,726	(88,013)	-12%
Appropriations/Expenditures					
Supplies	63,746	124,341	95,250	(29,091)	-23.4%
Maintenance	63,792	129,550	81,424	(48,126)	-37.1%
Utilities	56,982	71,536	63,755	(7,781)	-10.9%
Other Services	30,993	140,387	61,500	(78,887)	-56.2%
Other Expense	347,395	192,803	246,983	54,180	28.1%
Insurance Premiums	29,328	29,839	28,589	(1,250)	-4.2%
Capital Outlay	0	202,374	0	(202,374)	-100%
Debt Service	48,857	46,407	0	(46,407)	-100%
Total Appropriations/Expenditures	641,093	937,237	577,501	(359,736)	-38%

MAJOR CHANGES

Grants - One-time grant received in FY20
FY20 contains carry overs from FY19

H.I.D.T.A FUND 035-0000

High Intensity Drug Trafficking Area Program

The High Intensity Drug Trafficking Area program (HIDTA) is a drug-prohibition enforcement program run by the United States Office of National Drug Control Policy. The program’s mission is to disrupt the market for Illegal drugs in the United States by assisting Federal, state, local and tribal law enforcement entities in the dismantling or disrupting of drug trafficking and/or money laundering organizations. The Alamogordo Police Department is part of the Lincoln County Regional Task force and receives funding for overtime to help in these pursuits

HIDTA Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	0	0	0	0	**
Grants	2,978	28,239	28,239	0	0.0%
Investment Income	0	0	0	0	**
Total Revenues	2,978	28,239	28,239	0	0%
Appropriations/Expenditures					
Salaries & Benefits	2,978	28,239	28,239	0	0.0%
Total Appropriations/Expenditures	2,978	28,239	28,239	0	0%

MAJOR CHANGES

Grants - Increase in reimbursements

Salaries & Benefits - FY20 is the first full year of the program

SPECIAL REVENUE/LAW ENFORCEMENT FUND 036-0000

Law Enforcement Protection

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

Special Revenue/Law Enforcement Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Grants	76,397	63,000	55,800	(7,200)	-11.4%
Total Revenues	76,397	63,000	55,800	(7,200)	-11%
Appropriations/Expenditures					
Salary & Benefits	15,766	0	0	0	**
Supplies	2,105	2,000	0	(2,000)	-100%
Maintenance	18,786	2,646	5,292	2,646	100.0%
Utilities	0	0	0	0	**
Other Services	41,206	35,000	35,000	0	0.0%
Other Expense	1,884	23,354	15,508	(7,846)	-33.6%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	79,747	63,000	55,800	(7,200)	-11%

MAJOR CHANGES

Traffic Safety Grants moved to Fund 24

SPECIAL REVENUE/STATE HIGHWAY FUND 037-0000

Keep Alamogordo Beautiful is the City's litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department.

Special Revenue/State Highway Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fees & Permits	23,185	21,500	21,500	0	0.0%
Grants	8,173	13,198	0	(13,198)	-100%
Investment Income	1,821	1,591	1,591	0	0.0%
Total Revenues	33,179	36,289	23,091	(13,198)	-36%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Supplies	24,881	17,098	6,100	(10,998)	-64.3%
Utilities	356	625	625	0	0.0%
Other Services	8,800	9,100	6,900	(2,200)	-24.2%
Total Appropriations/Expenditures	34,037	26,823	13,625	(13,198)	-49%

MAJOR CHANGES

None

SPECIAL REVENUE/TRAFFIC SAFETY FUND 038-0000

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

Special Revenue/Traffic Safety Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fines	29,135	23,000	23,000	0	0.0%
Investment Income	766	684	684	0	0.0%
Total Revenues	29,901	23,684	23,684	0	0%
Appropriations/Expenditures					
Supplies	3,315	5,000	5,000	0	0.0%
Maintenance	19,146	2,646	0	(2,646)	-100%
Other Expense	0	36,500	10,000	(26,500)	-72.6%
Total Appropriations/Expenditures	22,461	44,146	15,000	(29,146)	-66%

MAJOR CHANGES

Other Expense -Decreased purchase of equipment

SPECIAL REVENUE/1984 GROSS RECEIPTS 042-0000

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

Special Revenue/1984 Gross Receipts Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	1,668,939	1,840,145	1,402,400	(437,745)	-23.8%
Investment Income	16,321	30,528	30,528	0	0.0%
Total Revenues	1,685,260	1,870,673	1,432,928	(437,745)	-23%
Transfers					
Transfers In	125,500	0	0	0	**
Transfers Out					
Transfer to Fund 11 General Fund	177,737	0	0	0	**
Transfer to Fund 44 Transportation	1,028,620	1,043,776	600,000	(443,776)	-42.5%
Transfer to Fund 56 Flood Control	2,784,564	0	0	0	**
Transfer to Fund 59 GRT P&I	502,318	502,373	503,091	718	0.1%
Total Transfers Out	4,493,239	1,546,149	1,103,091	(443,058)	-29%
Total Net Transfers	(4,367,739)	(1,546,149)	(1,103,091)	443,058	-29%
Appropriations/Expenditures					
Other Services	28,469	24,244	17,765	(6,479)	-26.7%
Total Appropriations/Expenditures	28,469	24,244	17,765	(6,479)	-27%

MAJOR CHANGES

Transfers Out - GRT P & I 59 - Slight increase in Debt Service Payments

SPECIAL REVENUE/TRANSPORTATION FUND 044-0000

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

Special Revenue/Transportation Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	417,235	460,037	350,600	(109,437)	-23.8%
Fees & Permits	3,885	790	300	(490)	-62.0%
State Shared Fees	651,405	603,870	603,870	0	0.0%
Miscellaneous Revenue	17,861	3,052	3,000	(52)	-1.7%
Grants	972,287	1,335,163	0	(1,448,543)	-100%
Investment Income	0	0	0	0	**
Total Revenues	2,062,673	2,402,912	957,770	(1,558,522)	-62%
Transfers					
Transfers In					
Transfer From 42 84 GRT	1,028,620	1,043,776	600,000	(443,776)	-42.5%
Transfer From 61 91 GRT Inf	34,224	326,383	0	(326,383)	-100%
Total Transfers In	1,062,844	1,370,159	600,000	(770,159)	-56%
Transfers Out					
Transfer to 12 Internal Service	104,373	120,509	112,652	(7,857)	-6.5%
Transfer to 63 Engineering	0	8,704	32,299	23,595	271.1%
Transfer to 107 Self Insurance	34,852	23,944	17,357	(6,587)	-27.5%
Total Transfers Out	139,225	153,157	162,308	9,151	6%
Total Net Transfers	923,619	1,217,002	437,692	(779,310)	-64%
Appropriations/Expenditures					
Non Departmental	146,861	150,896	151,824	928	0.6%
Street Maintenance	1,011,528	1,255,178	1,320,632	65,454	5.2%
Drainage/Weed Maintenance	284,805	319,883	424,443	104,560	32.7%
Streets Capital Projects	1,629,851	1,316,347	0	(1,316,347)	-100%
Total Appropriations/Expenditures	3,073,045	3,042,304	1,896,899	(1,145,405)	-38%

SPECIAL REVENUE/TRANSPORTATION NON-DEPARTMENTAL

044-2400

Non-Departmental was created to record the contract for the Z-Trans bus service.

Special Revenue/Transportation Non-Departmental Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Other Services	146,861	150,896	151,824	928	0.6%
Total Appropriations/Expenditures	146,861	150,896	151,824	928	1%

SPECIAL REVENUE/STREET MAINTENANCE 044-5203

This division is responsible for street and alley maintenance. This includes pothole repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, and hazardous materials cleanup.

Special Revenue/Street Maintenance Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	341,522	389,700	465,567	75,867	19.5%
Supplies	89,308	216,695	216,995	300	0.1%
Maintenance	101,975	146,237	146,237	0	0.0%
Utilities	449,325	475,182	475,229	47	0.0%
Other Services	342	555	1,055	500	90.1%
Other Expense	5,670	5,000	5,000	0	0.0%
Insurance Premiums	10,534	9,809	10,549	740	7.5%
Capital Outlay	12,852	12,000	0	(12,000)	-100%
Total Appropriations/Expenditures	1,011,528	1,255,178	1,320,632	65,454	5%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Infrastructure Maintenance Manager	1.00	0.00	0.00
Utility/Streets Construction Manager	0.00	0.50	0.50
Street Foreman	1.00	1.00	1.00
Fleet Heavy Equipment Mechanic	0.00	0.20	0.20
Street Maintenance Worker /Tech	6.00	6.00	6.00
Total	8.00	7.70	7.70

MAJOR CHANGES

- Salaries & Benefits - Reorganization of department structure
- Capital Outlay - No new capital for FY21

SPECIAL REVENUE/DRAINAGE/WEED MAINTENANCE 044-5303

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

Special Revenue/Drainage/Weed Maintenance Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	198,480	209,589	271,581	61,992	29.6%
Supplies	21,384	26,849	26,849	0	0.0%
Maintenance	50,380	68,029	111,029	43,000	63.2%
Utilities	606	506	506	0	0.0%
Other Services	0	2,155	955	(1,200)	-55.7%
Other Expense	808	5,500	5,500	0	0.0%
Insurance Premiums	7,263	7,255	8,023	768	10.6%
Capital Outlay	5,884	0	0	0	**
Total Appropriations/Expenditures	284,805	319,883	424,443	104,560	33%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Weed/Drainage Maint Foreman	1.00	1.00	1.00
Light Equipment Operator	0.00	0.00	0.00
Weed/Drainage Maint Laborer	3.00	3.00	3.00
Weed/Drainage Technician	1.00	1.00	1.00
Weed/Drainage Worker	1.00	1.00	1.00
Weed/Drainage Laborer-Seasonal	0.00	0.00	0.00
Total	6.00	6.00	6.00

MAJOR CHANGES

Maintenance - One time decrease in FY20

SPECIAL REVENUE/STREET CAPITAL PROJECTS 044-9499

This division was established to account for street infrastructure Projects.

Special Revenue/Street Capital Projects Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Other Services	188	0	0	0	**
Capital Outlay	0	0	0	0	**
ICIP	1,629,663	1,316,347	0	(1,316,347)	-100%
Total Appropriations/Expenditures	1,629,851	1,316,347	0	(1,316,347)	-100%

MAJOR CHANGES

Capital - Including balance to complete Griggs Drainage Basin
 All other capital will roll over to FY20 if necessary

SPECIAL REVENUE/ENGINEERING 063-5005

The Engineering Department provides project planning, budgeting, engineering and design, and project management for the city's capital projects. The department provides operational support and consulting to other departments. The department provides plan review services, FEMA floodplain management (with a certified floodplain manager on staff), traffic operation support, water and sewer operation support, technical support for grant writing, maintains the 5-year Capital Improvement Program for streets, and the 5-year Street Maintenance Program. The department also manages the city's interest in the Army Corps of Engineers Flood Reduction Project. In addition, the department supports all mapping functions, maintains several infrastructure, land use, and addressing map layers for use in map making and general planning, and processes requests for property and infrastructure data.

Special Revenue/Engineering Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fees & Permits	200	0	0	0	**
User Fees	0	0	0	0	**
Engineering Fees	0	0	0	0	**
Total Revenues	200	0	0	0	**
Transfers					
Transfers In					
Transfer From 44 Transportation	0	8,704	32,299	23,595	271.1%
Transfer From 49 '86 GRT	0	567	1,693	1,126	198.6%
Transfer From 56 '99 GRT Flood Control	0	176	0	(176)	-100%
Transfer From 61 91 GRT Inf	144,876	193,781	170,482	(23,299)	-12.0%
Transfer From 81 Water/Sewer	98,031	206,575	177,054	(29,521)	-14.3%
Transfer From 89 ESGRT	0	475	210	(265)	-55.8%
Transfer From 94 Landfill	0	1,963	7,696	5,733	292.1%
Transfer From 109 2004 GRT	147,257	32,001	49,653	17,652	55.2%
Total Transfers In	390,164	444,242	439,087	(5,155)	-1.2%
Transfers Out					
Transfer to 12 Internal Service	40,572	42,663	39,283	(3,380)	-7.9%
Total Transfers Out	40,572	42,663	39,283	(3,380)	-7.9%
Total Net Transfers	349,592	401,579	399,804	(1,775)	-0.4%
Appropriations/Expenditures					
Salary & Benefits	280,028	290,366	300,191	9,825	3.4%
Supplies	7,724	5,172	5,172	0	0.0%
Maintenance	2,883	4,244	4,744	500	11.8%
Utilities	5,453	6,022	5,017	(1,005)	-16.7%

Other Services	18,796	115,130	70,880	(44,250)	-38.4%
Other Expense	9,013	7,500	7,500	0	0.0%
Insurance Premiums	4,222	4,322	4,787	465	10.8%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	328,119	432,756	398,291	(34,465)	-8.0%

Staffing Position Titles	Budgeted	Budgeted	Budgeted
	Positions	Positions	Positions
	FY19	FY20	FY21
Engineering Manager	0.40	0.40	0.40
City Civil Engineer	0.00	0.00	0.00
Public Works Inspector	1.00	0.00	0.00
Utility Line Locate Tech	1.00	0.00	0.00
Project Manager	2.00	2.00	2.00
P&Z/Eng Admin Assist	0.10	0.10	0.10
GIS/Land Management Coordinator	1.00	1.00	1.00
Total	5.50	3.50	3.50

MAJOR CHANGES

Transfers In - Allocation depends on completed FY19 projects

Other Services - Decrease in Consultant Fees

SPECIAL REVENUE/1994 GROSS RECEIPTS 069-0000

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

Special Revenue/1994 Gross Receipts Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	1,668,939	1,840,145	1,402,400	(437,745)	-23.8%
Investment Income	22,749	27,049	27,049	0	0.0%
Total Revenues	1,691,688	1,867,194	1,429,449	(437,745)	-23%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out					
Transfer to Fund 11 General Fund	49,563	35,708	0	(35,708)	-100%
Transfer to Fund 20 Civic Center	0	0	0	0	**
Transfer to Fund 32 Community Services	0	0	0	0	**
Transfer to Fund 48 CDBG	0	0	0	0	**
Transfer to Fund 56 Flood Control	917,384	1,356,608	0	(1,356,608)	-100%
Transfer to Fund 59 GRT P&I	1,052,678	1,106,558	1,109,206	2,648	0.2%
Transfer to Fund 91 Airport	0	100,000	0	(100,000)	-100%
Total Transfers Out	2,019,625	2,598,874	1,109,206	(1,489,668)	-57%
Total Net Transfers	(2,019,625)	(2,598,874)	(1,109,206)	1,489,668	-57%
Appropriations/Expenditures					
Other Services	28,469	24,244	17,765	(6,479)	-26.7%
Total Appropriations/Expenditures	28,469	24,244	17,765	(6,479)	-27%

MAJOR CHANGES

Transfers Out - Flood Control Fund 56 - Will carry over if necessary

SPECIAL REVENUE/SENIOR CENTER 071-0000

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

Special Revenue/Senior Center Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	120,577	125,200	127,700	2,500	2.0%
Miscellaneous Revenue	11,266	16,288	12,821	(3,467)	-21.3%
Grants	600,572	640,011	618,356	(21,655)	-3.4%
Total Revenues	732,415	781,499	758,877	(22,622)	-2.9%
Transfers					
Transfers In	374,411	588,400	592,000	3,600	0.6%
Transfers Out	4,758	2,379	1,081	(1,298)	-54.6%
Total Net Transfers	369,653	586,021	590,919	4,898	0.8%
Appropriations/Expenditures					
Salaries & Benefits	580,215	713,072	757,401	44,329	6.2%
Supplies	269,858	294,395	298,893	4,498	1.5%
Maintenance	56,872	115,618	110,063	(5,555)	-4.8%
Utilities	55,625	66,008	66,169	161	0.2%
Other Services	73,982	143,079	101,958	(41,121)	-28.7%
Other Expense	654	581	0	(581)	-100%
Insurance Premiums	19,205	20,021	21,416	1,395	7.0%
Capital Outlay	21,381	29,575		(29,575)	-100%
Total Appropriations/Expenditures	1,077,792	1,382,349	1,355,900	(26,449)	-1.9%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Home Services Supervisor	1.00	1.00	1.00
Nutrition Coordinator/Program Aide	1.00	1.00	1.00
Assistant Food Services Admin	1.00	1.00	1.00
Food Services Administrator	1.00	1.00	1.00
Kitchen Aide	1.50	1.50	1.50
Kitchen Custodian	1.00	1.00	1.00
Kitchen Cook	1.00	1.00	1.00
Meals on Wheels Aide	0.63	0.63	0.63
Data Entry Clerk	0.63	0.00	0.00
Receptionist	1.00	1.00	1.00
Senior Center Maintenance	1.00	1.00	1.00
Senior Center Finance Coordinator	0.00	1.00	1.00
Senior Info/Resource Coordinator	1.00	1.00	1.00
Senior Program Aide/Bus Driver	2.00	2.00	2.00
Senior Services Supervisor	1.00	1.00	1.00
Senior Homemaker	0.73	0.00	0.00
Senior Center Manager	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Fitness Coordinator	0.48	0.48	0.48
Total	17.95	17.60	17.60

MAJOR CHANGES

Grants - Expected decrease in funding

Other Services - Decreases due to expected decrease in funding

Capital Outlay - No new capital for FY21

SPECIAL REVENUE/ SENIOR CENTER GIFT FUND 074-0000

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

Special Revenue/ Senior Center Gift Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	51,934	20,327	7,827	(12,500)	-61%
Investment Income	1,421	1,315	1,315	0	0%
Total Revenues	53,355	21,642	9,142	(12,500)	-58%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	630	0	0	0	**
Total Net Transfers	(630)	0	0	0	**
Expenditures					
Supplies	2,940	53,963	1,023	(52,940)	-98%
Maintenance	3,231	3,080	0	(3,080)	-100%
Other Services	5,036	24,431	6,804	(17,627)	-72%
Capital	0	0	0	0	**
Grand Total	11,207	81,474	7,827	(3,380)	-90%

MAJOR CHANGES

User Fees - Large one-time donation in FY19

Supplies & Other Services -Senior Center donation funds carried-over to FY21

Capital-No new capital approved for FY21

SPECIAL REVENUE/RETIRED & SENIOR VOLUNTEER PROGRAM COMBINED 075-0000

This fund enables seniors who are 55 years of age and older to provide a wide range of volunteer services to the City of Alamogordo to meet the pressing needs of the community.

Special Revenue/Retired & Senior Volunteer Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	6,000	6,000	6,000	0	0%
Grants	203,037	226,414	226,414	0	0%
Total Revenues	209,037	232,414	232,414	0	0%
Transfers					
Transfers In					
Transfer From 11 General Fund	49,247	57,000	68,500	11,500	20%
Transfer From 74 Senior Gift Fund	630	0	0	0	**
Total Transfers In	49,877	57,000	68,500	11,500	20%
Transfers Out					
Transfer to 12 Internal Service	15,931	17,068	18,496	1,428	8%
Total Transfers Out	15,931	17,068	18,496	1,428	8%
Total Net Transfers	33,946	39,932	50,004	10,072	25%
Appropriations/Expenditures					
Retired & Senior Volunteer Fund	116,269	131,651	137,956	6,305	5%
Senior Companion Program	70,097	72,617	74,796	2,179	3%
Foster Grandparent Program	61,907	67,898	68,906	1,008	1%
Total Appropriations/Expenditures	248,273	272,166	281,658	9,492	3%

SPECIAL REVENUE/RETIRED & SENIOR VOLUNTEER PROGRAM

075-8201

The Retired and Senior Volunteer Program (RSVP) staff recruits, trains and places senior volunteers in meaningful volunteer services in Alamogordo and throughout Otero County to positively impact pressing community needs. RSVP actively seeks out non-profit and governmental organizations wherein senior volunteers can augment paid staff in providing volunteer services that benefit the entire community. Senior volunteers strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

Special Revenue/Retired & Senior Volunteer Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	62,139	66,820	72,991	6,171	9.2%
Supplies	9,113	12,834	12,834	0	0.0%
Utilities	944	1,395	1,529	134	9.6%
Other Services	41,282	47,503	47,503	0	0.0%
Other Expense	0	0	0	0	**
Insurance Premiums	2,791	3,099	3,099	0	0.0%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	116,269	131,651	137,956	6,305	5%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
RSVP Volunteer Coordinator Senior Volunteer Program Administrator	1.00	1.00	1.00
Total	1.85	1.85	1.85

MAJOR CHANGES

No major changes

SPECIAL REVENUE/SENIOR COMPANION PROGRAM 075-8701

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion volunteers to serve one-to-one with frail and elderly persons in Alamogordo and throughout Otero County. The SCP Volunteer Coordinator assesses homebound client needs and nursing home client needs to create a care plan that specifies what duties the Senior Companion volunteers will perform. Some frail and elderly citizens are able to live in their own homes independently and with dignity due to the program’s supportive services. Senior Companions assist with activities of daily living but, above all, provide companionship. These volunteers also provide short periods of relief to primary caregivers. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure mutually beneficial experiences for clients and volunteers.

Special Revenue/Senior Companion Program Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	27,555	29,505	31,868	2,363	8.0%
Supplies	2,288	4,059	4,059	0	0.0%
Maintenance	83	100	100	0	0.0%
Utilities	4	0	0	0	**
Other Services	39,588	38,398	38,214	(184)	-0.5%
Insurance Premiums	579	555	555	0	0.0%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	70,097	72,617	74,796	2,179	3%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
SCP/FGP Volunteer Coordinator Senior Volunteer Program Administrator	0.75	0.75	0.75
Total	0.83	0.83	0.83

MAJOR CHANGES

None

SPECIAL REVENUE/FOSTER GRANDPARENT PROGRAM 075-8801

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer's duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

Special Revenue/Foster Grandparent Program Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	11,163	11,986	12,994	1,008	8.4%
Supplies	10,036	12,025	12,025	0	0.0%
Maintenance	100	100	100	0	0.0%
Utilities	0	0	0	0	**
Other Services	40,210	43,425	43,425	0	0.0%
Insurance Premiums	398	362	362	0	0.0%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	61,907	67,898	68,906	1,008	1%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
SCP/FGP Volunteer Coordinator Senior Volunteer Program Administrator	0.25	0.25	0.25
Total	0.32	0.32	0.32

MAJOR CHANGES

No major changes

SPECIAL REVENUE/ESGRT .0625% 089-0000

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

Special Revenue/ESGRT 0.625% Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	417,235	460,037	350,600	(109,437)	-23.8%
Grants	0	0	0	0	**
Investment Income	32,988	27,527	27,527	0	0.0%
Total Revenues	450,223	487,564	378,127	(109,437)	-22%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out					
Transfer to Fund 56 Flood Control	0	215,000	0	(215,000)	-100%
Transfer to Fund 63 Engineering	0	475	210	(265)	-55.8%
Transfer to Fund 81 Water/Sewer	0	833,000	0	(833,000)	-100%
Transfer to Fund 86 Solid Waste	0	0	0	0	**
Total Transfers Out	0	1,048,475	210	(1,048,265)	-100%
Total Net Transfers	0	(1,048,475)	(210)	1,048,265	-100%
Appropriations/Expenditures					
Other Services	13,425	251,264	249,645	(1,619)	-0.6%
Capital Outlay	6,850	55,331	0	(55,331)	-100%
Total Appropriations/Expenditures	20,275	306,595	249,645	(56,950)	-19%

MAJOR CHANGES

Transfers Out - Transfers Out will roll to FY21 if necessary

Other Services - Post Closure Reserve Cost

Capital Outlay - No new capital approved for FY21

SPECIAL REVENUE/FLEET COLLISION/SELF INSURANCE 096-0000

This fund provides the City of Alamogordo with funds used toward self-paid and comprehensive claims on City-owned trucks and automotive equipment. Through NMSIF the City pays liability on all motorized vehicles that requires a registration, currently \$323.71 per year or \$26.98 per month. The City does not charge for collision due to the fact that we average \$15,000 per year for repairs earned through interest which exceeds the average repairs. For vehicles that have a purchase price of \$50,000 or more, NMSIF sets a price for comp and collision based on the purchase price. Heavy equipment is also covered by NMSIF through a company called Inland Marine although there is no liability added to heavy equipment.

Special Revenue/Fleet Collision/Self Insurance Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	50,000	50,000	50,000	0	0.0%
Miscellaneous Revenue	10,000	12,500	10,000	(2,500)	-20.0%
Investment Income	7,167	6,439	6,439	0	0.0%
Total Revenues	67,167	68,939	66,439	(2,500)	-3.6%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	28,495	8,000	0	(8,000)	-100%
Total Net Transfers	(28,495)	(8,000)	0	8,000	-100%
Appropriations/Expenditures					
Insurance Premiums	32,147	50,239	45,000	(5,239)	-10.4%
Total Appropriations/Expenditures	32,147	50,239	45,000	(5,239)	-10.4%

MAJOR CHANGES

None

SPECIAL REVENUE/LIABILITIES/DEDUCTIBLES 107-0000

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

Special Revenue/Liabilities/Deductibles Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	430	0	0	0	**
Investment Income	12,564	11,694	11,694	0	0.0%
Total Revenues	12,994	11,694	11,694	0	0.0%
Transfers					
Transfers In					
Transfers From 11 General Fund	120,557	134,490	130,419	(4,071)	-3.0%
Transfers From 12 Internal Services	23,733	40,826	41,528	702	1.7%
Transfers From 20 Lodgers Tax	2,018	1,009	459	(550)	-54.5%
Transfers From 32 Community Services	34,408	28,682	20,765	(7,917)	-27.6%
Transfers From 44 Transportation	34,752	23,944	17,357	(6,587)	-27.5%
Transfers From 71 Senior Center	4,758	2,379	1,081	(1,298)	-54.6%
Transfers From Fund 81 Water/Sewer	104,348	95,956	87,156	(8,800)	-9.2%
Transfers From Fund 86 Solid Waste	1,173	587	267	(320)	-54.5%
Transfers From Fund 90 Golf Course	2,018	1,009	459	(550)	-54.5%
Transfers From Fund 94 Landfill	2,018	1,009	459	(550)	-54.5%
Transfers From Fund 901 Housing Low Rent	217	109	50	(59)	-54.1%
Total Transfers In	330,000	330,000	300,000	(30,000)	-9.1%
Transfers Out	448,484	0	0	0	**
Total Net Transfers	(118,484)	330,000	300,000	(30,000)	-9.1%
Appropriations/Expenditures					
Other Services	10,046	35,000	35,000	0	0.0%
Insurance Premiums	154,562	387,169	265,000	(122,169)	-31.6%
Total Appropriations/Expenditures	164,608	422,169	300,000	(122,169)	-28.9%

MAJOR CHANGES

Transfers In - Adjustments for department allocations for liabilities

CAPITAL PROJECTS FUND

COMPARATIVE BUDGET STATEMENT

	FY19 ACTUAL	FY20 BUDGET	FY21 PRELIM BUDGET	\$ CHANGE	% CHANGE
Beginning Cash Fund Balance	29,345,343	23,662,292	13,530,720	(10,131,572)	-43%
Revenues					
Taxes	6,258,521	6,900,545	5,259,000	(1,641,545)	-23.8%
User Fees	8,000	24,000	24,000	0	0.0%
Grants	168,376	1,275,501	1,411,418	135,917	10.7%
Investment Income	437,890	446,286	446,286	0	0.0%
Loan & Bond Proceeds	0	0	0	0	**
Miscellaneous Revenue	15,790	0	0	0	**
Total Revenues	6,888,577	8,646,332	7,140,704	-1,505,628	-17.4%
Transfers-In					
	6,842,757	4,145,654	0	(4,145,654)	-100%
Total Transfers In	6,842,757	4,145,654	0	(4,145,654)	-100%
Total Revenues & Other Financing	13,731,334	12,791,986	7,140,704	(5,651,282)	-44.2%
Expenditures					
(24) Grant Capital Improvement	104,475	1,162,148	1,411,418	249,270	21.4%
(48) New Mexico C.D.B.G.	0	0	0	0	**
(49) Municipal GRT .2500% (1986)	119,321	1,031,511	77,765	(953,746)	-92.5%
(50) Property Acquisition	0	0	0	0	**
(54) Reverse Osmosis Project	2,692,325	174,046	0	(174,046)	-100%
(56) Flood Control Project - Corps of Eng	3,824,967	3,916,221	0	(3,916,221)	-100%
(61) Municipal Infrastructure GRT .0625%	7,117	6,061	4,442	(1,619)	-26.7%
(105) Economic Development GRT .1250%	4,198,037	849,341	93,371	(755,970)	-89.0%
(109) Street Capital GRT .5000%	3,027,404	8,049,041	1,835,530	(6,213,511)	-77.2%
(114) Sidewalk Revolving Loans	0	32,360	32,360	0	0.0%
(119) GRT Rev Bond - Qual. of Life (2012)	999,838	903,817	0	(903,817)	-100%
(121) GO Bond - Fun Center (2014)	0	0	0	0	**
(122) GO Bond - Streets (2014)	27,788	0	0	0	**
Total Expenditures	15,001,272	16,124,546	3,454,886	(12,669,660)	-78.6%
Transfers Out					
	4,624,223	6,799,012	2,574,978	(4,224,034)	-62.1%
Total Transfers Out	4,624,223	6,799,012	2,574,978	(4,224,034)	-62.1%

Total Expenditures & Other Finance Uses	19,625,495	22,923,558	6,029,864	(16,893,694)	-73.7%
Net Change in Fund Balance	(5,683,051)	(10,131,572)	1,110,840	11,242,412	-111.0%
*FY19 Includes Modified Accrual & Rounding Adjustment					
Ending Cash Fund Balance	23,662,292	13,530,720	14,641,560	1,110,840	8.2%

CAPITAL PROJECTS FUND/GRANT CAPITAL IMPROVEMENT

024-0000

The Grant Capital Improvement fund was created to account for miscellaneous projects that do not fit within any other specific fund, but must be accounted for in the budget. Since the Grant Coordinator handles Capital Outlay fund projects assigned to her and assists in administering and monitoring all grants for the City through individual department project administrators, Grant Capital Improvement projects vary in the implementation stage. In FY20, the state DWI grants were moved here to streamline DFA reporting.

Capital Projects Fund/Grant Capital Improvement Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Revenues</i>					
Grant	18,376	1,275,501	1,411,418	135,917	11%
Total Revenues	18,376	1,275,501	1,411,418	135,917	11%
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
<i>Expenditures</i>					
Salaries & Benefits	0	195,591	44,118	(151,473)	-77%
Supplies	1,498	35,332	2,300	(33,032)	-93%
Utilities	0	2,915	0	(2,915)	-100%
Other Services	6,600	20,320	0	(20,320)	-100%
Other Expense	0	9,600	0	(9,600)	-100%
Capital	96,377	898,390	1,365,000	466,610	52%
Grand Total	104,475	1,162,148	1,411,418	249,270	21%

MAJOR CHANGES

Salaries & Benefits - Grant funded CIT positions and DWI Overtime
 Grants - Increase in state funding for FY21
 Most grants from FY20 will be carried over

CAPITAL PROJECTS FUND/NEW MEXICO C.D.B.G. 048-0000

The Small Cities Community Development Block Grant Program (CDBG) is a United States Department of Housing and Urban Development (HUD) competitive program established under Title I of the Housing and Community Development Act of 1974 (as amended). The Small Cities CDBG program assists communities with essential infrastructure (such as constructing community facilities and housing), promote economic development, and maintain a suitable living environment. The CDBG program is administered at the state level by the New Mexico Finance and Administration – Local Government Division (NMDF&A-LGD) under §2.110.2 NMAC.

The CDBG grant program’s state and national objectives require that the funded activities address at least one of the following:

1. Benefit principally low to moderate income families;
2. Aid in the prevention or elimination of slums or blight; or
3. To help meet an urgent need of recent origin that pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available.

Capital Projects Fund/New Mexico C.D.B.G Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
<i>Revenues</i>					
Grant	0	0	0	0	**
Total Revenues	0	0	0	0	**
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
<i>Expenditures</i>					
Other Services	0	0	0	0	**
Capital	0	0	0	0	**
Grand Total	0	0	0	0	**

MAJOR CHANGES

Grants - Once approval is received from DFA, the new grant will be added

CAPITAL PROJECTS FUND/1986 GROSS RECEIPTS TAX 049-0000

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

An ordinance was passed allowing for the rededication of up to 50% of fund revenue to the General Fund to cover general operating expenses

Capital Projects Fund/1986 Gross Receipts Tax Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	1,668,939	1,840,145	1,402,400	(437,745)	-24%
Miscellaneous Revenue	0	0	0	0	**
Investment Income	72,891	91,067	91,067	0	0%
Total Revenues	1,741,830	1,931,212	1,493,467	(437,745)	-23%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	3,231,213	2,777,234	1,287,436	(1,489,798)	-54%
Total Net Transfers	(3,231,213)	(2,777,234)	(1,287,436)	1,489,798	-54%
Expenditures					
Other Services	64,040	76,494	77,765	1,271	2%
Contract Services	0	0	0	0	**
Capital	55,281	955,017	0	(955,017)	-100%
Grand Total	119,321	1,031,511	77,765	(953,746)	-92%

MAJOR CHANGES

Transfers-Out - FY20 included \$1.8 million for Bonito Lake, will roll-over project funds if needed.

Transfers-Out - FY20 included \$250,000 rededication to Fund 11. \$746,733 rededication requested for FY21

Capital Outlay - FY21 includes well improvements and well repairs

CAPITAL PROJECTS FUND/PROPERTY ACQUISITION 50-0000

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc.). This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund. The fund is in the process of being closed.

Capital Projects Fund/Property Acquisition Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	0	0	0	0	**
Investment Income	0	0	0	0	**
Total Revenues	0	0	0	0	**
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Expenditures					
Other Services	0	0	0	0	**
Insurance Premiums	0	0	0	0	**
Capital	0	0	0	0	**
Grand Total	0	0	0	0	**

CAPITAL PROJECTS FUND/REVERSE OSMOSIS PROJECT 054-0000

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the National Environmental Policy Act (NEPA) studies, which were funded by a federal grant. Construction of the plant, wells, and transmission lines is nearly completed. Funding sources included the City, State, and Federal Government. Monies reserved in this fund are allocated to the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court ruled in favor of the District Court decision in November 2009. The decision was then brought before the NM Supreme Court which refused to hear the matter. This essentially ended any challenge to the OSE's decision.

Capital Projects Fund/RO/Snake Tank Project Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Grants	0	0	0	0	**
Investment Income	0	0	0	0	**
Loan & Bond Proceeds	0	0	0	0	**
Total Revenues	0	0	0	0	**
Transfers					
Transfers In	2,692,325	174,046	0	(174,046)	-100%
Transfers Out	0	0	0	0	**
Total Net Transfers	2,692,325	174,046	0	(174,046)	-100%
Expenditures					
Other Services	0	0	0	0	**
Capital	2,692,325	174,046	0	(174,046)	-100%
Debt Service	0	0	0	0	**
Grand Total	2,692,325	174,046	0	(174,046)	-100%

MAJOR CHANGES

Transfers / Expenditures - Reverse Osmosis / Desal Project remaining balances will carry over to FY21 if necessary

CAPITAL PROJECTS FUND/99 GRT FLOOD CONTROL BOND

056-0000

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

Capital Projects Fund/99 GRT Flood Control Bond Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Investment Income	36,153	30,981	30,981	0	0%
Loan & Bond Proceeds	0	0	0	0	**
Total Revenues	36,153	30,981	30,981	0	0%
Transfers					
Transfers In	3,701,948	3,971,608	0	(3,971,608)	-100%
Transfers Out	0	176	0	(176)	-100%
Total Net Transfers	3,701,948	3,971,432	0	(3,971,432)	-100%
Expenditures					
Other Services	0	0	0	0	**
Capital	3,824,967	3,916,221	0	(3,916,221)	-100%
Debt Service	0	0	0	0	**
Grand Total	3,824,967	3,916,221	0	(3,916,221)	-100%

MAJOR CHANGES

Transfers-In - Project transfers will carry-over to FY21.

Capital Outlay - Will carry-over to FY21 if necessary

CAPITAL PROJECTS FUND/91 GRT INFRASTRUCTURE (.0625)

061-0000

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

Capital Projects Fund/91 GRT Infrastructure (.0625) Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Revenues</i>					
Taxes	417,235	460,037	350,600	(109,437)	-24%
Investment Income	8,531	7,705	7,705	0	0%
Total Revenues	425,766	467,742	358,305	(109,437)	-23%
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	179,100	820,164	170,482	(649,682)	-79%
Total Net Transfers	(179,100)	(820,164)	(170,482)	649,682	-79%
<i>Expenditures</i>					
Other Services	7,117	6,061	4,442	(1,619)	-27%
Grand Total	7,117	6,061	4,442	(1,619)	-27%

MAJOR CHANGES

Transfers-Out - Projects will carry-over to FY21.

Other Services - Decrease in GRT creates a decrease in GRT admin fees

CAPITAL PROJECTS FUND/ECONOMIC DEVELOPMENT 105-0000

The Economic Development Fund was established and has been maintained primarily with a monthly .1250% of the NM State Gross Receipts tax revenue set up with the adoption of City of Alamogordo Ordinance #1366. These funds are for the purpose of economic development including marketing of the City to prospective new companies and employers. The Economic Development Fund has come up for vote on a number of occasions and has continually been approved to by the voters. This tax is currently scheduled to sunset again on December 31, 2020.

Capital Projects Fund/Economic Development Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	834,469	920,073	701,200	(218,873)	-24%
Grants	150,000	0	0	0	**
User Fees	8,000	24,000	24,000	0	0%
Miscellaneous Revenue	1,065	0	0	0	**
Investment Income	80,152	92,589	92,589	0	0%
Total Revenues	1,073,686	1,036,662	817,789	(218,873)	-21%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Expenditures					
Other Services	3,012,187	849,341	93,371	(755,970)	-89%
Capital Outlay	1,185,850	0	0	0	**
Grant Total	4,198,037	849,341	93,371	(755,970)	-89%

MAJOR CHANGES

User Fee - \$2,000 monthly rent on the Rocket City Family Fun Center.

Other Services - FY20 includes funds for incentive programs that will carry-over to FY21

CAPITAL PROJECTS FUND/STREET CAPITAL GRT 109-0000

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

Capital Projects Fund/Street Capital GRT Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Taxes	3,337,878	3,680,290	2,804,800	(875,490)	-24%
Miscellaneous Revenue	14,725	0	0	0	**
Investment Income	211,699	193,173	193,173	0	0%
Total Revenues	3,564,302	3,873,463	2,997,973	(875,490)	-23%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	1,213,910	3,201,438	1,117,060	(2,084,378)	-65%
Total Net Transfers	(1,213,910)	(3,201,438)	(1,117,060)	2,084,378	-65%
Expenditures					
Other Services	71,384	98,488	85,530	(12,958)	-13%
Capital	2,956,020	7,950,553	1,750,000	(6,200,553)	-78%
Grand Total	3,027,404	8,049,041	1,835,530	(6,213,511)	-77%

MAJOR CHANGES

Transfers Out - Transfer out will carry over as necessary

Other Services - Decrease in GRT creates a decrease in GRT admin fees

Capital - Street Maintenance project carried-will carry over to FY21.

CAPITAL PROJECTS FUND/SIDEWALK REVOLVING LOANS 114-0000

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Capital Projects Fund/Sidewalk Revolving Loans Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Investment Income	2,264	2,095	2,095	0	0%
Total Revenues	2,264	2,095	2,095	0	0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Expenditures					
Supplies	0	60	60	0	0%
Other Services	0	300	300	0	0%
Capital	0	32,000	32,000	0	0%
Grand Total	0	32,360	32,360	0	0%

MAJOR CHANGES

No Major Changes

CAPITAL PROJECTS FUND/2012GRT REF/IMP REVENUE BOND

119-0000

This fund accounts for the refunding of the 2002 GRT Revenue Bond enacted by Ordinance No. 1414, effective 02/17/2012. The revenue bond was authorized for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space.

Capital Projects Fund/2012 GRT Ref/Imp Revenue Bond Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Investment Income	21,871	24,232	24,232	0	0%
Loan & Bond Proceeds	0	0	0	0	**
Total Revenues	21,871	24,232	24,232	0	0%
Transfers					
Transfers In	448,484	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	448,484	0	0	0	**
Expenditures					
Debt Service	0	0	0	0	**
Capital	999,838	903,817	0	(903,817)	-100%
Grand Total	999,838	903,817	0	(903,817)	-100%

MAJOR CHANGES

Capital - Quality of Life projects carried-over to FY21

CAPITAL PROJECTS FUND/2014A GO BONDS-FUN CENTER

121-0000

This 2015 GO Bond – Fun Center was issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities.

Capital Projects Fund/2014A GO Bonds-Fun Center Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Investment Income	1,426	1,441	1,441	0	0%
Total Revenues	1,426	1,441	1,441	0	0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Expenditures					
Capital	0	0	0	0	**
Grand Total	0	0	0	0	**

MAJOR CHANGES

Capital - This portion of the Fun Center was complete in FY18.

CAPITAL PROJECTS FUND/2014B GO BONDS-STREETS 122-0000

This 2015 GO Bond – Streets was issued to provide funds for the purpose of constructing, repairing and otherwise improving streets and bridges.

Capital Projects Fund/2014B GO Bonds-Streets Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Revenues</i>					
Investment Income	2,903	3,003	3,003	0	0%
Total Revenues	2,903	3,003	3,003	0	0%
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
<i>Expenditures</i>					
Other Services	0	0	0	0	**
Capital	27,788	0	0	0	**
Grand Total	27,788	0	0	0	**

MAJOR CHANGES

Capital - 1st Street project complete in FY19.

DEBT SERVICE FUND

COMPARATIVE BUDGET STATEMENT

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Beginning Cash Fund Balance</i>	2,341,557	2,275,636	2,340,112	64,476	3%
Revenues					
Property Taxes	1,053,698	1,048,526	1,062,841	14,315	1%
Interest Income	33,058	28,180	28,180	0	0%
Loan Proceeds	0	3,207,212	0	(3,207,212)	-100%
Total Revenues	1,086,756	4,283,918	1,091,021	(3,192,897)	-75%
Transfers-In					
Transfer In (42)	502,318	502,373	503,091	718	0%
Transfer In (49)	538,888	539,456	539,010	(446)	0%
Transfer In (69)	1,052,678	1,106,558	1,109,206	2,648	0%
Transfer In (81)	1,397,557	1,394,416	1,360,693	(33,723)	-2%
Transfer In (109)	1,066,653	1,069,437	1,067,407	(2,030)	0%
Transfer In (113)	0	0	0	0	**
Transfer In (116)	0	0	0	0	**
Transfer In (117)	0	0	0	0	**
Total Transfers	4,558,094	4,612,240	4,579,407	(32,833)	-1%
Expenditures					
Other Services	4,962	7,000	7,000	0	0%
Principle	4,071,769	7,261,162	4,287,213	(2,973,949)	-41%
Interest	1,601,126	1,453,098	1,335,213	(117,885)	-8%
Fees	32,051	30,504	29,610	(894)	-3%
Bond/Loan Expenses	863	79,918	863	(79,055)	-99%
Total Expenditures	5,710,771	8,831,682	5,659,899	(3,171,783)	-36%
Net Change in Fund Balance	(65,921)	64,476	10,529	(53,947)	
<i>Ending Cash Fund Balance</i>	2,275,636	2,340,112	2,350,641	10,529	0%

DEBT SERVICE/GENERAL OBLIGATION P&I 053-0000

The primary purpose of this fund is to account for the servicing of principal and interest payments for the General Obligation Bonds. These four (4) bonds are pledged against property tax revenues. The 2009 and 2011 bonds are for Streets and Water Improvements.

Debt Service/General Obligation P&I Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Property Taxes	1,053,698	1,048,526	1,062,841	14,315	1%
Interest Income	914	1,321	1,321	0	0%
Loan & Bond Proceeds	0	0	0	0	**
Total Revenues	1,054,612	1,049,847	1,064,162	(14,315)	1%
Transfers					
Transfers In	0	0	0	0	**
Total Transfers In	0	0	0	0	0%
Transfers Out					
Transfer to Fund 81 Water/Sewer	0	0	0	0	0%
Transfer to Fund 82 Jt W/S P & I	0	0	0	0	0%
Total Transfers Out	0	0	0	0	0%
Total Net Transfers	0	0	0	0	0%
Expenditures					
Other Services	0	0	0	0	0%
Principle	516,800	477,800	553,800	76,000	16%
Interest	585,081	542,355	525,829	(16,526)	-3%
Bond/Loan Expenses	863	863	863	0	0%
Total Expenditures	1,102,744	1,021,018	1,080,492	59,474	6%

MAJOR CHANGES

Calculated from DFA formula for property tax revenues.

DEBT SERVICE/GRT P&I 059-0000

This fund was established to account for the servicing of principal and interest payments for any debt pledged with Gross Receipts Tax revenues. This fund receives GRT revenue transfers from funds 42 (1984 GRT), 49 (1986 GRT), 69 (1994 GRT), and 109 (2008 GRT).

Debt Service/GRT P&I Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Interest Income	11,645	7,250	7,250	0	0%
Loan Proceeds	0	0	0	0	**
Total Revenues	11,645	7,250	7,250	-	0%
Transfers					
Transfers In (42)	502,318	502,373	503,091	718	0%
Transfers In (69)	1,052,678	1,106,558	1,109,206	2,648	0%
Transfers In (109)	1,066,653	1,069,437	1,067,407	(2,030)	0%
Total Transfers	2,621,649	2,678,368	2,679,704	1,336	0%
Expenditures					
Other Services	3,344	3,500	3,500	0	0%
Principle	2,137,988	2,172,050	2,209,662	37,612	2%
Interest	516,849	491,048	455,767	(35,281)	-7%
Fees	13,305	11,770	10,775	(995)	-8%
Bond/Loan Expense	0	0	0	0	**
Total Expenditures	2,671,486	2,678,368	2,679,704	1,336	0%

MAJOR CHANGES

Transfers In are based on the FY21 NMFA schedule

Principle & Interest are based on the FY21 NMFA schedule

DEBT SERVICE/JT WATER/SEWER P&I 082-0000

The purpose of this fund is to account for the servicing of principal and interest requirements on any debt pledged with water/sewer system revenues. This fund receives transfers from 49 (1986 GRT) and 81 (water/sewer operations).

Debt Service/Jt Water/Sewer P&I Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Interest Income	20,499	19,609	19,609	0	0%
Loan Proceeds	0	3,207,212	0	(3,207,212)	-100%
Total Revenues	20,499	3,226,821	19,609	(3,207,212)	-99%
Transfers					
Transfers In (49)	538,888	539,456	539,010	(446)	0%
Transfers In (81)	1,397,557	1,394,416	1,360,693	(33,723)	-2%
Transfers In (116)	0	0	0	0	**
Transfers In (117)	0	0	0	0	**
Total Transfers	1,936,445	1,933,872	1,899,703	(34,169)	-2%
Expenditures					
Other Services	1,618	3,500	3,500	0	0%
Principle	1,416,981	4,611,312	1,523,751	(3,087,561)	-67%
Interest	499,196	419,695	353,617	(66,078)	-16%
Fees	18,746	18,734	18,835	101	1%
Bond/Loan Expenses	0	79,055	0	(79,055)	-100%
Total Expenditures	1,936,541	5,132,296	1,899,703	(3,232,593)	-63%

MAJOR CHANGES

Principle & Interest - FY21 is based on the NMFA schedule

ENTERPRISE FUNDS

COMPARATIVE BUDGET STATEMENT

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Beginning Cash Fund Balance</i>	19,379,988	17,474,255	7,254,248	(10,220,007)	-58%
Revenues					
User Fees	16,196,674	15,074,006	15,095,053	21,047	0%
Miscellaneous Revenue	75,982	260,342	25,249	(235,093)	-90%
Grants	4,884,919	12,758,305	8,797,227	(3,961,078)	-31%
Investment Income	300,927	286,050	286,050	0	0%
Fines	9,231	5,700	4,200	(1,500)	-26%
Total Revenues	21,467,733	28,384,403	24,207,779	(4,176,624)	-15%
Transfers-In					
	465,631	3,219,028	246,413	(2,972,615)	-92%
Total Transfers In	465,631	3,219,028	246,413	(2,972,615)	-92%
Total Revenues & Other Financing					
	21,933,364	31,603,431	24,454,192	(7,149,239)	-23%
Expenditures					
Water/Sewer Operating	14,056,661	29,340,002	8,155,418	(21,184,584)	-72.2%
Solid Waste Collection System	2,163,493	2,147,788	2,002,246	(145,542)	-6.8%
Bonito Campground	0	0	0	0	**
Golf Course	1,732,233	1,474,244	1,662,682	188,438	12.8%
Airport	709,690	389,328	494,836	105,508	27.1%
Otero/Greentree Regional Landfill	1,954,671	3,700,061	1,618,975	(2,081,086)	-56.2%
Housing Low Rent Operating	866,220	1,012,397	1,042,569	30,172	3.0%
Housing Homeownership Operating	16,716	27,740	29,290	1,550	5.6%
Housing Capital Fund Projects	14,052	1,391,083	0	(1,391,083)	-100%
Total Expenditures	21,513,736	39,482,643	15,006,016	(24,476,627)	-62.0%
Transfers Out					
	2,151,419	2,340,795	2,267,215	(73,580)	-3.1%
Total Transfers Out	2,151,419	2,340,795	2,267,215	(73,580)	-3.1%
Total Expenditures & Other Finance Uses					
	23,665,155	41,823,438	17,273,231	(24,550,207)	-58.7%
Net Change in Fund Balance	(1,905,733)	(10,220,007)	7,180,961	17,400,968	-170.3%
*FY19 Includes Modified Accrual & Rounding Adjustment					
Ending Cash Fund Balance	17,474,255	7,254,248	14,435,209	7,180,961	99%

ENTERPRISE FUND/WATER/SEWER FUND 081-0000

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into seven (7) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703, Wastewater Treatment Plant 081-5603 and Construction 081-7803. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300. The Bonito Lake Restoration project also has a separate division

Enterprise Fund/Water/Sewer Fund All Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	9,729,444	9,792,320	9,689,294	(103,026)	-1.1%
Miscellaneous Revenue	69,082	30,279	11,961	(18,318)	-60.5%
Grants	3,878,099	10,603,915	0	(10,603,915)	-100%
Investment Income	216,177	206,598	206,598	0	0.0%
Total Revenues	13,892,802	20,633,112	9,907,853	(10,725,259)	-52%
Transfers					
Transfers In					
Transfer From 49 86 GRT	0	1,813,165	0	(1,813,165)	-100%
Transfer From 86 Solid Waste	98,413	98,413	98,413	0	0.0%
Transfer From 89 ESGRT	0	833,000	0	(833,000)	-100%
Transfer From 96 Self Insured	28,495	0	0	0	**
Total Transfers In	126,908	2,744,578	98,413	(2,646,165)	-96%
Transfers Out					
Transfer to 11 General Fund	0	0	0	0	**
Transfer to 12 Internal Service	292,302	374,173	373,989	(184)	0.0%
Transfer to 63 Engineering	98,031	206,575	177,054	(29,521)	-14.3%
Transfer to 82 Jt W/S P&I	1,397,557	1,394,416	1,360,693	(33,723)	-2.4%
Transfer to 107 Self Insurance	104,348	95,956	87,156	(8,800)	-9.2%
Total Transfers Out	1,892,238	2,071,120	1,998,892	(72,228)	-3%
Total Net Transfers	(1,765,330)	673,458	(1,900,479)	(2,573,937)	-382%
Appropriations/Expenditures					
Bonito Lake (0008)	3,451,172	18,778,346	24,988	(18,753,358)	-99.9%
Central Receiving (1602)	128,847	107,137	145,642	38,505	35.9%
Public Works Admin (1803)	1,306,610	1,217,757	886,465	(331,292)	-27.2%
Customer Service (2202)	617,160	1,122,329	710,117	(412,212)	-36.7%

Utility Maintenance (5503)	1,097,367	1,658,577	1,392,850	(265,727)	-16.0%
Wastewater Treatment Plant (5603)	1,187,282	1,284,636	1,286,227	1,591	0.1%
Water Filter Plant (5703)	1,461,469	1,775,330	1,885,149	109,819	6.2%
Construction (7803)	942,479	1,284,040	823,980	(460,060)	-35.8%
Water/Sewer Capital	3,864,275	2,111,850	1,000,000	(1,111,850)	-52.6%
Total Appropriations/Expenditures	14,056,661	29,340,002	8,155,418	(21,184,584)	-72%

ENTERPRISE FUND/BONITO LAKE 081-0008

This department is responsible for the management and daily operation of the Bonito Lake Watershed and Water Supply.

Enterprise Fund/Bonito Lake Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Utilities	3,121	3,487	3,539	52	1.5%
Other Services	0	21,284	21,449	165	0.8%
Capital Outlay	3,448,051	18,753,575	0	(18,753,575)	-100%
Total Appropriations/Expenditures	3,451,172	18,778,346	24,988	(18,753,358)	-100%

MAJOR CHANGES

Bonito Lake Restoration Project will roll to FY21

ENTERPRISE FUND/CENTRAL RECEIVING 081-1602

This department is a division of Purchasing and includes 90% of the Central Receiving salary and benefits. Central Receiving maintains inventories for City supplies and materials for departments throughout the City; however, it is estimated that the bulk of inventory is related directly to the Utility Fund and; therefore, the bulk of expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

Enterprise Fund/Central Receiving Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	83,467	85,217	96,080	10,863	12.7%
Supplies	3,687	3,572	4,417	845	23.7%
Maintenance	2,332	1,896	1,896	0	0.0%
Utilities	1,591	2,118	2,217	99	4.7%
Other Services	26,937	11,510	34,708	23,198	201.5%
Other Expense	10,509	2,500	6,000	3,500	140.0%
Insurance Premiums	324	324	324	0	0.0%
Capital Outlay	0	0	0	0	**
Total Appropriations/Expenditures	128,847	107,137	145,642	38,505	36%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY120	Budgeted Positions FY21
Chief Procurement Officer	0.10	0.10	0.10
Inventory Administrator	0.90	0.90	0.90
Central Receiving Attendant	0.90	0.90	0.90
Total	1.90	1.90	1.90

MAJOR CHANGES

Other Services - Increase for write off of obsolete parts

ENTERPRISE FUND/ADMINISTRATIVE SERVICES 081-1803

The Public Works Administrative Department is responsible for the management of all aspects of Public Works to include; Utilities Maintenance, Utilities Construction, Bonito Lake Water Operations, Wastewater and Water Filter Plants, Fleet Maintenance, Facility Maintenance, Street Maintenance, Convenience Center, Landfill Operations and Drainage Maintenance. We also manage the Solid Waste Collection Contract with Southwest Disposal. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

Enterprise Fund/Administrative Services Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	305,315	319,636	437,894	118,258	37.0%
Supplies	1,825	2,206	2,206	0	0.0%
Maintenance	681	1,150	1,150	0	0.0%
Utilities	2,911	4,220	4,661	441	10.5%
Other Services	925,076	848,296	397,054	(451,242)	-53.2%
Insurance Premiums	42,307	42,249	43,500	1,251	3.0%
Capital Outlay	28,495	0	0	0	**
Total Appropriations/Expenditures	1,306,610	1,217,757	886,465	(331,292)	-27%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Administrative Assistant	1.00	1.00	1.00
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	0.00	1.00	1.00
Contract Coordinator	0.60	0.60	0.60
Safety Coordinator	0.00	0.50	0.50
Golf Course Superintendent	0.00	0.25	0.25
Dispatch/Clerk	1.00	1.00	1.00
Total	3.60	5.35	5.35

MAJOR CHANGES

Salaries & Benefits - Deputy Public Workers Director is included here

Other Services - Decrease is due to removal of the Franchise Fee

Capital Outlay - No new capital allocated

ENTERPRISE FUND/CUSTOMER SERVICES 081-2202

The Customer Service/Utility Billing Division is responsible for reading, maintaining, and billing of more than 13,000 water, sewer, garbage and miscellaneous accounts each month. The Division handles requests to initiate and terminate services, answers customer inquiries concerning their accounts and performs billing maintenance necessary to send accurate and timely bills to our customers. Staff monitors and processes collections on delinquent accounts for both Accounts Receivable and Utility Billing.

Enterprise Fund/Customer Services Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	380,133	433,390	473,331	39,941	9.2%
Supplies	99,363	103,905	98,400	(5,505)	-5.3%
Maintenance	47,891	48,950	51,582	2,632	5.4%
Utilities	8,537	9,020	9,770	750	8.3%
Other Services	66,279	70,770	71,396	626	0.9%
Other Expense	5,729	1,700	1,700	0	0.0%
Insurance Premiums	3,635	3,629	3,938	309	8.5%
Capital Outlay	5,593	450,965	0	(450,965)	-100%
Total Appropriations/Expenditures	617,160	1,122,329	710,117	(412,212)	-37%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Finance Director	0.20	0.20	0.20
Customer Service Manager	1.00	1.00	1.00
Customer Service Representative	1.50	1.50	1.50
Meter Technician	2.00	2.00	2.00
Meter Technician Supervisor	1.00	1.00	1.00
Utility Billing Clerk	1.00	1.00	1.00
Utility Billing Clerk/Collections	1.00	1.00	1.00
Utility Billing Supervisor	1.00	1.00	1.00
Total	8.70	8.70	8.70

MAJOR CHANGES

Salaries & Benefits - There were several vacancies in FY20
 Capital Outlay - Zenner Project will roll over to FY21

ENTERPRISE FUND/UTILITY MAINTENANCE 081-5503

The Utility Maintenance Division is responsible for the operation of the City's Water Distribution and Wastewater Collection Systems.

Enterprise Fund/Utility Maintenance Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	591,485	659,200	948,588	289,388	43.9%
Supplies	58,377	57,745	56,875	(870)	-1.5%
Maintenance	173,315	239,007	262,930	23,923	10.0%
Utilities	44,941	47,113	47,783	670	1.4%
Other Services	19,886	27,101	27,101	0	0.0%
Other Expense	2,195	21,066	21,500	434	2.1%
Insurance Premiums	24,207	26,084	28,073	1,989	7.6%
Capital Outlay	182,961	581,261	0	(581,261)	-100%
Total Appropriations/Expenditures	1,097,367	1,658,577	1,392,850	(265,727)	-16%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Supervisor	1.00	1.00	1.00
Utility Maintenance Foreman	1.00	1.00	1.00
Maintenance Welder	1.00	1.00	0.00
Fleet Heavy Equipment Mechanic	0.00	0.80	0.80
Public Works Inspector	0.00	1.00	1.00
Line Locate Tech	0.00	1.00	1.00
Utility Maintenance Worker/Tech	7.00	7.00	14.00
Total	10.00	12.80	18.80

MAJOR CHANGES

Salaries & Benefits - There were several vacancies in FY20

Capital Outlay - No new capital allocated

ENTERPRISE FUND/WASTEWATER TREATMENT PLANT 081-5603

The Wastewater Treatment Plant Division is responsible for the operation and maintenance of the City's Wastewater Treatment Plant and Collection Systems.

Enterprise Fund/Wastewater Treatment Plant Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	399,461	420,083	490,756	70,673	16.8%
Supplies	126,416	152,695	138,095	(14,600)	-9.6%
Maintenance	137,811	177,780	186,767	8,987	5.1%
Utilities	351,241	384,803	385,004	201	0.1%
Other Services	77,602	78,353	78,353	0	0.0%
Other Expense	1,923	4,410	2,000	(2,410)	-54.6%
Insurance Premiums	4,536	4,370	5,252	882	20.2%
Capital Outlay	88,292	62,142	0	(62,142)	-100%
Total Appropriations/Expenditures	1,187,282	1,284,636	1,286,227	1,591	0%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Wastewater Plant Supervisor	1.00	1.00	1.00
Wastewater Plant Foreman	1.00	1.00	1.00
WW Plant Operator/Maint Laborer	6.00	6.00	6.00
Total	8.00	8.00	8.00

MAJOR CHANGES

- Salaries & Benefits - Vacancy budgeted at full insurance
- Capital Outlay - No new capital allocated

ENTERPRISE FUND/WATER FILTER PLANT 081-5703

The Wastewater Treatment Plant Division is responsible for the operation and maintenance of the City's Wastewater Treatment Plant and Collection Systems. This division will also operate the new Desal Plant

Enterprise Fund/Water Filter Plant Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	604,612	718,159	821,336	103,177	14.4%
Supplies	191,824	285,346	293,015	7,669	2.7%
Maintenance	72,787	89,449	81,499	(7,950)	-8.9%
Utilities	310,516	531,637	529,070	(2,567)	-0.5%
Other Services	105,311	127,357	145,944	18,587	14.6%
Other Expense	955	8,000	6,000	(2,000)	-25.0%
Insurance Premiums	8,093	8,463	8,285	(178)	-2.1%
Capital Outlay	167,371	6,919	0	(6,919)	-100%
Total Appropriations/Expenditures	1,461,469	1,775,330	1,885,149	109,819	6%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Administrative Asst -Water Plant	1.00	1.00	1.00
Water/WW Operations Manager	1.00	1.00	1.00
Water Plant Foreman	1.00	1.00	1.00
Water Plant Journeyman	1.00	1.00	1.00
Water Plant Laborer	3.00	3.00	4.00
Water Plant Technician	2.00	2.00	2.00
Water Plant Worker	3.00	3.00	2.00
Water Plant Operator/Maint	0.00	0.00	0.00
Desal Plant Lab Tech	0.00	1.00	1.00
Water/WW Control Systems	1.00	1.00	1.00
Total	13.00	14.00	14.00

MAJOR CHANGES

- Salary & Benefits - Vacancies in multiple positions in FY20
- Capital Outlay - No new capital allocated

ENTERPRISE FUND/CONSTRUCTION 081-7803

The Utility Construction Division is responsible for the installation of new infrastructure, the replacement of concrete structures and the laying of new pavement as it relates to a funded project. This division is also responsible for the existing infrastructure, concrete and paving for the City.

Enterprise Fund/Construction Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Salary & Benefits	271,889	497,689	449,205	(48,484)	-9.7%
Supplies	312,856	243,637	335,025	91,388	37.5%
Maintenance	15,133	26,760	26,760	0	0.0%
Utilities	1,203	1,917	5,054	3,137	163.6%
Other Services	1,978	1,882	2,044	162	8.6%
Other Expense	973	1,700	1,700	0	0.0%
Insurance Premiums	4,165	4,192	4,192	0	0.0%
Capital Outlay	334,282	506,263	0	(506,263)	-100%
Total Appropriations/Expenditures	942,479	1,284,040	823,980	(460,060)	-36%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Utility/Streets Construction Manager	1.00	0.50	0.50
Utility Construction Foreman	1.00	1.00	1.00
Utility Construction Technician	2.00	2.00	2.00
Utility Construction Laborer	11.00	11.00	6.00
Total	15.00	14.50	9.50

MAJOR CHANGES

- Salary & Benefits - Restructuring for wages and positions
- Supplies - Increase in construction supplies
- Capital Outlay - No new capital allocated

ENTERPRISE FUND/WATER/SEWER CAPITAL PROJECTS 081-9303

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

Enterprise Fund/Water/Sewer Capital Projects Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Appropriations/Expenditures					
Other Services	16,385	123,124	0	(123,124)	-100%
Capital Outlay	3,847,890	1,988,726	1,000,000	(988,726)	-49.7%
Total Appropriations/Expenditures	3,864,275	2,111,850	1,000,000	(1,111,850)	-53%

MAJOR CHANGES

Includes Water Line Improvement and Pipeline Replacement

ENTERPRISE FUND/SOLID WASTE COLLECTION SYSTEM 086-0000

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main solid waste collection operation is contracted with Southwest Disposal.

The City also operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

Enterprise Fund/Solid Waste Collection System Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	2,195,440	2,092,824	2,090,571	(2,253)	-0.1%
Miscellaneous Revenue	1,714	192,184	1,410	(190,774)	-99.3%
Investment Income	7,927	6,571	6,571	0	0.0%
Total Revenues	2,205,081	2,291,579	2,098,552	(193,027)	0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	141,428	136,255	132,962	(3,293)	-2.4%
Total Net Transfers	(141,428)	(136,255)	(132,962)	3,293	-2%
Appropriations/Expenditures					
Salaries & Benefits	139,786	158,967	196,806	37,839	23.8%
Supplies	26,705	28,801	28,801	0	0.0%
Maintenance	22,865	24,072	31,363	7,291	30.3%
Utilities	7,396	6,181	6,224	43	0.7%
Other Services	1,785,948	1,730,164	1,731,118	954	0.1%
Other Expense	19,236	7,000	5,000	(2,000)	-28.6%
Insurance Premiums	2,770	2,724	2,934	210	7.7%
Capital Outlay	158,787	189,879	0	(189,879)	-100%
Total Appropriations/Expenditures	2,163,493	2,147,788	2,002,246	(145,542)	-7%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Convenience Center Heavy Equip	1.00	1.00	1.00
Convenience Center Supervisor	1.00	1.00	1.00
Convenience Center Technician	1.00	1.00	1.00
Convenience Center Laborer	1.00	1.00	1.00
Total	4.00	4.00	4.00

MAJOR CHANGES

Miscellaneous Revenue - One-time payment in FY20

Capital Outlay - No new capital allocated

ENTERPRISE FUND/BONITO CAMPGROUND 088-0000

This division is responsible for the management and daily operation of the Campground Recreational Enterprise.

Enterprise Fund/Bonito Campground Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Miscellaneous Revenue	494	0	0	0	**
Grants	0	0	0	0	**
Investment Income	5,457	5,518	5,518	0	0.0%
Total Revenues	5,951	5,518	5,518	0	0.0%
Transfers					
Tranfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Appropriations/Expenditures					
Other Services	0	0	0	0	**
Other Expense	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	0	**

MAJOR CHANGES

Campground is currently closed

ENTERPRISE FUND/DESERT LAKE GOLF COURSE 090-0000

Desert Lakes Golf Course is a full service 18-hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class - A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

Enterprise Fund/Desert Lake Golf Course Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	1,557,019	1,268,925	1,596,000	327,075	25.8%
Miscellaneous Revenue	0	1,700	1,648	(52)	-3.1%
Total Revenues	1,557,019	1,270,625	1,597,648	327,023	26%
Transfers					
Transfers In	247,642	274,450	148,000	(126,450)	-46.1%
Transfers Out	78,149	82,406	81,190	(1,216)	-1.5%
Total Net Transfers	169,493	192,044	66,810	(125,234)	-65%
Appropriations/Expenditures					
Salaries & Benefits	287,796	293,051	334,532	41,481	14.2%
Supplies	94,673	72,339	134,020	61,681	85.3%
Maintenance	30,161	36,289	50,312	14,023	38.6%
Utilities	27,906	32,705	37,678	4,973	15.2%
Other Services	1,203,203	890,208	1,096,385	206,177	23.2%
Other Expense	0	0	0	0	**
Insurance Premiums	8,409	8,998	9,755	757	8.4%
Capital Outlay	80,085	140,654	0	(140,654)	-100%
Total Appropriations/Expenditures	1,732,233	1,474,244	1,662,682	188,438	13%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Superintendent	1.00	0.75	0.75
Assistant Superintendent	1.00	1.00	1.00
Laborer	3.00	3.73	3.73
Laborer - Seasonal	1.50	0.50	0.50
Mechanic	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00
Total	8.50	7.98	7.98

MAJOR CHANGES

Decreases across the board in FY20 due to COVID-19.
Returning to normal levels for FY21

ENTERPRISE FUND/WHITE SANDS REGIONAL AIRPORT 091-0000

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil Air Patrol has a squadron based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

Enterprise Fund/White Sands Regional Airport Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Adjusted Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	172,952	139,521	139,938	417	0.3%
Miscellaneous Revenue	1,682	850	850	0	0.0%
Grants	417,958	196,995	295,000	98,005	49.7%
Investment Income	0	0	0	0	**
Total Revenues	592,592	337,366	435,788	98,422	29%
Transfers					
Transfers In	91,081	200,000	0	(200,000)	-100%
Transfers Out	37,369	47,933	45,966	(1,967)	-4.1%
Total Net Transfers	53,712	152,067	(45,966)	(198,033)	-130%
Appropriations/Expenditures					
Salaries & Benefits	90,344	101,335	103,542	2,207	2.2%
Supplies	22,581	34,274	6,774	(27,500)	-80.2%
Maintenance	19,201	34,178	34,349	171	0.5%
Utilities	28,727	30,757	31,118	361	1.2%
Other Services	27,816	64,710	313,153	248,443	383.9%
Other Expense	557	1,500	1,500	0	0.0%
Insurance Premiums	4,127	4,613	4,400	(213)	-4.6%
Capital Outlay	516,337	117,961	0	(117,961)	-100%
Total Appropriations/Expenditures	709,690	389,328	494,836	105,508	27%

Staffing Position Titles	Budgeted Positions FY18	Budgeted Positions FY19	Budgeted Positions FY20
Airport Manager	0.80	0.80	0.80
Light Equipment Operator	1.00	1.00	1.00
Total	1.80	1.80	1.80

MAJOR CHANGES

Grants - Will be decreased in FY21

Transfers In - Decrease in subsidy

Other Services - Increase based on possible projects

Capital Outlay - Capital projects will roll over to FY21

ENTERPRISE FUND/ OTERO-GREENTREE REGIONAL LANDFILL

094-0000

The Otero-Greentree Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this operation. The Otero-Greentree Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain special waste such as asbestos and sludge waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

Enterprise Fund/Otero-Greentree Regional Landfill Fund Department Summary

<i>BUDGET SUMMARY</i>	<i>FY2019 Actual</i>	<i>FY2020 Budget</i>	<i>FY2021 Budget Request</i>	<i>\$ Change</i>	<i>% Change</i>
<i>Revenues</i>					
User Fees	2,250,582	1,533,266	1,332,100	(201,166)	-13%
Miscellaneous Revenue	13,928	32,449	5,500	(26,949)	-83%
Investment Income	66,409	63,409	63,409	0	0%
Total Revenues	2,330,919	1,629,124	1,401,009	(228,115)	-14%
<i>Transfers</i>					
Transfers In	0	0	0	0	**
Transfers Out	2,018	2,972	8,155	5,183	174%
Total Net Transfers	(2,018)	(2,972)	(8,155)	(5,183)	174%
<i>Expenditures</i>					
Salaries & Benefits	333,208	387,754	420,702	32,948	8%
Supplies	110,559	156,626	157,626	1,000	1%
Maintenance	127,612	344,055	342,842	(1,213)	0%
Utilities	11,560	11,506	11,548	42	0%
Other Services	295,983	535,875	649,170	113,295	21%
Other Expense	7,424	526,350	26,350	(500,000)	-95%
Insurance Premium	10,681	11,555	10,737	(818)	-7%
Capital	1,057,644	1,726,340	0	(1,726,340)	-100%
Grand Total	1,954,671	3,700,061	1,618,975	(2,081,086)	-56%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Technician	1.00	1.00	1.00
Laborer	1.00	1.00	1.00
Manager	1.00	1.00	1.00
Maintenance Worker	1.00	1.00	1.00
Landfill Heavy Equip Opr	3.00	3.00	3.00
Mechanic	1.00	1.00	1.00
Total	8.00	8.00	8.00

MAJOR CHANGES

- User Fees-Reduction in asbestos fees.
- Other Expense - No refund budgeted for FY21
- Other Services - Contingencies added back for FY21
- Capital- No new capital in FY21

ENTERPRISE FUND/HOUSING LOW RENT OPERATING FUND

901-0000

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD). The mission of the Housing Authority is to provide safe and sanitary housing to those in need.

Enterprise Fund/ Housing Low Rent Operating Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	291,237	247,150	247,150	0	0%
Fines	9,231	5,700	4,200	(1,500)	-26%
Miscellaneous Revenue	(10,918)	2,880	3,880	1,000	35%
Grants	574,810	565,312	565,312	0	0%
Investment Income	2,818	2,249	2,249	0	0%
Total Revenues	867,178	823,291	822,791	(500)	0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	217	109	50	(59)	-54%
Total Net Transfers	(217)	(109)	(50)	59	-54%
Expenditures-Operating					
Salaries & Benefits	206,861	285,134	298,231	13,097	5%
Supplies	6,077	7,022	7,022	0	0%
Maintenance	1,400	1,820	1,820	0	0%
Utilities	82,947	69,968	70,298	330	0%
Other Services	111,745	118,801	119,430	629	1%
Insurance Premiums	80,995	107,531	107,486	(45)	0%
Miscellaneous Expense	0	4,500	4,500	0	0%
Capital	0	0	0	0	**
Total Expenditures	490,025	594,776	608,787	14,011	2%
Expenditures-Maintenance					
Salaries & Benefits	177,352	220,667	235,430	14,763	7%
Supplies	103,308	98,250	98,500	250	0%
Maintenance	14,762	19,763	20,591	828	4%
Utilities	694	2,000	2,100	100	5%
Other Services	17,481	17,750	18,250	500	3%
Insurance Premiums	1,943	1,943	1,943	0	0%

Capital	60,655	57,248	56,968	(280)	0%
Total Expenditures	376,195	417,621	433,782	16,161	4%
Grand Total	866,220	1,012,397	1,042,569	30,172	3%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
PHA Accountant	0.80	0.80	0.80
Office Assistant	1.00	1.00	1.00
Operations Manager	0.93	0.93	0.93
Property Management Coordinator	1.00	1.00	1.00
Occupancy Specialist	1.00	1.00	1.00
Eligibility Specialist	1.00	1.00	1.00
Total	5.73	5.73	5.73

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
Laborer	1.00	1.00	1.00
Maintenance Foreman	1.00	1.00	1.00
Building Maintenance	3.00	3.00	3.00
PHA Grounds Maintenance	1.00	1.00	1.00
Total	6.00	6.00	6.00

MAJOR CHANGES

None

ENTERPRISE FUND/ HOUSING HOMEOWNERSHIP OPERATING FUND 903-0000

The Homeownership program is no longer operating and is being maintained at the lowest level. One home is still in inventory.

Enterprise Fund/Housing Homeownership Operating Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
User Fees	0	0	0	0	**
Fines	0	0	0	0	**
Miscellaneous Revenue	0	0	0	0	**
Investment Income	2,139	1,705	1,705	0	0%
Total Revenues	2,139	1,705	1,705	0	0%
Transfers					
Transfers In	0	0	0	0	**
Transfers Out	0	0	0	0	**
Total Net Transfers	0	0	0	0	**
Expenditures-Operating					
Salaries & Benefits	12,873	16,445	17,971	1,526	9%
Supplies	273	80	80	0	0%
Maintenance	0	802	802	0	0%
Utilities	1,004	1,464	1,488	24	2%
Other Services	1,233	1,725	1,725	0	0%
Insurance Premium	1,333	1,824	1,824	0	0%
Capital	0	0	0	0	**
Total Expenditures	16,716	22,340	23,890	1,550	7%
Expenditures-Maintenance					
Other Services	0	5,400	5,400	0	0%
Supplies	0	0	0	0	**
Total Expenditures	0	5,400	5,400	0	0%
Grand Total	16,716	27,740	29,290	1,550	6%

Staffing Position Titles	Budgeted Positions FY19	Budgeted Positions FY20	Budgeted Positions FY21
PHA Bookkeeper	0.20	0.20	0.20
Operations Manager	0.07	0.07	0.07
Total	0.27	0.27	0.27

ENTERPRISE FUND/HOUSING CAPITAL PROJECTS FUND 904-0000

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Enterprise Fund/Housing Capital Projects Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Grants	14,052	1,392,083	0	(1,392,083)	-100%
Total Revenues	14,052	1,392,083	0	(1,392,083)	-100%
Expenditures					
Capital	14,052	1,392,083	0	(1,392,083)	-100%
Grand Total	14,052	1,392,083	0	(1,392,083)	-100%

MAJOR CHANGES

FY20 project balance will be carried-over to FY21

TRUST & AGENCY FUNDS COMPARATIVE BUDGET STATEMENT

	FY19 ACTUAL	FY20 BUDGET	FY21 PRELIM BUDGET	\$ CHANGE	% CHANGE
<i>Beginning Cash Fund Balance</i>	2,923,678	885,345	885,345	0	0%
Revenues					
Fines	61,422	75,500	75,500	0	**
Total Revenues	61,422	75,500	75,500	0	**
Transfers-In					
	0	0	0	0	**
Total Transfers In	0	0	0	0	**
Total Revenues & Other Financing					
	61,422	75,500	75,500	0	**
Expenditures					
State Judicial	62,713	75,500	75,500	0	**
Total Expenditures	62,713	75,500	75,500	0	**
Transfers Out					
	0	0	0	0	**
Total Transfers Out	0	0	0	0	**
Total Expenditures & Other Finance Uses					
	62,713	75,500	75,500	0	**
Net Change in Fund Balance	(2,038,333)		0	0	**
<i>Ending Cash Fund Balance</i>	885,345	885,345	885,345	0	**

TRUST & AGENCY/POLICE COURT BONDS 017-0000

This fund is established to account for collection, holding, and reimbursement of funds related to court bonds.

Trust & Agency/Police Court Bonds Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Beginning Cash - July 1			10,438		
Revenues					
Fines	0	0	0	0	**
Total Revenues	0	0	0	0	**
Expenditures					
Other Services	0	0	0	0	**
Total Expenditures	0	0	0	0	**
Ending Cash Balance - June 30			10,438		

NOTE:

Deposit Fund Only - No Revenue or Expense

TRUST & AGENCY/STATE JUDICIAL FUND 039-0000

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$85 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.

- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, an \$85 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.

- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$3 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

Trust & Agency/State Judicial Fund Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Revenues					
Fines	61,422	75,500	75,500	0	0%
Total Revenues	61,422	75,500	75,500	0	0%
Expenditures					
Other Services	62,713	75,500	75,500	0	0%
Grand Total	62,713	75,500	75,500	0	0%

MAJOR CHANGES

No Major Changes

TRUST & AGENCY/PAYROLL CLEARING 098-0000

Payroll Clearing Fund where all payroll liabilities including taxes and health insurance are collected from employees, then paid to various agencies.

Trust & Agency/Payroll Clearing Department Summary

Beginning Cash - July 1					210,809
Revenues					
Fines	0	0	0	0	**
Total Revenues	0	0	0	0	**
Expenditures					
Other Services	0	0	0	0	**
Total Expenditures	0	0	0	0	**
Ending Cash Balance - June 30					210,809

NOTE:

Deposit Fund Only - No Revenue or Expense

TRUST & AGENCY/UTILITY DEPOSITS 104-0000

Held in trust from deposits for utility service.

Trust & Agency/Utility Deposits Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Beginning Cash - July 1			660,682		
Revenues					
Fines	0	0	0	0	**
Total Revenues	0	0	0	0	**
Expenditures					
Other Services	0	0	0	0	**
Total Expenditures	0	0	0	0	**
Ending Cash Balance - June 30			660,682		

NOTE:

Deposit Fund Only - No Revenue or Expense

CORP ESCROW RESERVE ACCOUNT 115-0000

This fund is established to account for collection, holding, and eventual payment of the funds for the Army Corp of Engineers Flood Control Project. There will be a zero balance in this fund as of July 1, 2019

Corp Escrow Reserve Account Department Summary

BUDGET SUMMARY	FY2019 Actual	FY2020 Budget	FY2021 Budget Request	\$ Change	% Change
Beginning Cash - July 1			0		
Revenues					
Fines	0	0	0	0	**
Total Revenues	0	0	0	0	**
Expenditures					
Other Services	0	0	0	0	**
Total Expenditures	0	0	0	0	**
Ending Cash Balance - June 30			0		

NOTE:

Deposit Fund Only - No Revenue or Expense

EXPENSE CATEGORY PORTION OF CHART OF ACCOUNTS

20-01 to 20-40 SALARIES & BENEFITS

Salaries & Benefits Lines available include: Supervisory, Operational, Temp/Part-Time, Overtime, Retirement, Retiree Health Care, Social Security, Sick Leave/PTO Conversion, Group Health Insurance, Worker's Comp. Insurance, Worker's Comp. Admin. Fee

30-01 to 33-43 SUPPLIES

Supplies Lines available include: Office Supplies, Postage, Books & Publications, Fuels, Uniforms, Equipment, Tools, Safety Supplies, Janitorial Supplies, First Aid Supplies, Animal Feed, Animal Shelter Supplies, Veterinary Supplies, Law Enforcement Supplies, Ammunition & Gun Accessories, Photo/Evidence Supplies, Water Supplies, Ballfield Park Supplies, Pool Chemicals, Pool Supplies, Fertilizers/Herbicides, Zoo Gift Shop Supplies, Chemicals, Zoo Maintenance Supplies, Concession Supplies, Library Supplies, Books, Periodicals, Audios, Fire Equipment Supplies, Clothing & Bedding, Fire Prevention Supplies, Chemical & Medical, Craft Supplies, Meters-New, Effluent Meters/Parts, Water Treatment Chemicals, Maintenance Supplies, Construction Supplies, Convenience Center Supplies, Airport Maintenance Supplies, Permits & Licenses

44-05 to 45-74 MAINTENANCE

Maintenance (R & M) Lines available include: Software Support Fees, Computer Hardware Maintenance, Internet Support Fees, Phone Maintenance, Office Machines Maintenance, Fleet Commercial Parts, Heating & Cooling, Pest Control, Equipment Maintenance, Building & Structures, Communications Maintenance, Copier Maintenance, Radar Units Maintenance, Cemetery Maintenance, Light Fixture Maintenance, Recreation Structures & Equipment, Pool Mechanical Equipment Maintenance, Parks Maintenance, Book Binding, Drainage Maintenance, Water Transmission & Distribution, Sewer Line Maintenance, Wastewater Treatment Plant Maintenance, Telemetry Maintenance, Convenience Center Maintenance, AWOS Maintenance Agreement, Paving & Grounds Maintenance, Landfill Maintenance, Cell Cap Maintenance

- 47-01 to 47-63 UTILITIES**
- Utilities Lines available include: Electricity, Electricity-Recreation, Electricity-Ballfields, Gas, Phone Service & Maintenance, Cellular Phone Service, L.D. Telephone Services, Water/Sewer/Garbage
- 50-01 to 50-50 OTHER EXPENSES**
- Other Expenses Lines available include: Gain/Loss-Sale of Assets, Equipment, and Royalties
- 56-01 to 57-99 OTHER SERVICES**
- Other Services Lines available include: Training, Travel & Conferences, Copier Charges, Legal Fees & Services, Advertising, Printing, Membership & Dues, Notary Bond, Election Expense, Drug Testing, In-Service Training, Personnel Service Costs, Professional Services, Water Tower Lease (SPTC), Alamogordo Beautification, Copier Lease, Incentives, Contract Services, Building/Land-Rental/Lease, Contingencies, Inoculation Services, Investigative Services, Physicals, Animal Expense, Consulting Fees, Special Events, Special Projects, Dare Promotional, In-House Engineering Fees, Line Locates, Lab Services, Landfill Tipping Fees, Post Closure Reserve Cost, NMED Air Quality Fee, Water Conservation Fee, Wells Monitoring & Testing
- 58-01 to 58-72 INSURANCE PREMIUMS**
- Insurance Premiums Lines available include: General Liability, Fleet Insurance, Commercial Property, Police Liability Insurance, Flood Insurance, Other Vehicle Vol. Insurance, Airport Liability Insurance, and Fuel Tank Insurance
- 60-00 to 69-85 CAPITAL OUTLAY AND/OR CAPITAL IMPROVEMENTS**
- Capital Outlay Lines available include: Computer Hardware, Computer Software, Improvements, Facility Improvements, Capital Equipment, CER Equipment, Replacement, Bike/Walking Path, Parks Capital Outlay, CER Heavy Equipment, Roadway Improvements, Drainage Project, Sidewalks, ICIP, Well Improvements, Reverse Osmosis Project, Maintenance Equipment, Water Line Improvements, Pipeline Replacement, WWTP Improvements, Golf Course Equipment
- 80-01 to 80-20 MISCELLANEOUS EXPENSE**
- Miscellaneous Expense Lines available include: Depreciation Expense