



CITY OF ALAMOGORDO

2015-2016

BUDGET BOOK



MISSION STATEMENT

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.



We are committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Adopted by the City Commission on March 24, 1995



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Alamogordo

New Mexico

For the Fiscal Year Beginning

July 1, 2014

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Alamogordo, New Mexico for its annual budget for the fiscal year beginning July 1, 2014 through June 30, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget (FY 2016) continues to conform to program requirements, and we are submitting it to GFOA to determine eligibility for another award.

Officials

CITY COMMISSION

Susie Galea, Mayor-At-Large
Robert Rentschler, Mayor Pro-Tem, District Three
Jason Baldwin, Commissioner, District One
Nadia Sikes, Commissioner, District Two
Alfonso “Al” Hernandez, Commissioner, District Five
Jenny Turnbull, Commissioner, District Four
Dr. George Straface, Commissioner, District Six

EXECUTIVE

James Stahle, City Manager
Matt McNeile, Assistant City Manager

ADMINISTRATIVE

Reneé Cantin, City Clerk
Stephen Thies, City Attorney

DIRECTORS

LeeAnn Nichols, Finance Director
Brian Cesar, Director of Public Works
Human Resource Director, Katie Josselyn
Robert Duncan, Police Chief
Mikel Ward, Fire Chief
(Vacant), Director of City Engineering
Matt McNeile, Director of Community Services
Margaret Paluch, Operations Manager, Public Housing Authority

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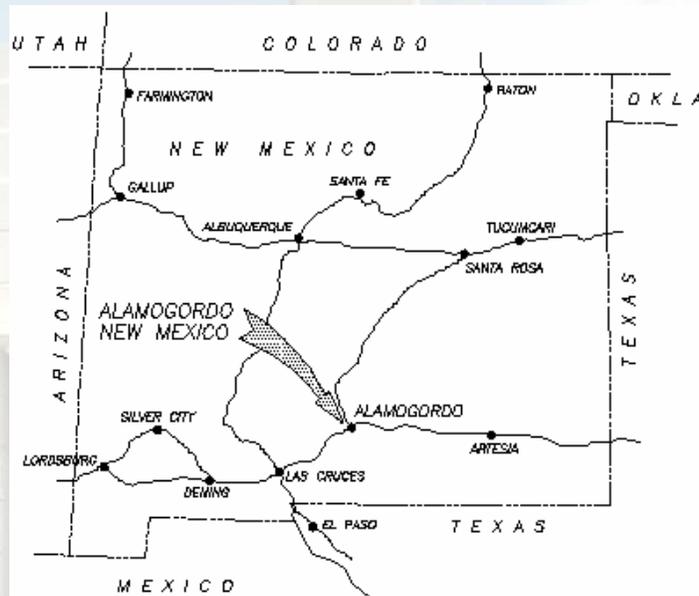
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WELCOME TO ALAMOGORDO

The City of Alamogordo is located in south central New Mexico and serves as the county seat of Otero County. The City, founded in 1898 and incorporated in 1912, exists under City Charter, and operates under a Commission-City Manager form of government. Alamogordo is located along the southern portion of Highway 54 approximately 215 miles south of Albuquerque and 90 miles northeast of El Paso, Texas. The City has a land area of approximately 19.3 square miles and an estimated 2010 census population of 30,403. The elevation is 4,350 ft. and the average temperature is 75^o.



Military installations in the vicinity of the City significantly affect its population, labor force and industrial base. Holloman Air Force Base is located six miles west of the City, and White Sands Missile Range, a United States Army post, is located near the City. The economy of the City is dependent upon the continued federal government spending from Holloman Air Force Base and White Sands Missile Range.

Tourism is a major business in Otero County because of the dry climate, national parks and forests and historic landmarks. The IMAX Theatre and the NM Museum of Space History attract an average of approximately 110,000 visitors per year. Another major attraction is the White Sands National Monument, which is situated about fifteen miles southwest of the City. At various times of the year, there are guided tours to Lake Lucero, a dry lakebed where formation of the White Sands started. Nearby Socorro County is home of the Trinity Site where the first atomic bomb exploded. The Lincoln National Forest boundaries extend to the City and consist of 1,087,000 acres.

Mayor at Large and City Commission

The City operates with a mayor-city commission form of government. The Commission consists of the Mayor, elected at-large, to serve a four year term, The Mayor serves along with six Commission members who are elected by districts within the City. Commissioners' terms are four years and are staggered so that three commissioners are elected at one election and the other three commissioners are elected at the following regular election. The Mayor and the City Commission function as policy makers and are responsible for supervisory functions pursuant to Section 3-14-12, NMSA 1978.

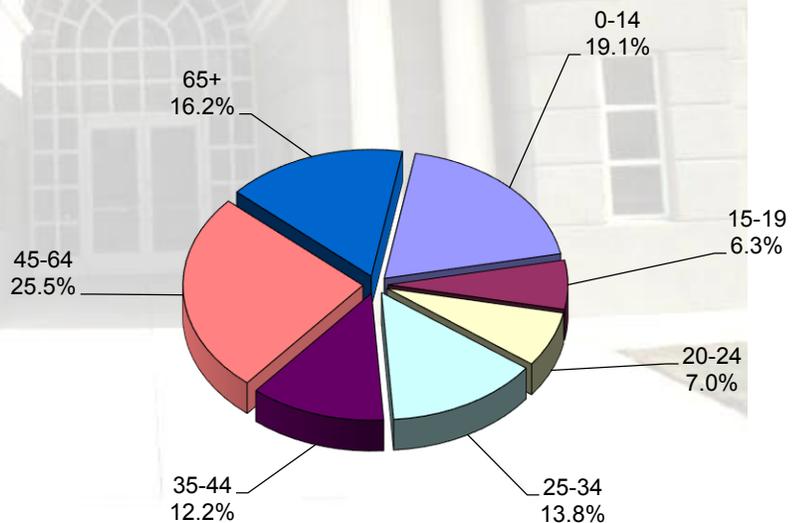
The Commission appoints a City Manager who is responsible for the proper and efficient administration of municipal government and is charged with enforcing all ordinances, rules and regulations enacted by the Commission. The City Manager fully advises the Commission of the financial condition and needs of the City, prepares and submits an annual budget, and makes recommendations to the Commission on all matters concerning the welfare of the City.

Demographics

Alamogordo's population is older, with a median age of 37.4 in the 2010 census, than Otero County 36.5, the State 36.7, and the national average of 37.2 according to the U.S Census Bureau, 2010 Census Summary File 1. People 65 years of age or older represented 16.2% of Alamogordo's total population. By comparison, the percentage of people 65 years or older in Otero County, the State, and the nation were 15.3%, 14.1%, and 13.7% respectively.

The City's population is 48% of Otero County's total population of 63,797 based on the 2010 US Census. The City's number of people per household is lower than Otero County and the national average at 2.34, 2.54, and 2.60 respectively.

Age Population Distribution

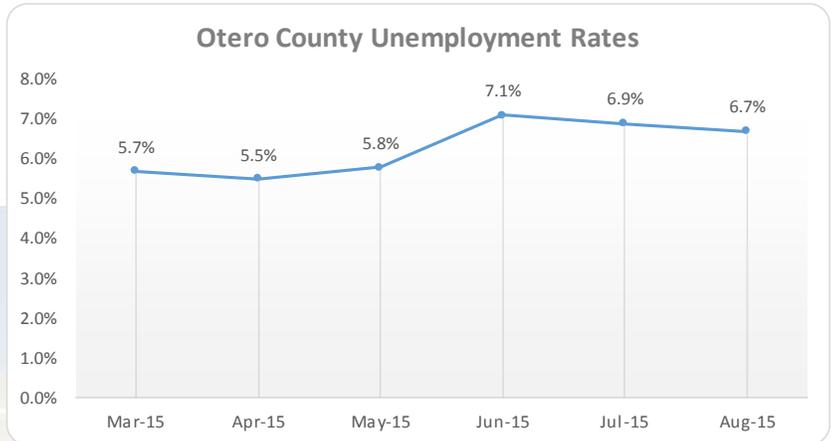


Economics

Unemployment Rate for August 2015

(Not seasonally adjusted):

Alamogordo:	5.7%
Otero County:	6.7%
New Mexico:	6.7%
US:	5.1%



Source: Bureau of Labor Statistics
<http://data.bls.gov>, Retrieved 10/08/15

Major Employers in Alamogordo by Employee Total (2011)

EMPLOYER	TYPE OF BUSINESS	# OF EMPLOYEES
Holloman Air Force Base	Fed. Government - Defense	5,095
White Sands Missile Range	Fed. Government - Defense	6,211
German Air Force Flying Training Center	Foreign Gov't - Defense	777
Alamogordo Public Schools	Public Education	787
Inn of the Mountain Gods	Mescalero Resort	750
Wal-Mart	Retailer	600
Gerald Champion Memorial Hospital	Healthcare	675
City Of Alamogordo	Government	370
NMSU-Alamogordo	College Education	300

Recreation and Services

Alamogordo is a thriving city that has been transformed from a railroad, ranching and farming settlement into a progressive vibrant community. Alamogordo provides a full range of service for the promotion of citizen health, safety, and welfare.

These services include public works, police and fire protection, maintaining over 400 acres of parks and sports-related areas, an 18-hole championship golf course, zoo, senior center, water and sewer, and general administration.

Alamogordo hosts the oldest zoo in the southwest United States, and the smallest zoo to be Association of Zoo & Aquarium (AZA) Accredited, a prestigious distinction which indicates that the zoo has achieved rigorous standards for animal care, education, wildlife conservation and science.

Statistical Profile

City of Alamogordo

Population	30,403
Square Miles	19.3

Education

Public Elementary	9
Private Elementary	3
Foreign (German) Elementary	1
Public Secondary (Middle & High School)	5
Private Secondary (Middle & High School)	3
Foreign (German) Secondary (Middle & High School)	1
Specialty School (NM School for the Blind and Visually Impaired)	1
Colleges (NMSU-A)	1

Military

Military Base	Holloman AFB Deutsche Luftwaffe (German Air Force)
Personnel	17,000 military and civilian personnel to include German Air Force Flying Training Center operations

Public Safety

Police Officers	65
Fire Services	21
Volunteer Fire	12
Dispatch	10

Recreation

Number of Parks, Fields, Courts	56
Park Acreage	467.55
Senior Center	1
Lakes (Fishing) (Bonito-no vessels)	1

Library

Cardholders	25,926
Books in Library	102,323

Airport

Airport Acreage	1500
Hangers	26
Customers	6,000
US Forest Service Fire Tanker Base	1

CITY MANAGER BUDGET MESSAGE

As your City Manager, it is my duty per Section 2-03-100 of the City Code to prepare and submit the annual budget and make recommendations to the city commission. It is my pleasure to present the preliminary budget for all operations and capital funds for the City of Alamogordo for Fiscal Year 2015-2016. The recommended budget continues to provide basic services, and maintains the quality standards our residents have come to expect. However, serious plans are needed to continue to provide these basic services. While this proposed budget is balanced, the General Fund still requires a substantial amount from its reserves to balance the budget.

The FY15-16 total budget for all funds combined is proposed at \$110 million. Of this total, there is \$68 million in capital improvements, \$6 million in debt service and \$35 million in operating costs. Total revenue for this proposed budget is estimated to be \$72 million. Revenue and expenditures are conservative and assume no new revenue and no new tax. Expenditure estimates are equally conservative factoring in increases for major cost drivers such as the PNM rate increases, medical benefits, and other inflationary costs.

The static revenues and slow economic recovery coupled with the State's efforts to take back the Hold Harmless Gross Receipts Tax on food and medical have made this budget year one of the most difficult. The greatest impact of the hold harmless reduction is to the General Operating Fund which provides for the operations of general administration, police, fire, community Services, parks and planning. As you will see, the General Fund budget remains in a deficit state with the FY16 using \$2,294,859 from reserves to balance the budget. In spite of the difficulty in preparing this budget, however, the directors and staff from each department were asked to reflect realistic budgets and they have approached the challenge in a professional and constructive manner. The focus clearly remains on how to best serve our community, carefully balancing the myriad of needs with the limited resources.

The General Fund total expenditure budget is \$12 million and transfers-out of the general fund total \$6.2 million for a total use of \$15.8 million. Total estimated revenues for the General Fund are \$9 million and transfers-in total \$600,000 for a total of \$15 million. The FY15-16 utilizes \$1,353,130 of the General Fund's fund balance for next year (Revenues + Transfers-In less Expenditures + Transfers-Out). After the DFA required 1/12th reserve and the City's new fund reserve of 2/7th is met, the General Fund is estimated to end with a positive balance of \$1.4 million.

The bad news is that the FY16 budget is a tread-water budget. Estimates show that in FY17, there will not be enough fund reserves to cover the budget deficit if changes are not made. In order to achieve and maintain a structural balance (where in all of our ongoing costs are met by ongoing revenues), Alamogordo must continue to focus on fiscal discipline. Considering the future, it is critical that we downsize or increase revenue or a combination thereof.

Curing the deficit in one year would be very challenging and would demand drastically cutting staffing, which would result in drastically cutting services. It would seem more prudent to cure the deficit by

planning revenue enhancements and reductions if necessary over a period of time, say over three to five years. With this said options to consider for both raising revenues and cutting costs will be distributed later next week. It is now apparent to me that without exercising the authority granted by the legislature to raise the GRT to make up for Hold Harmless reductions, dramatic service reductions will be required.

On top of our ongoing operating costs to maintain the current service levels, the City must consider adding funding for our technology infrastructure. Per the IT Assessment completed most recently, the City's technology infrastructure is in need of major changes and improvements, but there is no funding in the FY16 budget for this other than the ongoing desk top computer replacement program. In addition, the capital equipment replacement funding in the proposed FY16 budget is not sustainable. More funding is required for the City to incorporate equipment replacement into the budget. FY16 provides for equipment replacement, but was reduced in the General Fund for Fire and Police from \$300,000 each, to \$100,000 each.

While we look forward to meeting with the Commission to address the future of the city services, you will be asked to make far reaching and important decisions. The time has come to face the reality of our financial situation and look past just the next budget year and plan effectively for the years to come.

I want to acknowledge and thank the Department Heads, but in particular Finance Director LeeAnn Nichols and her capable staff for their hard work in preparing this year's budget proposal.

Budget Overview

City of Alamogordo

Fiscal Year 2015-2016

The City of Alamogordo provides services to over 30,000 citizens, who live, work and play in our community. In support of the programs and services needed to provide public services to residents, the Preliminary Fiscal Year (FY) 2016 Budget totals \$54,034,717 in anticipated revenue \$72,620,328, and \$110,248,172 in appropriations. This adopted budget is in alignment with the City's mission to provide the best possible services to our customers and citizens with honesty, integrity, compassion, fairness, and commitment to excellence.

During the development of the preliminary budget, the staff re-projects the current fiscal year for a better assumption of how the current year will end for revenue and expenditure projections. From these re-projections, the estimated beginning fund balances are used for the FY16 preliminary budget. Comparisons throughout the Budget Overview and the budget document, reflect the difference between the re-projected amounts to the FY16 estimates.

The FY 2015-2016 budget is divided into five (5) governmental fund types in addition to enterprise funds and trust and agency funds. These seven (7) fund types are comprised of sixty-two (62) separate funds. The governmental fund types are explained under the appropriations detail section of this document (Reference page 7). This budget book is in compliance with the financial guidelines prescribed by the governing body which influenced the development of the FY 2015-2016 department, division, and program budgets.

ECONOMY:

Per the Forbes profile (<http://www.forbes.com/places/nm/>), New Mexico ranks in the bottom six overall for a second straight year largely due to a lousy current economic climate and a weak forecast. Jobs and household incomes are both expected to grow at the second slowest rates in the country over the next five years.

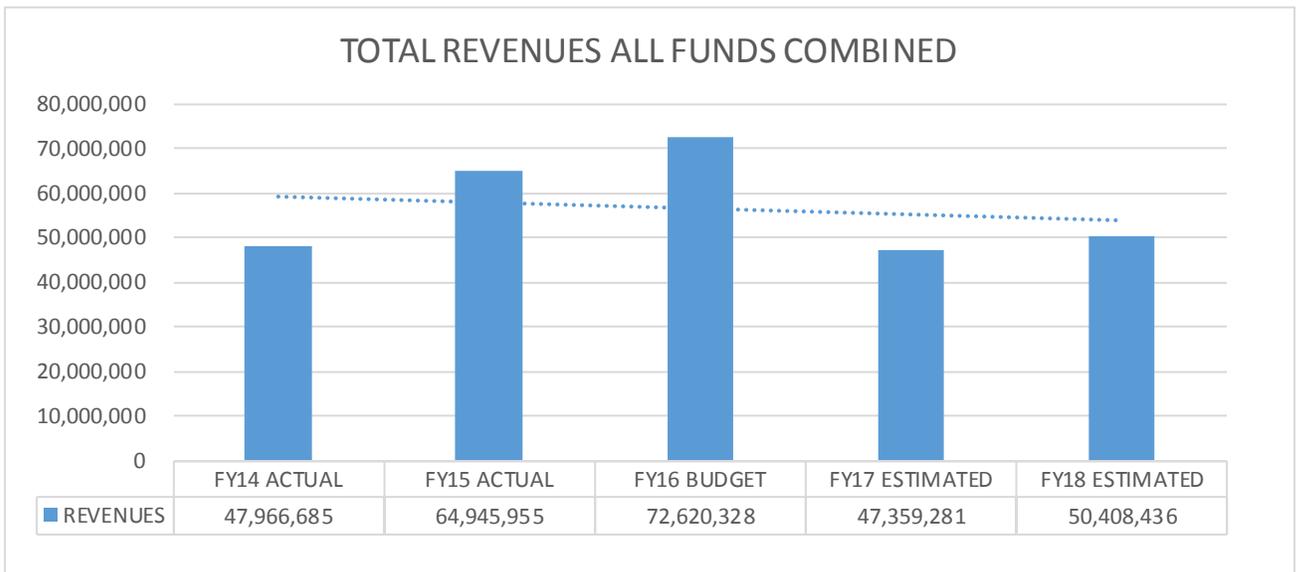
As per the UNM Bureau of Business & Economic Research 2015 Economic Outlook (<https://bber.unm.edu/presentations/BBER-EconOutlook2015.pdf>) New Mexico's recovery from the Great Recession has been very slow – employment remains nearly 4% pre-recession levels (2008). The assumptions for New Mexico are that spending increases by federal, state and local governments remain constrained and that Medicaid expansions will get traction.

Alamogordo's unemployment rate is 4.80% compared to the US's 6.30% and job growth is 1.19%. The outlook is a bit bleak with the City revenue holding stagnant along with gross receipts on retail sales and tapering construction projects. Consumers are still

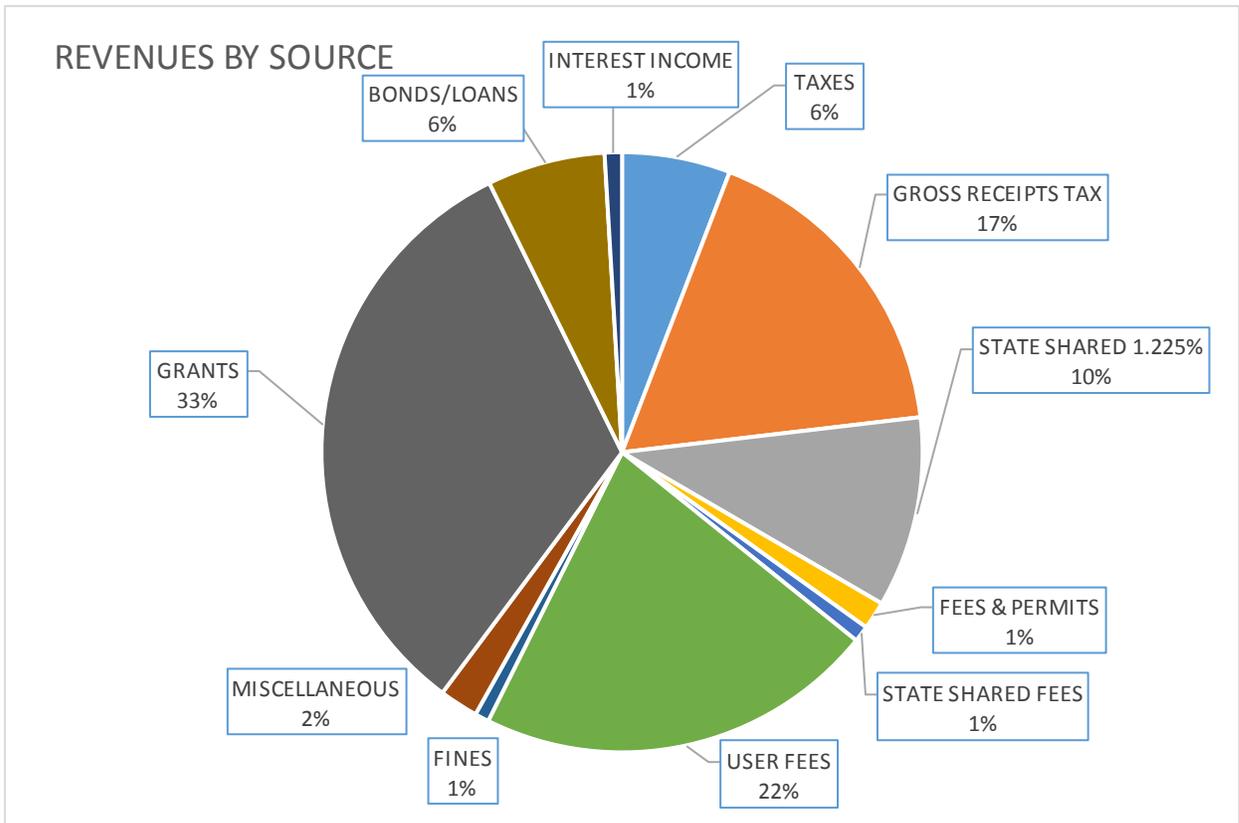
unsure of the future and this tends to make them more conservative. Gross Receipts Tax (GRT) is up 3.9% from last year at this time (March 2015), however, the GRT was down by \$800,000 for March 2014 compared to March 2013. March 2015 GRT is up by \$756,000, this basically makes us even to 2013. Retail trade is stagnant with 2014, and Construction is 37% over 2014 for March 2015, Real Estate, Rental and Leasing has decreased 24%. Overall, GRT is estimated to be 5.3% higher than FY2014 by the end of the fiscal year 2015, but only 1.1% over 2013 receipts. Again, staff is unsure of the market and economy of Alamogordo and took a conservative estimate for GRT with the Hold Harmless reductions for FY16 and used a slight growth of 1%, which is the overall average for the past five years.

REVENUE SUMMARY:

FY16 total revenue for all funds combined is \$72,620,328. In summary, there is an increase in anticipated revenues between the FY15 actuals and FY16 budget of \$7 million. The majority of this is due to the G.O. Bond proceeds not received last year of \$4.6 million. Grant funding is also included in the increase of revenue; the City’s budget for FY15 included \$9.37 million in Grants and FY16 estimate is \$24.7 million, a difference of \$15 million.

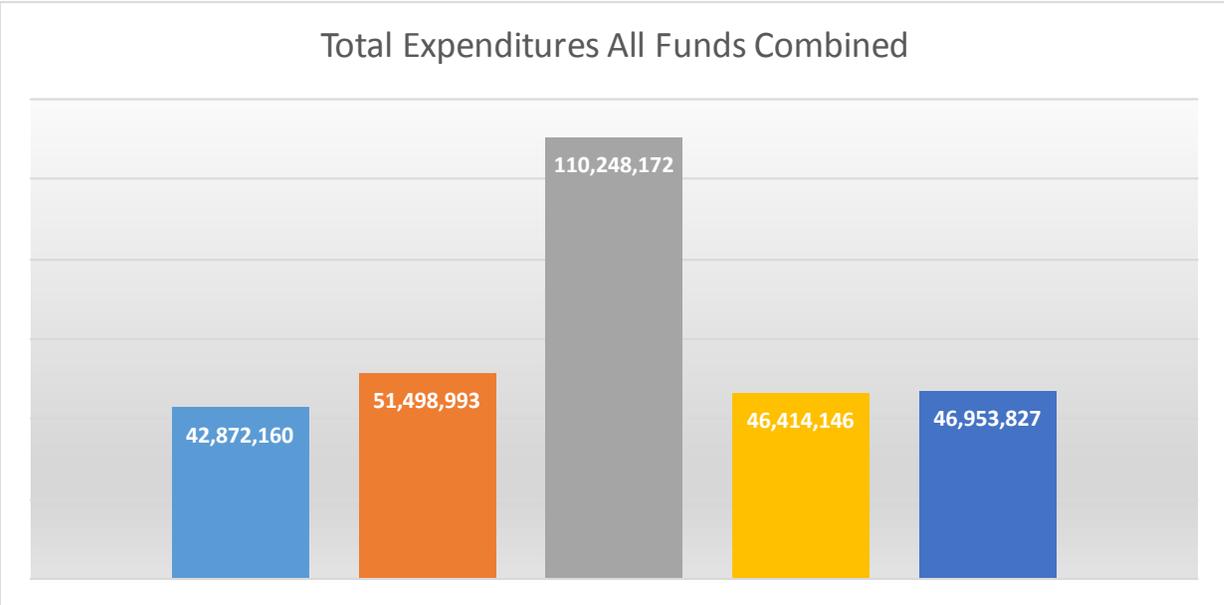


The City’s largest revenue resource comes from Taxes and is 33% of the total combined revenues. The Tax category includes the Property Tax, Lodger’s Tax and the City’s Gross Receipts Tax (GRT). User Fees are 22% of total revenues and includes all rates and fees charged by the City for services. State Shared Fees includes the 1.225% GRT that is enacted by the State, but shared with municipalities. The pie chart below breaks out the various revenues and their percentage of the total by source.

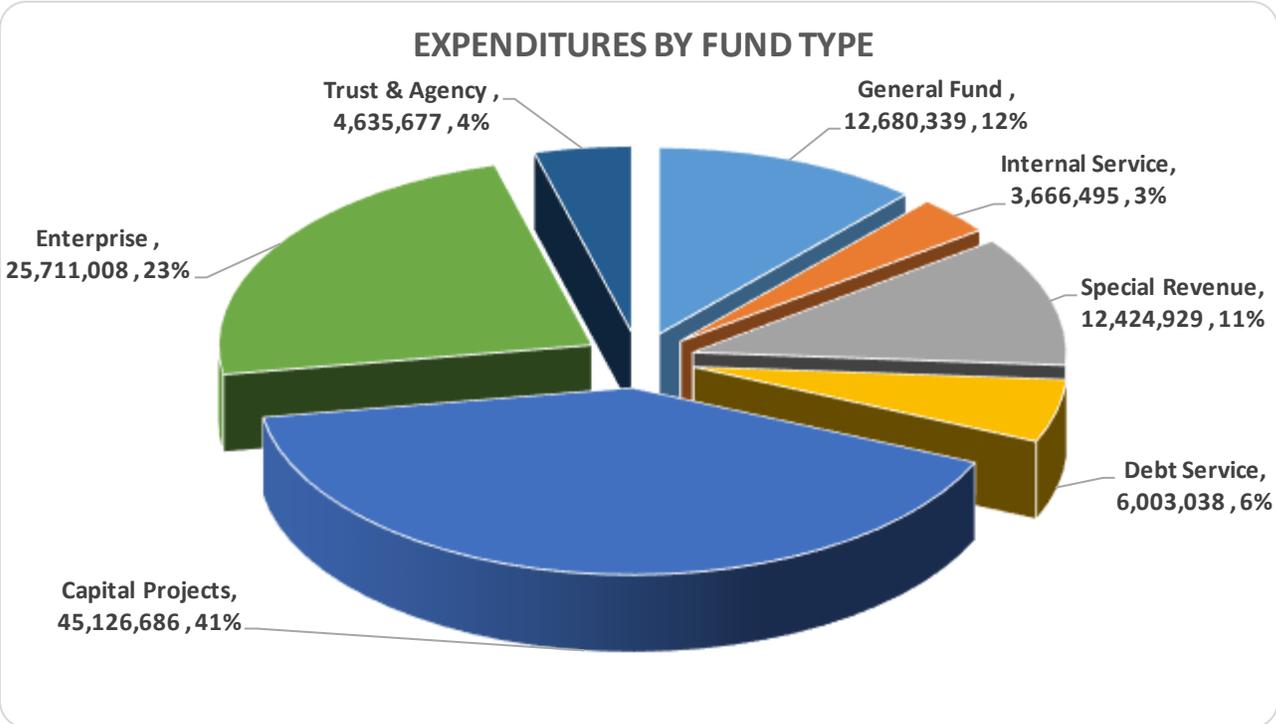


APPROPRIATION SUMMARY:

Total appropriations in the FY16 budget are \$110,248,172. Actuals for the previous year are at \$64,945,955, a difference of \$45,302,217 more, in total. The current fiscal year includes \$67,735,768 million more in capital improvements. The capital projects that do not get completed in the previous year are carried over to FY16 in the final budget. The Capital Improvement Projects will be explained and illustrated in the Capital Funds section of the document.



Expenditures by Fund type are illustrated as follows:



Special Revenues represent 11 percent of all appropriations and includes Leisure Services, Transportation, Special GRT dedications, and Grant Funded appropriations, Community Development and Lodger’s Tax (both City Share and Promotions).

Enterprise funds represent 23 percent of total appropriations and include Solid Waste, Golf Course, Airport, Landfill and Water & Sewer Funds.

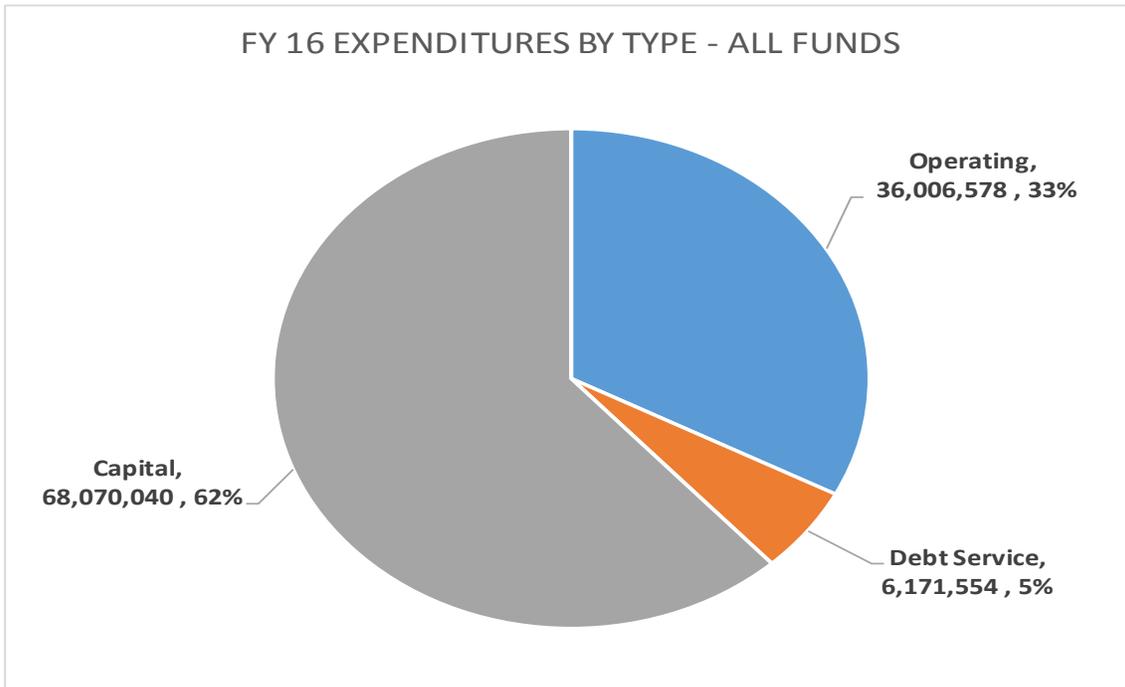
The General Fund accounts for 12 percent of total appropriations and includes city administration, police and fire, planning and finance.

Debt Service includes all Funds which account for the principal and interest payments of the City's debt obligations and represents 8 percent of total expenditures. Capital Project Funds consist of all major capital improvement projects outside of the other funds and represent 6 percent of the total appropriations.

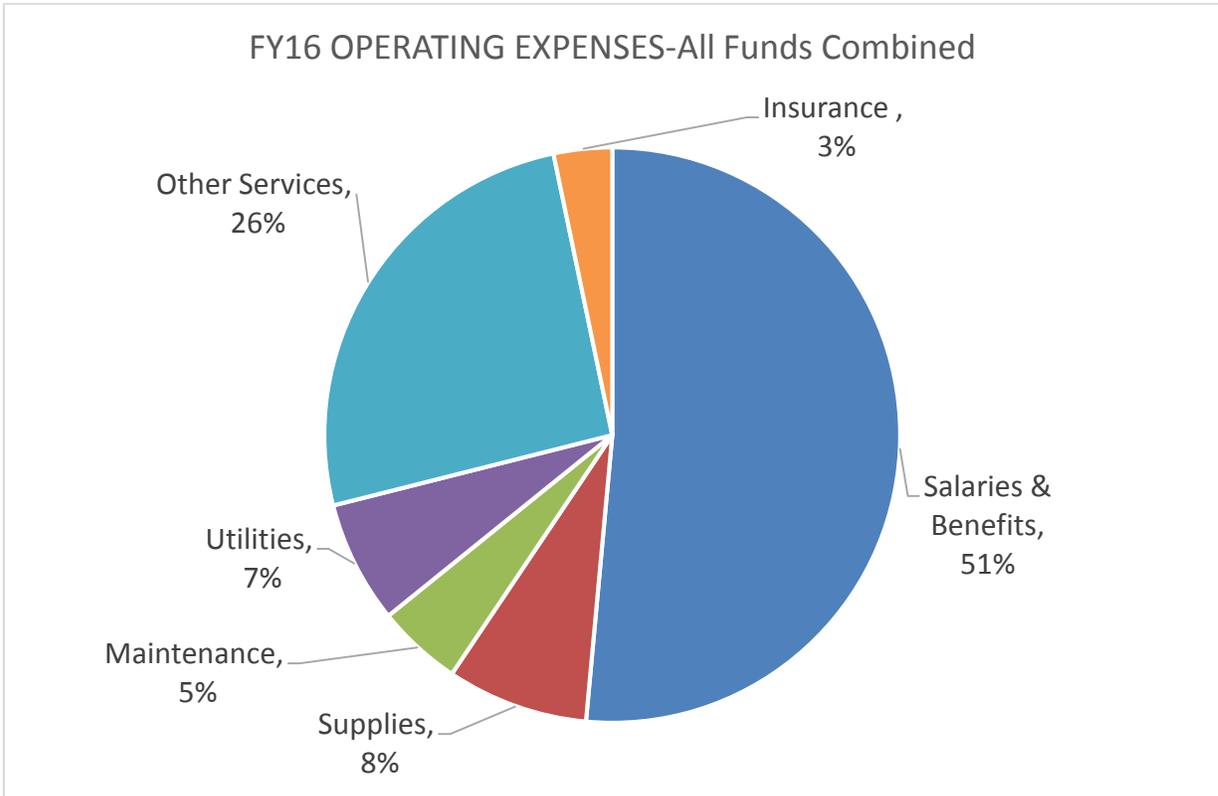
Internal Services are 3 percent of total appropriations and contains the following department operations: Fleet, Purchasing, Facility Maintenance, Management Information Systems (MIS) and Human Resources.

Trust & Agency funds, representing 4 percent of the total budget is comprised of such funds as the State Judicial, Utility Deposits, Court Bonds, as well as, the bond required reserve accounts.

Of the overall total expenditures, operating expenses make up 49% of the total, capital represents 42% and Debt Service is 9%, as illustrated in the pie chart below.



Total of all operating expenses for all funds combined is \$36,006,578 for FY16 and is 13.5% more than the FY15 actuals. As you can see from the pie chart below, salaries and benefits is more than half (51%) of the total expenditures of all funds combined. Other services is 26% and includes contract services, consulting fees, and travel-training-conferences.



REVENUE DETAIL:

Gross Receipts Tax

The largest revenue resource the City receives is Gross Receipts Tax (GRT). The purpose of the Gross Receipts and Compensating Tax Act is to provide revenue for public purposes by levying a tax on the privilege of engaging in certain activities within New Mexico and to protect New Mexico businessmen from the unfair competition that would otherwise result from the importation into the state of property without payment of a similar tax. (Reference Section 7-9-2 NMSA).

The GRT rate for Alamogordo beginning July 1, 2015 is 7.8750 percent. Of the total rate, the City has imposed 2.0625 percent, the State of New Mexico imposed 5.125 percent and Otero County has imposed .6875 percent. Based on the impositions of each entity, 65 percent of collections go to the State of New Mexico, 26 percent goes to the City of Alamogordo and 9 percent goes to the County. The State shares 1.225 percent of their percentage with Municipalities which is referred as the “State Share” of GRT. (The following chart illustrates the specific rates of enactments by the City).

Effective January 1, 2015

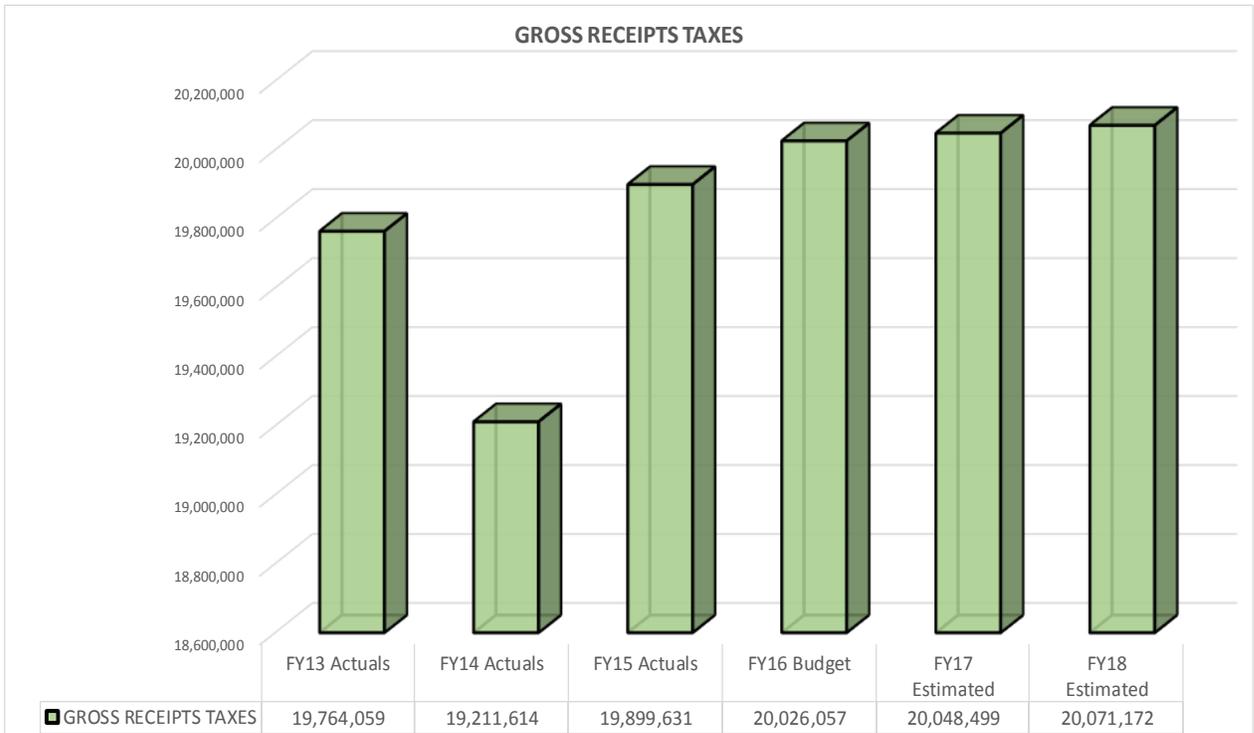
GROSS RECEIPTS TAX RATES

	Current Rate	Authorized Maximum	Remaining Authority	For Every \$100
Municipal:	1.2500%	1.2500%	0.0000%	\$ 1.25
Infrastructure:	0.1250%	0.1250%	0.0000%	\$ 0.13
Environmental:	0.0625%	0.0625%	0.0000%	\$ 0.06
Economic Development:	0.1250%	0.1250%	0.0000%	\$ 0.13
Capital Outlay - St. Maint Prog:	0.2500%	0.2500%	0.0000%	\$ 0.25
Municipal - Street Capital:	0.2500%	0.2500%	0.0000%	\$ 0.25
Hold Harmless GRT	0.0000%	0.3750%	0.3750%	\$ -
COA Enacted Tax:	2.0625%	2.4375%	0.3750%	\$ 2.06
State Enacted Tax:	5.1250%			\$ 5.13
County Enacted Tax:	0.6875%			\$ 0.69
TOTAL ALAMOGORDO RATE:	7.8750%			\$ 7.8750

** The City Receives a portion of the State's Share equal to 1.225%

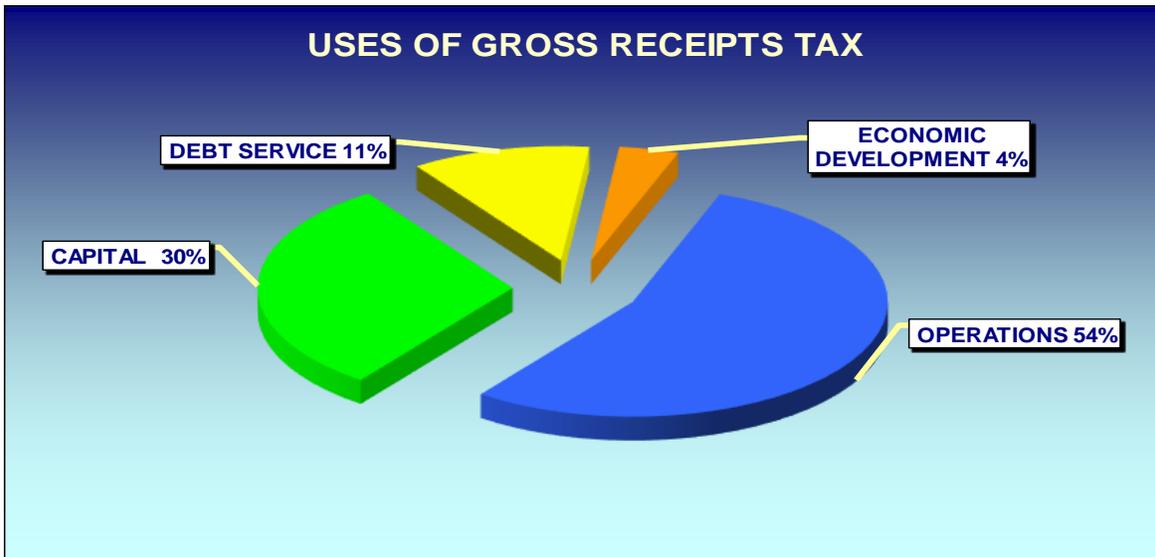
HB 612 was passed during the 2013 legislative session which will impact the State share of GRT received by municipalities during FY16 (beginning July 1, 2015). The Hold Harmless bill reduces the amount of Gross Receipts tax by 6% of the amount of GRT on the Food and Medical receipts. When the legislation exempted food and medical receipts being subject to GRT, they increased the State's GRT and from the additional increment they paid the municipalities and counties the amount of GRT calculated on food and medical receipts and this was deemed the "hold harmless". The State approved the bill as a method to slowly remove the "hold harmless" over a 15 year period and provided an additional 3/8^{ths}% GRT increment to the local governments to pass to defray the impact on their balanced budgets. This new GRT tax can be implemented in 1/8th increments. The City Commission has not enacted this tax as of the date of this report.

In FY14, the City experienced a significant loss in GRT of \$797,486. As of March 2015, the City was up \$756,080 from the original budgeted estimates. The City is estimating to receive a total of \$20,005,536 in GRT (including the State Share) for the period ending 06/30/2015. Based on the trend for the past 5 years, estimates for total GRT in FY16 is \$20,026,057 a conservative 0.103% over FY15 projections and includes the impact of the Hold Harmless Reduction. FY17 is currently estimated at 0.112% and FY18 is estimated at 0.113%.



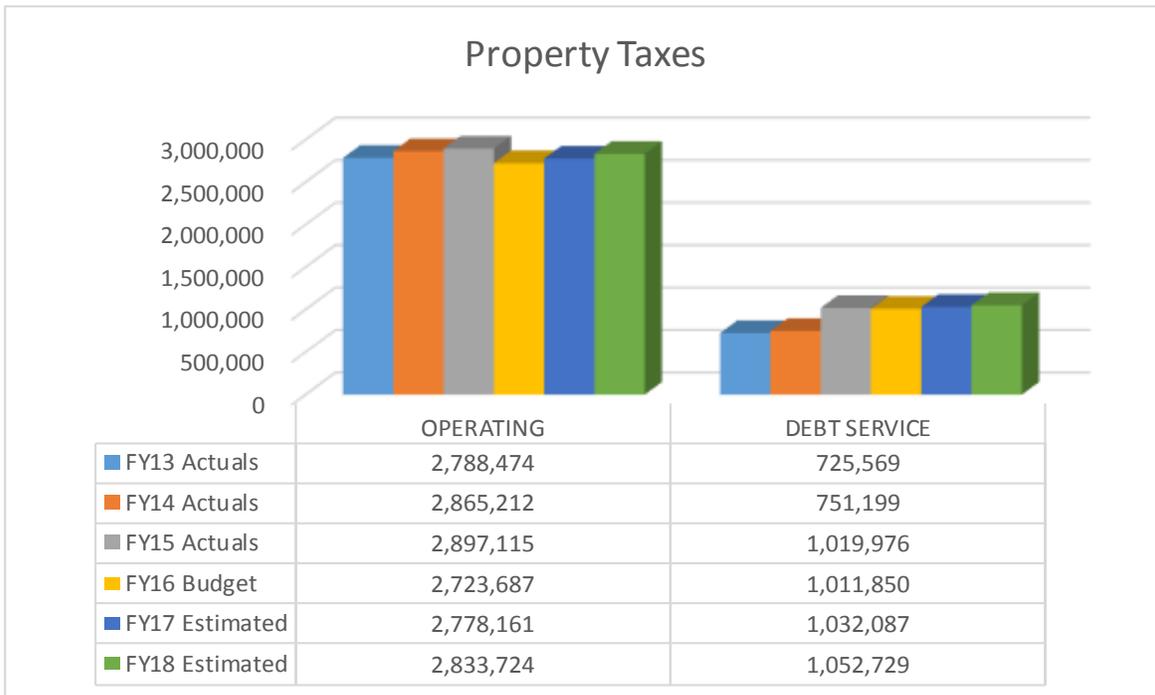
GRT is imposed for operations as well as for specific purposes and Capital Improvements. The State share is not restricted and is used for operations of the General Fund as well as pledged security for bond issues. The Bonds and pledging of any GRT is explained in more detail under the Debt Service Section.

The graph below illustrates the uses of the City's GRT.



Property Tax

Property Tax represents 6.9 percent of total combined revenues and for this fiscal year 2014-15 the City has estimated a collection of \$3,569,279. This amount represents two components of Property Tax; operations and debt service and considers a 5 percent delinquency rate. The City's Operational rate is 7.064 and the Debt Service rate is 1.981 as of September 2014. The chart below illustrates the amounts for each. Note that due to the election held March 2014, the voters voted to pass G.O. Bonds for the Fun Center and Road Alignment projects, is the reason that FY16 shows an increase in the Debt Service.



Property tax rates are determined in September of each year and are officially set by the New Mexico Department of Finance and Administration. Otero County bills the property tax for all entities within the jurisdiction in November of each year, with half due in December and the other half due the following May. The County distributes the proportionate share to each entity as collected each month. The County also receives a one percent administrative fee for the billing and collection of property tax; for the City this is paid and budgeted within the Non-Departmental division of the General Fund.

The Otero County Tax Assessor's office prepares the valuation of property in Otero County and re-evaluates these values every other year. The valuations for budget purposes are based on the most current valuations.

Municipal Operations Property Tax

The maximum levy allowable for operations are 7.650, the City's current levy is 7.064; with a remaining levy allowable is 0.586. Operational property tax is also subject to the Yield Control Factor (YCF), which provides that no tax rate certified by DFA for residential and non-residential property by governmental units is allowed to produce revenue in excess of a 5 percent increase from one year to the next except for certain causes. This YCF is the reason there is a variance in the 7.064 rate imposed by the City and the rate *actually charged.

Total Valuation:	Rate:	Valuation	Production
Residential	4.991	\$385,168,280	\$ 1,922,374.89
Non-Residential	7.064	\$133,729,398	\$ 944,664.47
Total:		\$518,897,678	\$ 2,867,039.35

Debt Service Property Tax

The New Mexico Constitution limits the amount of outstanding debt at 4% for General Obligations of Property Tax. Further details of this limitation and the current obligations of the City are detailed further under the Debt Service Section.

Total Valuation:	Rate:	Valuation	Production
Residential	1.981	\$385,168,280	\$ 763,018.36
Non-Residential	1.981	\$133,729,398	\$ 264,917.94
Total:		\$518,897,678	\$ 1,027,936.30

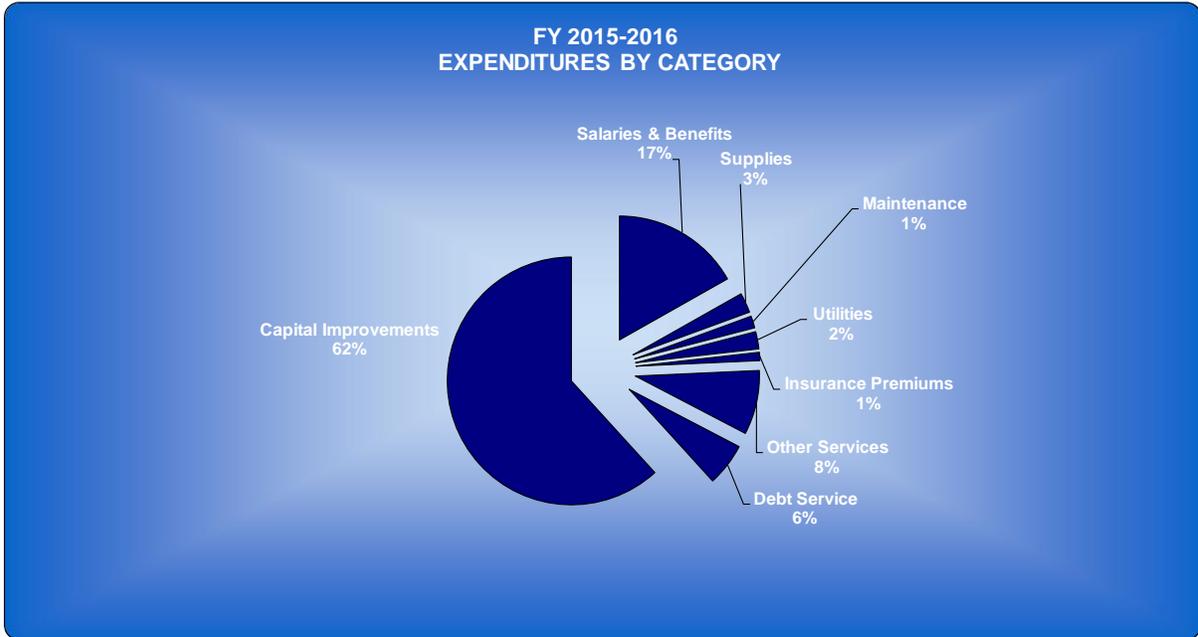
TOTAL COMBINED RATES: RESIDENTIAL: 6.972 NON-RESIDENTIAL: 9.045

EXPENDITURE DETAIL:

In projecting operating expenses for FY16, departments were asked to project a realistic budget. Estimated expenditures include inflation and known increases in contracts and other services used by the City. Other major impacts on operation costs included:

Health Insurance had an increase of 3%, an additional estimated amount for the Affordable Health Care Act, which will be covered under the Human Resource section. In addition, the electric costs 8% due to the rate increase by PNM.

The Graph below best illustrates which categories and percentage of total appropriations that we anticipate our FY 2015-16 appropriations will be classified by expenditure category.



Capital Equipment encompasses equipment replacement for vehicles and rolling stock, which will be discussed under each department. There is a need to continue to replace equipment that is obsolete and/or old and worn out. The FY16 budget includes Capital Equipment Replacement (CER) funds for:

Capital Improvements include projects covered by grants, as well as, local funding from reserves and/or bond or loan proceeds.

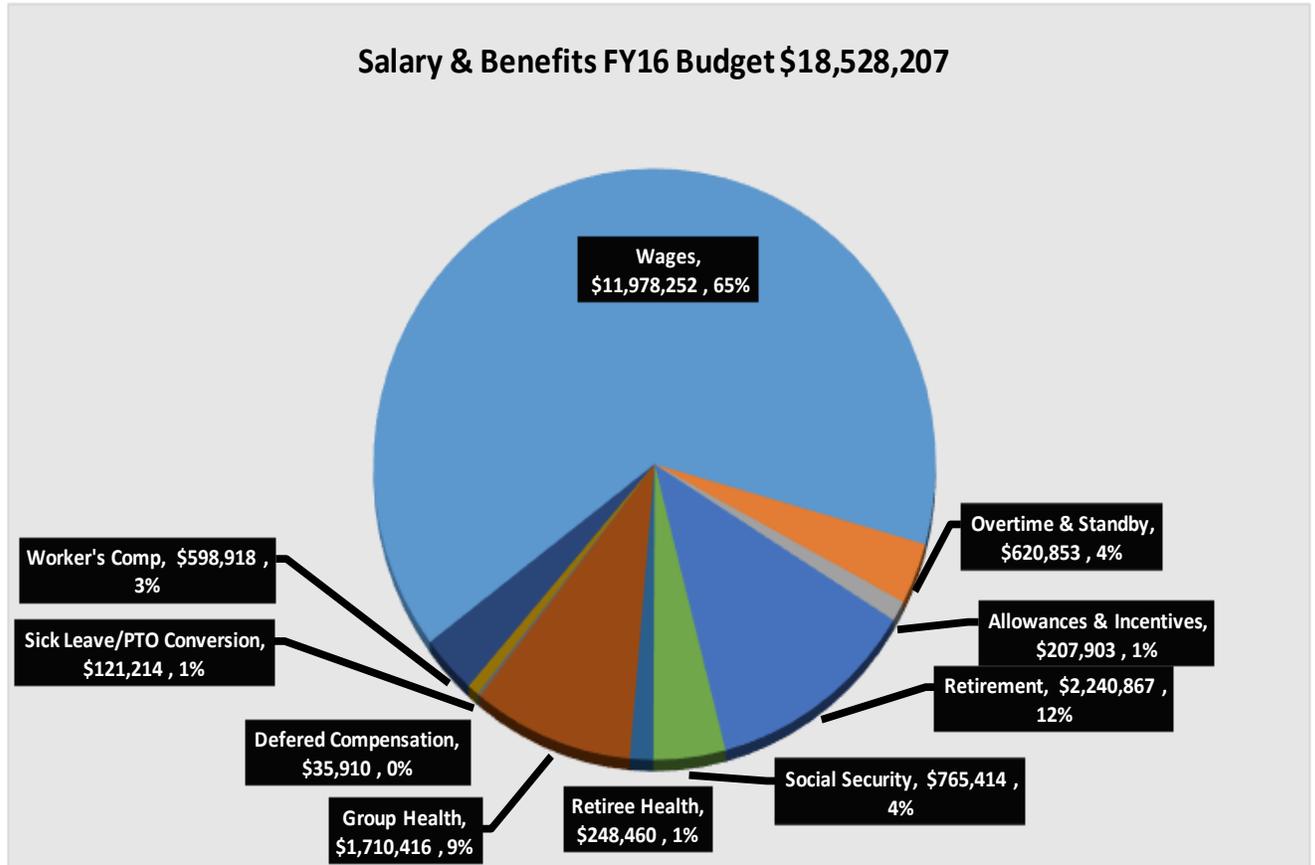
Other Services: This category of expenditures has a variety of expenses within it, which are broken down on the following schedule of expenditures within this category.

Other Services	FY14 Actual	FY15 Actual	FY16	\$ Diff	% Diff
Travel & Conf	156,257	142,037	223,520	81,483	57.4%
In-Service Training	39,797	54,497	86,007	31,510	57.8%
Volunteer Travel	37,633	71,317	60,814	(10,503)	-14.7%
Training/Travel Costs	233,687	267,851	370,341	102,490	38.3%
Consultant Fees	114,792	107,735	413,603	305,868	283.9%
Contract Services	1,955,952	2,381,552	3,143,704	762,152	32.0%
Prof Services	33,525	26,251	167,641	141,390	538.6%
Indigent Attorneys	11,388	11,642	15,000	3,358	28.8%
Abatement Actions	0	4,972	15,000	10,028	201.7%
Legal & Expert Services	20,709	6,406	34,850	28,444	444.0%
Line Locates (F81)	15,721	17,034	17,000	(34)	-0.2%
Monitoring Test (F91)	0	0	2,500	2,500	**
Volunteer Services (F75)	48,731	56,843	56,879	36	0.1%
Audit Services	59,028	71,181	63,176	(8,005)	-11.2%
Incentives	30,930	0	100,000	100,000	**
Engineering Fees (In-House)	175,568	124,378	334,272	209,894	168.8%
Janitorial Services	24,152	26,409	30,000	3,591	13.6%
Equipment Rental/Lease	8,654	8,845	193,454	184,609	2087.2%
Otero County JPA	163,169	163,169	163,170	1	0.0%
Prisoner Support	118,589	107,584	174,420	66,836	62.1%
Econ Development	30,000	30,000	30,000	0	0.0%
Golf Pro Services	835,471	869,505	843,003	(26,502)	-3.0%
Marketing Plan (OCEDC)	70,000	73,054	70,000	(3,054)	-4.2%
Total Contractual Services	3,716,379	4,086,560	5,867,672	1,781,112	43.6%
Special Events	86,608	69,178	138,770	69,592	100.6%
Advertising	186,208	201,560	305,813	104,253	51.7%
Printing	36,692	42,061	44,644	2,583	6.1%
Membership & Dues	52,772	53,866	68,218	14,352	26.6%
Bank/CC Fees & Collection Fee	6,585	5,365	18,700	13,335	248.6%
Water Tower Lease	2,081	2,123	2,200	77	3.6%
Public Relations	108	155	1,000	845	545.2%
Inventory O/S & Obsolete	(2,677)	5,548	47,093	41,545	748.8%
Notary Bond	140	70	284	214	305.7%
Election Expense	22,665	0	30,000	30,000	**
Landfill Tipping Fees	29,830	38,420	36,900	(1,520)	-4.0%
Admin Fees	777,261	943,183	862,421	(80,762)	-8.6%
Fund 39/State Judicial Fees	16,024	14,186	21,500	7,314	51.6%
NM Unemployment Security	58,529	26,225	65,000	38,775	147.9%
Court Automation Fees	32,436	27,917	40,000	12,083	43.3%
Water Conserv Fee-NM	51,131	50,081	59,015	8,934	17.8%
Services-Narcotics	5,967	2,555	8,000	5,445	213.1%
Property Tax Admin Fees	36,141	38,939	37,355	(1,584)	-4.1%
City Newsletter	8,346	7,704	7,704	0	0.0%
July 4th Special Event	30,000	30,000	30,000	0	0.0%
Personnel Service Costs	926	881	27,855	26,974	3061.7%
Special Projects	1,501	1,200	1,000	(200)	-16.7%
Bldg/Land-Rental/Lease	76,344	65,373	76,344	10,971	16.8%
	1,515,618	1,626,590	1,929,816	303,226	18.6%
Other:	1,611,382	2,284,827	3,653,882	1,369,055	59.9%
Grand Totals	7,077,066	8,265,828	11,821,711	3,555,883	43.0%

** One or more zero value fields

SALARY & BENEFITS

Salary & Benefits for Fiscal Year 2016 total \$18,528,207. Salaries and Wages (including overtime) equal \$12,807,008 and benefits total \$5,721,199, this is 69% and 31%, respectively for total salary and benefits.



Overall FY16 salaries and benefits have increased by 4% or \$792,446 compared to the actual FY15 service levels. The breakdown is illustrated in the following schedule.

SALARY & BENEFITS	FY15 ACTUAL	FY16 ADJ BUDGET	\$ Variance	% Variance
Wages	11,788,444	11,978,252	189,808	2%
Overtime & Standby	548,935	620,853	71,918	13%
Allowances	94,250	207,903	113,653	121%
Retirement	2,125,869	2,240,867	114,998	5%
Social Security	733,367	765,414	32,047	4%
Retiree Health	237,713	248,460	10,747	5%
Group Health	1,401,406	1,710,416	309,010	22%
Deferred Compensation	32,309	35,910	3,601	11%
Sick Leave/PTO Conversion	67,881	121,214	53,333	79%
Worker's Comp	705,587	598,918	(106,669)	-15%
	17,735,761	18,528,207	792,446	4%

Group Health Insurance is increasing by 3% and the Worker's Compensation Insurance's modifier is decreasing. The specific differences will be covered in the Human Resource section of the document.

GENERAL FUND

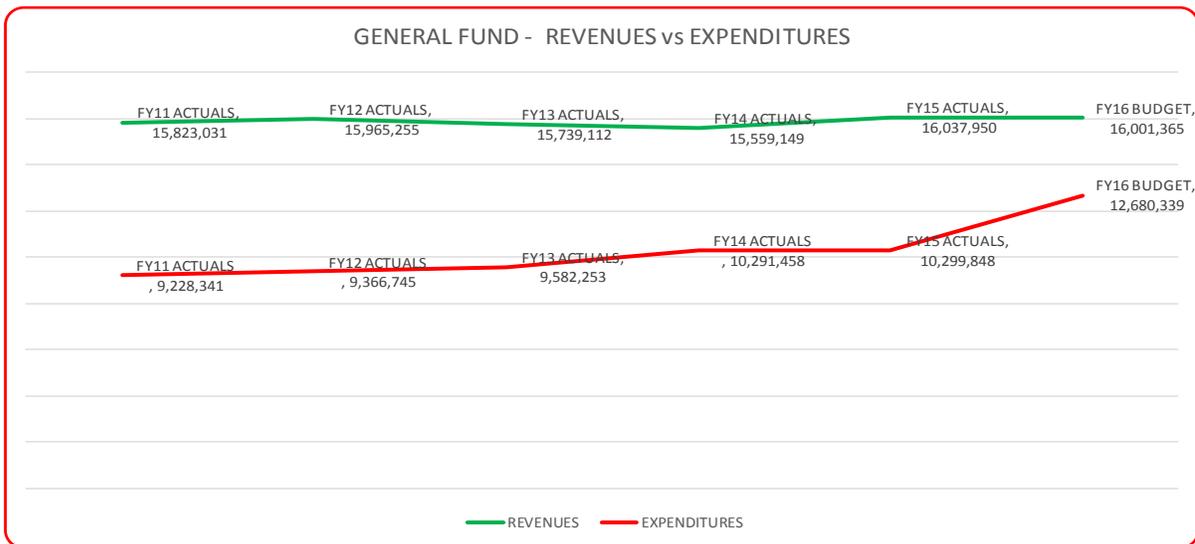
The General Fund total estimate of revenues for FY16 are \$16 million and is .23% less than the actual revenue for FY15 or -\$36,585 less. Total Expenditures for FY16 are \$12.6 million and are \$2,280,491 more than FY15.

The General Fund subsidizes several funds including, but not limited to Municipal Court, Community Services, Senior Center and RSVP. The transfer out for these various subsidies for FY16 is \$6.2 million, compared to \$4.9 million in FY15 and are 25% more than estimates for the current year. In FY16, a transfer in total of \$600,000 is proposed; \$300,000 is proposed to cover costs of vehicles budgeted in capital equipment replacement from Fund 96 – Collision Fund and \$300,000 from Fund 69 – 1986 GRT Income Fund to cover the roof replacement at the Police Station.

The General Fund proposed budget for FY16 is utilizing \$2,294,859 from reserves to balance the budget.

GENERAL FUND	FY15 Projected	FY16 Budget	\$ Diff	% Diff
Beginning Fund Balance	6,788,917	7,501,909	712,992	11%
Revenues	16,359,974	16,001,365	(358,609)	-2%
Transfers In	0	600,000	600,000	
Transfers Out	(6,589,629)	(6,215,885)	373,744	-6%
Net Transfers	(6,589,629)	(5,615,885)	973,744	
Expenditures	12,197,994	12,680,339	482,345	4%
Net Revenue	(2,427,649)	(2,894,859)	(467,210)	19%
Estimated Ending Fund Balance	4,361,268	5,207,050	845,782	19%
DFA Reserve	1,016,500	1,056,695	40,195	4%
City Fund Balance Reserve 2/7th	283,750	338,795	55,045	19%
Total Reserve:	1,300,250	1,395,490	95,240	7%
Estimated Unallocated Balance	3,061,019	3,811,560	750,542	25%

The General Fund has a Budget Deficit, as illustrated in the graph below. Showing the actual revenue and expenditures from FY11 to FY14, the actual **revenues** exceeded actual expenditures. The Budgeted amounts reflect that expenditures are close to the revenue.



The following pages and sections of this budget document will provide additional information and detail.

All Funds Summary

Approved Budget Fiscal Year 2015-2016

1/12TH REQ RSRV
1,056,695

RESERVE

248,091

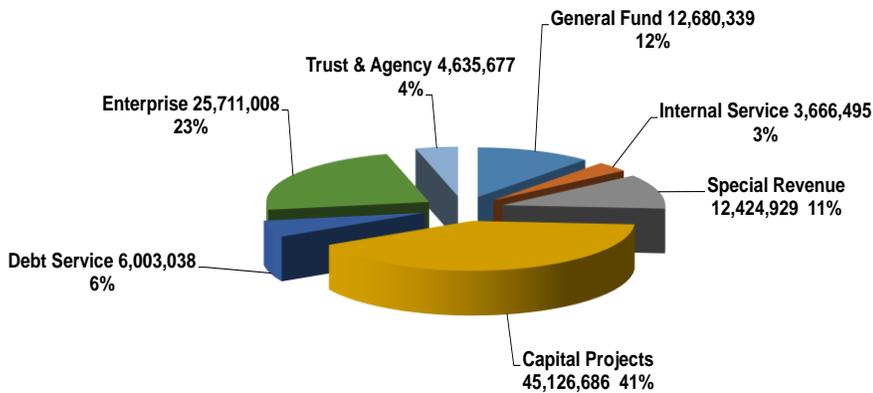
Bal. Remaining
3,902,264

FUND NO.	FUND DESCRIPTION	UNAUDITED BEGINNING CASH		NET CASH TRANSFERS	BUDGETED EXPENDITURES	ESTIMATED ENDING CASH		PERCENT CHANGE IN CASH BALANCE
		BALANCE 06/30/14	ESTIMATED REVENUES			BALANCE	CHANGE	
11	GENERAL OPERATING	7,501,909	16,001,365	(5,615,885)	12,680,339	5,207,050	-30.6%	
	TOTAL GENERAL FUND	7,501,909	16,001,365	(5,615,885)	12,680,339	5,207,050	-30.6%	
12	INTERNAL SERVICE	409,741	421,378	2,983,869	3,666,495	148,493	-63.8%	
	TOTAL INTERNAL SERVICE FUND	409,741	421,378	2,983,869	3,666,495	148,493	-63.8%	
15	CORRECTIONS - JAIL	21,663	108,642	49,765	175,070	5,000	-76.9%	
16	LODGER'S TAX-PROMOTIONAL	143,846	233,537	(3,148)	357,436	16,799	-88.3%	
19	COURT AUTOMATION	55,207	78,593	(22,163)	60,597	51,040	-7.5%	
20	LODGER'S TAX-CITY	178,954	434,495	(36,224)	449,013	128,212	-28.4%	
21	D.A.R.E. DONATIONS	13,644	3,620	0	8,281	8,983	-34.2%	
27	MUNICIPAL COURT	5,000	8,000	399,850	407,850	5,000	0.0%	
28	POLICE CONTINGENCY	48,059	8,473	0	14,684	41,848	-12.9%	
32	COMMUNITY SERVICES	6,675	628,976	2,874,729	3,505,380	5,000	-25.1%	
33	STATE FIRE PROTECTION	573,162	602,923	0	912,382	263,703	-54.0%	
36	LAW ENFORCEMENT	2,837	114,400	0	112,983	4,254	49.9%	
37	STATE HIGHWAY	95,365	35,847	(1,111)	42,796	87,305	-8.5%	
38	TRAFFIC SAFETY	54,398	30,496	0	38,000	46,894	-13.8%	
42	1984 GROSS RECEIPTS TAX	2,398,093	1,553,412	(3,630,292)	0	321,213	-86.6%	
44	TRANSPORTATION	588,481	1,028,799	1,761,926	3,343,409	35,797	-93.9%	
63	COMMUNITY DEVELOPMENT	81,664	121,525	292,511	492,045	3,655	-95.5%	
65	BUILDING CODES	169	0	(169)	0	(0)	-100.1%	
69	1994 GROSS RECEIPTS	1,569,147	1,542,430	(2,380,119)	0	731,458	-53.4%	
71	SENIOR CENTER-MEALS	(93,958)	1,138,973	350,503	1,390,518	5,000	-105.3%	
75	RETIRED & SENIOR VOL. PROGRAM	(27,833)	234,827	45,319	247,313	5,000	-118.0%	
89	ESGRT .0625%	2,173,974	1,049,141	(800,000)	622,628	1,800,487	-17.2%	
96	SELF-INSURED FUND	741,610	67,426	(300,000)	42,544	466,492	-37.1%	
107	LIABILITIES/DEDUCTIBLES	468,422	4,651	140,640	202,000	411,713	-12.1%	
	TOTAL SPECIAL REVENUE FUNDS	9,098,580	9,029,186	(1,257,983)	12,424,929	4,444,854	-51.1%	
53	GENERAL OBLIGATION	922,718	1,013,791	0	1,184,259	752,250	-18.5%	
59	REVENUE BOND P & I	7,708	1	2,791,665	2,791,665	7,709	0.0%	
82	98 JT WATER/SEWER BOND P&I	1,587,292	15,116	2,027,114	2,027,114	1,602,408	1.0%	
	TOTAL DEBT SERVICE FUNDS	2,517,717	1,028,908	4,818,779	6,003,038	2,362,366	-6.2%	
24	GRANT CAPITAL IMPROVEMENT	22,551	144,865	0	115,046	52,370	132.2%	
40	AIRPORT IMPROVEMENT PROJECTS	15,431	7,947,429	201,724	8,077,286	87,298	465.7%	
48	NEW MEXICO C.D.B.G.	104,343	1,107,625	0	1,211,968	0	-100.0%	
49	1986 GROSS RECEIPTS TAX	8,408,689	1,592,894	(1,894,878)	1,332,933	6,773,772	-19.4%	
50	PROPERTY ACQUISITION	177,503	1,956	298,830	401,132	77,157	-56.5%	
54	REVERSE OSMOSIS PROJECT RSV	166,001	5,791,133	0	5,931,452	25,682	-84.5%	
56	99 GRT FLOOD CONTROL BOND PROJ	581,421	3,003,804	2,228,645	3,318,971	2,494,899	329.1%	
61	MUNICIPAL INFRASTRUCTURE .0625%	558,127	386,385	(657,593)	0	286,919	-48.6%	
105	ECONOMIC DEVELOPMENT	5,407,926	1,029,770	0	1,615,606	4,822,090	-10.8%	
109	STREET CAPITAL GRT	9,012,661	3,130,734	(921,248)	6,138,563	5,083,584	-43.6%	
113	2009 SEWER IMPROVEMENT BOND ACQ FUND	486,186	0	2,571,040	3,050,463	6,763	-98.6%	
114	SIDEWALKS REVOLVING LOANS	131,446	1,728	0	100,360	32,814	-75.0%	
116	REG WATER SUPPLY TRANSMISSION LINE	26,917	1,311,623	217,312	1,504,675	51,177	90.1%	
117	2011 JT W/S REF/IMP REVBD	638,381	0	0	635,228	3,153	-99.5%	
118	2011 NMFA ST GRT STREET #15	197,473	0	(197,473)	0	(0)	-100.0%	
119	2012 GRT REF/IMP REVBD	1,522,795	0	0	1,422,676	100,119	-93.4%	
121	2015 GO BONDS-FUN CENTER	5,960,219	10,000	0	5,929,500	40,719	-99.3%	
122	2015 GO BONDS-STREETS	4,389,889	10,000	0	4,340,827	59,062	-98.7%	
	TOTAL CAPITAL PROJECTS FUNDS	37,807,960	25,469,946	1,846,359	45,126,686	19,997,579	-47.1%	

All Funds Summary

81	WATER/SEWER OPERATING	11,098,825	9,959,908	(4,111,023)	12,937,129	4,010,581	-63.9%
86	SOLID WASTE COLLECTION SYSTEM	283,177	2,016,674	(131,804)	1,855,297	312,750	10.4%
88	BONITO LAKE	3,796,024	3,590,423	1,416,768	8,495,746	307,469	-91.9%
90	GOLF COURSE	172,343	1,899,018	85,899	2,062,188	95,072	-44.8%
91	AIRPORT	238,009	250,060	(33,169)	360,648	94,252	-60.4%
TOTAL ENTERPRISE FUNDS		15,588,377	17,716,083	(2,773,329)	25,711,008	4,820,123	-69.1%
17	POLICE COURT BOND	8,538	0	0	0	8,538	0.0%
22	DESIGNATED GIFT	36,188	1,082	0	15,601	21,669	-40.1%
31	CEMETERY-PERPETUAL CARE	756,079	19,809	0	0	775,888	2.6%
39	STATE JUDICIAL	3,284	75,500	0	75,500	3,284	0.0%
74	ALAMO SENIOR CENTER GIFT	112,314	20,747	(90)	77,337	55,634	-50.5%
94	OTERO/LINCOLN REGIONAL LANDFILL	3,658,863	1,004,091	(1,720)	2,237,941	2,423,293	-33.8%
98	PAYROLL CLEARING	204,261	0	0	0	204,261	0.0%
104	UTILITY DEPOSITS	699,256	0	0	0	699,256	0.0%
115	CORP ESCROW ACCOUNT RESERVE	0	0	0	0	0	**
901	HOUSING LOW RENT OPERATING	1,091,702	871,281	0	1,241,960	721,023	-34.0%
903	HOUSING HOMEOWNERSHIP OPER	699,284	3,120	0	29,506	672,898	-3.8%
904	HOUSING CAPITAL FUND PROJECTS	0	957,832	0	957,832	0	**
TOTAL TRUST & AGENCY FUNDS		7,269,770	2,953,462	(1,810)	4,635,677	5,585,745	-23.2%
TOTAL APPROVED BUDGET		80,194,054	72,620,328	0	110,248,172	42,566,210	-46.9%

Expenditures By Fund Type



\$110,248,172

General Fund

Fund Overview

INSIDE THIS FUND:

- Administration
- Finance/Accounting
- Non-departmental
- Police & Fire
- Planning
- GIS

The General Fund is used to account for all activities typically considered governmental functions of the city. These include administration, finance, public safety and community functions

GENERAL FUND COMPARITIVE BUDGET STATEMENT

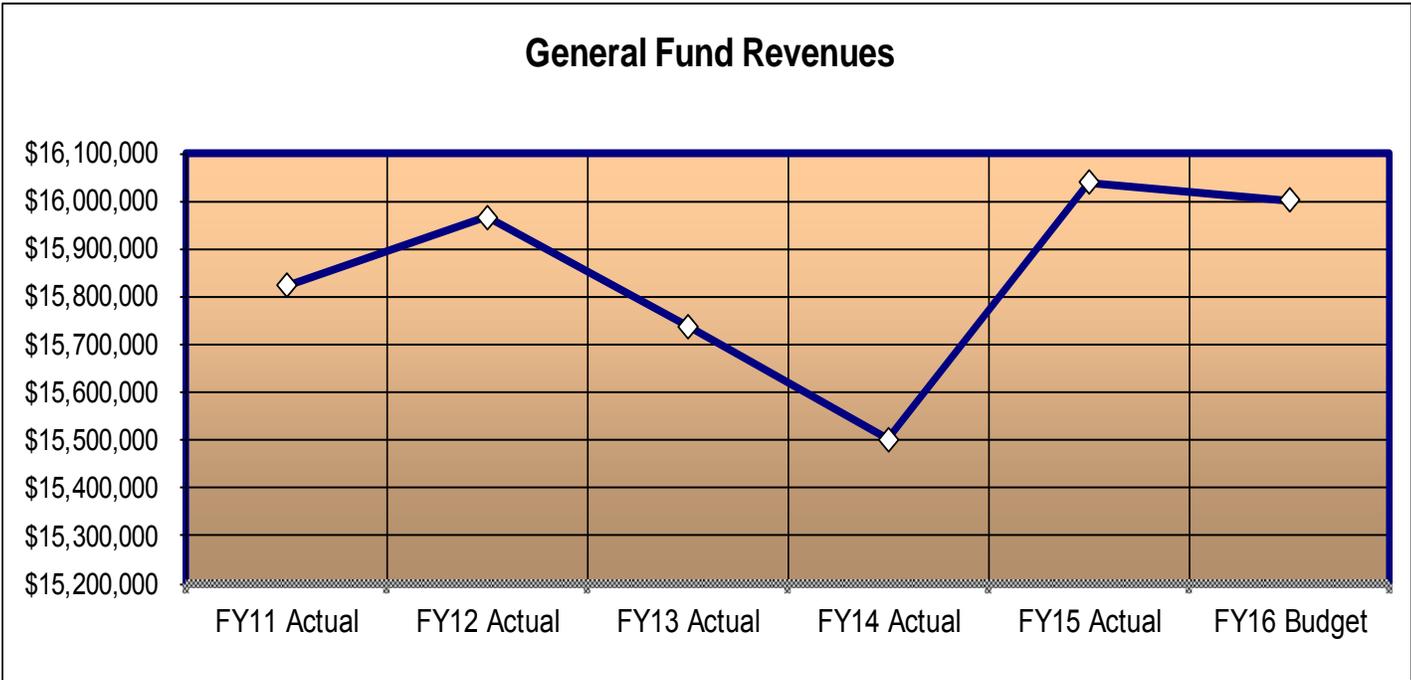
	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	4,062,330	6,068,392	6,686,340	16,277,367	16,029,314	16,795,386
Revenues						
Taxes	5,648,901	5,682,756	5,794,415	5,785,326	5,904,300	5,769,477
Fees & Permits	1,049,356	1,060,941	1,079,404	1,067,026	1,057,814	1,058,121
State Shared Fees	7,646,601	7,393,912	7,364,554	7,158,700	7,415,071	7,462,184
User Fees	376,371	302,326	303,634	309,188	312,315	292,211
Fines	376,507	381,911	316,959	296,800	269,931	259,076
Miscellaneous Revenue	686,829	1,113,351	864,524	833,970	1,010,226	866,536
Grants	4,336	16,924	(3,434)	5,600	12,869	222,233
Investment Income	34,130	13,134	19,056	46,021	55,424	71,527
Total Revenues	15,823,031	15,965,255	15,739,112	15,502,631	16,037,950	16,001,365
Other Financing Sources						
Transfers In	0	0	0	0	0	600,000
Total Other Financing Sources	0	0	0	0	0	600,000
Total Revenues & Other Financing	15,823,031	15,965,255	15,739,112	15,502,631	16,037,950	16,601,365
Expenditures						
Legislative	90,587	104,868	\$109,922	118,911	122,148	131,641
City Manager	183,833	245,134	198,588	228,360	229,906	260,339
Legal	196,446	188,527	266,106	282,834	282,015	299,719
City Clerk	187,066	227,893	170,536	236,449	233,239	256,769
Finance/Accounting	540,248	530,649	588,489	650,073	636,159	673,138
Accounts Receivable	88,040	88,567	84,247	94,079	97,604	101,151
Non-Departmental	203,064	421,395	304,374	417,699	483,806	749,399
Public Safety-Bench Warrant	13,523	6,830	9,410	10,413	3,491	5,992
Code Enforcement	169,675	186,843	244,139	279,815	278,211	557,410
Planning	124,001	187,414	152,559	161,060	124,794	147,848
Animal Control	351,835	340,798	362,524	334,493	366,340	455,976
Public Safety-Dispatch	410,825	410,715	430,592	481,392	520,944	545,167
Public Safety-Police	5,188,404	5,184,635	5,141,664	5,428,141	5,091,966	6,131,814
Fire	922,637	903,588	1,149,393	1,259,185	1,362,982	1,982,703
FEMA	0	0	0	0	97,103	7,191
A.P.S. Resource Program	333,671	286,576	287,836	274,267	315,466	316,417
GIS/Land Management	48,377	52,313	81,874	54,367	53,674	57,665
Total Expenditures	9,052,232	9,366,745	9,582,253	10,311,538	10,299,848	12,680,339
Other Financing Uses						
Transfers Out	4,764,737	5,980,562	5,860,249	5,439,146	4,972,030	6,215,885
Total Other Financing Uses	4,764,737	5,980,562	5,860,249	5,439,146	4,972,030	6,215,885
Total Expenditures & Other Finance Uses	13,816,969	15,347,307	6,148,085	15,750,684	15,271,878	18,896,224
Net Change in Fund Balance	2,006,062	617,948	9,591,027	(248,053)	766,072	(2,294,859)
Ending Cash Fund Balance	6,068,392	6,686,340	16,277,367	16,029,314	16,795,386	14,500,527
diff cash 101 & Inv 103	0	0	0	0		
DFA Required Reserve						1,056,695
Fund Reserve Policy						248,091

REVENUE HISTORICAL SUMMARY

The General Fund is estimated to receive \$16,001,365 in total revenues for Fiscal Year 2016. This amount represents a slight decrease over the prior year.

Gross Receipts show to be .064% above actual receipts over the previous year. The State Shared Fees category includes the 1.225% GRT received from the State.

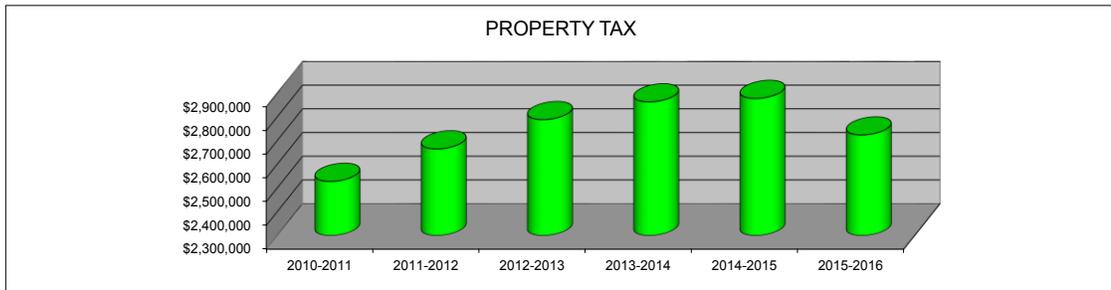
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	\$ Diff FY15
	FY11	FY12	FY13	FY14	FY15	FY16	Actual vs. FY16
CURRENT PROPERTY TAXES	\$2,527,845	\$2,664,833	\$2,788,474	\$2,863,407	\$2,877,740	\$2,723,687	(\$154,053)
GROSS RECEIPTS TAX	\$3,121,056	\$3,017,923	\$3,005,941	\$2,921,919	\$3,026,560	\$3,045,790	\$19,230
FRANCHISE FEES/FEES AND PERMITS	\$952,775	\$978,443	\$983,289	\$977,669	\$975,048	\$967,002	(\$8,046)
FEES AND PERMITS	\$96,581	\$82,498	\$96,115	\$89,357	\$82,766	\$91,119	\$8,353
STATE SHARED FEES	\$7,646,601	\$7,393,912	\$7,364,554	\$7,158,700	\$7,415,071	\$7,462,184	\$47,113
USER FEES	\$376,371	\$302,326	\$303,634	\$309,188	\$312,315	\$292,211	(\$20,104)
FINES	\$376,507	\$381,911	\$316,959	\$296,800	\$269,931	\$259,076	(\$10,855)
MISCELLANEOUS REVENUE	\$686,829	\$1,113,351	\$864,524	\$833,970	\$1,010,226	\$866,536	(\$143,690)
GRANTS	\$4,336	\$16,924	(\$3,434)	\$5,600	\$12,869	\$222,233	\$209,364
INTEREST INCOME	\$34,130	\$13,134	\$19,056	\$46,021	\$55,424	\$71,527	\$16,103
	\$15,823,031	\$15,965,255	\$15,739,112	\$15,502,631	\$16,037,950	\$16,001,365	(\$36,585)



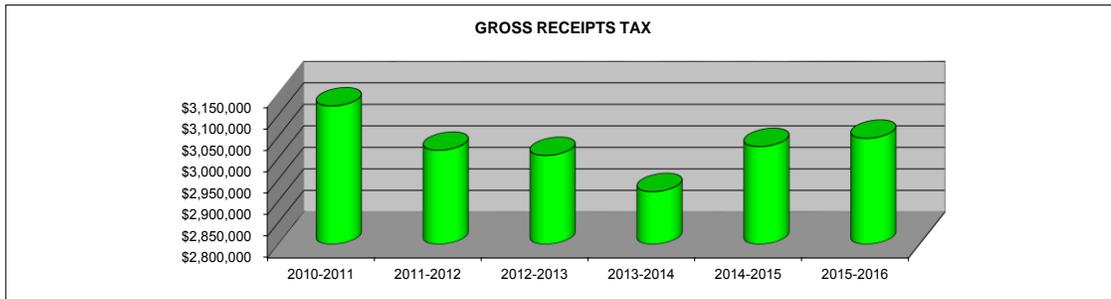
GENERAL FUND 11

CITY OF ALAMOGORDO
FISCAL YEAR BUDGET 2014-2015
GENERAL FUND OPERATING REVENUES
FUND 11

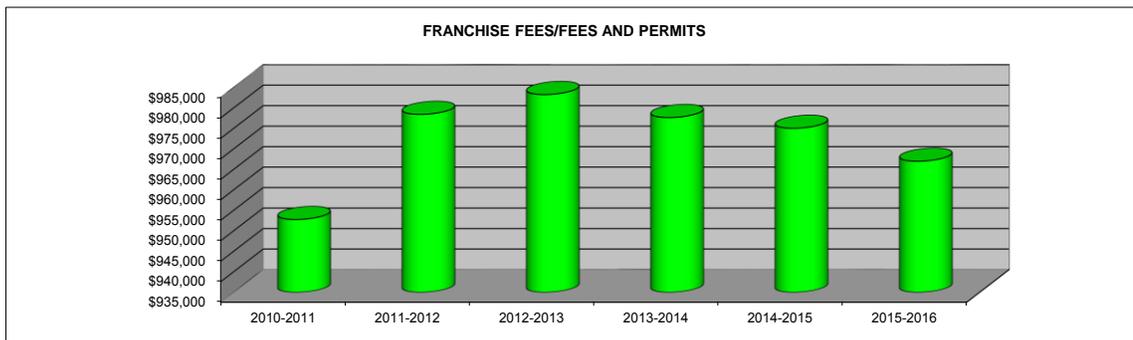
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016
1001	CURRENT PROPERTY TAXES	\$2,527,845	\$2,664,833	\$2,788,474	\$2,863,407	\$2,781,734	\$2,723,687
1031	DELINQUENT PROPERTY TAXES	\$0	\$0	\$0	\$0	\$96,006	\$0
	PROPERTY TAX	\$2,527,845	\$2,664,833	\$2,788,474	\$2,863,407	\$2,877,740	\$2,723,687



1010	GROSS RECEIPTS .5%	3,121,056	3,017,923	3,005,941	2,921,919	3,026,560	3,045,790
	GROSS RECEIPTS TAX	\$3,121,056	\$3,017,923	\$3,005,941	\$2,921,919	\$3,026,560	\$3,045,790

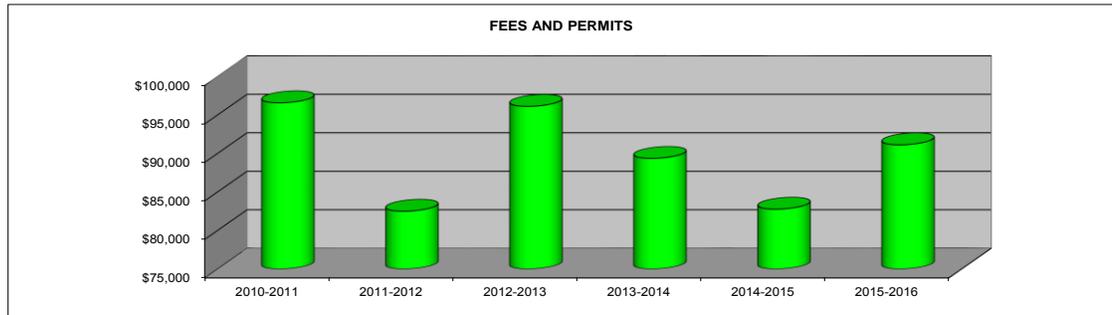


1130	FRANCHISE FEE - ELECTRIC	439,577	491,312	521,840	506,960	524,442	513,470
1131	FRANCHISE FEE - GAS	178,780	180,240	184,490	187,227	186,500	195,098
1132	FRANCHISE FEE - PHONE	103,396	75,235	52,931	64,654	60,140	59,448
1133	FRANCHISE FEE - TV CABLE	169,601	163,977	156,520	148,380	132,263	126,787
1134	FRANCHISE FEE - TOY TRAIN DEPOT	2,130	970	10	10	0	0
1135	FRANCHISE FEE - S.W. DISPOSAL	49,413	58,136	57,928	59,501	61,365	61,683
1136	FRANCHISE FEE - CASA DEL SOL	543	486	478	473	637	510
1137	FRANCHISE FEE - TRUE VALUE	3,546	2,410	2,880	4,173	3,447	3,870
1138	FRANCHISE FEE - CHOICE WEST	5,789	5,677	6,212	6,291	6,254	6,136
	FRANCHISE FEES/FEES AND PERMITS	\$952,775	\$978,443	\$983,289	\$977,669	\$975,048	\$967,002

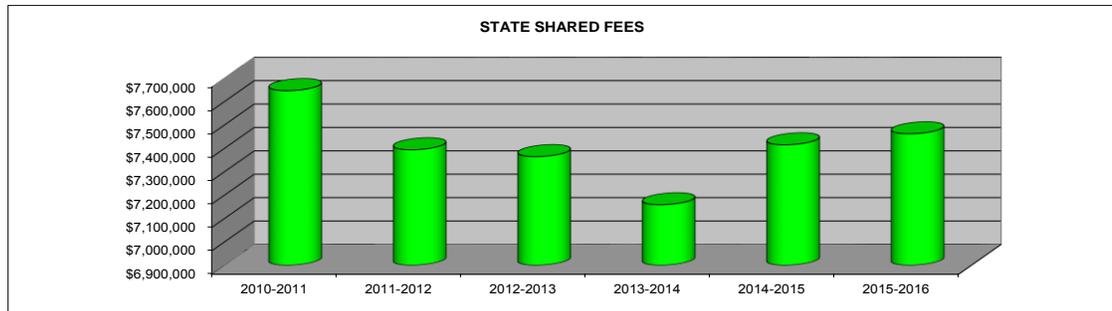


GENERAL FUND 11

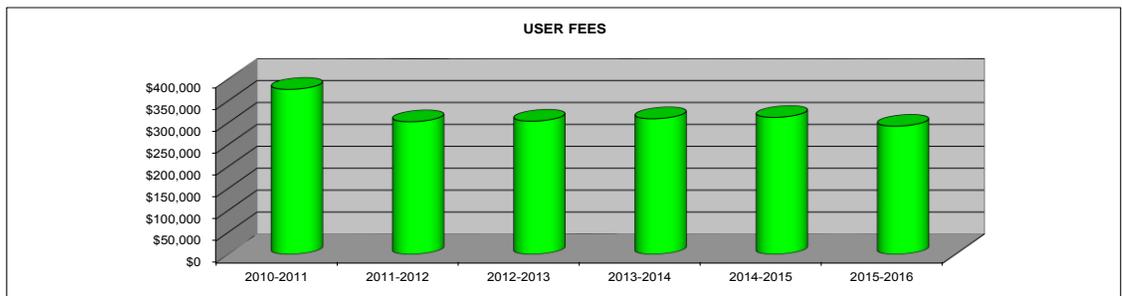
1102	BUSINESS REGISTRATION-RENEWAL	67,235	64,900	66,395	62,065	62,090	70,000
1103	BUSINESS REGISTRATION-PENALTY	1,780	1,770	1,640	1,950	1,710	2,000
1104	BUILDING PERMITS	0	0	0	0	0	0
1105	BLOCKING PERMITS	0	0	0	0	0	0
1106	PLANNING PERMITS	14,635	0	15,010	14,125	10,155	12,328
1108	PLUMBING PERMITS	0	0	0	0	0	0
1111	BIDDER'S LIST FEE	30	15	15	0	0	0
1116	MISCELLANEOUS LICENSE FEES	7,120	9,660	7,880	5,165	5,140	5,200
1118	DWI SCREENING FEES	5,781	6,153	5,175	6,052	3,671	1,591
	FEES AND PERMITS	\$96,581	\$82,498	\$96,115	\$89,357	\$82,766	\$91,119



1204	CIGARETTE TAX \$.02	13	0	0	0	0	0
1209	GROSS RECEIPTS 1.225%	7,646,588	7,393,912	7,364,554	7,158,700	7,415,071	7,462,184
	STATE SHARED FEES	\$7,646,601	\$7,393,912	\$7,364,554	\$7,158,700	\$7,415,071	\$7,462,184

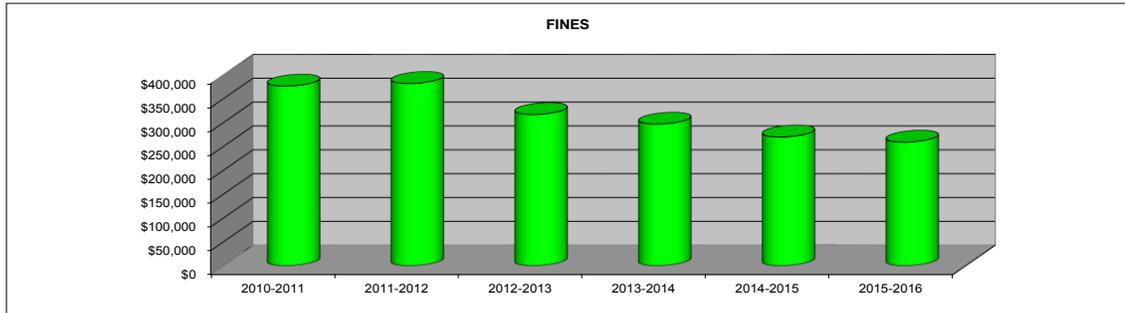


1301	MAPS & ORDINANCES	\$1,050	\$0	\$300	\$0	\$0	\$0
1302	PRINTING & COPYING	11,102	11,273	9,622	6,745	6,263	6,070
1303	AMBULANCE DISPATCH SVCS	63,025	64,098	64,866	66,593	79,225	66,600
1308	ALARM RESPONSE FEES	3,030	2,325	2,585	2,475	1,365	1,530
1321	ADOPTION FEES-ANIMAL SHELTER	58,011	51,281	38,558	51,046	58,557	48,960
1349	FORECLOSURE FEES	0	0	25	0	687	0
1350	RELEASE OF LIEN	486	839	2,291	1,018	0	0
1355	PUBLICATION FEES	0	0	452	450	0	0
1356	SCHOOL RESRC CONTRACTS	91,546	28,253	29,182	29,182	26,226	29,182
1357	A.P.S. REIMBURSEMENT	147,945	144,107	155,639	151,552	139,869	139,869
1394	VENDING POOL	176	150	114	127	123	0
	USER FEES	\$376,371	\$302,326	\$303,634	\$309,188	\$312,315	\$292,211

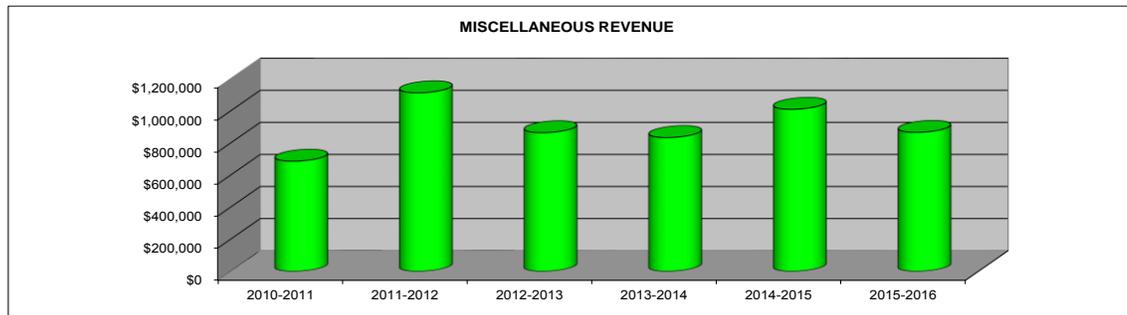


GENERAL FUND 11

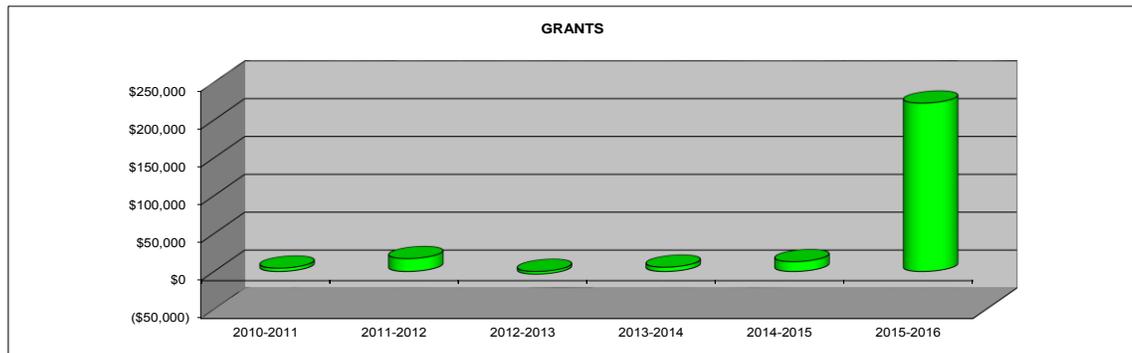
1401	COURT FINES	\$348,565	\$367,695	\$299,376	\$277,313	\$240,641	\$237,236
1406	BENCH WARRANT FEES	7,065	5,317	4,393	3,406	12,140	4,500
1414	RESTITUTIONS	181	0	0	0	50	0
1450	ANIMAL SHELTER FEES	19,696	14,954	13,190	16,081	16,600	17,340
1499	FORFEITED FINES	1,000	(6,055)	0	0	500	0
	FINES	\$376,507	\$381,911	\$316,959	\$296,800	\$269,931	\$259,076



1501	REFUNDS & COLLECTIONS	\$5,875	\$41,547	\$2,496	\$2,584	\$2,120	\$2,201
1505	SALE OF SCRAP	11,048	6,846	11,906	7,203	4,003	0
1508	ABATEMENT RECOVERIES	19,156	12,874	22,254	4	5,137	0
1510	CASHIER'S OVER/SHORT	430	1,727	100	(140)	1	0
1513	INTEREST	1,406	1,265	2,145	1,006	1,650	0
1515	CITY MISC REIMB/CLAIMS	1,271	162,439	1,184	7,969	53,686	3,000
1556	ADMINISTRATION FEES	467,634	714,918	692,623	705,446	880,980	795,639
1566	CREDIT CARD FEES	(872)	(1,022)	(1,196)	(1,043)	(954)	(1,087)
1580	INSURANCE CREDITS	130,208	122,084	82,339	46,342	0	0
1594	LANDFILL REIMBURSEMENT	50,673	50,673	50,673	64,599	63,603	66,783
	MISCELLANEOUS REVENUE	\$686,829	\$1,113,351	\$864,524	\$833,970	\$1,010,226	\$866,536



1613	STATE GRANT	\$0	\$17,017	(\$6,474)	\$0	\$9,669	\$218,698
1617	DPS-VEST PROGRAM GRANT	3,590	0	3,040	5,600	3,200	3,535
1673	FEDERAL GRANT	746	(93)	0	0	0	0
	GRANTS	\$4,336	\$16,924	(\$3,434)	\$5,600	\$12,869	\$222,233

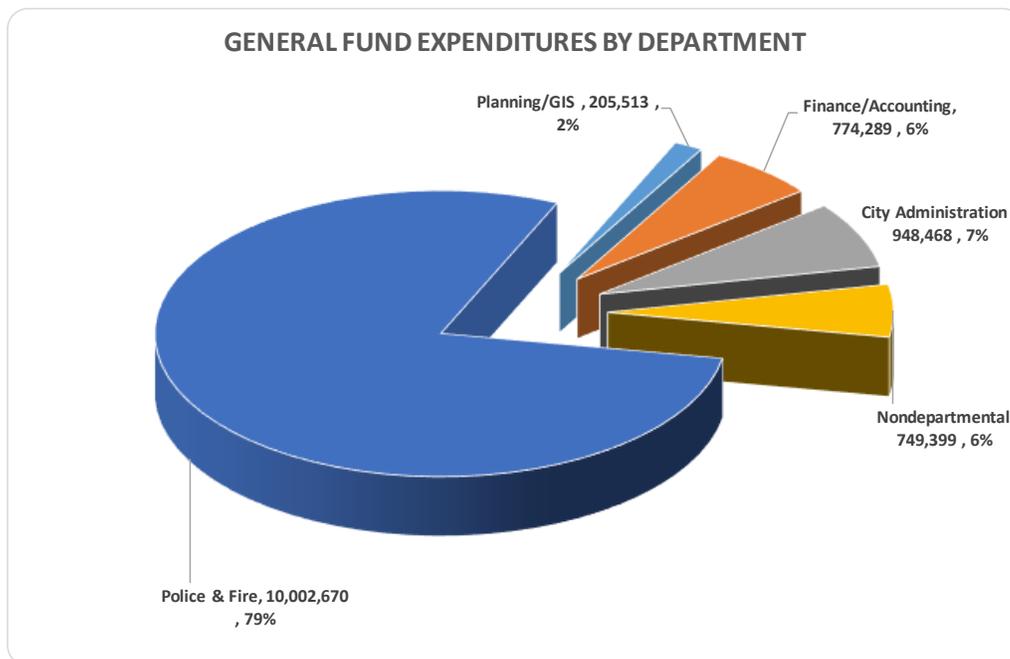


1701	INVESTMENT INCOME	\$34,130	\$13,134	\$19,056	\$46,021	\$55,424	\$71,527
	INTEREST INCOME	\$34,130	\$13,134	\$19,056	\$46,021	\$55,424	\$71,527

GENERAL FUND 11

GENERAL FUND OPERATING EXPENSES FUND 11

DEPARTMENT	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013/2014	ACTUAL 2014/2015	BUDGET FY2015/2016	% Of Total FY16 Exp
Legislative 1101	\$90,587	\$104,868	\$109,922	\$118,911	\$122,148	\$131,641	1.04%
City Manager 1301	183,833	245,134	198,588	228,360	229,906	260,339	2.05%
Legal 1501	196,446	188,527	266,106	282,834	282,015	299,719	2.36%
City Clerk 2001	187,066	227,893	170,536	236,449	233,239	256,769	2.02%
Finance/Accounting 2102	540,248	530,649	588,489	650,073	636,159	673,138	5.31%
Accounts Receivable 2302	88,040	88,567	84,247	94,314	97,604	101,151	0.80%
Nondepartmental 2400	203,064	421,395	304,374	417,699	483,806	749,399	5.91%
Bench Warrant Program 2804	13,523	6,830	9,410	10,413	3,491	5,992	0.05%
Code Enforcement 3104	169,675	186,843	244,139	279,815	278,211	557,410	4.40%
Planning & Zoning 3705	124,001	187,414	152,559	161,060	124,794	147,848	1.17%
Animal Control 3804	351,835	340,798	362,524	334,493	366,340	455,976	3.60%
DPS-Dispatch 4004	410,825	410,715	430,592	481,392	520,944	545,167	4.30%
DPS-Police 4104	5,188,404	5,184,635	5,141,664	5,428,141	5,091,966	6,131,814	48.36%
Fire 4204	922,637	903,588	1,149,393	1,259,185	1,362,982	1,982,703	15.64%
Fire-FEMA 4304	0	0	0	0	97,103	7,191	0.06%
DPS-A.P.S. Res.Prog 4704	333,671	286,576	287,836	274,267	315,466	316,417	2.50%
GIS/Land Management 5405	48,377	52,313	81,874	54,367	53,674	57,665	0.45%
TOTALS	\$9,052,232	\$9,366,745	\$9,582,253	\$10,311,773	\$10,299,848	\$12,680,339	100.00%



Legislative

11-1101

Division Overview

The City Commission is the legislative and policy making body of the City of Alamogordo, and is directly responsible to the general public. The Commission is vested with all powers and authority, except as otherwise provided for in the Charter, and is charged with all duties and obligations imposed on municipalities and their governing bodies by the Constitution and Statutes of the State of New Mexico. The Legislative division promotes and protects the well-being of the citizens of Alamogordo and assures continued improvement in the quality of services; provides necessary leadership so that policies and actions of the Commission result in efficient and effective government; enacts Ordinances, adopts a budget, develops rules and regulations; and provides a forum for citizen involvement in City government.

Mission Statement

The City of Alamogordo is a Municipal Corporation that exists solely for the purpose of providing the best possible services to our customers, the citizens of Alamogordo. We are committed to providing these services with honesty, integrity, compassion, fairness, and a commitment to excellence.

We are also committed to the long-term financial stability and responsible growth of the City and all decisions will be driven by our commitment to provide the best services possible in a financially sound and responsible manner given the economic realities facing the City.

Funding Sources

The Legislative area is exclusively funded by the General Fund revenues.

CITY MAYOR AND COMMISSIONERS

		<u>TERM</u>	<u>DISTRICT</u>
<i>Mayor-At-Large</i>	Susie Galea	March 2018	
<i>Mayor Pro-Tem</i>	Robert Rentschler	March 2016	3
<i>Commissioners:</i>	Jason Baldwin	March 2016	1
	Nadia Sikes	March 2018	2
	Alfonso "Al" Hernandez	March 2016	5
	Jenny Turnbull	March 2018	4
	Dr. George Straface	March 2018	6

Legislative 011-1101

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted Budget	Amended Budget	Actual 06/30/15	Budget	Diff From FY15 Adopted	Change
<i>Appropriations/Expenditures</i>										
Compensation	6,950	20,611	69,194	77,821	94,871	84,918	83,999	85,829	(9,042)	-9.5%
Utilities	385	54,257	244	245	412	412	248	362	(50)	-12.1%
Other Services	83,252	30,000	40,484	40,845	45,150	45,150	37,901	45,450	300	0.7%
Operating Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	90,587	104,868	109,922	118,911	140,433	130,480	122,148	131,641	(8,792)	-6.3%

** One or more zero value fields

Budget Highlights

- **Overall budget decreased by \$8,792**
- **Compensation** – The decrease shown is due to the amount not use by the Commissioner’s for the Fringe Benefits including Memberships and Registration Fees for City Facilities.

Other Services include:

- **Travel & Conferences** – Travel expenses for (6) CC attending the NMML Annual conference in September; (5) attending NMML Municipal Day in February; Hernandez’s trips for SNMEDD quarterly; other Commissioner’s trips during Legislative Session & Other travel requested by the Mayor and the Commission.
- **Advertising** – Used for NM Magazine Ad.
- **Basic Telephone Service & L. D. Telephone Services**
- **Printing** – Used to purchase business cards and Proclamation supplies.
- **Public Relations** – For purchasing the plaques for outgoing Commissioners and Mayor’s Commendation Awards.
- **Economic Development** – for OCEDC is a total of \$30,000, same as last year.

1	a.	City Commissioners (7)	0
2		Total Benefit Adjustment	(9,042)
3		Adjustment of telephone costs	(50)
4		Decrease on Printing for Business Cards, Name Plates	(300)
5		Increase in Public Relations	600
TOTAL OPERATING CHANGES			(8,792)

City Manager

11-1301

Division Overview

The City Manager is responsible for fulfilling the objectives of the City Commission, and effectively and efficiently managing the City organization. The City Manager is the Chief Executive Officer of the City, and is charged, by charter, to carry out all ordinances, rules and regulations adopted by the City Commission, and making recommendations to them concerning the community in general, and City organization in particular.

The City Manager is also the Director for the Administration Department, which includes the Offices of the City Attorney, City Clerk and City Manager. Additionally, the Office of Human Resources reports directly to the City Manager as does the following personnel: the Assistant City Manager(s), the Police Chief, the Finance Director, the Public Works Director, the City Engineer and the Senior Executive Assistant/ Public Information Officer.

Mission Statement

To implement City Commission policy through professional management and oversight of all City operations as well as coordinating the work of department directors and other employees to ensure equitable, effective and efficient service delivery.

Funding Sources

The City Manager’s office is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
1.00	1.00	1.00	1.00	1.00	Administration - City Manager City Manager
1.00	1.00	1.00	1.00	1.00	PIO-Senior Executive Assistant to CM
2.00	2.00	2.00	2.00	2.00	City Manager

City Manager 011-1301

The City Manager's goals are created in support of the City Commission's goals of Economic Development and Quality of Life as established in the 2013 Strategic planning session.

OBJECTIVES	GOALS
Facilitate greater interaction among residents in the community.	Conduct Fireside Chats
Vigilant oversight of City's Budget during challenging economic times locally and nationally.	Initiating 5 year budget planning so that the City can look beyond immediate needs.
Ensure effective working relationships with outside agencies.	<p>Build and maintain working relationships with outside agencies (Otero County, GCRMC, Space Museum, BLM, Forest Service, etc.)</p> <p>Work with staff on better oversight of our contract with the Chamber of Commerce and OCEDEC to ensure the agreed upon measurables are met.</p>
Plan, Expand, Upgrade, and Maintain Infrastructure.	<p>Work in conjunction with the Forest Service, BLM and other stakeholders regarding the Sacramento Lake and pipeline.</p> <p>Follow the Direction of City Commission in implementing policies and overseeing projects.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Facilitate greater interaction among residents in the community. Action: Conducted 10 Fireside chat sessions at the Public Library.</p> <p>Objective: Vigilant oversight of City's Budget during economic times locally and nationally. Action: Directed staff to construct 5 year Capital Plan and Fund Reserve Plan Action: Created and filled a new Special Events Manager Position in order to enhance community events and potentially create new events that attract outside folks to visit and spend in Alamogordo.</p> <p>Objective: Ensure effective working external relationships. Action: Directed Staff to revisit the PSAP and work toward a common goal with the County.</p> <p>Objective: Plan, Expand, Upgrade and Maintain Infrastructure Action: Directed Staff to renew efforts to beautify City owned property including medians, right of way and parks. Action: Worked with parks staff to create more of a landscaping team instead of just a lawn care team. Action: Solar Project Complete at WWTP. Action: Working with White Sands Regional Airport and exploring regional jet service.</p>	

BUDGET SUMMARY	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Appropriations/Expenditures										
Salaries & Benefits	174,989	209,427	163,511	219,791	223,914	224,169	218,320	228,507	4,593	2.1%
Supplies	1,348	2,351	1,912	1,931	3,050	3,050	1,231	2,250	(800)	-26.2%
Utilities	1,226	1,110	1,350	1,585	1,798	1,798	1,594	2,008	210	11.7%
Other Services	6,270	31,963	31,815	5,053	28,724	28,724	8,761	27,124	(1,600)	-5.6%
Operating Capital	0	283	0	0	0	0	0	450	450	**
Total Appropriations/Expenditures	183,833	245,134	198,588	228,360	257,486	257,741	229,906	260,339	2,853	1.1%

** One or more zero value fields

Budget Highlights

Total budget appropriations for FY16 are 1.1 percent or \$2,853 more than the FY15 Original Budget. Service levels remain at the FY15 levels.

The budget for salaries and benefits increased overall 2.1 percent or \$4,593 due to a 1.5 percent cost of living increase and a 3 percent increase in Group Health Insurance. In the operational budget, the other expenses are decreasing by (\$1,600) or (5.6) percent primarily due to a decrease in Training and Travel for the City Manager.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	3,851
a.	Supervisory Positions (1)	1,803
b.	Administrative Staff (1)	2,048
2	Total Benefit Adjustment	742
3	Decreased Supplies and Materials	(800)
4	Adjustment of telephone services	210
5	Decrease in Training and Travel	(1,600)
6	Increase in Computer Software for Adobe Pro	450
TOTAL OPERATING CHANGES		2,853

Legal

11-1501

Division Overview

The City's legal department is the legal advisor to the City Commission, to various City boards, committees and to the City administration and departments. The department provides a full range of dedicated, in-house legal services intended to ensure the legality of legislation, contracts, and programs, as well as ethically and competently defending legal actions filed against the City and its employees. Examples of the functions performed by the Legal Department include:

- Providing day-to-day legal advice and counseling to the City Commission, the City Manager, administrative staff, boards, and committees and the various departments, divisions and staff of the City of Alamogordo.
- Preparing and reviewing all legal documents and contracts.
- Assisting with the collection of debts owed to the City on such matters as water accounts, weed abatements, library charges, and damage to City owned property.
- Drafting and reviewing real estate documents.
- Working with outside legal counsel.
- Assisting with water rights acquisitions, preparing and monitoring protests to applications for water wells filed both by the City and by outside parties.
- Coordinating claims and proceedings with the New Mexico Self Insurer's Fund.
- Prosecuting all municipal ordinance violations.

The City Attorney's Office does not represent private citizens in private legal matters involving the City or otherwise.

Mission Statement

The Legal Department's mission is to efficiently and effectively administer the legal affairs of the City by internally providing professional, timely, and useful legal advice and services, arranging and actively managing the services of outside counsel as needed; to minimize liability exposure by recommending and implementing appropriate policies, practices, and procedures; and to administer such legal affairs in a reasonable and cost-efficient manner.

Funding Sources

The Legal office is exclusively funded by the General Fund revenues.

Legal 011-1501

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
1.00	1.00	1.00	1.00	1.00	Administration - Legal City Attorney
1.00	1.00	1.00	1.00	1.00	Assistant City Attorney
1.00	1.00	1.00	1.00	1.00	Paralegal
3.00	3.00	3.00	3.00	3.00	Legal

OBJECTIVES	GOALS
Effectively work with departments and directors	Research and prepare foreclosures for past due Utility Billing and Weed abatement liens.
Provide valuable services to internal client departments.	Complete the preparation of a form contract bank to allow for a faster turn-around for requested contracts. Assure the City operations comply with federal, state and local laws and regulations by timely response to requests for legal analysis and advice.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
Objective: Effectively work with departments and directors	
Action: Worked with Purchasing to begin the process of redrafting the purchasing ordinance.	
Action: Worked with local communities and local law enforcement to prepare a JPA for PSAP.	
Action: Paralegal trained with Municipal Court staff using the FullCourt Enterprise and FullCase Prosecutor Module databases to better assist the Assistant City Attorney.	
Objective: Provide valuable services to internal client departments	
Action: Continued to provide legal assistance and advice to other City departments.	

Performance Measurements	FY2013-14 Budget	FY2014-15 Budget	FY2015-16 Estimate
Water liens filed	30	105	55
Weed abatement liens	25	0	10
Water liens released	10	23	25
Weed abatement liens released	30	16	30
Tort Claims received and processed	42	30	45
Contracts prepared/reviewed	75	397	400
Municipal Cases Prosecuted	0	576	425

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Appropriations/Expenditures										
Salaries & Benefits	174,636	175,457	233,106	250,813	270,470	270,400	268,984	274,225	3,755	1.4%
Supplies	2,517	2,310	3,589	3,816	4,300	3,600	2,880	4,200	(100)	-2.3%
Maintenance	0	0	0	0	0	0	0	1,500	1,500	**
Utilities	1,137	1,133	1,509	2,127	1,944	1,944	1,736	1,944	0	0.0%
Other Services	18,156	9,627	27,902	25,688	5,700	10,700	8,415	17,850	12,150	213.2%
Operating Capital	0	0	0	390	0	0	0	0	0	**
Total Appropriations/Expenditures	196,446	188,527	266,106	282,834	282,414	286,644	282,015	299,719	17,305	6.1%

** One or more zero value fields

Budget Highlights

As noted in last year’s narrative, the budget saw a substantial increase over prior years due to the responsibility for municipal prosecutions being transferred back to the legal department after being handled for a number of years by the Legal Advisor to the Department of Public Safety. After the transfer, the department grew to three people, the City Attorney, an Assistant City Attorney, and one Paralegal.

In contrast, a couple of other law departments, in New Mexico communities that were surveyed, budget considerable more on operations. Operations in these other communities equaled upwards to 46 to 48% of their legal department’s budgets. On a per capita basis, the City spends approximately \$10.00 per resident on legal services. Other communities, such as Gallup and Farmington, spend \$19.02 and \$22.63 respectively per capita. Even though personnel costs equal approximately 95% of the Legal Department’s total budget, since FY2008/2009 the City has reduced the number of budgeted positions related to legal operations from 5 ½ to the current level of 3 positions, a reduction of 45%.

CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	2,889
a.	Supervisory Positions (1)	1,524
b.	Administrative Staff (2)	1,365
2	Total Benefit Adjustment	866
3	Realignment of supplies and materials	(100)
4	Increase in Software Support for Fullcase	1,500
5	Increase in Training & Travel	1,500
6	Increase in Copier Charges	350
7	Increase in Legal Fees & Services	10,000
8	Increase in Membership & Dues	300
	TOTAL OPERATING CHANGES	<u><u>17,305</u></u>

City Clerk

11-2001

Division Overview

The City Clerk’s Office is the official recording and corresponding secretary of the City Commission. It is responsible for being the custodian of all records of the municipality, including but not limited to, Ordinances, Resolutions, agreements, and City Commission minutes, and serves as the clearinghouse for information about the municipal government. It is responsible for providing election services to voters, petitioners, city departments and candidates so they can participate in the election process. We also administer all business registrations, special licenses, and Cemetery Deeds.

Mission Statement

To maintain the integrity of the legislative process in the City of Alamogordo and ensure an informed citizenry by providing administrative and technical support to the City Commission; conducting their legislative meetings; disseminative information concerning legislative decisions and policy issues; protecting and preserving official City records; administering municipal elections; and administering business registrations and licenses.

Funding Sources

The City Clerks office is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
Administration - City Clerk's Office					
1.00	1.00	1.00	1.00	1.00	City Clerk
1.00	1.00	1.00	1.00	1.00	Deputy City Clerk
1.00	1.00	1.00	1.00	1.00	Administrative Assistant
0.00	0.75	0.75	0.75	0.75	Records & Archive Clerk
3.00	3.75	3.75	3.75	3.75	City Clerk

City Clerk 011-2001

OBJECTIVES	GOALS
Provide valuable public services.	Provide quality customer service to residents, visitors, and the business community. Provide transparency and public access to city government. Provide quality customer service to new and existing business license customers. Retain complete and accurate city records. To preserve Commission approved records, manage the lifecycle of city generated records and to provide timely, convenient access to Commission approved documents and other information held by the Office of the City Clerk to the Commission, staff, media, candidates and the public. Identifies and preserves records with permanent value, and disposes of those according to the NMAC Records Retention Schedule. Provide information in a timely manner. Conduct elections accurately and impartially following state election code.
Ensure effective communication exchange.	Compliance with Open Meetings Act & Inspection of Public Records Act.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services.
 Action: Issued 32 Special licenses; and 40 Liquor licenses for an estimated revenue of \$10,550.
 Action: Issued Business Registration renewals for an estimated revenue of \$70,000.
 Action: Implemented the Audio on Demand System and New Agenda Software.
 Action: Scanning and filing of documents has been caught up. Records & Archives Clerk has updated all file logs and is working on purging old agreements to be archived.
 Action: Scanned all agreements approved in 2014 and other documents. (Continued to add all files to a City Clerk File shared drive for easy retrieval of documents by departments & Director's).

Objective: Ensure effective communication exchange.
 Action: Worked on the Implementation of the Agenda Management System and Full Meeting on Demand System for the Live Streaming of Commission meetings.

Performance Measurements	FY2013-14 Adopted	FY2014-15 Estimate	FY2015-16 Estimate
Administered Special & Regular Commission Meetings	40	36	40
Agreements processed, imaged, and filed	N/A	420	300
Requests for Public Records processed	246	450	500
Cubic Feet of Records destroyed in accordance with NM	0	506	400
New Business Registrations	210	220	240
Business Registration Renewals processed (Includes	2,200	1,800	2,000
Special Business licenses processed (includes Liquor, Fireworks, Vehicle for hire, Security Agency, Route Food & Vendors, etc.	70	75	80
% of Voter Turnout for Election	19.54%	N/A	20%
Percent of Elections conducted without legal challenge	100%	N/A	100%

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	163,810	142,947	146,918	176,884	185,635	188,381	185,104	180,120	(5,515)	-3.0%
Supplies	6,316	7,817	8,282	9,028	9,520	10,670	9,909	9,420	(100)	-1.1%
Maintenance	0	75	0	0	10,606	10,606	6,916	10,516	(90)	-0.8%
Utilities	2,141	2,059	1,884	2,026	2,069	2,069	1,764	1,963	(106)	-5.1%
Other Services	14,799	74,995	13,452	48,511	23,355	32,985	29,546	53,400	30,045	128.6%
Operating Capital	0	0	0	0	0	0	0	1,350	1,350 **	
Total Appropriations/Expenditures	187,066	227,893	170,536	236,449	231,185	244,711	233,239	256,769	25,584	11.1%

** One or more zero value fields

Budget Highlights

Total budget appropriations for FY16 are 11.1 percent or \$25,584 more than the FY15 Original Budget. Service levels remain at the FY15 levels.

The budget for salaries and benefits decreased overall (3) percent or (\$5,515) due to a change in employees. In the operational budget, the other expense is increasing by \$30,345 or 128.6 percent primarily due to special elections being scheduled in FY16.

CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	(13,628)
	a. Supervisory Positions (1)	815
	b. Administrative Staff (3)	<u>(14,443)</u>
2	Total Benefit Adjustment	8,113
3	Adjustment in supplies	(100)
4	Decrease in Software Support for JCG Agenda Software Support	(90)
3	Adjustment of telephone costs	(106)
4	Increase in Election Expense	30,000
6	Increase in Professional Services	45
7	Increase in Computer Software for Adobe Pro	<u>1,350</u>
	TOTAL OPERATING CHANGES	<u>25,584</u>

Finance/Accounting 11-2102

Division Overview

The Department of Finance oversees the operational and capital finances of a \$70 million municipal corporation and manages the City's financial assets and resources in accordance with the goals established by City Commission, the City Manager, and in compliance with applicable laws, principles, rules, and regulations promulgated by the DFA, State Statutes and Generally Accepted Accounting Principals. The Finance Department is also responsible for standardization of processes city-wide in areas of finance/budget. The Finance Director oversees the operations of Management Information Systems (MIS) and Customer Service/Utility Billing.

The Finance/Accounting Division is organized into five areas: Accounting, Payroll, Accounts Payable, Internal Controls, and Budget. Grant Coordination was previously part of the Finance/Accounting Division, but was moved to Planning in FY2015.

Accounting: The Accounting area of finance is responsible for the maintenance and control of general accounting records, financial reporting, maintenance and management of debt service, maintenance and assistance of investments, as well as administering the annual audit. Accounting also oversees the functions of Payroll and Accounts Payable.

Payroll: The Payroll area of finance is responsible for the administration of all payroll related functions and activities, including preparation and issuance of bi-weekly payroll for 360 employees.

Accounts Payable: The Accounts Payable area of finance is responsible for the preparation and issuance of all vendor checks; and pre-audits of all purchase orders, invoices, and disbursements charged against the City.

Internal Controls: The Internal Controls area of finance is a function administered by the Finance Director, responsible for writing, implementing and enforcing finance policies of the City; performing internal audits, and audits pertaining to contracts with financial impacts to the City, (i.e. Economic Development Incentive Contracts).

Budget: The Budget area of finance is responsible for administering and coordinating the annual budget, to include the preparation, projection of revenues and expenditures, department assistance and training, resolutions, and amendments to the budget document.

Finance/Accounting 011-2102

Mission Statement

To effectively and efficiently manage the City's financial resources, and provide professional support to City management for making fiscal and organizational decisions necessary to plan for the optimum use of City resources and to maximize external/internal customer services.

Funding Sources

The Finance/Accounting Division is funded exclusively by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Finance/Accounting
0.80	0.80	0.80	0.80	0.80	Finance Director
1.00	1.00	1.00	1.00	1.00	Accounting Manager
1.00	1.00	1.00	1.00	1.00	Accounting Technician
1.00	1.00	1.00	1.00	1.00	Accounting Specialist
1.00	1.00	1.00	1.00	1.00	Senior Accountant
0.80	0.80	0.80	0.80	0.80	Administrative Assistant - Finance
1.00	1.00	1.00	1.00	1.00	Payroll Accounting Technician
1.00	1.00	1.00	1.00	1.00	Lead Payroll Accounting Technician
1.00	1.00	1.00	1.00	1.00	Budget Analyst
1.00	1.00	1.00	1.00	0.00	Grant Coordinator
1.00	1.00	1.00	1.00	0.00	Assistant Finance Director
0.00	1.00	1.00	1.00	1.00	Finance/Accounting Project Analyst
0.00	0.00	0.00	0.00	2.00	Accounts Payable Specialist
10.60	11.60	11.60	11.60	11.60	Finance/Accounting

OBJECTIVES	GOALS
Ensure financial stability.	<p>Improve and develop finance policies: Review and update existing finance policies to ensure they meet the organizational structure efficiently and effectively. Develop new finance policies that will institutionalize good financial management practices, define boundaries and promote long-term and strategic thinking.</p> <p>Provide effective cash management and timely investment of City funds.</p> <p>Maintain an unmodified opinion on the City's annual audit and clear of findings.</p>
Ensure effective communication exchange.	<p>Provide user departments and staff training on financial software use, report information, budget projections, budgeting and finance policies.</p> <p>Improve financial reports to City Commission, City Manager, Departments, and Auditor.</p>
Retain high quality workforce.	Effectively structure finance personnel and provide training for backing up key management in the finance division.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Ensure financial stability.

Action: FY15 saw much turnover in the Finance/Accounting Department. There is a new Finance Director, new Business Manager, new Accounts Payable Specialist, and new Lead Payroll Technician. The Assistant Finance Director retired and that position was removed. The Grant Coordinator position was combined with Planning. A new position of PHA/Finance Accountant was added. Due to the high turnover, accomplishments will be updated in FY2016.

Action: Completed a successful and unmodified opinion audit for FY14.

Action: Developed a 3-year budget for the City Manager.

Objective: Ensure effective communication exchange.

Action: Budget to Actual reporting, distributed to Commission & City Management on a quarterly basis, has been improved and streamlined.

Action: A review of the FY2014 Audit was provided to the City Commissioners, and City Management.

Objective: Retain high quality workforce.

Action: In December 2014 the Finance Department ended the Employee of the Month program, and in January 2015 implemented the Employee of the Quarter program to recognize and reward employees for exceptional service.

Performance Measures	FY2014 Actuals	FY2015 Projected	FY2016 Preliminary
Department improvement Workshops and Training sessions.	3	4	5
Monthly Financial Reporting - average post closing days	9.5	10.0	9.0
Annual Audit Completion Date/Findings	3	2	1
Internal Audits Conducted	14	21	25
Payroll/Executime audits conducted	2	2	2
Payrolls completed w/o staff errors or corrections	99.8%	99.8%	99.8%
A/P Payments made within 30 days of invoice date	93.65%	99.79%	100.00%
A/P Percentage of vendors signed up for ACH	12.53%	10.49%	15.00%

Finance/Accounting 011-2102

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	466,986	492,787	514,741	569,850	617,397	623,211	579,252	601,780	(15,617)	-2.5%
Supplies	8,228	7,505	37,740	10,747	7,115	10,928	9,536	13,725	6,610	92.9%
Maintenance	0	0	0	0	0	0	0	0	0	**
Utilities	2,440	1,943	1,969	1,796	2,179	2,179	1,912	1,550	(629)	-28.9%
Other Services	62,594	28,414	34,039	67,680	36,597	55,592	44,763	54,553	17,956	49.1%
Operating Capital	0	0	0	0	750	750	696	1,530	780	104.0%
Total Appropriations/Expenditures	540,248	530,649	588,489	650,073	664,038	692,660	636,159	673,138	9,100	1.4%

** One or more zero value fields

Budget Highlights

The total proposed appropriations for FY16 are 1.4 percent or \$9,100 more than the FY15 original budget. The largest variance in salaries and benefits is due the change in employees. The other services are increasing primarily due to a change in audit charges.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(17,656)
a. Finance Director (1)	1,355
b. Supervisory Positions (2)	(34,428)
c. Administrative Staff (9)	<u>15,417</u>
2 Total Benefit Adjustment	2,039
3 Increase in Supplies and Materials	6,610
4 Adjustment of telephone costs	(629)
5 Decrease in Training & Travel	(1,000)
6 Increase in Copier Charges	850
7 Decrease in Membership & Dues	(100)
8 Increase in Budget Preparation	1,000
9 Increase in Audit	12,331
10 Increase in In-service training	2,375
11 Increase in Contract Services	2,500
12 Increase in Computer Software	<u>780</u>
TOTAL OPERATING CHANGES	<u>9,100</u>

Accounts Receivable 11-2302

Division Overview

The scope of Accounts Receivable Division functional duties and responsibilities include providing financial, administrative and cashiering services. The services need to be provided in an accurate and efficient manner. All duties will be performed in adherence to the established policies and procedures of the City of Alamogordo Ordinances. Processing and monitoring payment and expenditures in a timely and competent manner are among the main responsibilities of the Division. The Accounts Receivable Division functions and activities fall within the affairs to be managed by the Finance Department.

Mission Statement

The Accounts Receivable Division mission is to provide courteous, understanding, efficient service to our customers, citizens and the Internal Divisions that we are privileged to serve.

Funding Sources

The Accounts Receivable Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Accounts Receivable
1.00	1.00	1.00	1.00	1.00	Cashier Supervisor
1.50	1.50	1.50	1.50	1.50	General Cashier/Customer Service
2.50	2.50	2.50	2.50	2.50	Accounts Receivable

Accounts Receivable 011-2302

OBJECTIVES	GOALS
Provide valuable services and amenities	Complete business process analysis and training to enhance utilization of HTE applications.
Retain high quality workforce	Continue to cross-train all Customers Service Cashiers in the entire Utility Billing processing.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services and amenities</p> <p>Action: Staff trained to query radio read application in order to provide improved customer service.</p> <p>Action: Began review and standardization of Division Policies & Procedures to insure uniformity and adherence to city ordinances.</p>	

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Appropriations/Expenditures										
Salaries & Benefits	83,162	82,538	79,070	91,530	92,307	94,565	92,621	94,048	1,741	1.9%
Supplies	3,980	5,144	3,913	5,300	5,000	4,900	3,278	3,700	(1,300)	-26.0%
Maintenance	600	645	869	950	1,100	1,100	1,080	1,185	85	7.7%
Utilities	217	141	126	142	166	166	133	166	0	0.0%
Other Services	81	99	269	2,052	2,052	1,351	492	2,052	0	0.0%
Operating Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	88,040	88,567	84,247	99,974	100,625	102,082	97,604	101,151	526	0.5%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 0.5 percent or \$526 above the FY15 Original Budget. Service levels remain at the FY15 levels. The operating budget for salaries and benefits increased 1.9 percent or \$1,741 mainly due to a 3 percent increase in Group Health Insurance and a 1 ½% wage increase.

CHANGES FOR OPERATIONS	<u>AMOUNT</u>
1 Total Salary Adjustment	873
a. Administrative Staff (3)	<u>873</u>
2 Total Benefit Adjustment	868
3 Decrease in supplies and materials	(1,300)
4 Increase in Equipment maintenance for increased charges	<u>85</u>
TOTAL OPERATING CHANGES	<u><u>526</u></u>

Non-departmental

11-2400

Division Overview

This division within the General Fund accounts for the utilities, building maintenance/fax/postage machines and other services provided for general operations of City Hall. Also included within this budget are the contractual services for Emergency Medical Services / Ambulance Services between the City of Alamogordo and Otero County.

Funding Sources

The Non-Departmental Division is exclusively funded by the General Fund revenues.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Supplies	0	0	0	134	400	400	109	400	0	0.0%
Maintenance	2,953	2,702	3,520	4,099	4,500	4,500	3,922	4,500	0	0.0%
Utilities	71,935	81,967	80,334	83,924	69,488	69,488	81,370	85,924	16,436	23.7%
Other Services	116,026	209,682	173,207	291,410	1,015,230	1,019,230	330,646	554,069	(461,161)	-45.42%
Operating Capital	12,150	127,044	47,313	38,132	194,754	194,754	67,759	104,506	(90,248)	-46.3%
Total Appropriations/Expenditures	203,064	421,395	304,374	417,699	1,284,372	1,288,372	483,806	749,399	(534,973)	-41.7%

** One or more zero value fields

Non-departmental 011-2400

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Increase in City Hall Utilities	16,436
2	Decrease in Penalties for Affordable Health Care Act	(33,000)
3	Decrease in Membership & Dues for Commission	(63)
4	Decrease for Water Tower Lease (Moved from F50)	(2,200)
5	Increase in Copier Lease for City Hall	2
6	Decrease in Contract Services	(18,592)
7	Decrease in Land Rental/Lease for Sq Ft Hanger Changes	(8,656)
8	Increase in Property Tax Admin Fee	1,355
9	Decrease in Contingencies	(400,000)
10	Decrease in Insurance costs	(7)
11	Capital Additions/Replacements	
	a. No new capital allocated	(90,248)
TOTAL OPERATING CHANGES		<u>(534,973)</u>

Bench Warrant

11-2804

Division Overview

In 2002, the City Commission enacted Ordinance 1159, which states the fees collected on Warrants (\$100/per warrant) shall be distributed 50/50 to Municipal Court and the Police Department.

In 2006, fund 11-2804 was created to track this revenue and expenses. These monies are used for overtime and equipment associated with serving Municipal bench warrants.

Mission Statement

The primary mission of the Alamogordo Police Department is committed in keeping all citizens of Alamogordo safe by providing professional, competent and effective services.

Funding Sources

The Bench Warrant Division is exclusively funded by the General Fund revenues.

OBJECTIVES	GOALS
Provide valuable public services.	Continue to serve Municipal Court Bench Warrants. Purchase equipment needed to safely serve warrants.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: 1,186 warrants were served in calendar year 2014.</p> <p>Action: Conducted warrant projects locally and assisted the US Marshal's Office with serving local warrants.</p>	

Bench Warrant 011-2804

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	3,518	0	2,385	6,158	3,286	3,629	2,047	3,992	706	21.5%
Supplies	8,064	2,989	5,619	4,004	1,500	7,861	1,307	2,000	500	33.3%
Other Services	0	833	0	0	0	0	0	0	0	**
Operating Capital	1,941	3,008	1,406	251	0	298	137	0	0	**
Total Appropriations/Expenditures	13,523	6,830	9,410	10,413	4,786	11,788	3,491	5,992	1,206	25.2%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 25.2 percent or \$1,206 more than the FY15 Original Budget.

CHANGES FOR OPERATIONS			AMOUNT
1	Total Salary Adjustment		500
a.	Overtime	500	
2	Total Benefit Adjustment		206
3	Increase in Equipment		500
4	No Capital Allocated		0
TOTAL OPERATING CHANGES			1,206

Code Enforcement

11-3104

Division Overview

The Fire Department Code Enforcement Division provides the services most commonly associated with ensuring compliance of the City of Alamogordo Code of Ordinances, and the enforcement of violations of the Code; as it relates to: advertising; garbage, trash, refuse and debris; inoperable vehicles; unlawful accumulation of growth; business license/registrations enforcement; garage and yard sales; vegetation; and the enforcement of the International Property Maintenance Code addressing dilapidated and unsafe structures.

Mission Statement

The primary mission of the Code Enforcement Division is to provide the citizens of Alamogordo with professional enforcement of code violations relating to public health and welfare; to strive to eliminate blight promoting a more beautiful Alamogordo; and to educate and engage the citizens in the enforcement process in order to achieve a higher level of voluntary compliance.

Funding Sources

The Code Enforcement Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Code Enforcement
1.00	1.00	1.00	1.00	1.00	Code Enforcement Supervisor
3.00	3.00	3.00	3.00	3.00	Code Enforcement Officer
0.00	1.00	1.00	1.00	1.00	Senior Public Works Inspector
1.00	1.00	1.00	1.00	1.00	Administrative Assistant
5.00	6.00	6.00	6.00	6.00	Code Enforcement

Code Enforcement 011-3104

OBJECTIVES	GOALS
<p>Provide the citizens of Alamogordo with a safe, sanitary and healthy community environment.</p>	<p>Continue to improve and maintain customer service and community accessibility to information, education, and assistance; increase positive perception of the division.</p> <p>Ensure continuous community-wide proactive enforcement of City of Alamogordo Code of Ordinances. Continue to develop, research, and modify compliance and enforcement initiatives with the goals of offering assistance, cooperation, and enforcement utilizing the most appropriate strategies to produce the friendliest, fastest and most efficient actions toward community cleanliness and beautification.</p> <p>Continue to develop and expand upon the district enforcement system's statistical data to identify areas of frequent violations and low compliance, and to assign enforcement efforts accordingly to achieve a more uniform and efficient approach.</p> <p>Ensure the community business and high traffic public areas remain clean, healthy, and free of code violations; thereby promoting the community and assisting community leadership to promote economic development and expansion.</p> <p>Identify, improve and create innovative, functional and easy-to-use processes and methods for interdepartmental cooperative efforts for addressing code violations and customer complaints.</p> <p>Identify, evaluate, and mitigate dangerous, dilapidated structures, through citizen compliance, community efforts and enforcement where necessary to ensure public safety and health.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide the citizens of Alamogordo with a safe and aesthetically appealing community.

Action: Continued enforcement of the International Property Maintenance Code resulting in the identification 160 properties and notification of 36 unsafe or dilapidated properties. This has resulted in the voluntary demolition of several site built structures and the voluntary abatement of unsafe conditions at numerous properties.

Action: Developed and Incorporated 7-day Friendly Reminder door hangers into the District Enforcement System providing additional means of education and citizen interaction; and resulting in a friendlier, more efficient and cost effective method of enforcement.

Action: Created and implemented within the District Enforcement System a process to identify vacant and dilapidated structures in the city thereby creating a continual and comprehensive list utilized to categorize and rank such structures for evaluation and notification.

Action: Implementation of increased electronic document exchange in interdepartmental communications and enforcement actions. Consolidation of all electronic case documentation and statistics on the Code Enforcement shared drive.

Code Enforcement 011-3104

Performance Measures (Based on Calendar Year)	2015 Budget	2015 Estimate	2016 Adopted
Maintain voluntary compliance	90%	90%	90%
Productivity per month	40%	40%	40%
Property Cleanup	3827	3827	3827
Total Code Violations Addressed	6912	6912	6912
Mitigation efforts	30	30	30

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	140,633	156,792	184,198	255,893	262,089	265,399	251,206	258,645	(3,444)	-1.3%
Supplies	7,587	9,869	11,260	17,283	26,350	26,350	15,084	21,403	(4,947)	-18.8%
Maintenance	471	273	115	989	1,000	1,000	777	1,000	0	0.0%
Utilities	1,212	761	1,132	3,057	3,259	3,259	2,961	4,936	1,677	51.5%
Other Services	19,772	19,148	22,680	2,593	118,269	167,269	8,183	268,939	150,670	127.4%
Operating Capital	0	0	24,754	0	0	0	0	2,487	2,487	**
Total Appropriations/Expenditures	169,675	186,843	244,139	279,815	410,967	463,277	278,211	557,410	146,443	35.6%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 35.6% percent or \$146,443 more than the FY15 Original Budget. Salaries and benefits decreased (1.3) % or (\$3,444) due to change in employees. Supplies decreased (\$4,947) in necessary printing, uniforms, and other supplies. Utilities increased by \$1,677 due to increases in phone service maintenance and other Utilities. Other Services increased by \$150,670 due to the transfer of the Alamogordo Beautification funding, which increased by \$149,000 to cover FY16 dangerous and dilapidated structure abatement needs.

Code Enforcement 011-3104

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>1,970</u>
a.	Supervisory Positions (2)	1,287
b.	Administrative Staff (4)	<u>683</u>
2	Total Benefit Adjustment	(5,414)
3	Decrease in Supplies & Materials	(4,947)
4	Adjustment in Utility Costs (Telephone/Water)	1,677
5	Increase in Training & Travel for certifications	1,400
6	Increase in Printing of notices	50
7	Increase in Membership & Dues	220
8	Increase in Beautification	149,000
9	Capital Additions/replacements	
a.	Increase in Computer Hardware	<u>2,487</u>
TOTAL OPERATING CHANGES		<u><u>146,443</u></u>

Planning & Zoning

11-3705

Division Overview

Planning and Zoning is a function of the Community Development Division responsible for current and long-range municipal planning. For FY15 this function will also incorporate the ordinance review function for building and construction permits.

- Responsible for planning, zoning, and other land use activity within COA and the extra-territorial platting jurisdiction as staff for the Planning and Zoning Commission.
- Responsible for developing new ordinances and standards in response to City Commission requests. This allows for additional public hearings in the rule-making process.
- Reviews requests for subdivisions, building permits, business licenses and certifications, and zoning certifications for compliance with zoning and subdivision regulations and conformity with the policies, objectives and goals of the Comprehensive Plan.
- Manages the application, public meeting and hearing processes by which the City evaluates and responds to requests for land use changes (annexations, subdivisions, zoning, acquisition and devolution of City real estate, etc.) and other activities that relate to either current or long range planning for our community.

Mission Statement

The mission of the Planning Division is to provide a framework through which the community can evaluate land use options and make both incremental and comprehensive decisions to best position the City to maximize the benefits of change. We are focused on providing information and professional expertise to people to assist them in their efforts to formulate achievable images of their community across various planning horizons.

We work to fulfill this mission by maximizing community and neighborhood involvement in the decision-making process.

Funding Sources

The Planning & Zoning Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Planning & Zoning
1.00	1.00	1.00	1.00	1.00	City Planner
0.00	0.50	0.50	0.50	0.50	Planning & Zoning Admin Assist
1.00	1.00	1.00	1.00	1.00	Administrator Coordinator
2.00	2.50	2.50	2.50	2.50	Planning & Zoning

OBJECTIVES	GOALS
<p>Provide responsive, high quality, personalized customer service.</p>	<p>Process requests for land use approvals in an efficient and effective manner with a customer-oriented approach.</p> <p>Analyze internal procedural mechanisms and existing municipal code regulations relating to land use approval to streamline process and reduce service delivery delays.</p> <p>Create mechanisms within the department's areas of responsibilities that allow for public involvement and input.</p> <p>Modify the Community Development Department's web page to enhance the user experience and making it more user-friendly to visitors by allowing them to find the information they need quickly and easily.</p> <p>Improve cooperative resolution techniques for discretionary land use approvals through facilitation of interaction between applicants and the public.</p>
<p>Promote economic development and enhance quality of life in the community.</p>	<p>Worked to facilitate economic development and enhance quality of life, character and sense of place within the community through an industry targeted approach by generating strategic plans that supplement the City's Comprehensive Plan.</p> <p>Work with City Commission, Planning and Zoning Commission, stakeholders, interest groups and the general public to develop strategic plans and strategies.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide responsive, high quality, personalized customer service. Action: Continue to refine timeframes for processing of development related documents to provide better service to contractors and developers.</p> <p>Objective: Promote economic development and enhance quality of life in the community. Action: Worked to facilitate economic development and enhance quality of life, character and sense of place within the community through an industry targeted approach by generating strategic plans that supplement the City's Comprehensive Plan.</p> <p>Objective: Assess and enhance subdivision and zoning process. Action: Conduct an analysis of existing regulations, forms and procedures and make a comparative analysis on existing practices to address issues, gaps and concerns in the area of subdivision regulation, zoning and other types of land use control.</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY2015-16 Adopted
Planning & Zoning Cases	23	11	25
Administrative Subdivisions	3	13	24
Zoning Determinations	26	4	10
Permit Zoning Determinations	200	367	350

Planning & Zoning 011-3705

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	121,783	127,972	124,127	119,616	123,970	126,366	115,911	129,783	5,813	4.7%
Supplies	681	881	222	454	2,050	2,050	1,335	2,300	250	12.2%
Maintenance	0	120	0	0	0	0	0	0	0	**
Utilities	453	1,050	850	649	860	860	666	830	(30)	-3.5%
Other Services	755	57,391	27,360	40,341	6,950	33,540	6,882	14,935	7,985	114.9%
Operating Capital	329	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	124,001	187,414	152,559	161,060	133,830	162,816	124,794	147,848	14,018	10.5%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 10.5 percent or \$14,018 more than the FY15 Original Budget.

Service levels have been enhanced: contractors with electronic plans on file at CID can have same day turnaround (provided request is received by 9:00 AM) on Ordinance Review requests if all information provided is accurate.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	876
a. Administrative Staff (3)	<u>876</u>
2 Total Benefit Adjustment	4,937
3 Realignment of supplies and materials	250
4 Adjustment of telephone costs	(30)
5 Increase in Training & Travel needs	1,290
6 Decrease in copier charges for materials	(100)
7 Decrease in Advertising	(1,000)
8 Increase in Printing	2,950
9 Decrease in Membership & Dues	(155)
10 Increase in Contract Services	5,000
 TOTAL OPERATING CHANGES	 <u><u>14,018</u></u>

Animal Control

11-3804

Division Overview

The function of the Animal Control Division is to enforce City of Alamogordo Animal Control ordinances; impound stray animals within Alamogordo; increase public health by reducing the spread of animal-borne diseases, such as rabies, plague, hookworm, roundworm and other parasites or diseases that can be transmitted to humans, to be a deterrent to violators of animal ordinances by issuing citations to offenders; and to provide a safe, caring and humane facility for the impoundment, adoption and occasional euthanasia of stray animals.

Mission Statement

The mission of the Alamogordo Animal Shelter is to provide the citizens of Alamogordo with quality animal control and to educate the public in its awareness of animal laws, ordinances, and controlling the pet population.

Funding Sources

The Animal Control Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Animal Control
1.00	1.00	1.00	1.00	1.00	Animal Control Manager
4.00	4.00	4.00	4.00	4.00	Animal Control Officer
1.00	1.00	1.00	1.00	1.00	Kennel Officer
1.00	1.00	1.00	1.00	1.00	Animal Control Admin. Clerk
7.00	7.00	7.00	7.00	7.00	Animal Control

Animal Control 011-3804

OBJECTIVES	GOALS
Provide valuable public services	Continue to utilize current and past overall Animal Control yearly totals in an analytical fashion to target adoption events in the months with worst live exit rates and identify problem areas within the City of Alamogordo. Increase patrols in areas identified as problem areas to increase response time and ensure compliance of city ordinances. Continue to keep live exit rate above 65% for the year.
Ensure effective communication exchange	Increase number of education programs in APS to teach responsible pet ownership. Reinvigorate educational information to the public and pet owners
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services Action: Purchased one slide-in unit for the replacement vehicle ordered in FY14. This slide-in unit has its own self contained floor and does not rely on the truck bed to contain animals. Action: Purchased replacement supplies to include throw nets, transfer cages, traps for cats and dart guns for each unit.</p> <p>Objective: Ensure effective communication exchange Action: Sent two Animal Control Officers to Euthanasia Certification Class.</p>	

1. Experienced a 6.4% decrease in animals impounded (1,845 in 2014 compared to 1,972 in 2013), and a 10.1% decrease in animals euthanized (686 in 2014 compared to 763 in 2013). We exceeded our live exit rate goal of 60%, and ended the year with a live exit rate of 72%.
2. Continue to work toward voluntary compliance with Animal ordinances through issuance of 154 non-traffic citations and increased patrols of problem areas.
3. Held 52 Adoption Events in 2014.

Performance Measures (Based on Calendar Year)	2015 Budget	2015 Estimate	2016 Adopted
Total Calls for Service	3127	1,845	1,845
Total Euthanized Animals	796	738	738
Total Animals Adopted	774	1,107	1,107
Non-Traffic Citations Issued	48	154	154
Animals Returned to Owner	457	400	400

Animal Control 011-3804

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted	Amended	Actual	Budget	Diff From	Change
					Budget	Budget	06/30/15		FY15	
									Adopted	
Appropriations/Expenditures										
Salaries & Benefits	261,730	250,192	249,155	252,036	270,138	273,272	273,662	277,744	7,606	2.8%
Supplies	26,581	34,519	27,178	30,851	31,260	31,260	29,921	32,559	1,299	4.2%
Maintenance	2,377	1,520	2,336	2,767	2,935	2,935	2,194	2,944	9	0.3%
Utilities	14,906	16,282	16,954	17,361	18,412	18,412	18,489	19,044	632	3.4%
Other Services	46,241	38,285	30,901	31,478	50,720	50,720	42,074	76,448	25,728	50.7%
Operating Capital	0	0	36,000	0	25,734	25,734	0	47,237	21,503	83.6%
Total Appropriations/Expenditures	351,835	340,798	362,524	334,493	399,199	402,333	366,340	455,976	56,777	14.2%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 14.2% or \$56,777 more than the FY15 Original Budget. Service levels remain at FY15 levels.

Salaries and benefits increased 2.8% or \$7,606 due to change in employees and benefits. Supplies increased by 4.2% or \$1,299 due to an increase in shelter & veterinary supplies. Maintenance & Utilities increased 3.7% or \$641 due to an increase in cell phone & long distance service. Other Services increased 50.7% or \$25,728 due to an increase in contract services to pay late billed Veterinary Services.

CHANGES FOR OPERATIONS

AMOUNT

1	Total Salary Adjustment	3,082
a.	Supervisory Positions (1)	608
b.	Administrative Staff (6)	<u>2,474</u>
2	Total Benefit Adjustment	4,524
3	Adjustment in supplies & materials	1,299
4	Increase in Pest Control	9
5	Adjustment in Utility Costs (Telephone/Water)	632
6	Decrease in Training & Travel	(1,000)
7	Increase in Contract Services for Veterinary Services	25,450
8	Increase in Inoculation Services	1,300
9	Decrease in insurance costs	(22)
	No Capital Allocated Carryover Funds	<u>21,503</u>

TOTAL OPERATING CHANGES

56,777

Dispatch

11-4004

Division Overview

The Alamogordo Police Department Dispatch Center provides the citizens of Alamogordo with the most professional and efficient dispatchers attainable for police, fire and EMS calls.

Mission Statement

The mission of the Alamogordo Police Department Dispatch is to gather and disseminate information on emergency and non-emergency requests for service, resulting in an efficient, professional response; and utilizing communications training and resources to assist other public safety personnel in reaching department objectives.

Funding Sources

The Dispatch Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Dispatch
1.00	1.00	1.00	1.00	1.00	Dispatch Supervisor
9.00	9.00	9.00	9.00	9.00	Certified Dispatcher
1.00	1.00	1.00	1.00	1.00	Dispatch Trainee
11.00	11.00	11.00	11.00	11.00	Dispatch

Dispatch 011-4004

OBJECTIVES	GOALS
Provide valuable public services.	Continue to receive a zero error rate for all NCIC and NMCIC entries. Continue to maintain training required biennium NMLEA dispatch hours.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
Objective: Provide valuable public services	
Action: Certified two Communication Equipment Operators through the NM Law Enforcement Academy.	
Action: Received approval to repair radio for better reception.	

1. Maintained zero error rate for all NCIC and NMCIC entries for calendar year 2014
2. Provided training for biennium requirements for all dispatch personnel

Performance Measures (Based on Calendar Year)	2015 Budget	2015 Estimate	2016 Adopted
Total calls dispatched - Police	40,403	40,555	40,555
Total calls dispatched - Fire	416	420	420
Total calls dispatched - EMS	7,668	7,244	7,244

BUDGET SUMMARY	FY10/11 <i>Actual</i>	FY11/12 <i>Actual</i>	FY12/13 <i>Actual</i>	FY13/14 <i>Actual</i>	FY14/15 <i>Adopted Budget</i>	FY14/15 <i>Amended Budget</i>	FY14/15 <i>Actual 06/30/15</i>	FY15/16 <i>Budget</i>	FY16 Dollar <i>Diff From FY15 Adopted</i>	Percent <i>Change</i>
Appropriations/Expenditures										
Salaries & Benefits	385,599	371,493	386,771	424,979	452,827	464,886	449,188	470,879	18,052	4.0%
Supplies	0	0	0	1,000	1,000	1,000	993	1,020	20	2.0%
Maintenance	18,563	15,698	19,557	31,591	34,452	41,356	44,324	48,356	13,904	40.4%
Utilities	6,663	23,524	23,329	23,158	23,544	23,544	23,218	23,280	(264)	-1.1%
Other Services	0	0	935	664	1,600	1,600	3,221	1,632	32	2.0%
Operating Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	410,825	410,715	430,592	481,392	513,423	532,386	520,944	545,167	31,744	6.2%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 6.2% or \$31,744 more than the FY15 Original Budget. Service levels remain at FY15 levels.

Salaries and benefits increased by 4.0% or \$18,052 above the FY15 original budget due to the 3% increase in health insurance and a 1 ½% wage increase. Utilities decreased by (1.1%) or (\$264) due to phone service and other utilities.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>5,229</u>
	a. Supervisory Positions (1)	672
	b. Administrative Staff (10)	<u>4,557</u>
2	Total Benefit Adjustment	12,823
3	Increase in Office Supplies	20
3	Increase in Equipment Maintenance	13,904
5	Decrease in Utilities & Telephone Services	(264)
	Increase in In-Service Training	32
6	No allocation for Capital in FY16	<u>0</u>
	TOTAL OPERATING CHANGES	<u><u>31,744</u></u>

Police

11-4104

Division Overview

The primary functions of the Alamogordo Police Department include the preservation of law and order, the prevention and detection of crime, the apprehension of offenders, and the protection of persons and property in accordance with Federal Law, State Law, and City Ordinances.

Mission Statement

The primary mission of the Alamogordo Police Department is committed in keeping all citizens of Alamogordo safe by providing professional, competent and effective services.

The Alamogordo Police Department strives to maintain the highest standards of excellence in all we do utilizing sound traffic enforcement, crime prevention strategies, and animal control services and continue as a state leader in law enforcement

The Alamogordo Police Department has the following core values:

Duty - We will fulfill our responsibilities as police officers despite challenges

Honor – We never betray our profession, our integrity, or the public trust

Courage – We will hold ourselves and others accountable for our actions

Respect – We will have dignity and treat others the way we want to be treated

Funding Sources

The Police Department Division is exclusively funded by the General Fund revenues.

Police 011-4104

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Police
1.00	1.00	1.00	1.00	1.00	Police Chief
1.00	1.00	1.00	1.00	1.00	Administrative Manager
1.00	1.00	1.00	1.00	1.00	Executive Secretary
1.00	1.00	1.00	1.00	2.00	Administrative Assistant
0.00	0.00	0.00	1.00	1.00	Crime Analysis/Accredited
3.00	3.00	3.00	3.00	3.00	Records Clerk
1.00	2.00	2.00	2.00	2.00	Captain
4.00	4.00	4.00	4.00	4.00	Lieutenant
8.00	10.00	10.00	9.00	9.00	Sergeant
52.00	47.00	47.00	46.00	46.00	Police Officer
1.00	1.00	1.00	0.00	0.00	Bailiff
2.00	2.00	2.00	2.00	2.00	Evidence Technician
1.00	0.00	0.00	0.00	0.00	Legal Advisor
0.00	0.50	0.50	0.50	0.50	Custodian
76.00	73.50	73.50	71.50	72.50	Police

OBJECTIVES	GOALS
Ensure Public Safety	Continue to maintain lowering Violent Crime Rate. Continue to maintain lowering Property Crime Rate.
Retain High Quality Workforce	Complete one on one vehicle assignment for all certified officers. Hire new Police Officers to fill current vacancies and replacement due to retirements and resignations.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Insure Public Safety
 Action: Purchased a bar coding system for the evidence section for better records management.
 Action: Continued to purchase replacement and additional patrol cars to build fleet for officers to have one on one vehicles.
 Action: Purchased lapel cameras for every officer and tactical rifle vests which are to protect officers from being shot by high caliber rifles.

Objective: Ensure effective communication exchange
 Action: Passed the Accreditation process and became accredited by the NM Municipal League.

MAJOR BUDGETARY ISSUES

- Investigated 125 Burglaries during 2014
- Responded to 485 Domestic Disturbance calls and 539 Assaults
- Recovered 19 Motor Vehicles
- Recovered \$268,449 in stolen property
- Conducted 10 DWI Roadblocks during 2014

Police 011-4104

Performance Measures (Based on Calendar Year)	2015 Budget	2015 Estimate	2016 Adopted
Calls for Service (police)	21,252	20,094	20,094
Total Arrests	2,813	2,621	2,621
Drug Arrests	517	442	442
DWI Arrests	146	169	169
Traffic Accidents	998	101	101

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Appropriations/Expenditures										
Salaries & Benefits	4,562,550	4,531,825	4,344,354	4,514,214	4,979,081	5,004,432	4,233,627	4,560,642	(418,439)	-8.4%
Supplies	175,296	184,312	210,811	235,815	251,250	267,872	229,927	321,941	70,691	28.1%
Maintenance	43,180	64,468	50,557	69,263	69,327	65,859	60,378	72,309	2,982	4.3%
Utilities	27,402	30,881	30,704	71,963	91,694	97,362	87,641	91,080	(614)	-0.7%
Other Services	191,283	200,709	234,610	181,236	208,160	212,160	190,252	228,896	20,736	10.0%
Capital	188,693	172,440	270,628	355,650	696,072	738,797	290,141	856,946	160,874	23.1%
Total Appropriations/Expenditures	5,188,404	5,184,635	5,141,664	5,428,141	6,295,584	6,386,482	5,091,966	6,131,814	(163,770)	-2.6%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are (2.6) percent or (\$163,770) less than the FY15 Original Budget. Service levels remain the same as in FY15.

Salaries and Benefits decreased (8.4%) or (\$418,439) due to change in employees, unfunded positions and benefits. Supplies increased 28.1% or \$70,691 due to an increase in Postage, Equipment and Ammunition. Maintenance & Utilities increased 3.6% or \$2,368 due to carry over funds from FY15 were included in Fleet Commercial Parts & Buildings & Structures. Other Services increased 10.0 % or \$20,736 increase in Contract Services and due to anticipated increase in police liability insurance. Capital increased 23.1% or \$160,874 monies to be received from the Legislature for vehicles and equipment.

Police 011-4104

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	(257,142)
a.	Supervisory Positions (17)	(47,967)
b.	Administrative Staff (47)	<u>(209,175)</u>
2	Total Benefit Adjustment	(161,297)
3	Increase in fuels	5,000
4	Increase in Uniforms	5,500
5	Increase in Equipment	44,500
6	Adjustment of other supplies & materials	15,691
7	Increase in maintenance costs	2,982
8	Adjustment of Utility charges	(614)
9	Increase in Travel costs	277
10	Increase in Equipment	2,500
11	Increase in Printing	1,500
12	Increase in Membership & Dues	20
13	Increase in Investigative Services	2,000
14	Increase in Physicals	320
15	Increase in Contract Services	8,200
	Increase in insurances costs/Police Liability Insurance	5,919
	Capital Additions/Replacements	
a.	Replacement Program \$100,000	153,755
b.	Computer Hardware & Software	<u>7,119</u>
	TOTAL OPERATING CHANGES	<u>(163,770)</u>

Fire

11-4204

Division Overview

The Alamogordo Fire Department provides services for the suppression of fire within the City, educates the public on fire prevention, performs fire inspections and assists Community Development in ensuring a fire safe community. This Department also assists Otero County and Holloman AFB Fire Departments and other departments in mutual aid response during emergencies.

Mission Statement

The mission of the Alamogordo Fire Department is to provide the citizens of Alamogordo with the most effective, efficient and professional fire protection available at the lowest cost possible.

Funding Sources

The Fire Department Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Fire Department					
0.00	1.00	1.00	1.00	1.00	Fire Chief
1.00	1.00	1.00	1.00	1.00	Deputy Fire Chief
1.00	1.00	1.00	1.00	0.00	Fire Operations Mgr.
12.00	17.00	17.00	14.00	0.00	Fire Equipment Operator
0.00	1.00	1.00	1.00	1.00	Executive Secretary
0.00	0.00	0.00	2.00	3.00	Fire Lieutenant
0.00	0.00	0.00	1.00	15.00	Firefighter
14.00	21.00	21.00	21.00	21.00	Fire Department

OBJECTIVES	GOALS
<p>Provide the citizens of Alamogordo with a fire rescue team that is constantly in a ready state to provide Emergency Fire Response, Fire Prevention Education, and Life Saving Intervention & Rescue</p>	<p>Provide for the safety and welfare of the public by responding with rapid and aggressive intervention to all calls for service, and to maintain an overall initial incident response to all emergencies in no greater than 6 minutes response time.</p> <p>Ensure the continuation and expansion of the training and mentoring for all department personnel to meet the growing demands of the City of Alamogordo, the Fire Department, and ISO (Insurance Service Office) standards.</p> <p>Continue working, to reduce and prevent fires within our community through reinforcement of our proactive fire inspection program, by inspecting and pre-planning 100% of all businesses within Alamogordo in a 12 month period.</p> <p>Continue to evaluate, maintain, and update all equipment and facilities, as necessary to ensure the citizens of Alamogordo are provided with properly equipped and maintained emergency response equipment.</p> <p>Continue efforts to expand the public education program to business, civic groups, and schools, with programs such as fire prevention, emergency evacuation planning, and fire extinguisher training.</p> <p>Continually evaluate, maintain, and ensure all components of the Fire Department's emergency response meet local, state, national, and ISO standards, as well as the needs of the citizens of Alamogordo. Strive to educate, inform, and support our community</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: *Provide the citizens of Alamogordo with a fire rescue team that is constantly in a ready state to provide service of protection and education*

Action: The Alamogordo Fire Department continues to develop & expand capabilities of Tech Rescue Team by developing advanced level instructors in several areas.

Action: The Alamogordo Fire Department expanded our Public Education & Community Prevention Programs by hosting and expanding the Annual Association Competition in the Park. The AFD Suppression Team competed in skills competition between State, County and Federal teams, and took first place in most events.

Action: The Fire Department developed an Airport Rescue Firefighting Response Team, in compliance with FAA CFR 139 regulations, as well as state and national standards. These efforts including sending Firefighters to a nationally accredited Airport Rescue Firefighting school in Salt Lake City, and aiding to restore the FAA certification of the New Mexico Fire Academy and adjunct programs.

Action: Fire Department personnel attended the Fire & EMS Expo at the State Fire Academy, which features classing in high angles response rescue, basic grant writing, fire behavior burns, structural firefighting, ventilation, ISO training, fire attack for small companies, fire air management, as well as many other topics.

Action: The Alamogordo Fire Department Hazmat Team increased its operational response abilities by adding two specialist trained at the Center for Domestic Preparedness in Alabama, to attend Hazardous Materials Technician Training.

Action: Fire Department personnel inspected, tested for static pressures and performed maintenance on all 1,750 City fire hydrants within our community.

Action: Fire Department personnel gave numerous fire safety presentations to include fire extinguisher training and emergency evacuation training to businesses, schools and civic groups within our community.

Action: Fire Department personnel maintained and tested more than 25,000 feet of fire hose; 30 ground ladders; pump tested 10 apparatuses; tested 49 self-contained breathing apparatuses; and tested numerous SCBA cylinders.

Performance Measures (Based on Calendar Year)	2015 Budget	2015 Estimate	2016 Adopted
Calls for Service	509	501	501
Structure Fires	27	16	16
Vehicle Fires	12	15	15
Rescues/Assisted Vehicle Accidents	78	78	70
Hazardous Conditions/Fire Alarms/Smoke Calls	195	195	195
Miscellaneous Fires	53	53	53

Fire 011-4204

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	759,468	740,419	887,621	1,083,525	1,317,325	1,431,326	1,140,907	1,334,105	16,780	1.3%
Supplies	0	0	9,950	12,491	49,940	42,993	31,906	49,940	0	0.0%
Maintenance	0	0	0	0	0	0	0	13,000	13,000	**
Utilities	0	0	0	0	0	0	0	0	0	**
Other Services	163,169	163,169	163,169	163,169	163,170	163,170	163,169	183,530	20,360	12.5%
Operating Capital	0	0	88,653	0	300,000	327,000	27,000	402,128	102,128	34.0%
Total Appropriations/Expenditures	922,637	903,588	1,149,393	1,259,185	1,830,435	1,964,489	1,362,982	1,982,703	152,268	8.3%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 8.3 percent or \$152,268 more than the FY15 Original Budget.

Salary and Benefits are increased by 1.3 percent or \$16,780. Operating Capital increased \$102,128 to cover capital improvement replacement plans for replacement of a fire truck.

CHANGES FOR OPERATIONS

	AMOUNT
1 Total Salary Adjustment	24,549
a. Supervisory Positions (3)	2,044
b. Administrative Staff (18)	<u>22,505</u>
2 Total Benefit Adjustment	(7,769)
3 Increase for maintenance moved from Fund 33	13,000
4 Increase in Insurance moved from Fund 33	20,360
5 Capital Additions/replacements	
6 Capital for Computer Hardware	2,128
a. Capital allocated for vehicles (\$100,000 put toward Vehicles)	<u>100,000</u>
TOTAL OPERATING CHANGES	<u><u>152,268</u></u>

FEMA

11-4304

Division Overview

This division accounts for receipts and disbursements of monies from grant funding from the Federal Emergency Management Agency and the State of New Mexico for disaster relief and emergency assistance.

Funding Sources

The FEMA Division is funded by the NM Department of Homeland Security.



FEMA 11-4304

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Appropriations/Expenditures										
Salaries & Benefits	0	0	0	0	0	0	0	0	0	**
Supplies	0	0	0	0	0	73,997	73,960	0	0	**
Maintenance	0	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	0	0	47,807	23,143	7,191	7,191	**
Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	0	0	121,804	97,103	7,191	7,191	**

** One or more zero value fields

CHANGES FOR OPERATIONS

	AMOUNT
1 Total Salary Adjustment	0
a. Supervisory Positions (0)	0
b. Administrative Staff (0)	0
2 Total Benefit Adjustment	0
3 Increase in Consulting Fees	7,191
TOTAL OPERATING CHANGES	7,191

A.P.S. Resource Program 11-4704

Division Overview

This program is a joint effort between the Alamogordo Police Department and the Alamogordo Public Schools (APS). Funding is provided by APS at 50% of total costs. The objective of the School Resource Program is to establish a spirit of community policing and to be a liaison between students, staff and law enforcement, which will ultimately reduce the number of juvenile incidences and crime.

Mission Statement

The mission of the Alamogordo Police Department School Resource Program is to provide law enforcement services for the students and teachers at the secondary schools for school activities and other law enforcement related functions; resulting in a positive atmosphere in the spirit of the community-policing concept.

Funding Sources

The Resource Program Division is funded by the General Fund revenues and the Alamogordo Public Schools (APS).

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
4.00	4.00	4.00	4.00	4.00	A.P.S Resource Program Police Officer
4.00	4.00	4.00	4.00	4.00	A.P.S Resource Program

A.P.S Resource Program 011-4704

OBJECTIVES	GOALS
Provide valuable public services	<p>Maintain High visibility around the High School and Middle Schools. SROs maintained a high level of visibility in and around their respective schools and have SROs monitor bus activities and traffic before and after school.</p> <p>Target juvenile crime related areas between education and enforcement.</p>
Ensure effective communication exchange	<p>Continue Officers maintaining monthly car seat clinics and community events for Safer NM grant and instructing the DARE program in all elementary schools in the Alamogordo Public School system.</p> <p>Insure SROs actively participate and coordinate with Criminal Investigation on all high profile crimes involving the school system to insure their expertise is utilized to assist in the solving of these crimes.</p> <p>Continue involvement in Teen Court and Juvenile Drug Court. This is where the SRO's interact with the kids and discuss their violations, possible consequences, make better choices, and build rapport with alternatives such as physical exercise and health.</p> <p>Continue involving other law enforcement personnel in student and school related activities</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: Work in coordination with other agencies to conduct physical training for Juvenile Drug Court each Tuesday of the every month.</p> <p>Action: Conducted Career Days at several elementary schools and high school.</p> <p>Action: Assisted in the coordination of the Take Back the Night Rally (held in April) to raise awareness of juvenile sexual assault.</p> <p>Action: Hosted a non-alcoholic event (Casino Night) at Alamogordo High School.</p> <p>Action: Assisted Border Patrol in the R.E.A.L. Program .</p> <p>Objective: Ensure effective communication exchange</p> <p>Action: Conducted Health Fairs in coordination with Chaparral Middle School and Mountain View Middle School to educate students on the dangers of texting and driving.</p>	

1. Conducted 12 presentations targeted at reducing juvenile crime both in the schools and at various community events.
2. Conducted Bailiff Duties for ten (10) Truancy Courts.
3. Attended 22 Teen Court meetings.
4. Conducted eighty-three after school events to include: Basketball games, football games and dances.
5. Conducted six (6) car seat clinics.
6. Attended 332 parent meetings.

A.P.S. Resource Program 011-4704

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	327,122	283,095	285,389	269,389	298,757	313,228	313,064	311,181	12,424	4.2%
Supplies	4,958	2,402	1,503	3,153	3,200	1,513	1,512	3,264	64	2.0%
Maintenance	0	0	0	430	1,000	0	0	1,000	0	0.0%
Other Services	1,591	1,079	944	1,295	972	1,053	890	972	0	0.0%
Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	333,671	286,576	287,836	274,267	303,929	315,794	315,466	316,417	12,488	4.1%

** One or more zero value fields

Budget Highlights

The Budget appropriations for FY16 are 4.1% or \$12,488 more than the FY15 Original Budget. Service levels remain at FY15 levels.

The budget for salaries and benefits has increased overall 4.2% or \$14,424 due to changes in employee's and benefits. Fuel was increased 2.0% or \$64 due to an increases in fuel charges.

NOTE: Revenues are received from the Alamogordo Public Schools to reimburse 50% of the total costs for four (3) officers. They are posted to 011-0000-314.13-57.

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	<u>12,477</u>
a. Supervisory Positions (0)	0
b. Administrative Staff (3)	<u>12,477</u>
2 Total Benefit Adjustment	(53)
3 Increase in Fuel needs	64
4 No new capital allocated	<u>0</u>
TOTAL OPERATING CHANGES	<u><u>12,488</u></u>

GIS/Land Management 11-5405

Division Overview

The GIS (**G**eographic **I**nformation **S**ystem) Division supports all City mapping functions. GIS is a technology that links geographic information (features) with descriptive information (attributes). GIS can be described as having multiple layers of data assembled into a digital map. GIS is a dynamic service, which means that the user can interact with the map rather than just looking at it. This greatly increases it's variety of uses – GIS allows the user to visualize, explore, query, edit, and analyze geographic information.

Mission Statement

Develop and provide support for the use of GIS and related technologies to more effectively and efficiently address problems, develop plans, and manage infrastructure resources for the City of Alamogordo; to provide easily understood information and mapping to assist all departments in accomplishing their mission.

Funding Sources

The GIS/Land Management Division is exclusively funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
1.00	1.00	1.00	1.00	1.00	GIS/Land Management GIS Technician
1.00	1.00	1.00	1.00	1.00	GIS/Land Management

GIS/Land Management 011-5405

OBJECTIVES	GOALS
Provide valuable public services and amenities	Public awareness on online mapping capability. Continue to develop and update GIS data layers and maps. Provide mapping support for all city departments and public
Ensure effective communication exchange	Live link to Sunguard (HTE) for dispatch showing location of current calls. When all patrols have GPS installed, the goal would be for dispatch to be able to see where all vehicles are at any given time. Provide knowledge and expertise to assist city departments to utilize GIS capabilities to improve efficiency and production (geo-enabling). Brief Commissioners about online mapping capabilities and demo. Establish working relationship with Otero County Assessor GIS department for data sharing and further web map improvements and capabilities.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Developed and initiated the City of Alamogordo enterprise GIS solution through ArcGIS online. Bringing GIS capabilities to all departments as well as the public.

Action: Designed and developed a prototype map to be used in Public Safety Dispatch showing real-time calls and their locations.

Action: Developed password secured web map for homicide trail which was used exclusively in court aiding in the conviction of the perpetrator of the crime.

Action: Created or improved numerous city wall maps with higher quality cartographic techniques.

Objective: Ensure effective communication exchange

Action: Currently providing map support for Public Safety detectives on homicide investigation. By creating a web map portal the Public Safety mapping capabilities that are not viewable by the public.

Action: Created custom ArcReader maps for the Airport and Code Enforcement giving those departments highest quality tools making their mission more efficient.

Performance Measures	2015 Budget	2015 Estimate	2016 Adopted
Web Map Views	4,475	4,475	10,000
Web Map Services	19	19	25
In-House Map Requests	81	81	100
Public Map Requests	17	17	25

GIS/Land Management 011-5405

BUDGET SUMMARY	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Appropriations/Expenditures										
Salaries & Benefits	45,235	46,482	45,181	48,650	48,804	49,675	49,656	50,425	1,621	3.3%
Supplies	2,155	920	1,032	910	1,500	1,100	300	1,470	(30)	-2.0%
Maintenance	0	0	515	0	500	500	87	500	0	0.0%
Utilities	214	1,755	1,536	1,572	1,416	1,416	1,261	866	(550)	-38.8%
Other Services	597	3,041	33,610	3,235	3,374	3,374	2,026	3,404	30	0.9%
Capital	176	115	0	0	0	400	344	1,000	1,000	**
Total Appropriations/Expenditures	48,377	52,313	81,874	54,367	55,594	56,465	53,674	57,665	2,071	3.7%

** One or more zero value fields

Budget Highlights

- 1) Increase in Salaries and Benefits due to a 3% increase in Health Insurance and a 1 ½% wage increase.
- 2) Reduction in Utilities due to a reduction in phone services.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	564
a. Supervisory Positions (0)	0
b. Administrative Staff (1)	<u>564</u>
2 Total Benefit Adjustment	1,057
3 Decrease in Supplies & Materials	(30)
4 Decrease In Telephone costs	(550)
5 Increase in Training & Travel	300
6 Decrease in Copier charges	(20)
7 Decrease in Equipment Rental/Lease	(250)
8 Computer Hardware	<u>1,000</u>
TOTAL OPERATING CHANGES	<u><u>2,071</u></u>

Internal Services Fund

12

Fund Overview

This fund was established to account for the financing activities of goods and services provided by service departments of the City to other departments within the City. The fund also accounts for all the Risk Management associated with City operations.

INSIDE THIS FUND:

- Fleet Management
- Purchasing
- Human Resources
- Non-Departmental
- Facility Maintenance
- MIS/Computer Center
- Fleet Maintenance
- Accounts Payable

INTERNAL SERVICES FUND COMPARITIVE BUDGET STATEMENT

	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	667,476	595,131	418,262	435,282	472,676	408,625
Revenues						
User Fees	68,774	70,816	73,298	70,395	38,192	85,000
Miscellaneous Revenue	186,151	196,242	198,777	326,597	315,831	333,508
Grants	128	-16	0	0	0	0
Investment Income	3,821	677	352	0	4,363	2,870
Total Revenues	258,874	267,719	272,427	396,992	358,386	421,378
Other Financing Sources						
Transfers In	2,248,921	2,212,477	2,729,471	2,169,186	2,192,259	2,983,869
Total Other Financing Sources	2,248,921	2,212,477	2,729,471	2,169,186	2,192,259	2,983,869
Total Revenues & Other Financing	2,507,795	2,480,196	3,001,898	2,566,178	2,550,645	3,405,247
Expenditures						
Fleet Management	220,911	225,216	261,813	243,996	203,973	274,389
Procurement	188,910	167,567	188,758	122,568	117,111	125,079
Human Resources	188,914	146,992	243,990	290,881	334,361	366,516
Non-Departmental	176,928	184,488	231,739	185,104	200,715	229,921
Facility Maintenance	830,600	849,668	856,762	630,590	665,646	1,128,706
MIS/Computer Center	662,401	759,480	914,951	618,373	758,534	1,216,650
Fleet Maintenance	311,476	323,654	286,865	396,222	271,537	325,234
Accounts Payable	0	0	0	41,050	62,819	0
Total Expenditures	2,580,140	2,657,065	2,984,878	2,528,784	2,614,696	3,666,495
Other Financing Uses						
Transfers Out	0	0	0	0	0	0
Total Other Financing Uses	0	0	0	0	0	0
Total Expenditures & Other Finance Uses	2,580,140	2,657,065	2,984,878	2,528,784	2,614,696	3,666,495
Net Change in Fund Balance	(72,345)	(176,869)	17,020	37,394	(64,051)	(261,248)
Ending Cash Fund Balance	595,131	418,262	435,282	472,676	408,625	147,377

INTERNAL SERVICES ALLOCATION SUMMARY

The Internal Service Fund is established to provide financing for activities of services provided in-house by the using department. The City currently provides central services for personnel, safety, fleet, management information systems, and facility maintenance. In addition, the primary insurance for liability and auto and other insurance protection provided for all functions is recorded within the Internal Service Fund. These services are rendered to other departments of the city on a cost-reimbursement basis. Below is an explanation of how the cost-reimbursements are established for each service provided.

Fleet Management division charges each user the actual cost of fuels and insurance. An allocation based on the number of vehicles per department and their MRU (maintenance repair unit) rating is charged to those departments for preventive maintenance required for the upkeep of the city fleet.

Facility Maintenance allocations are based upon the percentage of time determined to service each function of facility maintenance activities. These activities included DPS, Electrical Maintenance, Heating & Cooling, Plumbing, and Traffic Light Maintenance. Various methods were utilized to determine the allocation cost – time spent, square footage of buildings maintained or direct costs to users.

Purchasing/Accounts Payable Divisions - Operational costs, excluding salaries & benefits, for each division are calculated as a percentage of the total city operations. This percentage is then applied to the operational budget of the purchasing division to determine the allocation amount for each division. All divisions must utilize the purchasing division to process requisitions to spend budgeted operational monies.

MIS (Management Information Systems) operations are allocated by the total number of computer-related items utilized by each division and assessed a percentage of the total items. The MIS operational budget is then allocated to users based upon this percentage of computer-related items.

The **Human Resource Division** allocation is based upon the total staffing in each division as a percentage of the total employees, which is applied to the operational costs of the Personnel Division.

The **Human Resource Safety Division** allocation identifies the worker's compensation liability rate per staff member. A percentage of totals are calculated and this percentage is applied to the operational costs of the Safety Division.

Purchasing

12-1602

Division Overview

The Purchasing Department is responsible for reviewing and administering the Public Purchasing Ordinance to maintain integrity and provide assistance in this area to all departments within the City’s organization. The Purchasing Department ensures that all quotes, purchases, IFB’s, Public Works Bid’s and RFP’s are awarded according to the City Public Purchasing Ordinance and the State Procurement Code. In addition, the Purchasing Department oversees the Central Receiving Warehouse.

Mission Statement

To provide efficient Customer and Procurement Services for the City while ensuring compliance with the City’s Public Purchasing Ordinance and State Procurement Code Regulations.

Funding Sources

The Purchasing Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Purchasing
0.85	0.85	0.85	0.85	0.85	Procurement Manager
1.00	1.00	1.00	1.00	1.00	Procurement Specialist
0.10	0.10	0.10	0.10	0.10	Inventory Administrator
0.10	0.10	0.10	0.10	0.10	Central Receiving Attendant
2.05	2.05	2.05	2.05	2.05	Purchasing

Purchasing 012-1602

OBJECTIVES	GOALS
Provide valuable services to internal client departments and Citizens of Alamogordo.	The Procurement Department will continue to provide up to date information for all departments in having it's Purchasing Specialist Certified under the SB443. This will ensure that the City will have a Certified Procurement Officer on hand at all times.
	To update the Procurement Code so as to provide all City Departments with accurate and up to date training in accordance with the City Public Purchasing Ordinance and the State Procurement Code.
Ensure financial stability.	To continue to utilize electronic media to dispose of surplus and unclaimed property. To have a stationary location for City Suplus Scrap Mettals

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable services to internal client department.

Action: Procurement Manager obtained the certification of Certified Procurement Officer keep the City of Alamogordo in compliance with new state statue SB443.

Objective: Ensure finance stability.

Action: Purchasing has been successful in the disposal of the City's surplus and unclaimed property through electronic media. The City has received over the last three years revenues of \$103,869.00 with no operating expense. Purchasing recently started processing the auctions for the Alamogordo Police Department.

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY2015-16 Adopted
Number of Purchase Orders Processed	2,900	2,900	3,000
Number of IFB's, RFP's, PW's, and quotes processed and awarded	42	42	55
Surplus Property Disposal	\$43,953.54	\$43,953.54	\$65,000.00

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Appropriations/Expenditures										
Salaries & Benefits	163,685	135,402	143,910	115,002	98,014	99,332	97,851	99,274	1,260	1.3%
Supplies	5,210	4,972	5,388	5,355	5,480	4,980	4,839	5,030	(450)	-8.2%
Maintenance	532	606	2,303	1,034	1,700	1,700	100	1,500	(200)	-11.8%
Utilities	1,537	1,201	1,138	1,176	1,710	1,710	923	1,010	(700)	-40.9%
Other Services	17,946	9,363	32,258	1	16,219	25,118	13,398	18,265	2,046	12.6%
Capital	0	16,023	3,761	0	0	0	0	0	0	**
Total Appropriations/Expenditures	188,910	167,567	188,758	122,568	123,123	132,840	117,111	125,079	1,956	1.6%

** One or more zero value fields

***In FY14 Accounts Payable moved to 12-6802

Budget Highlights

Budget appropriations for FY16 are 1.6% or \$1.956 more than the FY15 Original Budget. Salary and Benefits has increased 1.3% or 1,260 due to a 1.5% wage increase and a 3% Group Health Increase.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	429
	a. Supervisory Positions (1)	145
	b. Administrative Staff (1)	<u>284</u>
2	Total Benefit Adjustment	831
3	Decrease in Supplies and Materials	(450)
4	Decrease in Copier Maintenance	(200)
5	Adjustment of telephone costs & Utilities	(700)
6	Increase in Training & Travel	650
7	Decrease in Copier charges	(50)
8	Increase in Advertising for bids	1,800
9	Increase in Copier Lease	3,491
10	Decrease in inventory	(3,800)
11	Decrease in Insurance	<u>(45)</u>
	TOTAL OPERATING CHANGES	<u><u>1,956</u></u>

Human Resources

12-1701

Division Overview

Once referred to as “Personnel”, the role and functions of Human Resources have rapidly expanded, partly in response to regulatory requirements affecting employers---to include such responsibilities as equal employment opportunity programs, health and safety efforts, labor relations, more complex and variable benefits programs, specialized training and development, and a range of organizational development, and career planning programs that had not been considered essential in simpler times.

The HR management strategic role emphasizes that the employees are the most valuable resources and they represent a significant investment in the organization. The operational role of HR management is administrative and tactical in nature; ensuring that there is compliance with city policies, equal employment opportunity and other employment laws and regulations.

Mission Statement

As a strategic partner with city departments, the Human Resources Department seeks to provide our customers with a full range of professional quality services in a timely and cost efficient manner.

We will actively attract, retain, develop and ensure that each individual has an equal opportunity to succeed in the organization.

Funding Sources

The Human Resource Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Administration - Human Resources
1.00	1.00	1.00	1.00	1.00	Manager
3.00	3.00	3.00	3.00	3.00	Human Resource/Risk Mgmt. Generalists
1.00	1.00	1.00	1.00	1.00	Administrative Assistant
5.00	5.00	5.00	5.00	5.00	Human Resources

Human Resources 012-1701

OBJECTIVES	GOALS
Retain a high quality workforce	<p>Assist departments in recruiting and retaining qualified employees within the means provided by the City Commission.</p> <p>Contract with a provider to complete a salary survey of City positions compared to other comparable New Mexico employers.</p> <p>Continue the education of managers and supervisors in leadership and management practices to provide a better work environment.</p> <p>Engage with employees through a survey to determine non-monetary benefits they would like for us to pursue in efforts of providing them more job satisfaction.</p>
Ensure financial stability	<p>Create a seasonal recruitment policy to incorporate the Affordable Care Act guidelines and streamline the recruitment of seasonal positions.</p> <p>Update the City of Alamogordo Safety Policy to incorporate more up to date principles and strategies; encouraging a safer work environment, as well as reducing injuries and insurance expense.</p> <p>Create testing methods and procedures to meet ACA compliance; continue research and analysis to ensure the City elects valuable and cost effective group insurance for staff.</p>
Ensure effective communication exchange	<p>Continue updates to the City Personnel Manual, incorporating new State and Federal laws, and improve cohesiveness and continuity between departments and within the City of Alamogordo.</p> <p>Complete a Job Hazard Analysis of City positions in efforts of working safer.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Retain a high quality workforce

Action: Neogov online recruitment software was purchased and implemented. This has facilitated expanded vacancy recruitment resources through a multitude of online career sites, attracting more qualified candidates. The online service is accessible through the City's website, presenting the City of Alamogordo as a contemporary community. This service has also facilitated a more efficient applicant and screening process.

Action: Recruited more than 55 new hires and approximately 88 positions.

Action: Updated the Fire promotion policy and successfully completed an assessment center for Fire Lieutenant promotions.

Action: Hosted an employee recognition event in December 2014 and May 2015; presented 30 employee's with service awards earned in 2014; a more personal awards program developed last year was well received by employees.

Action: Coordinated participation efforts from HR and the Police Dept at job fairs resulted in the recruitment of several Certified Police Officers, saving the City thousands in training expenses.

Action: Successful union negotiations with the AFSCME and APSOA unions, resulting in a one-time payment of \$750 to staff with at least one year of service. The APSOA staff also adopted a PTO leave plan comparable to the other City staff.

Action: Commission approved the extension of City paid life insurance benefits to regular part-time employees working 20 or more hours per week.

Action: Provided a multitude of training opportunities to departments to educate and engage employees in working safer and smarter, including safety, leadership, and management training.

Objective: Ensure financial stability

Action: Diligence in our efforts of improving our safety program and meeting training requirements resulted in a NMML FY15 dividend credit of \$115,417.

Action: Reduced cost of workers comp claims in FY14 by 47% compared to FY12 and 38% compared to FY13. FY11 is the largest claim year in our workers comp mod rate calculation, and will be dropped in FY16 rates. The workers comp modification rate will be dropped from 1.56 to 1.23 in FY16, resulting in a fiscal year savings of approximately \$168,000.

Action: Unemployment expense for FY15 is on target for a 48% reduction compared to FY14, and a 38% reduction compared to FY13. This reduction can be attributed to efforts from both the HR and Legal staff.

Action: Seasonal and regular part-time positions were restructured to meet Affordable Care Act requirements; continued monitoring of changes in ACA requirements; provided proposal options to the Commission to meet other requirements under the act.

Objective: Ensure effective communication exchange

Action: Distributed year end statements providing employees with the total annual cost of their position.

Action: Re-implemented a Safety Committee to provide a more diverse, informed, and uniform decision making process with regard to the classification of safety violations. The Safety Manager, Dept Director, HR Generalists, and both unions are participating on this committee.

Action: Updated numerous job descriptions and created a uniform format for better communication to candidates and employees with regard to expectations in duties and performance.

Action: HR Staff met with departmental teams in efforts of facilitating more effective internal communications.

Action: Utilizing a message board for employees on the City's webpage to communicate information to staff.

Performance Measurements	FY2013-14 Budget	FY2014-15 Budget	FY2015-16 Estimate
% of employees meeting safety training requirement	90%	90%	90%
% regular employees resigned for other employment	3%	5.5%	5%
Worker's Compensation Experience Modifier	154%	156%	123%
Percentage-new hires terminated during intro period	12%	6%	5%
Employee turnover rate, excluding seasonal positions	18%	22%	20%

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted Budget</i>	<i>Amended Budget</i>	<i>Actual 06/30/15</i>	<i>Budget</i>	<i>Diff From FY15 Adopted</i>	<i>Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	148,998	117,845	210,688	255,152	269,728	274,440	272,471	276,737	7,009	2.6%
Supplies	5,600	2,672	6,500	4,171	4,000	4,115	3,204	4,350	350	8.8%
Maintenance	0	0	886	137	1,470	1,470	1,956	6,470	5,000	340.1%
Utilities	2,197	1,589	1,530	1,580	1,840	1,915	1,637	1,940	100	5.4%
Other Services	32,119	24,886	24,386	29,711	53,614	53,114	48,049	76,369	22,755	42.4%
Capital	0	0	0	130	6,850	7,160	7,044	650	(6,200)	-90.5%
Total Appropriations/Expenditures	188,914	146,992	243,990	290,881	337,502	342,214	334,361	366,516	29,014	8.6%

** One or more zero value fields

Budget Highlights

For Fiscal Year 2015-2016, the Human Resources staffing level will remain the same as FY2015. The increase in benefits expense compared to FY2015 is attributed to several factors including an increase in the PERA contribution rate and group insurance rates, and employee election of insurance benefits. In addition, Drug testing was increased to accommodate backgrounds for the Fire Department.

Many hours of Management and Safety training were provided by the NMML at no cost, and we are actively pursuing professional leadership training for all departments. Additional funds have been included in our budget to pursue the acquisition of online recruitment and employee evaluation software and services. We anticipate this service to more efficiently utilize our materials and resources. In addition, NMML has provided us a more efficient safety training database to assist us in further improvement of our safety program. We have made great strides in improving the safety program this year, and with further diligence this will reduce insurance costs and claims. Human Resources continues to set aside funding for our City employee Awards and Recognition Program.

Human Resources 012-1701

CHANGES FOR OPERATIONS			AMOUNT
1	Total Salary Adjustment		<u>2,572</u>
	a. Supervisory Positions (1)	959	
	b. Administrative Staff (4)	<u>1,613</u>	
2	Total Benefit Adjustment		4,437
3	Increase in Supplies needed		350
4	Increase in Software Support Fees		5,000
5	Adjustment of telephone costs		100
6	Decrease in Copier Charges		(100)
7	Increase in Advertising for new employees		500
8	Decrease in Printing needs		(500)
9	Increase in Personnel Service Costs for Salary Survey		22,855
10	Capital Additions/replacements		
	a. No new Capital Allocated		<u>(6,200)</u>
TOTAL OPERATING CHANGES			<u>29,014</u>

Insurance – Non-Departmental 12-2400

Division Overview

This program is within the Internal Service Fund and accounts for City insurance expenditures, except for fleet insurance (Fund 12) and claims paid from the self-insured fund (Fund 96).

Funding Sources

The Insurance –Non-Departmental Division is reimbursed by the various departments utilizing the listed insurance.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
General Liability	45,198	50,817	66,701	45,964	57,715	57,715	56,080	65,025	8,945	16.0%
Errors & Omissions	117,564	119,347	149,500	124,298	156,975	156,975	129,007	149,500	20,493	15.9%
Commercial Property	11,265	11,410	11,862	11,886	12,481	12,481	11,952	12,073	121	1.0%
Honesty Blanket Bond	2,036	2,036	2,036	2,036	2,245	2,245	2,036	2,036	0	0.0%
Public Official's Bond	350	350	1,100	350	850	850	1,050	700	(350)	-33.3%
Commission Insurance	80	80	80	80	84	84	80	83	3	3.8%
Fuel Tank Insurance	435	448	460	490	550	550	510	504	(6)	-1.2%
Total Appropriations/Expenditures	176,928	184,488	231,739	185,104	230,900	230,900	200,715	229,921	29,206	14.6%

Facility Maintenance

12-3303

Division Overview

The Facility Maintenance Department’s fundamental role is providing quality repairs and maintenance services to City owned facilities including permanent building structures, traffic lights, alarm systems, radio and telephone. Minor maintenance and repair services include structural, mechanical and electrical services, carpentry, plumbing, painting, heating and cooling repairs and maintenance.

Mission Statement

Our mission is to provide a professional service to all city departments and their employees, as well as the citizens of Alamogordo by maintaining all city owned equipment and buildings to the best of our ability. To accomplish this, we will strive to maintain a highly professional and knowledgeable staff.

Funding Sources

The Facility Maintenance Division is funded on a cost-allocation basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Facility Maintenance
1.00	1.00	1.00	1.00	1.00	Dispatcher/Clerk
2.00	2.00	2.00	2.00	2.00	Electrician
1.00	1.00	1.00	1.00	1.00	Electronic Tech Apprentice
1.00	1.00	1.00	1.00	1.00	Electronic Technician
1.00	1.00	1.00	1.00	1.00	Superintendent
2.00	2.00	2.00	2.00	2.00	Facility Maintenance Technician
1.00	1.00	1.00	1.00	1.00	Facility Maintenance Tech II
9.00	9.00	9.00	9.00	9.00	Facility Maintenance

Facility Maintenance 012-3303

OBJECTIVES		GOALS		
Provide valuable public services and amenities		Continue to provide professional service and attitude to all City Departments.		
Plan, Expand, Upgrade, and Maintain infrastructure and equipment		Continue the replacement of outdated and inefficient equipment, Install energy saving devices in an effort to lower costs and reduce the rates the taxpayers of Alamogordo pay in utilizing City services.		
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015				
<p>Objective: Provide valuable public services and amenities Action: Several locations throughout the City were re-wired cat 5 lines to computers for faster speeds up to 1 Gig. Requested by the MIS department.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment Action: At the Public Library, florescent lighting was replaced with LED lighting Fixtures, two areas drop ceiling was installed to better balance the heating and air condition and the carpet was replaced throughout the building. Action: The lighting at Oregon Tennis courts was replaced and increased to enable for night time tournaments. Action: Lights, wiring and new conduits were installed in order to light the old skate park area at Washington Park</p> <p>Action: The Recreation Center stated and completed remodeling to the building, opening up the main area with the elimination of one of the restrooms, dropping the ceiling through out the area, replaced florescent lighting in the weight room and replacement of the metal highlight in Gym to LED lighting. Action: Ran new conduit and power lines to several new exhibits in the Alameda Zoo. Action: Refurbished, restored and cleaned the Hydro system in City Hall for heating. Action: Replaced florescent lighting throughout building at the Senior Center to LED. Action: Installed illuminated street signs at all traffic signal controlled intersections. Action: Installed and wired backup Generator for the Senior Center for an Emergency Shelter. Action: The new Waste Water Sewer Plant was wired and a phone system installed for the facility. Action: Remodeled Municipal Courts, turning the back file room into a file room/break room.</p>				
Performance Measures	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Prelim	
Provide the maximum level of maintenance for public facilities, equipment and services to support and efficiently serve the City.	N/A	N/A	100%	
Number of Work Orders Completed	2,297	2,297	2,300	
Number of Preventative Maintenance Work Orders Completed	383	383	400	
Percent of Work Orders Completed within 24 hrs of initial request for service	99%	99%	100%	
Work Orders exceeding 40 hrs Labor	10	10	10	

Facility Maintenance 012-3303

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted	Amended	Actual	Budget	Diff From	Change
					Budget	Budget	06/30/15		FY15	
									Adopted	
Appropriations/Expenditures										
Salaries & Benefits	467,693	460,462	432,130	454,682	478,086	487,351	475,292	472,043	(6,043)	-1.3%
Supplies	40,350	44,203	30,605	34,053	33,600	33,600	28,541	32,994	(606)	-1.8%
Maintenance	88,085	82,565	91,723	101,785	88,600	101,825	86,651	85,500	(3,100)	-3.5%
Utilities	9,544	10,411	8,673	7,740	10,968	9,968	8,102	7,852	(3,116)	-28.4%
Other Services	37,065	35,065	41,552	32,330	36,306	35,306	32,430	36,169	(137)	-0.4%
Capital	187,863	216,962	252,079	0	455,000	489,798	34,630	494,148	39,148	8.6%
Total Appropriations/Expenditures	830,600	849,668	856,762	630,590	1,102,560	1,157,848	665,646	1,128,706	26,146	2.4%

** One or more zero value fields

Budget Highlights

The FY16 budget is proposed at \$1,128,706, this is an increase of \$26,146 from the Adopted FY15 budget of \$1,102,560. The increase is due to the inclusion of Capital Equipment in the amount of \$494,148 for a radio voting system to enhance communications for the Police Department. If capital is removed, there is a net decrease of \$13,002 between the FY15 and FY16 budget. With a proposed operational budget of \$634,558 and a 2010 population of 30,403, the annual cost of the Facility Maintenance Division is \$20.87 per year for each resident of Alamogordo.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(3,829)
a. Supervisory Positions (1)	(2,893)
b. Administrative Staff (9)	<u>(936)</u>
2 Total Benefit Adjustment	(2,214)
3 Realignment of supplies and materials.	(606)
4 Increase in Fleet Commercial Parts	150
5 Increase in Heating, Communication Maintenance	(3,250)
6 Decrease in Telephone charges and other Utilities	(3,116)
7 Decrease in Training & Travel	(100)
8 Decrease in insurance costs	(37)
9 Capital Additions/replacements	
a. HVAC Replacement Program \$15,000	0
b. Radio Voting System Phase 1 \$440,000	39,148

TOTAL OPERATING CHANGES

26,146

Management Information Systems 12-3402

Division Overview

The MIS Division is responsible for the maintenance of over 425 workstations, 10 servers, 9 HyperV Virtual servers, 2 IBM mid-range systems, a citywide 6 fiber run computer network, multiple wireless access points, computer support to all departments and the main VoIP phone system. The MIS Division functions and activities are managed by the Finance Department.

Mission Statement

Our mission is to provide for the proper purchase, installation, training, maintenance, and repair of all city-owned computer equipment to ensure that each city department has the necessary computer resources available to them to get the job done in an efficient and timely manner within the approved division budget.

MIS also strives to assist users, our customers, in technology and software use in an efficient and courteous manner.

Funding Sources

The MIS Division is funded on an allocation basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Management Information Systems					
1.00	1.00	1.00	1.00	1.00	Manager
1.00	1.00	1.00	1.00	1.00	Systems Analyst
2.00	2.00	2.00	2.00	2.00	Computer Specialist
0.50	0.50	0.50	0.50	0.50	Administrative Secretary
4.50	4.50	4.50	4.50	4.50	Management Information Systems

Note: MIS hosted a total of two internships from NMSU-A during FY15. Students obtain real world practical experience by hands-on work in all areas maintained by the division.

Management Information Systems 012-3402

OBJECTIVES	GOALS
Provide valuable services and amenities	<p>The MIS division will visit with departments on immediate and future needs to enhance and build user knowledge.</p> <p>Redesign the Sungard documents to use the Sungard DMS reporting application.</p> <p>Review and Evaluate the Records Archive and Retention Management System. The City Clerk and MIS will design, install and train all departments on how to maintain documents for search, retrieval and destruction of best practices.</p>
Plan, Expand, Upgrade, and Maintain infrastructure	<p>Replacement of the mid-range IBM hardware systems that contain the Financial and Crimes/CAD applications.</p> <p>Computer Replacement Program – continue with the regular replacement and maintenance program to upgrade desktop technology on a 5 year rotation basis.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable services and amenities

- Action: MIS and Community Services upgraded the Class software to the New Interactive Online ActiveNet software.
- Action: The PC/Printer/Monitor Replacement Program - MIS replaced 71 PC's. All desktops are running MS Windows 7.
- Action: The city desktop software applications and licenses are being reviewed for currency.
- Action: Preparation work for the Records, Archive and Retention Management System is underway.
- Action: IT Assessment - Strategic Plan being reviewed by City Manager and spread across 5 to 10 years for implementation.

Action: Quick Stats: Internet Hits: 250,308 Phone Traffic Calls: 1,069,925*

*Does not include DPS, Fire Substations, WWTP, LLFP, Golf Course, Cell Phones

Objective: Plan, Expand, and maintain infrastructure

- Action: MIS and Facility Maintenance purchased and installed generators at City Hall and Civic Center to assist continued service during power outages.
- Action: The overall network system security is being re-analyzed and enhanced by evaluating all users individually and assigning access as needed for the specified job duties.

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
PC/Monitor/Printer Replacement Program	60%	Frozen	60%
Preventive Maintenance	20%	20%	25%
Paperless/Archive/Training	In Evaluation	Frozen	Re-Evaluation
Systems Security Audit (id/password/access level)	Review overall access	Review overall access	Management Review

Management Information Systems 012-3402

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Appropriations/Expenditures										
Salaries & Benefits	197,857	200,749	238,657	255,106	267,456	269,706	258,200	269,942	2,486	0.9%
Supplies	4,054	4,177	4,860	4,462	4,700	4,700	4,218	4,820	120	2.6%
Maintenance	268,828	255,388	405,747	279,943	326,489	327,214	305,462	348,764	22,275	6.8%
Utilities	3,945	3,613	3,179	3,589	4,220	4,220	4,169	4,304	84	2.0%
Other Services	63,469	24,673	8,403	16,681	211,011	302,425	64,445	293,894	82,883	39.3%
Capital	124,248	270,880	254,105	58,592	236,678	576,582	122,040	294,926	58,248	24.6%
Total Appropriations/Expenditures	662,401	759,480	914,951	618,373	1,050,554	1,484,847	758,534	1,216,650	166,096	15.8%

** One or more zero value fields

Budget Highlights

- Total expenditures for fiscal year 2016 \$1,216,650
- Operating costs for fiscal year 2016 \$921,724
- Major Projects in review to be carried over from FY15 to FY16: IBM Power 7+ upgrade (replacement IBM i5's – 8 years old), Records Archive and Retention Management System.
- Operating Capital is comprised of Computer Hardware and Computer Software

CHANGES FOR OPERATIONS

	AMOUNT
1 Total Salary Adjustment	565
a. Supervisory Positions (1)	935
b. Administrative Staff (4)	(370)
2 Total Benefit Adjustment	1,921
3 Increase in Fuels	120
4 Increase in Computer Hardware Maint. For UPS Batteries	12,000
5 Increase in Software Support Maintenance for new software	10,307
6 Decrease in Internet Support Fees	(6)
7 Increase in Fleet Commercial Parts for aging vehicles	643
8 Decrease in Phone Maintenance	(669)
9 Increase in Telephone costs	84
10 Increase in Training, Travel & Conf	10,000
11 Increase in In Service Training for bulk training COA Training	15,300
12 Decrease in Contract Services for COA	(68,532)
13 Increase in Equipment Rental/Lease for Computer System	125,914
14 Increase in Fleet Insurance	201
15 Capital Additions/replacements	
a. Computer Hardware & Software	58,248
TOTAL OPERATING CHANGES	166,096

Fleet Maintenance

12-3503

Division Overview

The Fleet Management Division of the Public Works Department provides for all operational aspects of the City of Alamogordo's fleet of vehicles and equipment. This includes procurement, maintenance, fueling, insuring and disposal, thus allowing other Departments/Divisions to perform their missions.

Mission Statement

The Fleet Management Division exists solely for the purpose of providing a fleet of reliable, safe, and well maintained vehicles and equipment to all City of Alamogordo Divisions.

Funding Sources

The Fleet Management Division is funded on a cost-reimbursement basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Fleet Maintenance
1.00	1.00	1.00	1.00	1.00	Manager
4.00	4.00	4.00	3.00	3.00	Mechanic
0.00	0.00	0.00	1.00	1.00	Parts
5.00	5.00	5.00	5.00	5.00	Fleet Maintenance

Fleet Maintenance 012-3503

OBJECTIVES		GOALS		
Provide valuable public services and amenities		To maximize the availability, serviceability, safety, and appearance of the City's vehicles and equipment by providing scheduled maintenance, replacement or refurbishment and repairs as needed.		
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015				
Objective: Provide valuable public services and amenities				
Action: Reorganized the Fleet Maintenance Division.				
Performance Measures	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Prelim	

City real property is effectively obtained and managed in the public's interest, and meets city goals and objectives.	N/A	100%	100%	
Number of units maintained	415	425	430	
Percentage of work orders for preventive maintenance performed	51.20%	78.00%	80%	
Non-scheduled work orders	1,423	1,627	1,400	
Service Calls	87	72	80	
Total work orders processed	3,326	3,487	3,400	
Vehicles Retrieved	7	8	10	

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted Budget	Amended Budget	Actual 06/30/15	Budget	Diff From FY15 Adopted	Change
Appropriations/Expenditures - Fleet Services										
Supplies	83,536	84,859	94,075	91,014	99,500	99,500	53,235	99,500	0	0.0%
Other Services	137,375	140,357	167,738	152,982	174,889	174,889	150,738	174,889	0	0.0%
Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	220,911	225,216	261,813	243,996	274,389	274,389	203,973	274,389	0	0.0%

** One or more zero value fields

Fleet Maintenance 012-3503

	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
<i>Appropriations/Expenditures - Fleet Maintenance</i>										
Salaries & Benefits	274,669	277,143	262,842	262,848	319,646	320,482	241,842	252,059	(67,587)	-21.1%
Supplies	9,428	9,500	10,568	9,832	10,100	10,100	8,872	11,796	1,696	16.8%
Maintenance	6,888	7,023	2,529	6,268	6,500	6,500	5,862	6,720	220	3.4%
Utilities	8,938	8,385	8,672	10,263	10,316	10,316	9,604	11,151	835	8.1%
Other Services	5,432	5,287	709	3,676	6,423	6,423	3,447	6,319	(104)	-1.6%
Capital	6,121	16,316	1,545	103,335	5,100	18,991	1,910	37,189	32,089	629.2%
Total Appropriations/Expenditures	311,476	323,654	286,865	396,222	358,085	372,812	271,537	325,234	(32,851)	-9.2%

** One or more zero value fields

Budget Highlights

CHANGES FOR OPERATIONS

AMOUNT

1	Total Salary Adjustment		(36,028)
a.	Supervisory Positions (1)	753	
b.	Administrative Staff (4)	(36,781)	
2	Total Benefit Adjustment		(31,559)
3	Adjustment in supplies and materials		1,696
4	Increase in Equipment Maintenance		220
5	Increase in Telephone and Utility costs		835
6	Decrease in Insurance Costs		(104)
7	Capital Additions/replacements		
a.	Capital Equipment Replacement		32,089
	TOTAL OPERATING CHANGES		(32,851)

Accounts Payable 12-6802

Division Overview

The primary purpose of this department is to facilitate the disbursement process to pay all city vendors in a timely manner.

Mission Statement

The Accounts Payable Division mission is to insure all payments and reimbursements by the departments are done timely, accurately, and in compliance with regulations.

Funding Sources

The Accounts Payable Division is on a cost-reimbursement basis for services rendered to other governmental departments.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 15 Projected Budget FTE	FY 16 Preliminary Budget FTE	Position Title
2.00	2.00	2.00	2.00	0.00	Accounts Payable Specialist
2.00	2.00	2.00	2.00	0.00	Accounts Payable

Accounts Payable 012-6802

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Appropriations/Expenditures</i>										
Salaries & Benefits	0	0	0	40,147	66,214	65,630	62,020	0	(66,214)	-100%
Supplies	0	0	0	769	3,900	3,400	506	0	(3,900)	-100%
Utilities	0	0	0	103	312	312	248	0	(312)	-100%
Other Services	0	0	0	31	54	54	45	0	(54)	-100%
Capital	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	41,050	70,480	69,396	62,819	0	(70,480)	-100%

** One or more zero value fields

*** AP separated from Purchasing (12-1602) in FY14

****AP was combined with Accounting (11-2102) in FY16

Budget Highlights

Accounts Payable in the past reported to the Purchasing Department. The two accounts payable clerks were relocated to City Hall into the Finance Department under the Accounting Manager. A new cost department was created under internal service with a FY15 budget of \$63,396. Salary and Benefits make up 94% of the total budgeted dollars for this department.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	(46,624)
a. Supervisory Positions (0)	0
b. Administrative Staff (2)	<u>(46,624)</u>
2 Total Benefit Adjustment	(19,590)
3 Realignment of supplies and materials. Moved to 11-2102	(3,900)
4 Decrease in Telephone costs. Moved to 11-2102	(312)
5 Decrease in Copier Charges. Moved to 11-2102	<u>(54)</u>
TOTAL OPERATING CHANGES	<u><u>(70,480)</u></u>

Special Revenue Funds

Fund Overview

INSIDE THIS FUND:

- Corrections-Jail
- Lodger's Tax-Promotional
- Court Automation
- Lodger's Tax-City
- D.A.R.E. Donations
- Municipal Court
- Police Contingency
- Community Services
- State Fire Protection
- Law Enforcement
- State Highway
- Traffic Safety
- 1984 Gross Receipts Tax
- Transportation
- Community Development
- Building Codes
- 1994 Gross Receipts
- Senior Center
- R.S.V.P
- ESGRT .0625%
- Self-Insured Fund
- Liabilities/Deductibles

Funds used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

SPECIAL REVENUE FUND COMPARITIVE BUDGET STATEMENT						
	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	8,625,305	7,258,722	10,294,769	8,428,923	9,778,544	9,098,580
Revenues						
Taxes	6,542,170	6,447,202	4,913,078	4,123,856	4,284,000	4,305,024
Fines	250,747	256,226	195,721	199,932	180,887	205,592
User Fees	745,949	1,324,167	1,334,279	1,398,176	1,296,485	1,387,779
Miscellaneous Revenue	775,752	284,348	223,464	367,133	232,725	189,126
Grants	2,001,210	1,762,123	1,424,272	1,451,576	1,774,554	2,833,900
Investment Income	113,844	25,185	45,624	67,506	100,079	107,765
Loan & Bond Proceeds	0	0	0	0	-	-
Total Revenues	10,429,672	10,099,251	8,136,438	7,608,179	7,868,730	9,029,186
Other Financing Sources						
Transfers In	4,952,069	5,982,147	7,210,023	4,641,180	3,887,337	6,610,882
Total Other Financing Sources	4,952,069	5,982,147	7,210,023	4,641,180	3,887,337	6,610,882
Total Revenues & Other Financing	15,381,741	16,081,398	15,346,461	12,249,359	11,756,067	15,640,068
Expenditures						
Corrections - City Expense	163,207	145,776	118,539	133,059	108,048	175,070
Lodger's Tax - Promotional	203,524	225,194	261,863	217,906	237,080	357,436
Court Automation	90,001	44,157	49,196	69,968	63,784	60,597
Lodger's Tax - City's Share	383,353	316,452	324,149	359,388	314,436	449,013
D.A.R.E. Donations	7,557	10,653	9,532	13,763	5,464	8,281
Municipal Court	369,216	368,988	372,076	375,424	382,502	407,850
Police Contingency	19,936	6,962	12,531	14,342	15,269	14,684
Community Services	3,069,904	3,460,394	3,369,620	3,164,712	3,309,950	3,505,380
State Fire Protection	472,871	472,871	429,685	497,554	364,232	912,382
Law Enforcement	141,781	142,748	129,988	124,834	91,471	112,983
State Highway	39,252	28,377	32,986	27,660	19,709	42,796
Traffic Safety	39,639	37,855	22,125	41,267	23,148	38,000
Transportation	2,546,144	2,905,165	2,539,984	1,379,896	1,572,915	3,343,409
Community Development	517,059	326,801	199,520	328,316	231,886	492,045
Building Codes	213,088	103,387	116,469	130,367	111,072	0
Senior Center	1,001,332	965,162	1,052,264	1,054,788	1,409,930	1,390,518
Retired & Senior Vol. Program	216,955	214,142	229,521	244,884	270,424	247,313
ESGRT .0625%	0	0	0	7,591	6,139	622,628
Self-Insured Fund	7,478	17,270	6,383	16,609	18,800	42,544
Liabilities/Deductibles	104,155	125,441	140,621	175,511	117,258	202,000
Sidewalks Revolving Loans	Moved to Capital Func	0	0	0	0	0
Total Expenditures	9,591,549	9,917,795	9,417,052	8,377,839	8,673,517	12,424,929
Other Financing Uses						
Transfers Out	7,156,775	3,127,556	7,795,255	2,521,899	3,762,514	7,868,865
Total Other Financing Uses	7,156,775	3,127,556	7,795,255	2,521,899	3,762,514	7,868,865
Total Expenditures & Other Finance Uses	16,748,324	13,045,351	17,212,307	10,899,738	12,436,031	20,293,794
Net Change in Fund Balance	(1,366,583) 0	3,036,047 0	(1,865,846)	1,349,621	(679,964)	(4,653,726)
Ending Cash Fund Balance	7,258,722	10,294,769	8,428,923	9,778,544	9,098,580	4,444,854

SPECIAL REVENUE ALLOCATION SUMMARY

Fund 15 Corrections - Jail – The Corrections – Jail Expense Fund was created beginning fiscal year 2005 to maintain separate accounting for the jail expense outside of any court administration operations.

Fund 16 Lodger's Tax – Promotions - The Lodger's Tax Fund is created to account for revenues received pursuant to the Lodger's Tax Act. Monies in the Lodger's Tax Fund must be utilized for the promotion of tourism.

Fund 19 Court Automation – This fund accounts for a court automation fee mandated by the State Legislature to be collected for all violations of municipal ordinances. The fees will be used to develop a statewide computer system for all municipal courts.

Fund 20 Lodger's Tax – City's Share – This fund is created to account for the City's portion of Lodger's Tax receipts and for the revenues earned through rentals and other miscellaneous services provided at the Civic Center.

Fund 21 D.A.R.E. – This fund accounts for receipts and disbursements of monies donated by individuals through court order or contribution.

Fund 27 Municipal Court - This fund accounts for fees imposed on individuals convicted of any offense relating to the operation of a motor vehicle. Funds must be used as specified by State law. This is also the fund where the City provides support to the County for prisoners housed at the Detention Center.

Fund 28 Police Contingency – This fund is created to account for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations.

Fund 32 Community Services - This fund is created to account for maintenance and daily operations of recreational facilities and programs.

Fund 33 Fire Protection – This fund is created by revenues accumulated by the state from taxes on fire and vehicle insurance companies. These monies are used for the operation, betterment, and maintenance of fire services.

Fund 36 Law Enforcement Grant - This fund is created pursuant to State Statute 29-13-3 to account for monies restricted to enhance the efficiency and effectiveness of law enforcement services provided through advanced training and up-to-date equipment.

Special Revenue Fund

Fund 38 Traffic Safety Grant – This fund is created to account for fees attached to each penalty assessment and traffic conviction under the State Motor Vehicle Code. The monies are used for public outreach programs, educational activities and programs to promote traffic safety in our area.

Fund 42 1984 Gross Receipts Tax – This fund was created as an income fund for $\frac{1}{4}$ of 1% to account for Gross Receipts Tax Revenues to be used for streets, drainage and the Flood Control project.

Fund 44 Transportation – This fund is created to account for the one cent gasoline tax revenues earmarked for local street, drainage and bridge capital improvements. All operations of divisions relative to transportation are accounted for in this fund.

Fund 63 Community Development – This fund serves to account for the operational cost of maintaining and developing plans, specifications and records of public works projects within the City.

Fund 65 Building Codes – This fund serves to account for the operational cost of service functions overseeing through the construction permit and occupancy certification processes within the City's jurisdiction that meets minimum construction and land use requirements.

Fund 69 1994 Gross Receipts Tax – This fund serves as an income fund for $\frac{1}{4}$ of 1% Gross Receipts Tax Revenues which is pledged for repayment of the 1996 and 2002 Gross Receipts Tax Revenue Bonds.

Fund 71 Alamo Senior Center – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 60 and over by providing meals, transportation, education, recreation, and health activities.

Fund 75 Retired Senior Volunteer Program – This fund is created to receive appropriations and grants for the purpose of improving the quality of life for persons 55 and over by providing volunteer opportunities.

Fund 89 ESGRT .0625% – This fund accounts for a $\frac{1}{16}$ of 1 percent gross receipts tax dedication to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related regional solid waste projects.

Fund 96 Self Insured – This fund is established to provide the City of Alamogordo with funds used toward self-paid claims and comprehensive claims on City-owned trucks and automotive equipment.

Fund 107 The Liability/Deductible – This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each department is assessed a premium comparable to a premium charged by New Mexico Self-Insurer's Fund.

Corrections – Jail Fund 15-0000

Division Overview

This fund is established to account for the expenses related to jail costs. Funds are transferred from the General Fund (11) and Corrections (Fund 27).

Funding Sources

The Corrections - Jail Division is funded from Correction Fees and from the General Fund revenues.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										21,663
Revenues										
Fees & Permits	4,100	4,900	5,300	6,950	5,550	5,550	5,950	5,550	0	0.0%
Fines	141,215	135,012	106,770	109,083	130,666	130,666	91,656	103,092	(27,574)	-21.1%
Interest Income	0	0	0	0	0	0	0	0	0	**
Total Revenues	145,315	139,912	112,070	116,033	136,216	136,216	97,606	108,642	-27574.00	-0.20
Transfers										
Transfers In	0	0	19,000	49,484	45,515	45,515	0	51,660	6,145	13.5%
Transfers Out	4,819	4,042	6,555	3,419	2,675	2,629	2,375	1,895	(780)	-29.2%
Total Net Transfers	(4,819)	(4,042)	12,445	46,065	42,840	42,886	(2,375)	49,765	6,925	16.2%
Total Resources Available										180,070
Appropriations/Expenditures										
Other Services	163,207	145,776	118,539	133,059	171,550	171,550	108,048	175,070	3,520	2.1%
Total Operating Cost	163,207	145,776	118,539	133,059	171,550	171,550	108,048	175,070	3,520	2.1%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	163,207	145,776	118,539	133,059	171,550	171,550	108,048	175,070	3,520	2.1%
Ending Cash Balance - June 30										5,000

** One or more zero value fields

Tourism and Promotions-Lodger's Tax 16-0000

Division Overview

To act as point of contact for tourist-related information by representing and promoting the City of Alamogordo before visitors and local community alike. Further, to develop tourism attraction programs and to participate with tourism entities locally, statewide and regionally on other related projects.

Mission Statement

To advise the mayor and the city commission on the expenditure of lodgers tax revenues for advertising, publicizing and promoting tourist attractions and facilities in the city, as the expenditure of such funds may be authorized by state law, and to provide favorable representation to the benefit of the City of Alamogordo, its economy and its residents through publicity and promotion at all times.

Funding Sources

The Tourism and Promotions Division is exclusively funded from Lodger's Tax revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
0.25	0.25	0.25	0.25	0.25	Tourism and Promotions Admin. Asst.-Comm Serv/Film Liaison
0.25	0.25	0.25	0.25	0.25	Tourism and Promotions

Tourism and Promotions-Lodger's Tax 016-0000

OBJECTIVES	GOALS
Provide valuable public services	<p>Produce and distribute brochures, rack cards and advertising and media continuously for tourism and film attraction and information.</p> <p>Make new/additional placements with state and regional advertising. Place advertising dollars <u>outside</u> Otero County to increase Unique Visitors numbers to the Chamber Website and to the area attractions by increasing the number of targeted markets.</p>
Ensure financial stability	<p>Promote events, musical festivals and local activities for tourists. Focus on advertising that is "New Mexico True" and emphasize "site-doing" instead "sight-seeing" for a younger more active repeat tourist.</p> <p>To promote and backup the state of New Mexico's \$9 Million national branding and advertising campaign with cooperative marketing to garner more "bang for the buck" to increase lodger's tax.</p> <p>Raise visibility of the southern NM Film Industry with constituents in Northern NM Film Markets to insure that more and more production is offered locations in the Alamogordo area and other southern NM locations.</p> <p>To promote tourism and film tourism for the City of Alamogordo and its area attractions to increase growth of the local economy and the population within the city.</p>
Ensure effective communication exchange	<p>Use the New Mexico Tourism Department training and research to formulate new media communications and strategic marketing practices to insure a substantial Return on Investment (ROI).</p> <p>To create and implement new social media ads and placements dedicated to tourism and film for the City of Alamogordo</p>

Tourism and Promotions-Lodger's Tax 016-0000

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

Action: Participated in more than 60 larger photography, television, tourism and film productions in Otero County for the calendar year 2014. Principal locations: White Sands National Monument, Alamogordo sites, Wineries/Pistachio Farms, HAFB, City Museums and Cloudcroft locations. (*saw a marked increase in television production in 2014-After 9 yrs-finally got feature film in Cloudcroft, NM)

Action: Increased Google Analytics Visitation by 12,113 Unique Visitors for Tourism. Calendar year 2013 was 75,838 Unique Visitors to WWW.ALAMOGORDO.COM website increased to 87,951 Unique Visitors in Calendar year 2014. (Chamber Google Analytics Reports)

Action: Increased total visitation at area attractions by 163,078. (Calendar year 2013 was 523,609 and Calendar year 2014 was 686,687 (Chamber EOY 2014 Reports)

Action: Increased Total Visitation at Area Attractions by 163,078. (Calendar year 2013 was 532,609 and Calendar year 2014 was 686,687 (The Chamber reports are on the calendar year.) This indicates that visitation is up somewhat, but hotel nights are down according to actual receipts so far this year.

Objective: Ensure financial stability

Action: Increased the promotion of Alamogordo area through representations at 15 new and regular tourism conferences and trade show booths.

Action: Since January of 2014, hosted national/international productions from: Columbia-Leonisa Fashion Catalogue Shoot-Duckbox Productions, Miami, FL; Japanese Travel TV; Polka Kings-Chardon, Ohio Band-HAFB, Reelz Reality TV-High Noon Productions, Denver, CO; Official Best of NM Television shoot, Discovery Channel, Los Angeles, CA-5 locations; Germany-ICON Magazine Fashion Shoot-Scharenberg Mgmt-NY, NY; Indie Shoot "Running As It Runs" Festival Film, Brooklyn, NY; and numerous TV commercials for autos, fashion, and photography.

Action: Hosted and preparing significant research study project for Dr. Thomas Donnelly-Prof. of Film and Media Culture at Leeds Trinity University, Yorkshire, UK for film research book to be published by UNM Press 2017

Objective: Ensure effective communication exchange

Action: Tradeshow booth at the capitol for Film and Media Day, February 23, 2015. Met with 25 filmmakers at that booth. Also Locations Tradeshow in Los Angeles with 3,000+ contacts a day March 5-7, 2015

Action: Co-directed Desert Light Film Festival 2015 held on April 24, 2015. Provided sponsorship, educational seminars and keynote addresses in addition to film competition open to 45 New Mexico middle and high schools.

Action: Participation/Sponsorship and staff for NM Film Office booth voted #1 Trade Show Booth for 3rd Consecutive year at AFCI Locations Tradeshow in Los Angeles, CA

Action: Hosted the NM Film Office 2015 NM Filmmakers Showcase public event showing in Alamogordo, NM, at the Flickinger Center for Performing Arts that was produced in January.

Performance Measures	FY2014/15 Actual	FY2015/216 Estimate	FY2015/16 Adopted
Special Funded Event Contracts	7	7	7
Trade Shows	13	10	10
Guests @ Vistor Center	10,000	10,917	10,917
Guests @ Area Attractions	600,000	642,976	642,976
Rack Cards Distributed	30,000	30,000	30,000
Website Google Arallytics	60,000	60,000	60,000
Lodgers Tax Revenues	200,424	199,155	199,155
Tourism Advertisments	30	30	30
Billboards	4	6	6

Tourism and Promotions-Lodger's Tax 016-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										143,846
Revenues										
Taxes & Fees	188,334	206,934	189,358	189,245	197,144	197,144	200,424	199,115	1,971	1.0%
Miscellaneous Revenue	(536)	(497)	3,228	3,134	0	0	3,322	(23)	(23)	**
Grants	28,349	40,000	61,015	4,513	33,333	75,486	75,487	33,333	0	0.0%
Investment Income	1,526	344	530	583	461	461	1,279	1,112	651	141.2%
Total Revenues	217,673	246,781	254,131	197,475	230,938	273,091	280,512	233,537	2,599	0.01
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	4,464	4,265	4,660	5,485	5,735	5,703	5,121	3,148	(2,587)	-45.1%
Total Net Transfers	(4,464)	(4,265)	(4,660)	(5,485)	(5,735)	(5,703)	(5,121)	(3,148)	2,587	-45.1%
Total Resources Available										374,235
Appropriations/Expenditures										
Salaries & Benefits	9,512	10,309	10,307	11,585	12,263	12,191	11,906	12,348	85	0.7%
Supplies	126	183	89	82	250	250	53	253	3	1.2%
Utilities	0	0	0	0	0	625	549	625	625	**
Other Services	43,630	46,004	44,624	42,622	59,284	91,152	58,501	74,984	15,700	26.5%
Advertising/Promo	150,256	167,938	206,843	163,617	197,333	261,759	166,071	269,226	71,893	36.4%
Total Operating Cost	203,524	224,434	261,863	217,906	269,130	365,977	237,080	357,436	88,306	32.8%
Capital Outlay	0	760	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	203,524	225,194	261,863	217,906	269,130	365,977	237,080	357,436	88,306	32.8%
Ending Cash Balance - June 30										16,799

** One or more zero value fields

Budget Highlights

Lodger's tax revenue for FY16 is expected to be 1 percent or \$1,971 more than the FY15 Original Budget. This would indicate tourism is expected to slightly increase in FY16.

Budget appropriations for FY16 are 32.8 percent or \$88,306 more than the FY15 Original Budget. Service levels remain at FY15 levels.

The budget for salaries and benefits has increased .07 percent or \$85. The Health Insurance increased 3 percent and a 1.5 % Salary & Benefits increase in FY16.

In the operational budget for other services Advertising is higher in FY16 than the FY15 Original Budget.

Tourism and Promotions-Lodger's Tax 016-0000

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	122
	a. Supervisory Positions (0)	0
	b. Administrative Staff (1)	<u>122</u>
2	Total Benefit Adjustment	(37)
3	Increase in Supplies	3
4	Increase in Phone Charges for Cell Phone	625
3	Increase in Advertising	71,893
4	Decrease in Printing	(6,116)
5	Increase in Membership & Dues	750
6	Increase in Audit	23
7	Increase in Miscellaneous Events	21,043
8	Capital Additions/replacements	
	a. No new capital allocated	<u>0</u>
	 TOTAL OPERATING CHANGES	 <u><u>88,306</u></u>

Court Automation-City/State

19-0000

Division Overview

The court automation fund accounts for the collection and disbursement of a \$6.00 fee charged for all violations of municipal ordinances and \$13.00 for violations of penalty assessment by city ordinance. The court automation fees are used to maintain statewide computer systems for Municipal Courts and automation costs for Municipal Court.

Mission Statement

To provide a constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Funding Sources

The Court Automation Division is funded Court Automation Fees from violations.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
0.25	0.25	0.25	0.25	0.25	Court Automation Judicial Aide/Fire Clerk
0.25	0.25	0.25	0.25	0.25	Court Automation

Court Automation – City/State 019-0000

OBJECTIVES	GOALS
City Automation 19-1201	
Provide valuable public services	To use the money allocated to the benefit of the citizens we serve. To follow purchasing guidelines set forth by statute.
Ensure effective communication exchange	Submit the Municipal Court Monthly Report to the Commissioners by the fifth of every month. Work with the Alamogordo Finance Department to establish a positive working relationship.
State Automation 19-2701	
Provide valuable public services	Maintain an accurate budget based on the allocations AOC provides for us on a yearly basis. To follow AOC purchasing guidelines by staying within their parameters of reimbursable items.
Ensure financial stability	Submit for reimbursements within 60 days of payments being made.
Ensure effective communication exchange	Submit the Municipal Court Monthly Fee Report to the Finance Department by the fifth of every month. Work with the Administrative Office of the courts to establish a positive working relationship.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services Action: State Automation funded the Municipal Court through reimbursements for the following: Computer Hardware, Xerox, Qwest T-1 Line, Computer Maintenance Fees & JSI Fees, and the City MIS Fees.</p> <p>Objective: Ensure financial stability Action: 100% reimbursements for requests submitted.</p> <p>Objective: Ensure effective communication exchange Action: All reports/requests submitted within deadline</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
AOC Reimbursements	30,000	31,073	35,100
State Automation Fees Collected by Municipal Court	38,000	40,000	40,000
City Automation Fees Collected by Municipal Court	45,000	50,000	50,000
Fee Reports - Turned in by the 5th of every month	12	12	12
Monthly Reports - Turned in by the 5th of every month	12	12	12

Court Automation – City/State 019-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										55,207
Revenues										
Fines	44,914	59,456	43,410	44,851	50,000	50,000	37,921	50,000	0	0.0%
Grants	36,475	28,746	41,502	19,099	35,100	35,100	36,477	28,000	(7,100)	-20.2%
Miscellaneous Revenue	0	0	0	0	0	0	0	0	0	**
Investment Income	780	141	216	374	296	296	520	593	297	100.3%
Total Revenues	82,169	88,343	85,128	64,324	85,396	85,396	74,918	78,593	(6,803)	-8.0%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	19,733	18,381	23,217	17,958	18,821	18,821	18,313	22,163	3,342	17.8%
Total Net Transfers	(19,733)	(18,381)	(23,217)	(17,958)	(18,821)	(18,821)	(18,313)	(22,163)	(3,342)	17.8%
Total Resources Available										111,637
Expenditures (1201) Judicial										
Salaries & Benefits	(485)	3,737	6,315	6,256	8,705	8,705	6,162	8,819	114	1.3%
Supplies	5,469	4,572	6,370	5,684	10,050	9,050	5,544	8,750	(1,300)	-12.9%
Maintenance	0	3,523	762	11,243	850	3,650	3,608	4,430	3,580	421.2%
Utilities	2,718	2,750	2,882	2,566	1,875	1,875	1,829	1,728	(147)	-7.8%
Other Services	15,882	8,692	19,077	10,038	13,700	11,900	11,269	12,120	(1,580)	-11.5%
Total Operating Cost	23,584	23,274	35,406	35,787	35,180	35,180	28,412	35,847	667	1.9%
Capital Outlay	50,595	10,846	1,266	28,979	31,750	31,750	21,303	10,000	(21,750)	-68.5%
Total Appropriations/Expenditures	74,179	34,120	36,672	64,766	66,930	66,930	49,715	45,847	(21,083)	-31.5%
Expenditures (2701) State Court Automation										
Supplies	0	0	0	1,545	0	0	0	0	0	**
Maintenance	11,061	914	9,674	807	11,700	11,700	11,213	11,650	(50)	-0.4%
Other Services	4,761	2,921	2,850	2,850	3,636	3,636	2,856	3,100	(536)	-14.7%
Total Operating Cost	15,822	3,835	12,524	5,202	15,336	15,336	14,069	14,750	(586)	-3.8%
Capital Outlay	0	6,202	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	15,822	10,037	12,524	5,202	15,336	15,336	14,069	14,750	(586)	-3.8%
Total Appropriations/Expenditures	90,001	44,157	49,196	69,968	82,266	82,266	63,784	60,597	(21,669)	(0)

Ending Cash Balance - June 30

51,040

** One or more zero value fields

Budget Highlights

Revenues for FY16 are (8.0) percent or (\$6,803) less than the FY15 Original Budget. This is due to a slight decrease in State Grant for Automation.

Budget appropriations for FY16 are (26.3) percent or (\$21,669) less than the FY15 Original Budget primarily for a decrease in Capital requests. Service levels remain at FY15 levels.

Court Automation – City/State 019-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	100
	a. Supervisory Positions (0)	0
	b. Administrative Staff (1)	<u>100</u>
2	Total Benefit Adjustment	14
3	Adjustment in Supplies and Materials	(1,300)
4	Increase in software support fees for public wireless access	730
5	Increase in Equipment Maintenance	2,800
6	Decrease in Telephone charges	(147)
7	Decrease in Training & Travel	(1,400)
8	Decrease in printing	(180)
9	Decrease in Video Arraignment	(536)
10	Capital Additions/replacements	
	a. Decrease in Computer Hardware & Software	(19,050)
	b. No new Capital Allocated	<u>(2,700)</u>
	TOTAL OPERATING CHANGES	<u>(21,669)</u>

Lodger's Tax – City's Share

Civic Center

20-0000

Division Overview

The Civic Center provides facilities and services for meetings, seminars, conventions, trade expositions, concerts, and social, educational, cultural, business or entertainment events plus maintains the exterior of the Chamber of Commerce building.

Mission Statement

To provide clean and comfortable facilities at reasonable rates for all citizens and visitors to enjoy.

Funding Sources

The Civic Center Division is funded by Lodger's Tax revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Civic Center
1.00	1.00	1.00	1.00	1.00	Civic Center Maintenance
1.00	1.00	1.00	1.00	1.00	Civic Center Specialist
1.00	1.00	1.00	1.00	1.00	Beverage Servers
3.00	3.00	3.00	3.00	3.00	Civic Center

Civic Center 020-0000

OBJECTIVES	GOALS
Provide valuable public services	Provide the best quality service & facility for meetings, conventions, social business and entertainment events. Enhance the outside East side tree line area. Provide quality customer service to new and existing business license customers. Utilize facility for additional City sponsored events. Routine maintenance on facility.
Ensure financial stability	Show performance measures on special events.
Ensure effective communication exchange	Aid of the digital sign to help promote sponsors at City sponsored events and also help promote other City facilities and activities. Do routine training on State requirement on liquor services.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services
 Action: Routine maintenance of the facility before and after events.
 Action: Continuing to provide liquor services for functions at the Civic Center, special events at the Zoo, and at Griggs Sports Complex.

Objective: Ensure financial stability
 Action: Funded overtime for community wide special events when needed.

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY2015-16 Adopted
Number of auditorium reservations	55	47	55
Total attendance of patrons at events	8,250	7,800	8,500
City sponsored special events	11	11	13
Liquor sales at events	\$24,000	\$23,000	\$24,000

Civic Center 020-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										178,954
Revenues										
Taxes & Fees	282,502	310,801	284,033	282,313	295,720	295,720	300,376	298,677	2,957	1.0%
User Fees	26,210	39,904	66,549	55,186	55,500	55,500	42,158	61,899	6,399	11.5%
Fines	0	1,237	3,092	535	0	0	1,594	0	0	**
Grants	9,350	0	2,382	2,382	0	57,618	0	57,618	57,618	**
Miscellaneous Revenue	32,508	13,666	4,441	61,661	58,500	50,000	6,430	14,346	(44,154)	-75.5%
Investment Income	2,738	399	654	1,165	922	922	1,960	1,955	1,033	112.0%
Total Revenues	353,308	366,007	361,151	403,242	410,642	459,760	352,518	434,495	23,853	5.8%
Transfers										
Transfers In	0	0	1,180	0	0	0	0	0	0	**
Transfers Out	26,110	27,264	29,967	28,231	35,609	37,764	34,206	36,224	615	1.7%
Total Net Transfers	(26,110)	(27,264)	(28,787)	(28,231)	(35,609)	(37,764)	(34,206)	(36,224)	(615)	1.7%
Total Resources Available										577,225
Appropriations/Expenditures										
Salaries & Benefits	121,386	111,364	127,635	146,974	170,306	158,841	116,496	122,500	(47,806)	-28.1%
Supplies	15,636	9,087	8,891	10,802	11,665	11,665	8,462	13,475	1,810	15.5%
Maintenance	252	1,131	1,235	1,234	1,593	1,593	1,243	1,584	(9)	-0.6%
Utilities	26,255	28,577	28,154	29,111	31,201	31,201	29,836	32,893	1,692	5.4%
Other Services	153,829	155,264	144,927	171,267	217,149	176,821	157,566	196,965	(20,184)	-9.3%
Total Operating Cost	317,358	305,423	310,842	359,388	431,914	380,121	313,603	367,417	(64,497)	-14.9%
Capital Outlay	28,979	11,011	13,307	0	0	0	0	9,573	9,573	**
Capital Improvement	37,016	18	0	0	0	82,496	833	72,023	72,023	**
Total Appropriations/Expenditures	383,353	316,452	324,149	359,388	431,914	462,617	314,436	449,013	17,099	4.0%
Ending Cash Balance - June 30										128,212

** One or more zero value fields

Budget Highlights

Lodger's tax revenues for FY16 are 1% or \$2,957 more than the FY15 Original Budget. The overall revenue budget increased 5.8 percent or \$23,853 due to the City operating liquor concessions at the Sgt. Willie Estrada Civic Center, Alameda Park Zoo and at Griggs Sports Complex, and grant for the Washington Trail. Special events revenue had decreased due to player participation at Gus Macker. The budget for salaries and benefits decreased (28.1) percent or (\$47,806) due to change in employees.

Civic Center 020-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>(27,409)</u>
a.	Supervisory Positions (0)	0
b.	Administrative Staff (3)	<u>(27,409)</u>
2	Total Benefit Adjustment	(20,397)
3	Adjustment in Supplies and Materials	1,810
4	Decrease in Internet Support Fees	(9)
5	Adjustment in Telephone & Utilities	1,692
6	Increase in Equipment	6,729
7	Increase in Training & Travel	2,195
8	Decrease in Advertising	(2,500)
9	Increase in Audit charges	23
10	Decrease in Contract Services	(992)
11	Decrease in Administrative Charges	(8,979)
12	Increase in charges for City Newsletter	504
13	Decrease in Special Events	(17,198)
14	Increase in Insurance costs	34
15	Capital Additions/replacements	
a.	Washington Rec Trail	72,023
b.	Computer Hardware & Software	<u>9,573</u>
	TOTAL OPERATING CHANGES	<u>17,099</u>

D.A.R.E

21-0000

Division Overview

This fund accounts for receipts and disbursements of monies donated by individuals who are court ordered to contribute to the D.A.R.E. program as part of their sentencing. This account continues to receive contributions from citizens/organizations in Alamogordo. This comprehensive program provides funding for officers that teach approximately 500 students annually.

The donations are restricted for the exclusive benefit of the D.A.R.E. program. These funds are used to pay overtime to D.A.R.E. officers, train new D.A.R.E. officers and maintain their current certification, purchase instructional supplies and to fund other related costs for special projects associated with D.A.R.E., such as Saturday in the Park, D.A.R.E. Picnic and D.A.R.E. graduations.

Mission Statement

The primary mission of D.A.R.E is in training students in keeping students/citizens of Alamogordo safe and free of drugs by providing professional, competent and effective services.

Funding Sources

The D.A.R.E. Division is exclusively funded by revenues generated by fines and donations from citizens.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										13,644
Revenues										
User Fees	13,639	5,000	5,532	5,816	5,000	5,000	5,539	3,500	(1,500)	-30.0%
Interest Income	203	58	72	93	60	60	105	120	60	100.0%
Total Revenues	13,842	5,058	5,604	5,909	5,060	5,060	5,644	3,620	(1,440)	-28.5%
Total Resources Available										17,264
Expenditures										
Salaries & Benefits	0	1,137	3,102	3,262	2,191	2,191	445	2,281	90	4.1%
Other Services	7,557	9,516	6,430	10,501	6,000	6,000	5,019	6,000	0	0.0%
Total Appropriations/Expenditures	7,557	10,653	9,532	13,763	8,191	8,191	5,464	8,281	90	1.1%
Ending Cash Balance - June 30										8,983

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 1.1% or \$90 more than the FY15 Original Budget.

The budget for salaries and benefits has increased from FY16 due to changes in employee benefits.

Municipal Court 27-0000

Division Overview

Municipal Courts were created to secure the just, speedy and inexpensive determination of every municipal court action. Rule 8-101.

Under state statute 35-14-1 any municipality with a population over 2500 shall have established a municipal court.

The Municipal Court's purpose is to not gather revenue but to adjudicate the violators of the ordinances of the City of Alamogordo in a fair and impartial manner. It is important that the fines and fees collected are placed into line items that are not under the control of the court, thus avoiding a perception of impropriety. The following are the fines and fees for violations of ordinances within the City of Alamogordo:

1. Correction Fee (\$20.00) - This fee goes to fund 015-0000-315-14.04 to offset the cost of Prisoner Support. See state statute 35-14-11.
2. City Automation Fee (\$13.00) – This fee goes to fund 019-0000-315-14.12 and is used by the court for automation, supplies and training.
3. State Automation Fee (\$6.00) – This fee goes to fund 039-0000-315.14-12 and is sent to the state for automation of the municipal courts throughout the state. The Alamogordo Municipal Court applies for and receives approximately \$50,000 in reimbursement from this fund. This fund is used to pay for software, maintenance and helps support MIS.
4. Judicial Education Fee (\$3.00) – 039-0000-315-14.13. This fee is collected and sent to the State Treasurer to assist the Judicial Education Center to train the municipal judges and clerks throughout the state.
5. Bench Warrant Fee (100.00) – This fee is split 50/50 and goes to DPS fund 011-2804.-315-14.06 and Court fund 027-2801-315-14.06. The court pays for the salary of a part time filing clerk with their half.
6. DWI Screening Fee (\$100.00) – This fee goes to fund 011-0000-312-11.18. It is used to offset the cost of DWI supervision by the court.
7. Based on the monthly reports for fiscal year 13/14 the court will collect approximately \$272,474.00 in fees and \$270,388.00 in fines. In addition, approximately \$28,268.00 was worked off through community service for a total of \$571,130.00.

There are other fees collected by the court that do not directly affect the operation of the Alamogordo Municipal Court such as: Traffic Safety Fee (\$8.00), DWI Prevention Fee (\$75.00), Lab/Drug/Alcohol Fee (\$85.00), and Drug Analysis Fee (\$75.00).

Municipal Court 027-0000

Mission Statement

To provide constitutionally guaranteed right to due process for persons cited for violations of Municipal Ordinances. Further, to use the Court to be an avenue for public awareness of the Judicial System in the hope that the knowledge will foster compliance with the legal requirements of our City Ordinances by both adults and juveniles.

Funding Sources

The Municipal Court division is funded exclusively by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Municipal Court
1.00	1.00	1.00	1.00	1.00	Municipal Judge
0.31	0.31	0.31	0.31	0.31	Municipal Judge Substitute
1.00	1.00	1.00	1.00	1.00	Court Administrator
1.00	1.00	1.00	1.00	1.00	Deputy Court Clerk
1.00	1.00	1.00	1.00	1.00	Judicial Clerk
1.00	1.00	1.00	1.00	1.00	Judicial Specialist
0.25	0.25	0.25	0.25	0.25	Judicial Aide/File Clerk
1.00	1.00	1.00	1.00	1.00	Bailiff/Community Service Coordinator
6.56	6.56	6.56	6.56	6.56	Municipal Court

OBJECTIVES	GOALS
Provide valuable public services	<p>To focus on meeting the needs of persons using the Court, and provide customer service training to ensure continued quality service, and maintain a commitment by all judicial employees to provide an ongoing user-friendly court system.</p> <p>To provide an effective manner to address the addiction of defendants with drug and/or alcohol related charges</p> <p>To continue to utilize offender in work programs rather than incarceration when appropriate.</p> <p>To work with and encourage DPS to use digital tickets in place of hand written tickets.</p>
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	<p>Replace sound system in Courtroom.</p> <p>To install a new metal detector to ensure our citizens and staff re safe and secure.</p>
Ensure effective communication exchange	<p>Court Clerk Leslie Budner continues to keep track of classes available to become certified as a German Language Specialist.</p> <p>Work with the Administrative Office of the courts to establish a positive working relationship.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

Action: Goals met to management's satisfaction and staff will continue to strive for excellence.

Action: By the end of the fiscal year, defendants should be able to pay their bonds, fines and fees through Cite Pay at DPS. We are in process of revamping our current warrant. This would enable the defendants to satisfy their obligation with the Court, avoid jail, as well as, reducing the annual cost of housing prisoners.

Action: Purchased a new credit card machine that should be installed shortly for the public to use through Cite Pay.

Objective: Plan, Expand, Upgrade, and maintain infrastructure and equipment

Action: The Municipal Court as been successful with installing an electric lateral filing system.

Action: Municipal Courts' filing room has been converted into a new conference room.

Objective: Ensure effective communication exchange

Action: The Video Arraignment equipment was replaced by AOC and is working great.

Performance Measures	2015 Budget	2015 Estimate	2016 Adopted
Number of cases docketed	8,500	10,674	9,500
Number of trials heard	200	288	250
Number of arraignments held	2,900	3,256	2,900
Number of adult and juvenile community service hours worked	4,200	3,534	3,000
Number of juveniles attending Teen Court	98	126	100

Municipal Court 027-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										5,000
Revenues										
Taxes & Fees	0	0	0	0	0	0	0	0	0	**
Fines	7,370	5,487	4,268	3,790	4,500	4,500	13,174	8,000	3,500	77.8%
Interest income	0	0	0	0	0	0	208	0	0	**
Miscellaneous Revenue	327	0	0	0	0	411	0	0	0	**
Total Revenues	7,697	5,487	4,268	3,790	4,500	4,911	13,382	8,000	3,500	77.8%
Transfers										
Transfers In	380,000	408,000	366,718	425,769	425,769	425,769	293,950	406,096	(19,673)	-4.6%
Transfers Out	4,595	3,641	5,365	5,443	6,113	5,443	6,067	6,246	133	2.2%
Total Net Transfers	375,405	404,359	361,353	420,326	419,656	420,326	287,883	399,850	(19,806)	-4.7%
Total Resources Available										412,850
Expenditures										
Salaries & Benefits	336,687	327,681	338,044	319,999	308,053	304,229	293,628	308,461	408	0.1%
Supplies	2,854	4,900	2,674	2,884	5,061	5,061	2,368	7,100	2,039	40.3%
Utilities	3,698	3,040	3,547	3,203	3,545	3,545	3,165	3,410	(135)	-3.8%
Other Services	25,977	25,503	27,811	43,387	87,044	87,044	79,151	88,879	1,835	2.1%
Capital Outlay	0	7,864	0	5,951	6,700	6,700	4,190	0	(6,700)	-100%
Total Appropriations/Expenditures	369,216	368,988	372,076	375,424	410,403	406,579	382,502	407,850	(2,553)	-0.6%
Ending Cash Balance - June 30										5,000

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are (0.6) percent or (\$2,553) less than the FY15 Adopted Budget. Service levels remain at FY15 levels.

The budget for salaries and benefits has increased overall 0.1 percent or \$408 due to turnover in employees, 1.5% wage increase and a 3 percent Health Insurance increase.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(276)
a.	Supervisory Positions (2)	609
b.	Administrative Staff (7)	<u>(885)</u>
2	Total Benefit Adjustment	684
3	Decrease in supplies & materials for uniforms	2,039
4	Decrease in telephone phone costs and utilities	(135)
5	Increase in Training and Travel	500
6	Increase in Collection Agency Fees	200
7	Increase in insurance costs	285
8	Increase in Contract Services for Bailiff	850
9	Capital Additions/replacements	
a.	No new capital allocated	<u>(6,700)</u>
	TOTAL OPERATING CHANGES	<u>(2,553)</u>

Police Contingency Fund 28-0000

Division Overview

This fund accounts for the revenue and disbursement of confiscated items and the expense of confidential criminal investigations

Funding Sources

The Police Contingency Division is funded from confiscated items.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										48,059
Revenues										
Miscellaneous Revenue	9,346	8,334	4,508	4,993	8,000	8,000	21,161	8,000	0	0.0%
Interest Income	518	106	180	319	252	252	362	473	221	87.7%
Total Revenues	9,864	8,440	4,688	5,312	8,252	8,252	21,523	8,473	221	2.7%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										56,532
Expenditures										
Utilities	5,482	5,304	7,745	8,419	5,455	8,455	8,324	6,684	1,229	22.5%
Other Services	6,101	1,658	4,786	5,923	8,000	11,611	2,555	8,000	0	0.0%
Capital Outlay	8,353	0	0	0	0	4,500	4,390	0	0	**
Total Appropriations/Expenditures	19,936	6,962	12,531	14,342	13,455	24,566	15,269	14,684	1,229	9.1%
Ending Cash Balance - June 30										41,848

** One or more zero value fields

Community Services Fund

032-0000

Division Overview

This fund combines several departments that provide services to the City of Alamogordo and accounts for the financing of goods and services provided to the community by the Community Service departments.

Funding Sources

The Community Services Division is funded primarily by the General Fund revenues along with grants and uses of the facilities.

Fund 32 Combined										
	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										6,675
Revenues										
Leisure Services	322,859	276,369	285,158	290,015	386,500	386,500	234,449	418,041	31,541	8.2%
Cemetery	36,771	24,265	29,719	39,922	38,215	38,215	31,566	38,329	114	0.3%
Parks	3,472	2,308	3,519	128	0	8,000	9,974	5,000	5,000	**
Zoo	97,302	97,715	97,805	99,078	95,000	105,000	104,641	91,994	(3,006)	-3.2%
Library	98,586	284,320	110,032	99,038	39,900	166,438	125,431	75,612	35,712	89.5%
Total Revenues	558,990	684,977	526,233	528,181	559,615	704,153	506,061	628,976	69,361	12.4%
Transfers										
Transfers In	2,805,160	2,698,855	3,599,299	3,058,899	3,216,058	3,218,058	2,717,986	3,334,492	118,434	3.7%
Transfers Out	450,002	423,030	397,237	427,487	448,481	490,575	410,283	459,763	11,282	2.5%
Total Net Transfers	2,355,158	2,275,825	3,202,062	2,631,412	2,767,577	2,727,483	2,307,703	2,874,729	107,152	3.9%
Total Resources Available										3,510,380
Appropriations/Expenditures										
Leisure Services	954,905	1,153,032	1,069,548	923,179	1,142,082	1,262,207	1,039,589	1,141,266	(816)	-0.1%
Cemetery	72,767	136,462	125,929	84,347	93,236	94,399	84,993	66,505	(26,731)	-28.7%
Parks	871,383	883,242	944,875	905,473	985,798	1,003,969	931,981	991,830	6,032	0.6%
Zoo	454,319	404,398	431,463	444,692	472,353	512,342	452,612	472,658	305	0.1%
Library	716,530	883,260	797,805	807,021	784,398	891,157	800,775	833,121	48,723	6.2%
Total Expenditures	3,069,904	3,460,394	3,369,620	3,164,712	3,477,867	3,764,074	3,309,950	3,505,380	27,513	0.8%
Ending Cash Balance - June 30										5,000

**Summary Includes all departments illustrated in the following pages.

Cemetery

32-0006

Division Overview

Cemetery staff is available to assist families in locating grave sites of loved ones; to open and close graves during funeral services, to set up for services and to provide disinterment upon request. Staff also performs general turf maintenance, work on the irrigation systems, set headstones, and maintain record of funerals.

Mission Statement

To provide a beautiful resting place for the deceased and a comfortable atmosphere for their loved ones.

Funding Sources

The Cemetery Division is funded by the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Cemetery
1.00	1.00	1.00	1.00	1.00	Laborer
1.00	1.00	1.00	1.00	1.00	Sexton
2.00	2.00	2.00	2.00	2.00	Cemetery

Cemetery 032-0006

OBJECTIVES	GOALS
Provide valuable public services	Provide high quality funeral setup and service Provide high quality grounds maintenance for perpetual sections.
Ensure financial stability	Improve staff productivity and organization.
Ensure effective communication exchange	Supervise community workers
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services Action: Provided the highest quality funeral setups and grounds maintenance for the perpetual care sections of the cemetery. Action: Removed dead trees and limbs that were creating safety concerns. Action: Monitored and adjusted irrigation as needed in perpetual care sections to facilitate improved turf grass quality and health. Action: Repaired irrigation as needed. Action: Provided quality routine turf grass, shrub and tree maintenance throughout the year.</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Casket Services Provided	60	55	60
Cremation Remains Services Provided	28	28	28
Headstone Installations Provided	50	43	50

Cemetery 032-0006

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted	Amended	Actual	Budget	Diff From	Change
					Budget	Budget	06/30/15		FY15	
									Adopted	
Beginning Cash - July 1										0
Revenues										
Fines	120	0	40	0	0	0	0	0	0	**
Miscellaneous	(4,394)	(7,639)	(9,563)	(47)	0	0	(98)	(6)	(6)	**
Interest Income	0	201	242	1,694	1,340	1,340	1,619	1,249	(91)	-6.8%
User Fees	41,045	31,703	39,000	38,275	36,875	36,875	30,045	37,086	211	0.6%
Total Revenues	36,771	24,265	29,719	39,922	38,215	38,215	31,566	38,329	114	0.3%
Transfers										
Transfers In	53,325	163,201	104,816	71,476	77,302	57,292	64,054	41,492	(35,810)	-46.3%
Transfers Out	11,498	10,229	10,229	12,867	12,867	12,867	10,627	13,316	449	3.5%
Total Net Transfers	41,827	152,972	94,587	58,609	64,435	44,425	53,427	28,176	(36,259)	-56.3%
Total Resources Available										66,505
Appropriations/Expenditures										
Salaries & Benefits	66,598	69,007	68,573	73,569	77,991	79,154	74,047	52,469	(25,522)	-32.7%
Supplies	2,191	1,877	1,547	1,823	2,500	2,500	1,385	2,540	40	1.6%
Maintenance	4,873	2,945	2,142	2,806	5,600	5,600	3,244	4,200	(1,400)	-25.0%
Utilities	4,820	5,064	4,854	5,180	5,432	5,432	5,227	5,499	67	1.2%
Other Services	(5,715)	1,110	(6,141)	969	1,713	1,713	1,090	1,797	84	4.9%
Total Operating Cost	72,767	80,003	70,975	84,347	93,236	94,399	84,993	66,505	(26,731)	-28.7%
Capital Outlay	0	56,459	54,954	0	0	0	0	0	0	**
Total Appropriations/Expenditures	72,767	136,462	125,929	84,347	93,236	94,399	84,993	66,505	(26,731)	-28.7%

Ending Cash Balance - June 30 **0**

** One or more zero value fields

Budget Highlights

Budget appropriations are (28.7) percent or (\$26,731) below the FY15 Original Budget. Salary & Benefits decreased (32.7) percent or (\$25,522) due to a change in employees. No new capital was allocated for FY16.

Cemetery 032-0006

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(17,466)
a.	Supervisory Positions (0)	0
b.	Administrative Staff (2)	<u>(17,466)</u>
2	Total Benefit Adjustment	(8,056)
3	Adjustment in Supplies & Materials	40
4	Decrease in Equipment & Cemetery Maintenance	(1,400)
5	Adjustment in Telephone costs & Utilities	67
6	Increase in Insurance Costs	84
7	Capital Additions/replacements	
a.	No new capital allocated	<u>0</u>
	TOTAL OPERATING CHANGES	<u><u>(26,731)</u></u>

Leisure Services (Recreation)

32-6106

Division Overview

The Leisure Services Department offers a wide range of fitness, sports activities, programs and special events which augment a superb schedule of year round leisure services and recreation for the community.

Mission Statement

To provide a variety of programs, activities and events that enhance the quality of life and promote the physical, mental, and social well being of each individual served.

Funding Sources

The Leisure Services Division is funded by the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Leisure Services					
0.750	0.750	0.750	0.750	0.750	Administrative Assistant-Comm Srv
1.000	1.000	1.000	1.000	1.000	Aquatics Supervisor
0.556	0.556	0.556	0.556	0.556	Assistant Head Lifeguard/Seasonal
1.000	1.000	1.000	1.000	1.000	Community Services Accountant
1.000	1.000	1.000	1.000	1.000	Community Services Director
1.950	1.950	1.950	1.950	1.950	Lifeguard
1.593	1.593	1.593	1.593	1.593	Lifeguard-Seasonal/Part-time
1.875	1.875	1.875	1.875	1.875	Recreation Aide
1.610	1.260	1.260	1.260	1.260	Recreation Aide- Seasonal
0.625	0.625	0.625	0.625	0.625	Recreation Aid-Winter Season
0.278	0.278	0.278	0.278	0.000	Recreation Assistant-Seasonal
1.000	1.000	1.000	1.000	1.000	Recreation Assistant-Full-time
0.278	0.278	0.278	0.278	0.278	Recreation Cashier-Seasonal
2.000	2.000	2.000	2.000	2.000	Recreation Clerk
0.625	0.625	0.625	0.625	0.625	Recreation Clerk-Part-time
0.278	0.278	0.278	0.278	0.278	Recreation Clerk-Seasonal
1.000	1.000	1.000	1.000	1.000	Recreation Facility Manager
1.000	1.000	1.000	1.000	1.000	Recreation Technician
0.000	0.000	0.000	1.000	1.000	Special Events Coordinator
18.418	18.068	18.068	19.068	18.790	Leisure Services

Leisure Services - Recreation 032-6106

OBJECTIVES	GOALS
Provide valuable public services	Complete the construction of the new youth restrooms.
Ensure financial stability	Increase Participation in all activities at Alamogordo Family Recreation Center
Ensure effective communication exchange	Work with the Special Events Manager and community partners to increase attendance in existing events as well as develop new events to promote tourism to Alamogordo and improve the quality of life for our citizens.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services Action: Completed the renovation of the pool decking.</p> <p>Action: Increased attendance in the After School Frenzy. Action: Constructed new shade structures for pool patrons.</p> <p>Objective: Ensure financial stability Action: Pool slide valving fixed to ensure that the slide will work consistently. Action: Increased participation in the After School Frenzy Camp by 2%.</p> <p>Objective: Ensure effective communication exchange Action: Continued to work with other agencies and groups to provide quality programs and services to the citizens of Alamogordo.</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Youth Programs offered	12	11	12
Registered youth in programs	3,923	3,923	4,292
Revenues as a % of operating exp.	N/A	31%	32%
Registered adult in programs	267	253	260
Ball field, Park, Rec Center rentals	1,234	1,197	1,360
Special Events Held	19	19	20
Membership & punch passes sold	236	226	233
New Special Events	2	2	2
Paid daily gym users	2,123	2,354	2,500
Paid daily weight room users	1,245	1,223	1,300

Leisure Services - Recreation 032-6106

BUDGET SUMMARY	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Beginning Cash - July 1										6,675
Revenues										
State Shared Fees	6	20	0	0	0	0	0	0	0	**
Grants	14,865	(35)	0	279	100,000	100,000	0	100,000	0	0.0%
User Fees	309,311	278,379	287,445	292,562	286,500	286,500	238,125	319,859	33,359	11.6%
Miscellaneous Revenue	(1,323)	(1,995)	(2,287)	(2,826)	0	0	(3,676)	(1,818)	(1,818)	**
Total Revenues	322,859	276,369	285,158	290,015	386,500	386,500	234,449	418,041	31,541	8.2%
Transfers										
Transfers In	476,752	1,184,155	1,184,155	834,003	834,003	1,666,872	438,779	878,568	44,565	5.3%
Transfers Out	112,713	134,343	134,343	173,667	173,667	120,827	114,345	157,018	(16,649)	-9.6%
Total Net Transfers	364,039	1,049,812	1,049,812	660,336	660,336	1,546,045	324,434	721,550	61,214	9.3%
Total Resources Available										1,146,266
Appropriations/Expenditures										
Salaries & Benefits	584,288	553,185	583,594	624,190	724,030	739,224	657,668	694,380	(29,650)	-4.1%
Supplies	67,666	62,293	65,592	71,062	71,573	71,573	62,588	72,325	752	1.1%
Maintenance	23,087	22,359	24,526	21,790	28,660	29,308	24,581	28,305	(355)	-1.2%
Utilities	145,520	136,189	154,541	165,834	168,654	168,654	137,941	178,070	9,416	5.6%
Other Services	69,507	40,983	43,355	40,119	49,165	51,165	44,065	52,023	2,858	5.8%
Total Operating Cost	890,068	815,009	871,608	922,995	1,042,082	1,059,924	926,843	1,025,103	(16,979)	-1.6%
Capital Outlay	26,339	46,956	0	0	0	0	1,901	25,000	25,000	**
Capital Improvements	38,498	291,067	197,940	184	100,000	202,283	110,845	91,163	(8,837)	-8.8%
Total Appropriations/Expenditures	954,905	1,153,032	1,069,548	923,179	1,142,082	1,262,207	1,039,589	1,141,266	(816)	-0.1%
Ending Cash Balance - June 30										5,000

** One or more zero value fields

Budget Highlights

Budget appropriations are (0.1) percent or (\$816) less than the FY15 Original Budget. The budget for salaries and benefits has decreased overall (4.1) percent or (\$29,650). The majority of the decrease is a change in employees.

Leisure Services-Recreation 032-6106

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>(35,369)</u>
a.	Supervisory Positions (1)	1,981
b.	Administrative Staff (34)	<u>(37,350)</u>
2	Total Benefit Adjustment	5,719
3	Adjustment in supplies and materials	752
4	Decrease in Copier Maintenance	(700)
5	Increase in Pool Mechanical Equipment Maint.	345
6	Adjustment in Phone Charges and other Utilities	9,416
7	Increase in Contract Services	1,962
8	Adjustment in Insurance costs	896
9	Capital Additions/replacements	
a.	Equipment Replacement Program	<u>16,163</u>
	TOTAL OPERATING CHANGES	<u><u>(816)</u></u>

Parks

32-6206

Division Overview

provide improved quality of life to the citizens of Alamogordo

related areas in order to

Mission Statement

To provide safe, functional, aesthetic areas for the citizens of Alamogordo to rest, recreate and enjoy leisure time.

Funding Sources

The Parks Division is funded by the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Parks
1.00	1.00	1.00	1.00	1.00	Parks Forman
6.00	6.00	6.00	6.00	6.00	Parks Laborer
3.48	3.48	3.48	3.48	3.48	Parks Laborer-Seasonal
7.00	7.00	7.00	7.00	7.00	Parks Maintenance
1.00	1.00	1.00	1.00	1.00	Parks Maintenance/Welder
1.00	1.00	1.00	1.00	1.00	Parks Mechanic
1.00	1.00	1.00	1.00	1.00	Parks Supervisor
20.48	20.48	20.48	20.48	20.48	Parks

OBJECTIVES	GOALS
Plan, Expand, Upgrade, and Maintain infrastructure and equipment.	<p>Plan, design and construct xeriscape project at 1st and Washington</p> <p>Implement tree replacement by identifying failing trees, remove unsafe and dead limbs & branches on viable trees, remove and replace failed trees with viable Native or Hardy varieties.</p> <p>Upgrade Hooser Sports Complex by installing chain link fence and gates on new side, install drainage culvert, and construct storage building.</p> <p>Continue Landscaping/Gardening Program by installing median beautification and providing routine maintenance and weed control of landscaped areas.</p>
Provide valuable public services	<p>Support and Coordinate Community Services Quality of life Project (i.e., Skate Park, BMX Course, Playground Shade Structures, and community parks)</p> <p>Provide weekly routine parks maintenance during the growing season</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment</p> <p>Action: Repaired extensive field damage from Oktoberfest at Griggs Sports Complex</p> <p>Action: Cleared and graded area for Disc Golf Course</p> <p>Action: Completed infield renovation at Griggs and Hooser Sports Complexes.</p> <p>Action: Over-seeded field six at Griggs Sports Complex and top-dressed and re-seeded football fields at Griggs with sand.</p> <p>Action: Provided routine daily maintenance and irrigation maintenance and repair in all park areas as needed.</p> <p>Action: Supported skatepark development project.</p> <p>Action: Installed Xeriscape landscapes on medians at White Sands, New York, 1st Street and native plant garden installation at the Alamogordo Public Library.</p> <p>Action: Provided off-season tree pruning of all park areas and removed multiple large dead trees in the Zoo , Alameda Park, Oregon Park and Indian Wells Park.</p> <p>Objective: Provided valuable public services</p> <p>Action: Assisted in the installation and establishment of many new trees throughout common areas along multiple city through fares via Keep Alamogordo Beautiful, Tree NM, and Rotary Club support.</p> <p>Action: Assisted in annual removal and set up of swimming pool cover at the Recreation Center Pool.</p> <p>Action: Performed pre-event setup, event coverage, and post-event cleanup for multiple public functions in the City Parks, including Gus Macker, the annual Wine Festival in Alameda Park, the Balloon Festival and the Cottonwood Festival.</p> <p>Action: Supported Keep Alamogordo Beautiful program and supported volunteer group projects in Washington Park and Kids Kingdom</p> <p>Action: Renovated Alamogordo Senior Center grounds with landscaping.</p> <p>Action: Began irrigation certification program for employees.</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Total Acres Maintained	447	445	447
Acres per FTE	26	26	26
Cost per Acre	2,205	2,116	2,205
Acres per 1000 population	14	14	14

According to the National Park and Recreation Association, the lower Quartile for cost per acre of land maintained is \$3,450 and the Upper Quartile is \$15,265.

According to the National Park and Recreation Association, the lower Quartile for acres per 1000 population is 6.3 and the Upper Quartile is 19.1.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										0
Revenues										
User Fees	0	1,700	3,519	0	0	0	0	0	0	**
Miscellaneous Revenue	3,472	608	0	128	0	8,000	4,974	0	0	**
Grants	0	0	0	0	0	0	5,000	5,000	5,000	**
Total Revenues	3,472	2,308	3,519	128	0	8,000	9,974	5,000	5,000	**
Transfers										
Transfers In	1,005,952	1,190,338	1,056,754	1,068,996	1,055,425	1,019,066	1,009,577	1,079,237	23,812	2.3%
Transfers Out	114,172	113,721	113,721	113,721	113,721	113,721	87,570	92,407	(21,314)	-18.7%
Total Net Transfers	891,780	1,076,617	943,033	955,275	941,704	905,345	922,007	986,830	45,126	4.8%
Total Resources Available										991,830
Appropriations/Expenditures										
Salaries & Benefits	680,709	701,259	676,209	706,663	750,724	760,895	725,116	734,571	(16,153)	-2.2%
Supplies	45,018	50,405	52,526	54,981	52,340	54,583	48,284	56,105	3,765	7.2%
Maintenance	58,016	58,896	69,684	65,109	73,250	79,779	53,403	86,113	12,863	17.6%
Utilities	45,750	48,867	50,998	57,586	55,862	63,795	62,767	65,396	9,534	17.1%
Other Services	17,871	20,050	22,534	20,647	23,622	23,967	21,876	24,645	1,023	4.3%
Total Operating Cost	847,364	879,477	871,951	904,986	955,798	983,019	911,446	966,830	11,032	1.2%
Capital Outlay	24,019	3,765	72,924	487	30,000	20,950	20,535	25,000	(5,000)	-16.7%
Total Appropriations/Expenditures	871,383	883,242	944,875	905,473	985,798	1,003,969	931,981	991,830	6,032	0.6%

Ending Cash Balance - June 30 0

** One or more zero value fields

Budget Highlights

Budget appropriations are .06 percent or \$6,032 above the FY15 Original Budget. The budget for salaries and benefits has decreased overall (2.2) percent or (\$16,153). The majority of the decrease is due to a change in employees.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	1,746
a.	Supervisory Positions (1)	731
b.	Administrative Staff (22)	<u>1,015</u>
2	Total Benefit Adjustment	(17,899)
3	Increase in Supplies & Materials	3,765
4	Increase in Fleet Commercial Parts	9,893
5	Increase in Equipment Maintenance	395
6	Increase in Parks Maintenance	2,575
7	Adjustment in Training & Travel, Membership Dues	190
8	Adjustment in Phone Charges and Utilities	9,534
9	Increase in Insurance Charges	833
10	Capital Additions/replacements	
a.	Capital Replacement Program \$25,000	<u>(5,000)</u>
TOTAL OPERATING CHANGES		<u><u>6,032</u></u>

Zoo

32-6306

Division Overview

The Alameda Park Zoo was established in 1898. The site consists of an area seven acres long and one and one-half acres wide. Located in southern New Mexico, the climate biome is considered warm desert. The zoo is inhabited by native cottonwood trees, as well as non-indigenous plant species including elm, willow, palm locust, and a number of local and exotic shrubs. Public facilities include a gift shop, restrooms, playground, pavilions, picnic area, education center, and a series of exhibits housing over 265 animals.

Mission Statement

The Alameda Park Zoo provides an aesthetically pleasing naturalistic environment, which promotes education in the environmental fields of study, conservation of local and global environments, recreation, and biological research. The intended concept is to instill through audio, visual, and tactical means, a unity of non-human and human relationships. Through professional cooperation and tactics, the Alameda Park Zoo will provide the public with high standards of environmental education. This educational procedure takes place in an atmosphere that promotes environmental recreation as well as education.

Funding Sources

The Zoo Division is funded by the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Zoo
1.00	1.00	1.00	1.00	1.00	Senor Zookeeper
1.00	1.00	1.00	1.00	1.00	Zoo Facility Support Staff
0.75	0.75	0.75	0.75	0.75	Zoo Gift Shop Cashier
1.00	1.00	1.00	1.00	1.00	Zoo Superintendent
3.00	3.00	3.50	3.50	3.50	Zookeeper
6.75	6.75	7.25	7.25	7.25	Zoo

Zoo 032-63

OBJECTIVES	GOALS
Provide valuable public services	Maintain a diverse collection of animals inside a AZA accredited contemporary, well maintained Facility. Replace outdated exhibits with new contemporary exhibits. Increase participation in Endangered Species Programs through breeding programs and species housing. Bring in new Species of animals
Ensure financial stability	Increase Zoo Attendance by 2.5% in 2015/2016.
Ensure effective communication exchange	Promote Education, Conservation, Recreation, and Research through exhibits and activities

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

- Action: Hired a new Zoo Manager due to the retirement of the existing manager.
- Action: Continued planning and construction New Primate Exhibits.
- Action: Completed planning of the new Zoo Parking Lot Extension.
- Action: Increased zoo collected size.
- Action: Began planning and preparation for the AZA renewal.

Objective: Ensure financial stability

- Action: Increased zoo attendance

Objective: Ensure effective communication exchange

- Action: Maintained Accreditation and Licenses with the America Zoo and Aquarium Association, United States Department of Agriculture, United States Fish & Wildlife Service and New Mexico

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Number of Exhibits	40	40	40
Number of Species	76	76	76
Number of Specimens	285	285	285
Number of Special Events	7	7	7
Increase Zoo Attendance by 2%	66,800	65,000	66,800
Education Programs	9	9	9
Injured animals program	12	12	12
New Exhibits	0	1	0
Endangered Species	7	7	7

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										0
Revenues										
User Fees	71,722	74,391	72,892	73,504	69,200	70,700	75,802	69,200	0	0.0%
Miscellaneous Revenue	25,580	23,324	24,913	25,574	25,800	34,300	28,839	22,794	(3,006)	-11.7%
Total Revenues	97,302	97,715	97,805	99,078	95,000	105,000	104,641	91,994	(3,006)	-3.2%
Transfers										
Transfers In	400,840	320,665	397,209	342,214	371,233	378,030	378,108	413,723	42,490	11.4%
Transfers Out	36,970	40,695	40,695	32,416	32,416	32,416	30,137	33,059	643	2.0%
Total Net Transfers	363,870	279,970	356,514	309,798	338,817	345,614	347,971	380,664	41,847	12.4%
Total Resources Available										472,658
Appropriations/Expenditures										
Salaries & Benefits	269,617	292,708	308,548	321,470	334,612	338,601	316,173	313,434	(21,178)	-6.3%
Supplies	61,440	62,011	70,526	71,274	75,455	83,255	79,923	85,461	10,006	13.3%
Maintenance	852	1,017	933	459	2,251	2,251	2,088	2,251	0	0.0%
Utilities	31,674	35,835	40,524	41,555	39,668	69,263	40,581	40,394	726	1.8%
Other Services	10,687	12,827	10,932	9,934	13,867	13,972	13,070	14,995	1,128	8.1%
Total Operating Cost	374,270	404,398	431,463	444,692	465,853	507,342	451,835	456,535	(9,318)	-2.0%
Capital Outlay	80,049	0	0	0	6,500	5,000	777	16,123	9,623	148.0%
Total Appropriations/Expenditures	454,319	404,398	431,463	444,692	472,353	512,342	452,612	472,658	305	0.1%
Ending Cash Balance - June 30										0

** One or more zero value fields

Budget Highlights

Budget appropriations are 0.1 percent or \$305 more than the FY15 Original Budget. The budget for salaries and benefits has decreased (6.3) percent or (\$21,178) due to a change in employees.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(15,238)
a.	Supervisory Positions (1)	(14,031)
b.	Administrative Staff (6)	<u>(1,207)</u>
2	Total Benefit Adjustment	(5,940)
3	Adjustment in supplies and materials	10,006
4	Adjustment in Telephone Costs and other utilities	726
5	Increase in Training & Travel	1,000
6	Increase in Membership & Dues	135
7	Increase in Professional Services	115
8	Decrease in Janitorial Services	(364)
9	Increase in Insurance charges	242
10	Capital Additions/replacements	
a.	Equipment Replacement Program \$10,000	<u>9,623</u>
TOTAL OPERATING CHANGES		<u><u>305</u></u>

Library

32-7101

Division Overview

The City Library provides local citizens educational, informational, and recreational resources in print and non-print formats.

Mission Statement

The mission of the Alamogordo Public Library is to provide educational, informational, and recreational resources in the form of print and non-print formats to all residents of all ages and socioeconomic backgrounds in order that they might have equal access to information representing all points of view.

Funding Sources

The Library Division is funded by the General Fund revenues, Grants and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16	FY 16		Position Title
			Projected Budget FTE	Budget	FTE	
						Library
0.00	1.00	1.00	1.00	1.00		Library Manager
0.63	0.63	0.00	0.63	0.00		Acquisitions Clerk
1.00	1.00	1.00	1.00	1.00		Head of Circulation
1.00	1.00	1.00	1.00	1.00		Library Assistant
4.13	4.13	4.13	4.13	4.13		Library Clerk
0.63	0.63	0.63	0.63	0.63		Library Clerk - Children's
0.75	0.75	0.75	0.75	0.75		Library Maintenance
2.16	2.16	2.16	2.16	2.16		Library Page
1.00	1.00	1.00	1.00	1.00		Library Cataloger
1.93	1.93	1.93	1.93	1.93		Reference Librarian
1.00	1.00	1.00	1.00	1.00		Youth Services Librarian
14.21	15.21	14.58	15.21	14.58		Library

Library 032-7101

OBJECTIVES	GOALS
Provide valuable public services	Increase outreach using a variety of media, including traditional and social media. Consider more materials in digital and electronic formats, such as music. Monitor public usage to determine most efficient use of resources.
Ensure financial stability	Continue valuable relationships with the community, Friends of the Library, and Alamogordo Public Library Foundation to benefit from their donations to support programming and other library enhancements. Work with National Recovery Agency to increase revenue collection for overdue items and fines.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
Objective: Provide valuable public services	Action: Completely re-carpeted the library, resulting in a great improvement both in appearance and the physical condition of the building. Action: Increased technology available for both hearing- and visually-impaired patrons. Action: Completed lighting project, increasing visibility and general appearance of facility.
Objective: Ensure financial stability	Action: Received \$6,461 from the Friends of the Library for updated public seating. Action: Received \$7,000 from the Alamogordo Public Library Foundation to purchase new books. Action: Installed a print-release station with a coin/bill acceptor at the reference desk, for printing from the public computers. This replaced the honor system where patrons paid at the front desk. It also frees up staff time from printing out the patron's jobs and ringing up the purchases. Finally, patron privacy is protected by this new system, because it can only be activated by the person who created the print job. Action: Significantly increased revenue from the collection agency by diligently submitting old accounts within the four-year allowable period.

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Increase e-Book circulation by 5%	3,132	2,306	3,132
Increase Internet Sign-ups by 2%	21,204	20,199	21,204

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										0
Revenues										
User Fees	23,455	28,605	27,910	25,293	23,600	27,300	29,281	23,600	0	0.0%
Fines	21,422	17,897	15,609	13,912	15,000	15,000	13,061	14,500	(500)	-3.3%
Miscellaneous Revenue	42,794	44,153	47,958	14,590	1,300	1,300	2,317	1,700	400	30.8%
Grants	10,915	193,665	18,555	45,243	0	122,838	80,772	35,812	35,812	**
Total Revenues	98,586	284,320	110,032	99,038	39,900	166,438	125,431	75,612	35,712	89.5%
Transfers										
Transfers In	765,222	638,427	760,574	864,471	708,904	855,639	827,468	921,472	212,568	30.0%
Transfers Out	147,677	154,076	154,076	147,656	147,656	147,656	152,124	163,963	16,307	11.0%
Total Net Transfers	617,545	484,351	606,498	716,815	561,248	707,983	675,344	757,509	196,261	35.0%
Total Resources Available										
										833,121
Appropriations/Expenditures										
Salaries & Benefits	473,210	444,796	495,373	537,034	573,662	579,581	565,673	567,436	(6,226)	-1.1%
Supplies	139,977	157,227	169,729	131,942	106,000	194,588	152,297	144,286	38,286	36.1%
Maintenance	21,787	18,264	37,497	5,373	5,900	7,010	6,507	6,725	825	14.0%
Utilities	40,171	40,003	36,172	38,430	42,357	42,357	37,416	40,909	(1,448)	-3.4%
Other Services	27,099	28,467	39,137	33,511	38,976	38,876	32,690	62,232	23,256	59.7%
Total Operating Cost	702,244	688,757	777,908	746,290	766,895	862,412	794,583	821,588	54,693	7.1%
Capital Outlay	14,286	194,503	19,897	60,731	17,503	28,745	6,192	11,533	(5,970)	-34.1%
Total Appropriations/Expenditures	716,530	883,260	797,805	807,021	784,398	891,157	800,775	833,121	48,723	6.2%
Ending Cash Balance - June 30										
										0

Budget Highlights

City staff and contractors completed the LED lighting project. This included dropping the ceiling of the Eugene Manlove Rhodes room, and adding additional lighting in darker areas of the building. The entire library was re-carpeted, which required moving every item in the library at least twice. While contractors laid the new carpet, the library staff did the bulk of the moving, with some assistance from volunteers and other city employees. The new collection agency, National Recovery Agency, increased revenue significantly for payment on overdue fines and materials (\$1,436 YTD or 180% over the \$800 budgeted.) State GO Bond money was used to purchase a new Magnifier Reading machine for the visually impaired with voice output, as well as for an assistive listening device for the hearing impaired attending library programs. The Friends of the Library spent \$6,961 on new seating for the Adult Reading area to replace the old furniture, which went to other city departments. The Alamogordo Public Library Foundation contributed \$7,000 for the book budget to ensure up-to-date purchases to serve our community.

Library 032-7101

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(401)
a.	Supervisory Positions (1)	659
b.	Administrative Staff (19)	<u>(1,060)</u>
2	Total Benefit Adjustment	(5,825)
3	Adjustment in supplies and materials	6,814
4	Decrease in Library Supplies	(1,000)
5	Increase in Books & Periodicals	32,472
6	Increase in Office Machine Maintenance	900
7	Adjustment in Pest Control & Book Binding	(75)
8	Adjustment in Phone Charges and Utilities	(1,448)
9	Decrease in Training & Travel	(2,100)
10	Increase in Collection Agency Fees	200
11	Increase in Contract Services for Conversion of catalog records	25,000
12	Decrease in Equipment Rental/Lease for Xerox lease	(200)
13	Increase in Insurance Charges	356
14	Capital Additions/replacements	
a.	Equipment Replacement Program \$10,000	6,484
b.	Software & Hardware	<u>(12,454)</u>
	TOTAL OPERATING CHANGES	<u><u>48,723</u></u>

State Fire Protection Fund 33-0000

Division Overview

The State of New Mexico charges and collects taxes on property insurance premiums throughout the state. These taxes are then distributed to the State of New Mexico Fire Protection Fund, for distribution by the New Mexico State Fire Marshal's Office for the maintenance and advancement of all fire protection departments in the state, who provide structural fire protection. These funds are distributed to local public bodies for the operation, maintenance, and improvement of fire protection services throughout the state. These funds must be applied for annually, and are distributed based on the eligibility, number and type of fire stations, and the communities ISO (Insurance Service Office) rating. A better ISO classification rating caused an increase in the department Fire Protection Fund Distribution.

Funding Sources

The State Fire Protection Division is funded by the State Fire Marshal's Office.



Fire Protection 33-0000

OBJECTIVES	GOALS
<p>Provide the citizens of Alamogordo with a fire rescue team that is constantly in a ready state to provide Emergency Fire Response, Fire Prevention Education, and Life Saving Intervention & Rescue.</p>	<p>Achieve and maintain an ISO Fire Protection Rating Classification of 4 or better during our mandatory ISO survey.</p> <p>Develop and establish long range planning for the maintenance and betterment of the communities Fire Protection Rating Classification</p> <p>Increase and maintain training for Firefighters through funding increases, grant coordination, and cost effective training opportunities, thereby promoting the mission of the fire department to provide effective professional protection for the citizens of Alamogordo.</p> <p>Maintain multijurisdictional partnership for the purchase, maintenance, and repair of fire protection equipment.</p>
<p>Plan, Expand, Upgrade, and Maintain Fire & Rescue infrastructure and equipment</p>	<p>Develop and establish long range planning goals for the maintenance, replacement, improvement of firefighter apparatus, personal protective equipment, and fire stations.</p> <p>Correct and maintain all fire protection equipment deficiencies, and ensure all fire department equipment meets or exceeds local, state, and national standard requirements.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: <i>Plan, Expand, Upgrade, and Maintain infrastructure and equipment</i></p> <p>Action: Continued our involvement & expanded our Regional Role as Fire Protection Partners & Leadership.</p> <p>Action: Developed Regional Emergency Response Partnerships & Guidelines through multijurisdictional partnerships.</p> <p>Action: Secured funding to purchase 9 SCBA's for the Department through a successful AFG Grant Award.</p> <p>Action: Successfully received State Fire Protection Fund Grant of \$100,000 and State Fire Protection Fund \$235,499 which was used toward the necessary replacement costs of apparatus equipment: a Quint Aerial Fire Apparatus.</p>	

Fire Protection Fund 33-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Beginning Cash - July 1										573,162
Revenues										
Grants	409,261	421,082	394,170	599,737	499,437	621,771	621,771	599,437	100,000	20.0%
Miscellaneous	50	0	0	0	0	0	0	0	0	**
Interest Income	7,296	1,305	1,293	1,399	1,997	1,997	5,276	3,486	1,489	74.6%
Total Revenues	416,607	422,387	395,463	601,136	501,434	623,768	627,047	602,923	101,489	20.2%
Transfers										
Transfers In	0	3,699	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	3,699	0	0	0	0	0	0	0	**
Total Resources Available										1,176,085
Appropriations/Expenditures										
Supplies	122,697	131,172	91,030	183,197	122,270	157,432	73,983	158,954	36,684	30.0%
Maintenance	30,561	55,730	44,733	53,428	55,000	71,000	55,891	48,832	(6,168)	-11.2%
Utilities	121,786	105,590	104,309	62,740	88,422	70,860	59,923	78,796	(9,626)	-10.9%
Other Services	181,858	180,379	189,613	165,774	195,539	188,999	163,867	179,562	(15,977)	-8.2%
Total Operating Cost	456,902	472,871	429,685	465,139	461,231	488,291	353,664	466,144	4,913	1.1%
Capital Improvements	0	0	0	2,875	12,500	12,500	2,339	12,500	0	0.0%
Capital Outlay	1,066	0	0	29,540	7,000	381,100	8,229	433,738	426,738	6096.3%
Total Appropriations/Expenditures	457,968	472,871	429,685	497,554	480,731	881,891	364,232	912,382	431,651	89.8%

Ending Cash Balance - June 30 **263,703**

** One or more zero value fields

Reserve: **49,721**
Available Balance: **213,982**

Budget Highlights

The Fire Protection Fund Distribution for FY16 is projected to be \$431,651, with no projected change year to year, as of yet. Actual fund distribution will not be determined until later in the year and may be affected by legislative changes, fund health, and changes to other department requests for increases in or new funding.

Fire Protection Fund 33-0000

Fire Fund actual distributions for FY16 increased by \$20.0% or \$100,000. This was the result of a request for classification correction and inspection, and the resulting funding increase.

We have received state approval of a carryover request of accumulated funds for the capital replacement program, supplies, equipment, and training. This carryover must be approved by the State Fire Marshall.

The NMFA intercepts three loan payments from this payment: Fire Station, Ladder Truck and Fire Pumper, which shows a slight increase in FY16.

CHANGES FOR OPERATIONS		AMOUNT
1	Adjustment in Supplies and Materials	36,684
2	Decrease in Maintenance	(6,168)
3	Adjustment in expected Utilities	(9,626)
4	Decrease in Fleet Insurance-moved to General Fund	(18,979)
5	Decrease in Volunteer Insurance	(234)
6	Adjustment in Loan Payments	3,236
7	Capital Additions/replacements	
a.	Computer Hardware & Software	(7,000)
b.	Fire Equipment Replacement carried over	433,738
TOTAL OPERATING CHANGES		431,651

Law Enforcement Grant 36-0000

Division Overview

The Law Enforcement Fund is currently used to track expenditures and revenues from grant funding for the City of Alamogordo, Police Department. Each grant is separated in this fund by department and division to better track revenue and expenditures. Each of the grants received through this fund is explained further below.

Law Enforcement Protection

Pursuant to State Statute 29-13-3, there is created in the State Treasury, the Law Enforcement Protection Fund. Ten percent of all money received for fees, licenses, penalties and taxes from life, general casualty and title insurance is paid to the State Treasurer and credited to the Law Enforcement Protection Fund. The purpose of the Fund Act is to provide the equitable distribution of the funds to Municipal Police and County Sheriff's Departments for use in the maintenance and improvement of these departments in order to enhance the efficiency and effectiveness of law enforcement services provided.

Traffic Safety Grants

Funding is received from the New Mexico Traffic Safety Bureau. This funding is from the conviction of a DWI offender. These grant funds are to be used for equipment, overtime enforcement projects (which include underage drinking enforcement, roadblocks, operation buckle down, and alcohol free events), training and prevention materials.

Funding Sources

The Law Enforcement Grant Division is funded by Grants.

Law Enforcement Grant 36-0000

Summary All Grant Funding

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										2,837
Revenues										
Grants	179,800	95,005	122,212	121,799	114,800	127,763	105,930	114,400	(400)	-0.3%
Miscellaneous	0	0	0	0	0	0	0	0	0	**
Interest Income	847	105	74	0	0	0	0	0	0	**
Total Revenues	180,647	95,110	122,286	121,799	114,800	127,763	105,930	114,400	(400)	-0.3%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										
										117,237
Appropriations/Expenditures										
Salaries & Benefits	45,716	43,056	39,137	39,190	43,819	43,506	28,263	45,613	1,794	4.1%
Supplies	37,572	39,928	44,523	9,247	7,300	13,262	12,055	6,400	(900)	-12.3%
Utilities	495	454	516	470	340	590	471	470	130	38.2%
Other Services	41,397	34,713	42,995	36,336	36,500	36,563	34,512	35,500	(1,000)	-2.7%
Total Operating Cost	125,180	118,151	127,171	85,243	87,959	93,921	75,301	87,983	24	0.0%
Capital Outlay	16,601	24,597	2,817	39,591	25,000	25,000	16,170	25,000	0	0.0%
Total Appropriations/Expenditures	141,781	142,748	129,988	124,834	112,959	118,921	91,471	112,983	24	0.0%
Ending Cash Balance - June 30										
										4,254

** One or more zero value fields

Budget Highlights

Budget appropriations for expenditures in FY16 are 0 percent or \$24 more than the FY15 Original Budget based on Grant funding.

Law Enforcement Grant 36-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Benefit Adjustment	<u>1,794</u>
2	Adjustment in supplies and materials	(900)
3	Decrease in Telephone charges	130
4	Decrease in Training & Travel	(1,000)
5	Capital Additions/replacements	
a.	Law Enforcement Equipment	<u>0</u>
	TOTAL OPERATING CHANGES	<u><u>24</u></u>

Keep Alamogordo Beautiful

37-0000

Division Overview

Keep Alamogordo Beautiful is the City’s litter eradication, beautification, waste reduction and community education program. Funding is made possible from an annual grant through New Mexico Clean and Beautiful, a division of the State of New Mexico Tourism Department.

Mission Statement

The mission of Keep Alamogordo Beautiful, an affiliate of New Mexico Clean and Beautiful and Keep America Beautiful, Inc., is to serve the citizens of Alamogordo by developing and implementing effective public education and community improvement programs which enhance the quality of life in the community by instilling pride, a positive attitude and behavior change regarding natural resource conservation, littering, recycling, proper solid waste management, and beautification.

Funding Sources

The KAB Division is funded by the NM Clean and Beautiful Grant and Clean up Fees from garbage collection.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
0.50	0.50	0.50	0.50	0.50	Keep Alamogordo Beautiful Beautification Intern
1.46	1.46	1.46	1.46	1.46	Beautification Workers
1.96	1.96	1.96	1.96	1.96	Keep Alamogordo Beautiful

Keep Alamogordo Beautiful 037-0000

OBJECTIVES	GOALS
Facilitate greater interaction among residents in the community	Improve educational portion of program.
Ensure financial stability	Acquire additional funding.
Ensure effective communication exchange	Improve litter prevention program. Improve beautification program. Improve recycling program.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Facilitate greater interaction among residents in community

Action: Coordinated youth volunteer groups and sub-contracted youth groups to complete 21 Litter Free Events, including Armed Forces Weekend, Otero County Fair & Rodeo, Annual Cottonwood Festival, and Annual Wine Festival.

Action: Successfully coordinated with the City of Alamogordo Convenience Center and local Youth groups to collect and recycle a record number of live Christmas trees through the "Curb Your Tree" event.

Action: Coordinated and supported 16 litter pick up and 3 tree planting events as part of the Keep America Beautiful Great American Clean Up.

Action: Sponsored, supplied and staffed the volunteer and staff hospitality tent for the annual Gus Macker Basketball tournament.

Objective: Ensure financial stability

Action: Successfully renewed the grant for FY2015

Objective: Ensure effective communication exchange

Action: Attended the national Keep America Beautiful Conference in February.

Action: Supported and coordinated 15 litter pickup events as part of NM Clean & Beautiful "Toss no Mas" fall initiative. Also provided materials and support for multiple other weekend litter pick ups by volunteer groups and State Adopt a Highway Groups throughout the year.

Action: Attended quarterly New Mexico coordinator's meeting

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Volunteers	3,000	3,350	3,000
Volunteers Hours	800	1,100	800
Community Cleanups	27	27	27
"Litter-Free" Events	12	17	12
Amount of Litter Pick it Up-Lbs.	6,000	5,530	6,000
Miles Clean Up	20	20	20
Education Presentations	25	25	25
Education Displays	4	4	4
Program Presentations	15	15	15
*Litter Index Rating 1-not littered to 4 Extremely Littered	1	1	1

Keep Alamogordo Beautiful 037-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Beginning Cash - July 1										95,365
Revenues										
Fees & Permits	17,575	21,364	20,325	21,035	21,348	21,348	21,511	21,500	152	0.7%
Grants	38,924	9,034	22,412	15,213	20,000	23,263	21,398	13,858	(6,142)	-30.7%
Interest Income	455	113	177	309	245	245	593	489	244	99.6%
Total Revenues	56,954	30,511	42,914	36,557	41,593	44,856	43,502	35,847	(5,746)	-13.8%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	1,744	1,300	1,787	1,535	1,535	1,198	1,506	1,111	(424)	-27.6%
Total Net Transfers	(1,744)	(1,300)	(1,787)	(1,535)	(1,535)	(1,198)	(1,506)	(1,111)	424	-27.6%
Total Resources Available										130,101
Appropriations/Expenditures										
Salaries & Benefits	10,543	12,064	10,719	6,273	13,661	2,387	2,387	19,491	5,830	42.7%
Supplies	20,071	8,594	14,932	13,451	17,850	12,458	11,423	13,100	(4,750)	-26.6%
Maintenance	0	0	0	0	225	225	0	0	(225)	-100%
Other Services	8,638	7,719	7,335	7,936	8,350	10,155	5,899	10,205	1,855	22.2%
Total Operating Cost	39,252	28,377	32,986	27,660	40,086	25,225	19,709	42,796	2,710	6.8%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	39,252	28,377	32,986	27,660	40,086	25,225	19,709	42,796	2,710	6.8%
Ending Cash Balance - June 30										87,305

** One or more zero value fields

Budget Highlights

Budget appropriations are 6.8 percent or \$2,710 more than the FY15 Original Budget. The majority of this increase is a for Temp/Part Time labor. This is a state grant funded item.

Keep Alamogordo Beautiful 037-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>4,352</u>
a.	Administrative Staff (4)	<u>4,352</u>
2	Total Benefit Adjustment	1,478
3	Adjustment in Supplies and Materials	(4,750)
4	Increase in Travel & Training	1,250
5	Decrease in Maintenance	(225)
6	Increase in Cell Phone Service - New Cell Phone	605
TOTAL OPERATING CHANGES		<u><u>2,710</u></u>

Traffic Safety Fund

38-0000

Division Overview

In 1990, the State Legislature acted to create the Traffic Safety education and enforcement fund by attaching a \$3.00 fee to each penalty assessment and traffic conviction under the State Motor Vehicle Code.

On January 18, 2008, this fee was increased to \$8.00. These monies are used for public outreach programs and education activities, as well as, law enforcement needs to promote traffic safety in our area.

Funding Sources

The Traffic Safety Division is funded by penalty assessments and traffic convictions.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										54,398
Revenues										
Fines	35,706	37,137	26,800	27,761	30,000	30,000	23,481	30,000	0	0.0%
Miscellaneous	681	0	0	0	0	0	0	0	0	**
Interest Income	526	117	179	314	248	248	435	496	248	100.0%
Total Revenues	36,913	37,254	26,979	28,075	30,248	30,248	23,916	30,496	248	0.8%
Total Resources Available										84,894
Appropriations/Expenditures										
Supplies	10,297	8,999	12,397	9,618	12,000	12,000	4,233	10,000	(2,000)	-16.7%
Maintenance	552	500	1,163	400	1,000	1,000	320	16,500	15,500	1550.0%
Total Operating Cost	10,849	9,499	13,560	10,018	13,000	13,000	4,553	26,500	13,500	103.8%
Capital Outlay	28,790	28,356	8,565	31,249	25,000	25,000	18,595	11,500	(13,500)	-54.0%
Total Appropriations/Expenditures	39,639	37,855	22,125	41,267	38,000	38,000	23,148	38,000	0	0.0%
Ending Cash Balance - June 30										46,894

** One or more zero value fields

Traffic Safety Fund 38-0000

Budget Highlights

Budget appropriations for FY16 are the same as the FY15 Original Budget.

Capital Equipment decreased as we had carry over funds for purchases outstanding in FY15.

Supplies purchased in FY15 included traffic citations, vests, traffic trailer maintenance and radar units.

CHANGES FOR OPERATIONS		AMOUNT
1	Decrease in Law Enforcement Supplies	(2,000)
2	Increase in Equipment Maintenance	15,500
3	Decrease in Law Enforcement Equipment	(13,500)
TOTAL OPERATING CHANGES		0

1984 Gross Receipts

42-0000

Division Overview

The 1984 Gross Receipts Tax Fund accounts for a one-quarter of one percent Municipal Gross Receipts Tax option enacted by Ordinance 891, effective in 1984 and amended in 1993 to be used for road and street repairs and maintenance, flood control measures, street lighting, drainage system repairs, rehabilitation, maintenance and weed control, and weed abatement.

This gross receipts tax revenue has been pledged and pays (by transfer) the debt service for the 2000 Flood Control Gross Receipts Tax Revenue Bond and the 2008 NMFA Loan obligation. This fund also transfers operational costs to the Transportation Fund (44) for street, weed and drainage maintenance and capital.

Funding Sources

The 1984 Gross Receipts Division is funded from one-quarter of one percent Municipal Gross Receipts.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										2,398,093
Revenues										
Gross Receipts 1/4%	1,560,528	1,508,962	1,502,970	1,460,959	1,465,294	1,465,294	1,513,280	1,522,894	57,600	3.9%
Interest Income	19,679	4,153	9,403	20,160	15,671	15,671	24,660	30,518	14,847	94.7%
Total Revenues	1,580,207	1,513,115	1,512,373	1,481,119	1,480,965	1,480,965	1,537,940	1,553,412	72,447	4.9%
Transfers										
Transfers In	3,045,078	0	217,484	0	0	0	0	0	0	**
Transfers Out	4,316,861	1,096,250	1,811,343	1,066,853	571,455	561,807	1,906,696	3,630,292	3,058,837	535.3%
Total Net Transfers	(1,271,783)	(1,096,250)	(1,593,859)	(1,066,853)	(571,455)	(561,807)	(1,906,696)	(3,630,292)	(3,058,837)	535.3%
Total Resources Available									0	**
Appropriations/Expenditures										
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditure	0	0	0	0	0	0	0	0	0	**
Ending Cash Balance - June 30										321,213

** One or more zero value fields

Transportation Fund

44-0000

Division Overview

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										588,481
Revenues										
Taxes & Fees										
Muni Infrastruct GRT .0625	390,132	377,240	375,743	365,240	366,402	366,402	378,320	380,722	14,320	3.9%
04 Gross Receipts 1/4%	1,560,528	1,521,241	0	0	0	0	0	0	0	**
Fees & Permits	5,815	4,250	1,055	175	0	0	465	0	0	**
State Shared Fees									0	**
Gasoline Taxes	452,991	452,668	439,626	495,111	489,146	489,146	473,229	478,264	(10,882)	-2.2%
Auto Licenses	156,489	150,169	140,388	155,681	155,625	155,625	153,958	156,821	1,196	0.8%
Grants	610,476	357,126	124,269	12,701	0	158,178	158,179	0	0	**
Interest Income	41,648	11,288	18,707	9,558	7,443	7,443	8,573	10,992	3,549	47.7%
Miscellaneous Revenue	358,092	4,883	10,208	15,986	0	0	7,294	2,000	2,000	**
Total Revenues	3,576,171	2,878,865	1,109,996	1,054,452	1,018,616	1,176,794	1,180,018	1,028,799	10,183	1.0%
Transfers										
Transfers In	769,498	727,125	2,140,029	0	128,889	44,540	170,490	1,934,564	1,805,675	1401.0%
Transfers Out	257,640	170,548	170,548	3,928,995	213,691	190,419	182,369	172,638	(41,053)	-19.2%
Total Net Transfers	511,858	556,577	1,969,481	(3,928,995)	(84,802)	(145,879)	(11,879)	1,761,926	1,846,728	-2177.7%
Total Resources Available										3,379,206
Appropriations/Expenditures										
NonDepartmental	73,408	71,366	98,597	454	605	605	454	671	66	10.9%
Public Works Admin	237,808	1,798	1,546	763	0	0	0	0	0	**
Street Maintenance	1,173,695	947,200	1,438,050	1,166,496	1,081,988	1,146,216	1,103,996	1,369,653	287,665	26.6%
Weed & Drainage	179,050	29,545	296	3,488	392,437	374,830	281,184	401,781	9,344	2.4%
Street Maint. Program	52,309	480,625	17,568	0	0	0	0	0	0	**
Projects	829,874	1,374,631	979,927	208,695	210,000	733,613	187,281	1,571,304	1,361,304	648.2%
Total Appropriations/Expenditures	2,546,144	2,905,165	2,535,984	1,379,896	1,685,030	2,255,264	1,572,915	3,343,409	1,658,379	98.4%
Ending Cash Balance - June 30										35,797

* 04 GRT Moved To Fund 109 FY2013

Transportation Non-Departmental 44-2400

Division Overview

This fund was established to account for the one-cent gasoline tax revenues earmarked for local street and bridge capital items. The Gas Tax Reserve comes from the excise tax of gasoline sales in the City of Alamogordo.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Membership & Dues	2,500	2,500	0	0	0	0	0	0	0	**
Contract Services	576	508	456	454	605	605	454	671	66	10.9%
Zia Therapy Match	70,332	68,358	98,141	28,787	0	0	0	0	0	**
Total Appropriations/Expenditures	73,408	71,366	98,597	29,241	605	605	454	671	66	10.9%

Public Works Street Maintenance

44-5203

Division Overview

This division is responsible for street and alley maintenance. This includes pothole repair, sign installation and maintenance, street striping and pavement marker installation, alley maintenance, street sweeping, and hazardous materials cleanup.

Mission Statement

Our mission is to provide unparalleled service by fostering an organizational environment that encourages a commitment to teamwork and to the efficient delivery of quality municipal services to all of our citizens. To strive to be consistent in the efficient and effective maintenance of our streets, alley and any other area entrusted to this department, ensuring quality and safety for our citizens.

Funding Sources

The Transportation Fund Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Street Maintenance					
1.00	1.00	1.00	1.00	1.00	Infrastructure Maintenance Manager
3.00	3.00	1.00	3.00	0.00	Laborer/Grade 2
1.00	1.00	1.00	1.00	0.00	Light Equipment Operator
1.00	1.00	2.00	1.00	2.00	Street Maintenance Worker II
3.00	3.00	6.00	3.00	3.00	Street Maintenance Worker III
1.00	1.00	2.00	1.00	2.00	Street Maintenance Worker IV
2.00	2.00	2.00	2.00	0.00	Weed/Drainage Laborer-Seasonal
12.00	12.00	15.00	12.00	8.00	Street Maintenance

Public Works Street Maintenance 44-5203

OBJECTIVES	GOALS
Provide valuable public services and amenities	Provide warnings and guidance needed for the safe, uniform and efficient operation of all elements of the traffic stream including pedestrian and ADA considerations.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Maintain collector and arterial streets, traffic signals and street lights. Roadway conditions are based on the Pavement Condition Index (PCI) by the Army Corps of Engineers or the Pavement Surface Evaluation and Rating (PASER) system developed at the University of Wisconsin.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Maintained a timely response time on alley maintenance, street marking, sign repair and maintenance requests.

Action: Maintained a quick response time on pothole patches, minimizing tort claims.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Completed Indian Wells right turn lanes.

Action: Supported the Engineering Department on the 2014 GRT Projects, performing potholing and subsurface investigation for the design process

Action: Completed preparatory work on Washington Park Walking Trail.

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Protect and extend the life of the City's drainage system with proper maintenance and re-construction.	Establish baseline scores	Establish baseline scores	100%
Ensure that existing subdivisions are adequately and efficiently served with well planned, coordinated, and maintained infrastructure.	Establish baseline scores	Establish baseline scores	100%
Complete 100% of work order requests for Drainage Maintenance.	500	2,287	500

- There are approximately 195 miles of maintained streets within the city limits
- There are approximately 125 miles of maintained alleys within the city limits
- There are approximately 31 miles of maintained drainage channels
- There are 6 major Drainage Retention Basins

Public Works Street Maintenance 44-5203

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Expenditures-Street Maintenance</i>										
Salaries & Benefits	591,630	408,984	521,470	548,684	409,340	421,884	403,185	416,626	7,286	1.8%
Supplies	78,876	81,574	81,125	82,494	82,125	80,278	76,521	80,642	(1,483)	-1.8%
Maintenance	98,897	94,436	112,730	122,306	80,909	80,147	76,888	191,238	110,329	136.4%
Utilities	291,598	321,169	332,149	361,489	350,407	404,700	404,649	431,793	81,386	23.2%
Other Services	24,579	23,377	24,256	22,480	24,207	24,207	22,263	24,844	637	2.6%
Total Operating Cost	1,085,580	929,540	1,071,730	1,137,453	946,988	1,011,216	983,506	1,145,143	198,155	20.9%
Capital Outlay	88,115	17,660	366,320	31,292	135,000	135,000	120,490	224,510	89,510	66.3%
Total Appropriations/Expenditures	1,173,695	947,200	1,438,050	1,168,745	1,081,988	1,146,216	1,103,996	1,369,653	287,665	26.6%

** FY2015 Weed & Drainage Moved to 5303

Budget Highlights

FY16 budgeted appropriations are 26.6 percent higher than the FY15 Original Budget. Salary & Benefits are 1.8 percent or \$7,286 more than the FY15 Original due to a 1.5 percent increase and a 3% increase in Group Health. Maintenance increase 23.2 percent or \$110,329 primarily for electricity for street lighting.

CHANGES FOR OPERATIONS

1	Total Salary Adjustment		<u>3,474</u>
a.	Supervisory Positions (1)	984	
b.	Administrative Staff (14)	<u>2,490</u>	
2	Total Benefit Adjustment		3,812
3	Decrease in Supplies and Materials		(1,483)
4	Increase in Maintenance for Street & Equipment		110,329
5	Adjustment in Telephone and Utility Allocation for Electricity		81,386
6	Increase in Insurance Costs		637
7	Capital Additions/replacements		
a.	No new Capital allocated-Carryover balance		<u>89,510</u>

TOTAL OPERATING CHANGES

287,665

Drainage/Weed Maintenance

44-5303

Division Overview

This division is responsible for the maintenance of all drainage channels and related structures. Additionally, it is responsible for weed and mosquito control, graffiti eradication, culvert and drain maintenance and installation, soil stabilization, spillway construction and maintenance and tree trimming.

Mission Statement

Our primary mission is to maintain the city’s storm drainage system. By doing so we reduce the danger of property damage to the drainage system, community and keep the cost of flood insurance to a minimum.

Funding Sources

The Weed/Drainage Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Weed/Drainage
0.00	0.00	1.00	1.00	1.00	Light Equipment Operator
0.00	0.00	4.00	4.00	4.00	Street Maintenance Worker
0.00	0.00	2.00	2.00	2.00	Weed/Drainage Laborer-Seasonal
0.00	0.00	7.00	7.00	7.00	Weed/Drainage

Weed/Drainage 44-5303

OBJECTIVES		GOALS		
Provide valuable public services and amenities	Continue an effective and efficient graffiti eradication program. Aggressively control mosquito larva during the mosquito season.			
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Maintain an effective and efficient drainage maintenance program. Sustain an aggressive weed control program with the drainage channels, city owned property and right-of-ways.			
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015				
Objective: Provide valuable public services and amenities Action: New Department				
Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment Action: New Department				
Performance Measures	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Prelim	
Protect and extend the life of the City's drainage system with proper maintenance and re-construction.	100%	100%	100%	
Ensure that existing subdivisions are adequately and efficiently served with well planned, coordinated, and maintained infrastructure.	100%	100%	100%	
Complete 100% of work order requests for Drainage Maintenance.	500	2,287	500	

- There are approximately 195 miles of maintained streets within the city limits
- There are approximately 125 miles of maintained alleys within the city limits
- There are approximately 31 miles of maintained drainage channels
- There are 6 major Drainage Retention Basins

Weed/Drainage Maintenance 44-5303

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15 Adopted</i>	
<i>Expenditures-Drainage/Weed Maintenance</i>										
Salaries & Benefits	131,997	(827)	0	0	184,621	188,109	159,250	185,256	635	0.3%
Supplies	17,986	(96)	296	0	30,950	28,950	10,472	42,367	11,417	36.9%
Maintenance	25,778	0	0	0	57,850	38,755	20,286	81,812	23,962	41.4%
Other Services	3,289	0	0	0	19,016	19,016	1,596	31,926	12,910	67.9%
Total Operating Cost	179,050	(923)	296	0	292,437	274,830	191,604	341,361	48,924	16.7%
Capital Outlay	0	30,468	0	0	100,000	100,000	89,580	60,420	(39,580)	-39.6%
Total Appropriations/Expenditures	179,050	29,545	296	0	392,437	374,830	281,184	401,781	9,344	2.4%

** One or more zero value fields

Budget Highlights

FY16 budgeted appropriations are 2.4 percent higher than the FY15 Original Budget. Salary & Benefits are 0.3 percent or \$635 more than the FY15 Original due to a 1.5 percent increase and a 3% increase in Group Health.

CHANGES FOR OPERATIONS

	<u>AMOUNT</u>
1 Total Salary Adjustment	1,512
a. Supervisory Positions (0)	0
b. Administrative Staff (7)	<u>1,512</u>
2 Total Benefit Adjustment	(877)
3 Increase in Supplies and Materials	11,417
4 Increase in Maintenance	23,962
5 Increase in Insurance Costs	12,910
6 Capital Additions/replacements	
a. Replacement Program for Streets & Drainage	<u>(39,580)</u>

TOTAL OPERATING CHANGES

9,344

Street Capital Projects

44-9499

Division Overview

This division was established to account for street infrastructure Projects.

Funding Sources

The Street Capital Division is funded from gasoline tax revenues, Municipal GRT, and subsidized by the 84 GRT.

	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
BUDGET SUMMARY										
<i>Expenditures-Projects</i>										
Engineering Fees	306,130	173,138	84,034	3,863	0	174,310	31,047	243,263	243,263	**
Roadway Improvements	59,245	5,132	16,203	34,534	110,000	269,262	149,263	120,000	10,000	9.1%
Drainage Project	0	197,326	19,116	517	100,000	283,041	0	1,208,041	1,108,041	1108.0%
Sidewalks	0	124,391	6,447	0	0	0	0	0	0	**
Traffic Signals	0	30,000	0	0	0	0	0	0	0	**
First Street	0	0	0	0	0	0	0	0	0	**
South Florida	0	0	0	0	0	0	0	0	0	**
Abbott Ditch	0	0	0	0	0	0	0	0	0	**
ICIP	464,499	844,644	854,127	27,464	0	7,000	6,971	0	0	**
Total Appropriations/Expenditures	829,874	1,374,631	979,927	66,378	210,000	733,613	187,281	1,571,304	1,361,304	648.2%

** One or more zero value fields

Engineering

63-5005

Division Overview

The Engineering Department provides project planning, budgeting, engineering and design, and project management for the city’s capital projects. The department provides operational support and consulting to other departments. The department provides plan review services, FEMA floodplain management (with a certified floodplain manager on staff), traffic operation support, water and sewer operation support, technical support for grant writing, maintains the 5-year Capital Improvement Program for streets, and the 5-year Street Maintenance Program. The department also manages the city’s interest in the Army Corps of Engineers Flood Reduction Project.

Mission Statement

Provide the highest quality work for the city’s infrastructure, while protecting every dollar. Provide the highest quality customer service possible. Foster a work environment that promotes teamwork and empowerment to effectively manage projects.

Funding Sources

The Engineering Division is funded by Engineering Fees and the 91 GRT Inf revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Engineering
0.15	1.00	1.00	1.00	1.00	City Engineer
1.00	1.00	0.00	0.00	0.00	Engineering Project Coordinator
2.00	2.00	2.00	2.00	2.00	Project Manager
0.00	0.00	0.00	0.00	1.00	Senior Public Works Inspector
1.00	0.00	0.00	0.00	0.00	Contract Coordinator
4.15	4.00	3.00	3.00	4.00	Engineering

Engineering 63-5005

OBJECTIVES	GOALS
Provide valuable public services and amenities	Provide excellent customer service by responding to citizen inquiries in a timely manner.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	<p>Complete the construction Washington/1st Street Re-alignment.</p> <p>Complete the construction of pavement improvements on North Florida (10th to 16th), Washington Ave (1st to 10th), Fairgrounds Road (White Sands to Florida), and North Scenic (White Sands to Florida).</p> <p>Complete the construction of Panorama/Hamilton Re-configuration.</p> <p>Complete the construction of Pecan Drive Extension.</p> <p>Complete the construction of FY15 Street Maintenance Program (SMP).</p> <p>Complete construction of Crack Sealing FY15 Project.</p> <p>Complete the design and construction of the Recreation Center Restroom Upgrades.</p> <p>Start construction of the Army Corps of Engineers McKinley Channel Phase 7.</p> <p>Complete the design and property acquisition for the First and Florida Re-alignment.</p> <p>Complete the programming and design of the Family Fun Center.</p> <p>Complete the design of the LaVelle Road Reclaimed Waterline Looping Project.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services and amenities</p> <p>Action: Provided an efficient flow of information to citizens, school districts, and stakeholders.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment</p> <p>Action: Completed construction of Alameda Zoo Entrance Complex</p> <p>Action: Completed construction of Pecan/Indian Wells/Washington Re-alignment</p> <p>Action: Completed the construction of the Army Corps of Engineers McKinley Channel Phase 6</p> <p>Action: Completed the design and construction of Alamogordo Skate Park.</p> <p>Action: Completed the design and construction of 10th & White Sands Right Turn Lane</p> <p>Action: Completed the design of Washington/1st Street Re-alignment</p> <p>Action: Completed the design of pavement improvements on North Florida (10th to 16th), Washington Ave (1st to 10th), Fairgrounds Road (White Sands to Florida), and North Scenic (White Sands to Florida)</p> <p>Action: Completed the design of Panorama/Hamilton Re-configuration</p> <p>Action: Completed the design of Pecan Drive Extension</p> <p>Action: Completed the design of the Waste Water Treatment Plant Phase II</p> <p>Action: Completed the design of FY15 Street Maintenance Program (SMP)</p> <p>Action: Completed the Crack Sealing FY14 Project</p> <p>Action: Completed the SERTPO/NMDOT Functional Reclassification of various streets.</p> <p>Action: Completed the NMDOT Roadway Grant Fund Application for First and Florida Intersection Improvements</p> <p>Action: Completed the NMDOT Municipal Arterial Program (MAP) Application for Washington Avenue from 10th to 16th.</p>	

Engineering 63-5005

Performance Measures	2015 Budget	2015 Actual	2016 Adopted
Number of flood plain determinations/flood-related letters	150	140	150
Active projects managed by Engineering	19	18	19

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										81,064
Revenues										
Fees & Permits	17,738	17,952	16,900	15,361	16,000	16,000	12,608	8,700	(7,300)	-45.6%
User Fees	535	255	63	8	0	0	62	0	0	**
Engineering Fees	229,535	132,487	108,721	145,920	125,000	125,000	91,787	112,825	(12,175)	-9.7%
Investment Income	0	19	8	0	0	0	0	0	0	**
Total Revenues	247,808	150,713	125,692	161,289	141,000	141,000	104,457	121,525	(19,475)	-0.14
Transfers										
Transfers In	298,349	258,827	300,978	200,000	128,721	128,721	0	333,157	204,436	158.8%
Transfers Out	33,514	26,377	28,218	28,494	41,860	44,158	35,736	40,646	(1,214)	-2.9%
Total Net Transfers	264,835	232,450	272,760	171,506	86,861	84,563	(35,736)	292,511	205,650	2.37
Total Resources Available										495,100
Appropriations/Expenditures										
Salaries & Benefits	394,095	306,033	185,519	296,708	305,849	198,629	200,582	268,050	(37,799)	-12.4%
Supplies	5,893	3,385	2,026	3,820	4,700	5,880	3,675	6,670	1,970	41.9%
Maintenance	0	85	0	403	524	2,024	1,036	1,424	900	171.8%
Utilities	3,472	3,492	1,988	2,233	2,189	2,189	2,104	3,638	1,449	66.2%
Other Services	10,231	13,506	6,696	22,641	50,674	115,343	24,489	212,263	161,589	318.9%
Total Operating Cost	413,691	326,501	196,229	325,805	363,936	324,065	231,886	492,045	128,109	35.2%
Capital Outlay	103,368	300	3,291	2,511	0	0	0	0	0	**
Total Appropriations/Expenditu	517,059	326,801	199,520	328,316	363,936	324,065	231,886	492,045	128,109	35.2%

Ending Cash Balance - June 30 3,055

** One or more zero value fields

*** Fund 65 Inspectors combined with fund 63 Engineering in FY16

Engineering 63-5005

Budget Highlights

Decrease in Salaries and Benefits decreased due to reduction in budgeted City Engineer salary. Consulting Fees increased. Public Works Inspectors have been moved to Engineering.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(23,567)
a.	Supervisory Positions (1)	(79,170)
b.	Administrative Staff (3)	<u>55,603</u>
2	Total Benefit Adjustment	(14,232)
3	Adjustment in supplies and materials	1,970
4	Increase in Equipment Maintenance	900
5	Adjustment of telephone costs	1,449
6	Decrease in Travel & Conferances	(500)
7	Increase in Consultant Fees for Engineer	140,000
8	Increase in Other Services	19,859
9	Increase in insurance costs	2,230
10	Capital Additions/replacements	
a.	No new Capital Allocated-carryover	0
TOTAL OPERATING CHANGES		<u><u>128,109</u></u>

Inspectors

65-0000

Division Overview

The Public Works Inspectors are responsible for performing construction inspections on all city projects and required public infrastructure improvements in new subdivisions, and oversight for repairs performed by private company's working on the city's infrastructure.

Mission Statement

Public Works Inspectors ensure all work on the city's infrastructure (new work or repairs) are completed to the city's technical standards. The Division is dedicated to accomplishing this mission in a helpful, pleasant and efficient manner, providing optimal benefits to the citizens with the least possible intrusion into their lives and commits to working with everyone; and to perform our duties in a way that enhances the well being, inclusive of the economic well being, of the citizens of our community.

Funding Sources

The Inspector Division is funded by fees, projects and the General Fund revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Inspectors
1.00	1.00	1.00	1.00	0.00	Senior Public Works Inspector
1.00	1.00	1.00	1.00	0.00	Public Works Inspector
2.00	2.00	2.00	2.00	0.00	Inspectors

Inspectors 65-0000

OBJECTIVES	GOALS
Provide valuable public services and amenities	Provide excellent customer service by responding to citizen inquiries in a timely manner.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	<p>Ensure that all public infrastructure projects are constructed in full compliance with city technical standards and contracts.</p> <p>Verify that new subdivisions are not accepted until all required infrastructure is constructed.</p> <p>GPS locate all new sub-surface utility installations.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services and amenities</p> <p>Action: Provided an efficient flow of information to citizens, school districts, and stakeholders.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment</p> <p>Action: Reviewed and inspected 41 curb cut permits and 62 excavation permits.</p> <p>Action: Processed 24 ordinance violation cases.</p> <p>Action: Utilized GIS equipment to locate and map improvements in subdivisions, engineering projects and Utility (excavation) permits including sewer, water, telecom, natural gas and storm sewer.</p>	

Performance Measures	2015 Budget	2015 Estimate	2016 Adopted
Commercial backflow devices registered and certified. (% of total)	100%	90%	100%
GPS locates of new water and sewer lines (% of total)	100%	90%	100%
Citizen generated complaints resolved within 60 days.	100%	95%	100%
Subdivision acceptance	75%	30%	75%

Inspectors 65-0000

BUDGET SUMMARY	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Beginning Cash - July 1										169
Revenues										
Fees & Permits										
Building Permits	440	555	249	172	100	100	153	0	(100)	-100%
Blocking Permits	211	38	77	96	100	100	96	0	(100)	-100%
Plumbing Permits	0	0	0	0	0	0	0	0	0	**
Utility Permit Fee	3,835	6,133	7,680	4,999	3,000	3,000	5,506	0	(3,000)	-100%
1.5% Sub-division Fees	4,590	2,138	0	0	0	0	0	0	0	**
Backflow Prevention Fees	0	0	0	0	0	0	0	0	0	**
Electrical Permits	0	0	0	0	0	0	0	0	0	**
Plan Review Fees	0	0	0	0	0	0	0	0	0	**
Backflow Admin Charge	1,696	954	777	0	1,000	1,000	0	0	(1,000)	-100%
Appeal Fees	100	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	27,007	42,113	11,231	29,648	29,000	29,000	35,891	0	(29,000)	-100%
Total Revenues	37,879	51,931	20,014	34,915	33,200	33,200	41,646	0	(33,200)	-100%
Transfers										
Transfers In	221,481	172,461	8,451	128,735	128,735	128,735	54,186	0	(128,735)	-100%
Transfers Out	33,514	19,094	12,362	14,893	14,893	10,242	9,707	169	(14,724)	-98.9%
Total Net Transfers	187,967	153,367	(3,911)	113,842	113,842	118,493	44,479	(169)	(114,011)	-100.1%
Total Resources Available										0
Expenditures 3605 Building Codes										
Salaries & Benefits	65,915	0	0	0	0	0	0	0	0	**
Supplies	202	0	0	0	0	0	0	0	0	**
Maintenance	0	0	0	0	0	0	0	0	0	**
Utilities	1,150	0	0	0	0	0	0	0	0	**
Other Services	286	0	0	0	0	0	0	0	0	**
Operating Capital	0	0	0	0	0	0	0	0	0	**
Total Operating Cost	67,553	0	0	0	0	0	0	0	0	**
Expenditures 5905 Utility Inspectors										
Salaries & Benefits	91,059	95,057	106,277	118,168	120,818	121,976	102,836	0	(120,818)	-100%
Supplies	4,626	4,289	3,484	3,955	4,150	4,150	1,936	0	(4,150)	-100%
Maintenance	600	665	248	844	1,000	1,000	0	0	(1,000)	-100%
Utilities	1,837	1,754	1,417	2,213	2,207	2,207	1,810	0	(2,207)	-100%
Other Services	1,952	1,622	5,043	4,839	5,273	5,273	4,490	0	(5,273)	-100%
Operating Capital	45,461	0	0	348	0	0	0	0	0	**
Total Operating Cost	145,535	103,387	116,469	130,367	133,448	134,606	111,072	0	(133,448)	-100%
Total Appropriations/Expenditures	213,088	103,387	116,469	130,367	133,448	134,606	111,072	0	(133,448)	-100%
Ending Cash Balance - June 30										0

** One or more zero value fields

Inspectors 65-0000

Budget Highlights

1) Budget moved to Engineering Fund 63 for FY16.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	(79,406)
	a. Supervisory Positions (0)	0
	b. Administrative Staff (2)	<u>(79,406)</u>
2	Total Benefit Adjustment	(41,412)
3	Adjustment in supplies and materials	(4,150)
4	Adjustment of telephone costs	(2,207)
5	Decrease in Fleet Commercial Parts	(1,000)
6	Decrease in Travel & Conferences	(3,500)
7	Decrease in Membership & Dues	(260)
8	Decrease in Insurance costs	(1,513)
9	Capital Additions/replacements	
	a. No new capital allocated	0
TOTAL OPERATING CHANGES		<u><u>(133,448)</u></u>

1994 Gross Receipts

69-0000

Division Overview

This fund serves as an income fund for the one-quarter percentage of 1% Municipal Gross Receipts Tax Revenues.

The Gross Receipts Tax was adopted through Ordinance No. 684 and became effective January 1, 1985. This Gross Receipts Tax Income is used first and foremost to pay the debt service obligation of the 2002 and 2004 Gross Receipts Tax Revenue Bonds.

The dedicated purpose as described by the Ordinance is for capital improvements, which may include a storage reservoir; public safety buildings and fire substations; flood control projects; and library building improvements.

Funding Sources

The 1994 Gross Receipts Division is funded from one-quarter of one percent Municipal Gross Receipts.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										1,569,147
Revenues										
Gross Receipts 1/4%	1,560,528	1,508,962	1,502,970	1,460,959	1,465,494	1,465,494	1,513,280	1,522,894	57,400	3.9%
Miscellaneous	11,466	2,417	4,492	11,389	9,103	9,103	19,671	19,536	10,433	114.6%
Total Revenues	1,571,994	1,511,379	1,507,462	1,472,348	1,474,597	1,474,597	1,532,951	1,542,430	67,833	4.6%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	1,273,430	1,497,753	1,354,237	1,222,558	1,593,072	1,236,740	1,137,426	2,380,119	787,047	49.4%
Total Net Transfers	(1,273,430)	(1,497,753)	(1,354,237)	(1,222,558)	(1,593,072)	(1,236,740)	(1,137,426)	(2,380,119)	(787,047)	49.4%
Total Resources Available										731,458
Appropriations/Expenditures										
Other Services	0	0	0	0	0	0	0	0	0	**
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	0	0	0	0	0	0	**
Ending Cash Balance - June 30										731,458

** One or more zero value fields

Alamo Senior Center Fund 71-0000

Division Overview

The Senior Center provides a variety of services for persons 60 and over. It is a program governed by Federal Guidelines, administered by the North Central New Mexico Economic Development District/NM Aging & Long Term Services Department, and sponsored by the City of Alamogordo.

Mission Statement

The mission of the Alamo Senior Center is to provide services for persons 60 and over and their spouses regardless of age. The Center is a social environment, which provides support, education, recreation, nutrition and entertainment for elderly persons in Alamogordo and the surrounding area. The Center’s goal is to provide an opportunity to maintain a vital role in life for all persons.

Funding Sources

The Senior Center Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 15 Projected Budget FTE	FY 16 Preliminary Budget FTE	Position Title
					Alamo Senior Center
1.00	1.00	1.00	1.00	1.00	Home Services Supervisor
1.00	1.00	1.00	1.00	1.00	Nutrition Coordinator/Program Aide
0.50	0.50	0.50	0.50	0.50	Assistant Kitchen Manager
1.00	1.00	1.00	1.00	1.00	Food Services Administrator
1.75	1.75	1.75	1.75	1.75	Kitchen Aide
0.63	0.63	0.63	0.63	0.63	Kitchen Custodian
1.00	1.00	1.00	1.00	1.00	Kitchen Cook
0.38	0.38	0.38	0.38	0.38	Meals on Wheels Aide
0.45	0.45	0.45	0.45	0.45	Data Entry Clerk
1.00	1.00	1.00	1.00	1.00	Senior Center Custodian
1.00	1.00	1.00	1.00	1.00	Receptionist
1.00	1.00	1.00	1.00	1.00	Senior Center Maintenance
1.00	1.00	1.00	1.00	1.00	Senior Info/Resource Coordinator
2.00	2.00	2.00	2.00	2.00	Senior Program Aide/Bus Driver
1.00	1.00	1.00	1.00	1.00	Senior Services Supervisor
0.88	0.88	0.88	0.88	0.88	Senior Homemaker
1.00	1.00	1.00	1.00	1.00	Senior Center Manager
1.00	1.00	1.00	1.00	1.00	Administrative Assistant
1.00	1.00	1.00	1.00	1.00	Fitness Coordinator
18.58	18.58	18.58	18.58	18.58	Alamo Senior Center

Alamo Senior Center 71-0000

OBJECTIVES	GOALS
Provide valuable public services	<p>To increase the number of units</p> <p>To maintain the number of units for home delivered meals (MOW's/Meals on Wheels). These meals are provided to our home bound seniors 60 and over and dependants who meet eligibility requirements.</p> <p>To maintain the number of units for congregate meals. These are meals which are eaten at the Center.</p>
Ensure financial stability	Work with Community Services Director to offer all programs and activities while fiscally responsible and mindful of budget constraints.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Establish Vehicle and Equipment Replacement Schedule for transportation.
Ensure effective communication exchange	Continue to use media including the City Website to promote the activities at the Senior Center in Alamogordo. We will also look into replacing our marquee.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: A Legislative funding request in the amount of \$22,500 was submitted and prepared for state dollars under the Health Promotions program to fund two part-time fitness coordinators for our exercise facility. This funding was requested last year, and of the \$30,000, we received an allocation of \$7,500 for our Physical Fitness program. This allowed for us to hire one-part-time Fitness Coordinator and have a small amount for operational supplies. We await the Area Agency on Aging's recommendation as to how much will be allocated to this program for the next fiscal year.</p> <p>Objective: Ensure financial stability</p> <p>Action: We have made many successful fundraisers which allow for us to contribute to program income. Program income is the donations received from seniors and the community for our programs. We held and benefited from several fundraising events which brought in \$10,957 to assist with meeting our program income budget.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment</p> <p>Action: Contracts were awarded in the amount of \$499,280 for the replacement of the Senior Center roof, moveable walls, tile and carpet and our serving line. These projects were awarded on a GO Bond. Currently, the roof has already been replaced. The moveable walls project is in progress, and the carpet and tile and serving line replacement will take place in fiscal year 15/16. Edward Balderamma of the City's Engineering department will assist with the tile and carpet replacement.</p> <p>Action: Improvements were made to the Senior Center with capital improvement funds provided by local dollars. We were able to purchase a 24' storage shed and lay down a concrete pad and sidewalk for the shed. Also, a one-time funding incentive was provided for the exercise facility and was used to purchase new exercise equipment. The outdated equipment that was replaced was given to the Alamogordo Family Recreation Center. Additionally, the old moveable walls were given to Otero County. Through the combined efforts of the Wounded Warrior Intern Project and a Senior Volunteer, trees were pruned and planted around the Senior Center. We also purchased a ton of gravel for them to redistribute around the sparse areas on the grounds of the Center. Additionally, several tons of gravel that came off of the roof were redistributed to most gravel-bare areas around the Center grounds by the Alamogordo Parks Department.</p>	

Alamo Senior Center 71-0000

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY 2015-2016 Adopted
Transportation - one way	15,000	15,000	13,000
Congregate - Meals	41,300	41,300	41,670
Home Delivered Meals	38,650	38,650	38,650

Revenues Combined

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										(93,958)
Revenues										
User Fees	144,472	152,571	142,453	157,972	155,350	155,350	150,263	151,800	(3,550)	-2.3%
Miscellaneous Revenue	11,581	11,681	11,251	60,189	61,200	25,895	13,971	12,058	(49,142)	-80.3%
Grants										
State Grant	46,150	41,515	35,715	35,715	499,280	499,280	21,156	478,125	(21,155)	-4.2%
Prior Years Grant	35,383	0	22,261	21,497	0	8,123	8,123	41,191	41,191	**
SWNMAAA Federal	99,268	97,227	88,004	113,848	117,725	140,954	123,902	117,725	0	0.0%
Otero County	48,559	56,000	56,000	0	0	51,000	51,000	51,000	51,000	**
HB-2	197,298	209,935	205,727	218,188	220,618	227,818	203,679	227,818	7,200	3.3%
Cash in Lieu of Comm	48,627	49,414	52,593	51,625	51,625	51,625	51,625	59,256	7,631	14.8%
Other Grants	0	0	0	0	0	0	0	0	0	**
Federal Grant	0	0	0	0	0	0	0	0	0	**
Total Revenues	631,338	618,343	614,004	659,034	1,105,798	1,160,045	623,719	1,138,973	33,175	3.0%
Transfers										
Transfers In	420,000	596,141	542,522	506,300	361,080	438,928	438,928	350,503	(10,577)	-2.9%
Transfers Out	93,683	86,815	103,462	112,440	95,457	0	0	0	(95,457)	-100%
Total Net Transfers	326,317	509,326	439,060	393,860	265,623	438,928	438,928	350,503	84,880	32.0%

Total Resources Available

1,395,518

** One or more zero value fields

Alamo Senior Center 71-0000

BUDGET SUMMARY

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Expenditures 8023 Congregate										
Salaries & Benefits	182,852	193,822	192,442	193,459	196,087	192,949	192,313	205,014	8,927	4.6%
Supplies	86,991	82,996	90,850	90,307	82,290	86,465	85,858	85,505	3,215	3.9%
Maintenance	81	74	151	9,181	140	11,503	11,147	11,877	11,737	8383.6%
Utilities	514	386	359	369	419	443	392	422	3	0.7%
Other Services	2,818	3,075	3,585	17,666	3,327	27,931	24,406	21,720	18,393	552.8%
Total Operating Cost	273,256	280,353	287,387	310,982	282,263	319,291	314,116	324,538	42,275	15.0%
Capital Outlay	905	0	669	1,021	0	0	0	0	0	**
Total Appropriations/Expenditures	274,161	280,353	288,056	312,003	282,263	319,291	314,116	324,538	42,275	15.0%
Expenditures 8024 Home Bound										
Salaries & Benefits	150,216	173,815	159,185	167,947	175,721	178,157	170,974	183,636	7,915	4.5%
Supplies	87,564	89,922	89,201	95,101	95,792	107,233	95,798	109,357	13,565	14.2%
Maintenance	258	175	1,612	12,122	2,818	16,306	13,390	17,244	14,426	511.9%
Utilities	571	457	433	397	489	489	399	492	3	0.6%
Other Services	4,924	4,969	6,530	20,502	8,902	27,286	23,981	25,721	16,819	188.9%
Total Operating Cost	243,533	269,338	256,961	296,069	283,722	329,471	304,542	336,450	52,728	18.6%
Capital Outlay	37,765	0	2,883	0	0	0	0	0	0	**
Total Appropriations/Expenditures	281,298	269,338	259,844	296,069	283,722	329,471	304,542	336,450	52,728	18.6%
Expenditures 8025 Assisted Transportation										
Salaries & Benefits	108,944	113,397	105,977	106,434	109,896	113,779	98,770	111,423	1,527	1.4%
Supplies	15,801	26,744	24,053	23,144	27,686	31,970	20,607	30,938	3,252	11.7%
Maintenance	14,677	11,696	9,924	17,686	10,891	24,069	12,033	24,215	13,324	122.3%
Utilities	875	819	1,223	1,306	1,422	1,436	1,311	1,439	17	1.2%
Other Services	4,747	5,266	6,322	13,957	9,622	21,368	17,438	18,836	9,214	95.8%
Total Operating Cost	145,044	157,922	147,499	162,527	159,517	192,622	150,159	186,851	27,334	17.1%
Capital Outlay	0	0	55,931	0	0	200	200	0	0	**
Total Appropriations/Expenditures	145,044	157,922	203,430	162,527	159,517	192,822	150,359	186,851	27,334	17.1%
Expenditures 8026 Homemaker Program										
Salaries & Benefits	34,216	34,031	36,565	38,198	39,808	39,859	38,607	40,214	406	1.0%
Supplies	2,098	2,183	4,199	2,555	2,567	2,517	1,944	2,517	(50)	-1.9%
Maintenance	0	0	293	1,995	750	2,136	800	2,095	1,345	179.3%
Other Services	329	324	324	2,955	767	4,026	3,141	3,798	3,031	395.2%
Total Expenditures	36,643	36,538	41,381	45,703	43,892	48,538	44,492	48,624	4,732	10.8%

** One or more zero value fields

Alamo Senior Center 71-0000

BUDGET SUMMARY

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Expenditures- 8030 Physical Fitness/Exercise										
Salaries & Benefits	0	0	0	6,172	7,169	13,542	13,479	12,268	5,099	71.1%
Supplies	0	0	0	229	635	18,691	18,669	600	(35)	-5.5%
Maintenance	0	0	0	3,011	0	3,785	3,666	3,912	3,912	**
Utilities	0	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	2,469	0	3,259	2,817	3,031	3,031	**
Total Operating Cost	0	0	0	11,881	7,804	39,277	38,631	19,811	12,007	153.9%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	11,881	7,804	39,277	38,631	19,811	12,007	153.9%
Expenditures- 8115 Senior Services Title 3B										
Salaries & Benefits	110,067	108,723	99,930	101,040	106,681	108,373	104,895	107,583	902	0.8%
Supplies	17,328	11,436	10,097	8,109	7,844	7,844	7,148	7,844	0	0.0%
Maintenance	327	0	336	6,054	358	7,927	7,679	8,182	7,824	2185.5%
Utilities	2,277	1,779	1,658	1,699	1,916	1,930	1,711	1,931	15	0.8%
Other Services	16,318	14,761	16,023	23,920	16,528	28,212	23,707	30,846	14,318	86.6%
Total Operating Cost	146,317	136,699	128,044	140,822	133,327	154,286	145,140	156,386	23,059	17.3%
Capital Outlay	242	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	146,559	136,699	128,044	140,822	133,327	154,286	145,140	156,386	23,059	17.3%
Expenditures-8116 City Share										
Maintenance	3,047	3,081	2,167	3,793	6,112	6,112	4,147	5,000	(1,112)	-18.2%
Utilities	55,360	52,384	55,062	58,254	62,729	62,729	59,809	67,729	5,000	8.0%
Total Operating Cost	58,407	55,465	57,229	62,047	68,841	68,841	63,956	72,729	3,888	5.6%
Capital Outlay	38,521	28,515	2,801	1,328	19,500	19,500	0	44,500	25,000	128.2%
Capital Improvements	20,699	332	71,479	22,408	499,280	559,382	348,694	200,629	(298,651)	-59.8%
Total Appropriations/Expenditures	117,627	84,312	131,509	85,783	587,621	647,723	412,650	317,858	(269,763)	-45.9%
								0	0	**
Total Appropriations/Expenditures	1,001,332	965,162	1,052,264	1,054,788	1,498,146	1,731,408	1,409,930	1,390,518	(107,628)	-7.2%

Ending Cash Balance - June 30

5,000

** One or more zero value fields

Alamo Senior Center 71-0000

Budget Highlights

Budgeted appropriations for FY16 are (7.2) percent or (\$107,628) less than the FY15 Original Budget. Service levels remain at FY15 levels.

The budgets for salaries and benefits have increased 3.9 percent or \$24,776 due to changes in employees, 1.5 percent wage increase and a 3 percent increase in Group Health.

In the operational budget, Capital is allocated the replacement program and carryover of a Grant for movable walls.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	7,618
	a. Supervisory Positions (3)	2,298
	b. Administrative Staff (18)	5,320
2	Total Benefit Adjustment	17,158
3	Adjustment in supplies and materials	19,947
4	Adjustment in maintenance costs	51,456
5	Adjustment in Phone Charges and other Utilities	5,038
6	Adjustment in Insurance costs	794
7	Increase in Training & Travel	410
8	Increase in MIS Services moved to expense	37,313
9	Increase in Personnnel Services moved to expense	20,355
10	Increase in Purchasing Services moved to expense	5,934
11	Capital Additions/replacements	
	a. Replacement Program	25,000
	b. Carry over Grant capital Moveable Walls	(298,651)
TOTAL OPERATING CHANGES		(107,628)

Retired & Senior Volunteer Fund

75-0000

Division Overview

This fund enables seniors who are 55 years of age and older to provide a wide range of volunteer services to the City of Alamogordo to meet the pressing needs of the community.

Funding Sources

The Senior Center RSVP Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

Fund 75 Combined										
	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted	Amended	Actual	Budget	Diff From	Change
					Budget	Budget	06/30/15		FY15	
									Adopted	
BUDGET SUMMARY										
Beginning Cash - July 1										(3,458)
Revenues										
User Fees	5	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	5,000	6,000	6,613	8,183	8,000	12,427	8,869	7,250	(750)	-9.4%
Grants	187,510	163,409	177,455	189,737	177,456	242,988	210,055	227,577	50,121	28.2%
Total Revenues	192,515	169,409	184,068	197,920	185,456	255,415	218,924	234,827	49,371	26.6%
Transfers										
Transfers In	39,259	49,595	59,258	55,453	48,265	50,559	39,797	59,770	11,505	23.8%
Transfers Out	11,695	11,728	14,989	16,249	13,844	16,138	12,709	14,451	607	4.4%
Total Net Transfers	27,564	37,867	44,269	39,204	34,421	34,421	27,088	45,319	10,898	31.7%
Total Resources Available										276,688
Appropriations/Expenditures										
RSVP	106,441	97,950	115,719	131,193	101,168	140,384	136,526	117,898	16,730	16.5%
SCP	62,723	63,454	65,603	65,544	65,797	75,892	75,092	70,631	4,834	7.3%
FGP	47,791	52,738	48,199	48,147	48,416	59,103	58,806	58,784	10,368	21.4%
Total Appropriations/Expenditures	216,955	214,142	229,521	244,884	215,381	275,379	270,424	247,313	31,932	14.8%
Ending Cash Balance - June 30										29,375

** One or more zero value fields

Retired & Senior Volunteer Program

Fund 75-8201

Division Overview

The Retired and Senior Volunteer Program (RSVP) staff recruits, trains and places senior volunteers in meaningful volunteer services in Alamogordo and throughout Otero County to positively impact pressing community needs. RSVP actively seeks out non-profit and governmental organizations wherein senior volunteers can augment paid staff in providing volunteer services that benefit the entire community. Senior volunteers strengthen communities by providing services that community budgets cannot afford and by building bridges across generations.

Mission Statement

RSVP’s mission is to encourage Otero County residents who are 55 years of age and older to use their time, talents and lifelong experiences to improve their community’s critical needs. The services provided by RSVP volunteers are in seven program emphasis areas: health and nutrition, human needs services, education, environment, public safety, community and economic development and faith-based organizations. The RSVP Volunteer Coordinator will provide the training; encouragement and support that RSVP senior volunteers need to carry out their volunteer duties and to achieve their own personal goals. A primary part of the mission is to educate the local community about the valuable services that the RSVP volunteers provide, and to provide the volunteers with the recognition they so richly deserve.

Funding Sources

The Retired & Senior Volunteer Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
1.00	1.00	1.00	1.00	1.00	RSVP RSVP Volunteer Coordinator
0.85	0.85	0.85	0.85	0.85	Senior Volunteer Program Administrator
1.85	1.85	1.85	1.85	1.85	RSVP

Retired & Senior Volunteer Program 75-8201

Alamogordo has many residents with little or no income. Many seniors are low-income or medium-income residents who need assistance from various social service agencies. The New Mexico Aging and Long-Term Services Department and the New Mexico Legislature recognize that there are many seniors and low-income residents that are in need of outreach in companionship, respite, senior assistance, medical assistance, taxes, mentoring and other human needs. Throughout the year, RSVP volunteers provide outreach to both senior and low-income residents in the above areas. To continue to make this possible, SVP staff will continue an on-going recruitment for volunteers. SVP staff will also continue providing travel reimbursements and recognition for the volunteers.

OBJECTIVES		GOALS	
Ensure financial stability		The Senior Advisory Council (SAC) will provide at least two major fundraising activities a year to help with travel/conference reimbursements.	
Ensure effective communication exchange		Recruitment of volunteers will continue through the City Profile newsletter, the SVP newsletter, training, media outlets and through word of mouth.	
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015			
Objective: Ensure financial stability			
Action: RSVP collaborates with a wide variety of non-profit organizations and this has proven to be a venue for developing new volunteer worksites. There are currently 384 RSVP volunteers serving in 70 local RSVP worksites (organizations) such as the Cancer Resource Center, CAPPED, Holloman Pharmacy, Bureau of Reclamation, and Habitat for Humanity.			
STORY: We currently have 24 dedicated volunteers who work out at Holloman AFB Pharmacy. They assist with handing out prescriptions to Retirees, Active Duty, dependents as well as the German Military and their dependents stationed at Holloman AFB. On average, our volunteers hand out over 200 prescriptions daily. Our volunteers save the clinic and patrons in time. The volunteers cut down on the wait time for prescriptions and they provide a service for handing out the prescriptions when military personnel are called away to other readiness tasks.			
Objective: Ensure effective communication exchange			
Action: RSVP collaborates with a wide variety of non-profit organizations and this has proven to be a venue for developing new volunteer worksites. There are currently 384 RSVP volunteers serving in 70 local RSVP worksites (organizations) such as the Cancer Resource Center, Gerald Champion Regional Medical Center, Animal Rescue Mission, and Habitat for Humanity.			
Performance Measures	FY2013-14 Budget	FY2014-15 Budget	FY2015-16 Adopted
Number of seniors & low-income persons who report their needs have been met	4400	4600	4800
Registered RSVP Volunteers	378	384	384
Major functions by SAC	3	3	4

Retired & Senior Volunteer Program 75-8201

<i>BUDGET SUMMARY</i>	<i>FY10/11</i>	<i>FY11/12</i>	<i>FY12/13</i>	<i>FY13/14</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY14/15</i>	<i>FY15/16</i>	<i>FY16 Dollar</i>	<i>Percent</i>
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
<i>Expenditures-RSVP</i>										
Salaries & Benefits	60,478	47,330	56,208	61,341	62,487	62,562	59,499	74,706	12,219	19.6%
Supplies	9,703	10,057	5,755	7,471	6,029	12,613	11,978	6,002	(27)	-0.4%
Maintenance	175	0	0	0	0	0	0	0	0	**
Utilities	908	744	732	753	817	844	806	856	39	4.8%
Other Services	34,397	39,819	33,658	34,644	31,835	63,290	63,199	36,334	4,499	14.1%
Total Operating Cost	105,661	97,950	96,353	104,209	101,168	139,309	135,482	117,898	16,730	16.5%
Capital Outlay	780	0	19,366	26,984	0	1,075	1,044	0	0	**
Total Appropriations/Expenditures	106,441	97,950	115,719	131,193	101,168	140,384	136,526	117,898	16,730	16.5%

** One or more zero value fields

Budget Highlights

Budgeted appropriations for FY16 are 16.5 percent or \$16,730 more than the FY15 Original Budget. Service levels remain at FY15.

The budgets for salaries and benefits have increased 19.6 percent or \$12,219. In the operational budget, Other Services increased 14.1 percent or \$4,499 due to a change in Grant funding.

CHANGES FOR OPERATIONS

		<u>AMOUNT</u>
1	Total Salary Adjustment	1,038
a.	Supervisory Positions (1)	384
b.	Administrative Staff (1)	654
2	Total Benefit Adjustment	11,181
3	Decrease in Supplies & Materials	(27)
4	Increase in Phone and Utility charges	39
5	Decrease in Travel & Training	(75)
6	Increase in Volunteer Travel	4,403
7	Increase in Insurance	171
8	Capital Additions/replacements	
a.	No New Capital Allocated	<u>0</u>
TOTAL OPERATING CHANGES		<u>16,730</u>

Senior Companion Program Fund 75-8701

Division Overview

The Senior Companion Program (SCP) recruits, trains, and supervises Senior Companion volunteers to serve one-to-one with frail and elderly persons in Alamogordo and throughout Otero County. The SCP Volunteer Coordinator assesses homebound client needs and nursing home client needs to create a care plan that specifies what duties the Senior Companion volunteers will perform. Some frail and elderly citizens are able to live in their own homes independently and with dignity due to the program’s supportive services. Senior Companions assist with activities of daily living but, above all, provide companionship. These volunteers also provide short periods of relief to primary caregivers. Many Senior Companions serve clients for several years and form meaningful friendships. Volunteers are carefully chosen for compatibility with their clients. The SCP Volunteer Coordinator provides close supervision to ensure mutually beneficial experiences for clients and volunteers.

Mission Statement

The mission of the Senior Companion Program is to provide meaningful volunteer opportunities for low-income persons over 55 years of age by providing the mechanism for them to assist other adults who need person-to-person support because of loneliness, isolation, illness, or disability. The Senior Volunteer Program (SVP) staff will provide the training, encouragement and support that the SCP Volunteers need in order to carry out their duties and to achieve their own personal goals. A primary part of the SVP mission is to educate the public on the valuable services that SCP volunteers provide in the local community, and also to provide the recognition that these volunteers so richly deserve.

Funding Sources

The Senior Companion Program Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
0.75	0.75	0.75	0.75	0.75	Senior Companion SCP/FGP Volunteer Coordinator
0.08	0.08	0.08	0.08	0.08	Senior Volunteer Program Administrator
0.83	0.83	0.83	0.83	0.83	Senior Companion

Senior Companion Program 75-8701

ADDITIONAL INFORMATION

The SCP not only assists frail elderly persons who reside in their own homes but also assists them if they lose their ability to live in their own homes independently and are placed in a facility. Many suffer from emotional problems such as loneliness and depression, making it difficult for them to assimilate into the facility. Many frail elderly persons, who live in their own homes, or in a facility, do not have a family member or close friend nearby to assist with their needs for many reasons. Therefore, Senior Companion Program is available to fill this gap by matching a Senior Companion volunteer with a frail or homebound senior. Senior Companions typically develop a close personal one-on-one relationship with their clients at this very crucial time in their lives. Senior Companions receive a stipend and are also reimbursed for their mileage and meal expenses. They also receive much-deserved volunteer recognition for their volunteer service as Senior Companions.

OBJECTIVES	GOALS
Provide valuable public services	<p>Senior Companions will each serve assigned clients throughout the year and provide one-on-one companionship for them at scheduled times in their homes, living facilities' or in socializing settings such as the Senior Center.</p> <p>The number of resident/homebound clients served by Senior Companions will report decreased isolation, loneliness and, if applicable, depression, and increased socialization</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: There are 61 clients in the Senior Companion Program who are categorized as respite care. Five of these clients are living in their homes with structured lifestyles and only some outside assistance for household maintenance provided by other services. Senior Companions enhance the quality-of-life of all of the clients in their homes and in institutions through interpersonal support.</p> <p>Action: The special needs of those clients range from seniors with illnesses often associated with advanced age, such as Alzheimer's disease and Dementia, to more physically impairing diseases causing many clients to become wheelchair bound and bedridden. The care and needed attention by SCP volunteers to their clients may be as simple as reading to them or taking short walks. It may also include spending time playing games, singing or going on day outings to just talking of "days of old" together in comfortable surroundings. All of these activities are the means used by Senior Companions to provide much-needed personal attention to seemingly forgotten seniors. This interaction continuously results in noticeable improvements as seen on nursing staff field reports and home respite service visits. Our goal is to keep seniors in their own home, and to also provide that much needed companionship.</p>	
<p>STORY: We have several volunteers who are with clients at one community nursing home. Several of the residents had said that one man was very depressed since having to move into the home. He did not participate in activities and really wanted to go back home so that he was comfortable and could do what he loved, play his guitar. One of the senior companions went to his room one day and said, you should come and hear the band play. He was reluctant, depressed and did not want to; however each day the companion went back and asked him to come and join the group. Finally, he was reluctant but went. After hearing the band, especially the guitar, this man hurried off to his room and got his guitar. The companion noticed that he was strumming and playing along. The band also noticed and asked him to come and play with them; he did and has been playing with the band each day they come to the nursing home. He looks forward to his playing with the band and he is more active and is socializing much more.</p>	

Senior Companion Program 75-8701

Performance Measures	FY2013-14 Budget	FY2014-15 Estimates	FY2015-16 Adopted
Senior Companions Serving	9	9	11
Residents/Homebound clients served	36	42	48
Homebound Alzheimer's/Dementia clients	4	2	7

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
<i>Expenditures-Senior Companion Program</i>										
Salaries & Benefits	20,012	23,499	25,218	24,652	26,100	25,678	25,268	26,921	821	3.1%
Supplies	2,490	3,597	4,294	5,460	4,381	7,307	7,151	4,790	409	9.3%
Maintenance	50	50	0	48	50	250	179	200	150	300.0%
Utilities	0	5	0	0	5	5	0	5	0	0.0%
Other Services	40,171	36,303	36,091	35,384	35,261	42,652	42,494	38,715	3,454	9.8%
Total Operating Cost	62,723	63,454	65,603	65,544	65,797	75,892	75,092	70,631	4,834	7.3%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	62,723	63,454	65,603	65,544	65,797	75,892	75,092	70,631	4,834	7.3%

** One or more zero value fields

Budget Highlights

Budgeted appropriations for FY16 are 7.3 percent or \$4,834 more than the FY15 Original Budget. Service levels remain at FY15 levels.

The budgets for salaries and benefits have increased 3.1 percent or \$821 due to a change in employees, a 1.5 percent wage increase and a 3 percent increase in Health Insurance.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	554
a.	Supervisory Positions (1)	34
b.	Administrative Staff (1)	520
2	Total Benefit Adjustment	267
3	Increase in Supplies & Materials	409
4	Increase in Fleet Commercial Parts	150
5	Increase in Volunteer Services	3,391
6	Increase in Insurance	63
TOTAL OPERATING CHANGES		<u>4,834</u>

Foster Grandparent Program Fund 75-8801

Division Overview

Foster Grandparents serve as mentors, tutors, and caregivers for children and youth with special needs. Foster Grandparents offer emotional support to children who have been abused and neglected, mentor troubled teenagers and young mothers, and care for premature infants and children with physical disabilities. Special needs children are identified and assessed by schoolteachers, and a work plan is developed in a cooperative effort between school personnel and the FGP Coordinator. The FGP Coordinator closely monitors the volunteer’s duties, schedule and working conditions to ensure that the experience is beneficial for all involved.

Mission Statement

The mission of the Foster Grandparent Program (FGP) is to provide meaningful retirement opportunities for low-income persons over sixty (60) to serve as mentors, tutors, and caregivers for children and youth with special needs. FGP Volunteers will develop a supportive intergenerational relationship that will enable these students to achieve their educational and personal goals. The Senior Volunteer Program (SVP) Office Staff will provide the training, encouragement and support that our FGP Volunteers need in order to carry out their program duties and to achieve their own personal goals. A primary part of our mission is to educate our community on the valuable services that the FGP volunteers provide in our community and to provide the recognition these volunteers so richly deserve.

Funding Sources

The Foster Grandparent Program Division is funded by State and Federal Grants, the General Fund revenues and use of the facility.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
0.25	0.25	0.25	0.25	0.25	Foster Grandparent SCP/FGP Volunteer Coordinator
0.08	0.08	0.08	0.08	0.08	Senior Volunteer Program Administrator
0.33	0.33	0.33	0.33	0.33	Foster Grandparent

Foster Grandparent Program 75-8801

ADDITIONAL INFORMATION	
<p>The elementary and pre-schools have identified children as needing one-on-one attention, tutoring, mentoring and socialization skills. The school system has asked FGP Volunteers to assist these identified children on a one-on-one and in small group setting in tutoring, mentoring and socialization skills. All volunteers will receive monthly trainings from SVP staff and any additional training that would be beneficial to them in assisting their students. The FGP will reimburse stipend, mileage/meals and provide recognition to volunteers.</p>	
OBJECTIVES	GOALS
<p>Provide valuable public services</p>	<p>Foster Grandparents will provide a one-on-one and small group involvement with students who have been identified as “at risk” during the school year.</p> <p>Number of students identified by teachers will improve both in literacy and social/behavior skills.</p> <p>Provide tutoring in math and reading in after-school and summer programs. Individual tutoring will also be available for those who need one-on-one individualized help.</p>
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: We have 11 Foster Grandparents volunteering in eight community schools, working with 46 students. We developed an after school tutoring program with the Foster Grandparents being available to help. We currently have 8 children whose parents have noticed increased scores and gained increased confidence in their child. Our goal is to collaborate with other programs with having our Foster Grandparents who are bi-lingual help students who are in English as a second language learning groups</p> <p>STORY: One of our Foster Grandparent’s is currently helping one little boy who speaks English as a second language. He has been home-schooled and this was his first year in public school. He lacked in reading and our foster grandparent has helped him gain two levels in reading and his teacher and parents state he is happier and is gaining confidence.</p>	

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY2015-16 Adopted
Foster Grandparents serving	11	9	11
Students receiving one-on-one assistance	48	36	48

Foster Grandparent Program 75-8801

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Adopted</i>	<i>Amended</i>	<i>Actual</i>	<i>Budget</i>	<i>Diff From</i>	<i>Change</i>
					<i>Budget</i>	<i>Budget</i>	<i>06/30/15</i>		<i>FY15</i>	
									<i>Adopted</i>	
Expenditures-Foster Grandparent Program										
Salaries & Benefits	8,602	8,922	10,364	10,199	10,691	10,544	10,452	11,017	326	3.0%
Supplies	7,938	4,124	4,945	4,717	4,022	9,756	9,695	7,195	3,173	78.9%
Maintenance	50	99	0	100	100	68	0	100	0	0.0%
Other Services	30,011	39,593	32,890	33,131	33,603	38,735	38,659	40,472	6,869	20.4%
Total Operating Cost	46,601	52,738	48,199	48,147	48,416	59,103	58,806	58,784	10,368	21.4%
Capital Outlay	1,190	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	47,791	52,738	48,199	48,147	48,416	59,103	58,806	58,784	10,368	21.4%

** One or more zero value fields

Budget Highlights

Budgeted appropriations for FY6 are 21.4 percent or \$10,368 more than the FY15 Original Budget. Service levels remain at FY15 levels.

The budgets for salaries and benefits have increased 3 percent or \$326 due to a change in employees.

CHANGES FOR OPERATIONS

	AMOUNT
1 Total Salary Adjustment	206
a. Supervisory Positions (1)	34
b. Administrative Staff (1)	172
2 Total Benefit Adjustment	120
3 Increase in Supplies and Materials	3,173
4 Increase in Volunteer Services	4,827
5 Increase in Volunteer Travel	1,000
6 Increase in Meal Reimbursements	1,000
7 Increase in Insurance	42
8 Capital Additions/replacements	
a. No new Capital allocated	0
TOTAL OPERATING CHANGES	10,368

ESGRT .0625%

89-0000

Division Overview

The 1992 Gross Receipts Tax Fund accounts for a one-sixteenth of one percent (.0625%) gross receipts tax dedication adopted in 1992 to be used for the acquisition, construction, operations of solid waste, water facilities sewer systems, and related projects.

Funding Sources

The 1992 Gross Receipts Division is funded from one-sixteenth of one percent Gross Receipts.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										2,173,974
Revenues										
Taxes & Fees	390,132	377,240	380,401	367,246	382,137	366,371	378,320	380,722	(1,415)	-0.4%
Grants	0	0	0	0	643,750	643,750	0	643,750	0	0.0%
Interest Income	14,722	1,993	5,342	13,301	3,581	10,374	22,502	24,669	21,088	588.9%
Total Revenues	404,854	379,233	385,743	380,547	1,029,468	1,020,495	400,822	1,049,141	19,673	1.9%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	658,158	95,684	0	0	804,000	0	0	800,000	(4,000)	-0.5%
Total Net Transfers	(658,158)	(95,684)	0	0	(804,000)	0	0	(800,000)	4,000	-0.5%
Total Resources Available										2,423,115
Expenditures-ESGRT .0625%										
Engineering Fees	0	0	0	7,591	0	92,409	6,139	83,878	83,878	**
Total Operating Cost	0	0	0	7,591	0	92,409	6,139	83,878	83,878	**
Capital Outlay	0	0	0	0	0	538,750	0	538,750	538,750	**
Total Appropriations/Expenditures	0	0	0	7,591	0	631,159	6,139	622,628	622,628	**
Ending Cash Balance - June 30										1,800,487

** One or more zero value fields

Fleet Collision /Self Insurance 96-0000

Division Overview

This fund provides the City of Alamogordo with funds used toward self-paid and comprehensive claims on City-owned trucks and automotive equipment. Through NMSIF the City pays liability on all motorized vehicles that requires a registration, currently \$323.71 per year or \$26.98 per month. The City does not charge for collision due to the fact that we average \$15,000 per year for repairs earned through interest which exceeds the average repairs. For vehicles that have a purchase price of \$50,000 or more, NMSIF sets a price for comp and collision based on the purchase price. Heavy equipment is also covered by NMSIF through a company called Inland Marine although there is no liability added to heavy equipment.

Funding Sources

The Self Insured Division is funded from all departments of various funds with vehicles.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										741,610
Revenues										
User Fees	59,455	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0	0.0%
Miscellaneous Revenue	6,198	5,851	8,991	0	0	10,772	13,395	10,000	10,000	**
Interest Income	6,698	1,388	2,404	4,291	1,730	3,395	7,434	7,426	5,696	329.2%
Total Revenues	72,351	57,239	61,395	54,291	51,730	64,167	70,829	67,426	15,696	30.3%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	300,000	300,000	**
Total Net Transfers	0	0	0	0	0	0	0	(300,000)	(300,000)	**
Total Resources Available										509,036
Appropriations/Expenditures										
Other Services	7,478	17,270	6,383	16,609	25,000	47,127	18,800	42,544	17,544	70.2%
Total Operating Cost	7,478	17,270	6,383	16,609	25,000	47,127	18,800	42,544	17,544	70.2%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	7,478	17,270	6,383	16,609	25,000	47,127	18,800	42,544	17,544	70.2%
Ending Cash Balance - June 30										466,492

** One or more zero value fields

Liabilities/Deductibles 107-0000

Division Overview

This fund provides the City of Alamogordo with an accounting of self-paid claims, NM unemployment security, and the deductibles for general liability. Each year, each department is assessed a premium comparable to a premium charged by New Mexico Self Insurer's Fund.

In FY08, this fund also began paying charges for outside legal services related to claims that are not anticipated or directly involving a specific enterprise fund.

Funding Sources

The Self Insured Division is funded from all departments of various funds.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										468,422
Revenues										
Miscellaneous Revenue	29,833	1,476	0	10,000	10,000	0	0	0	(10,000)	-100%
Interest Income	4,742	941	1,441	1,043	1,043	2,557	4,865	4,651	3,608	345.9%
Total Revenues	34,575	2,417	1,441	11,043	11,043	2,557	4,865	4,651	(6,392)	-57.9%
Transfers										
Transfers In	145,000	167,000	172,000	172,000	172,000	172,000	172,000	140,640	(31,360)	-18.2%
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	145,000	167,000	172,000	172,000	172,000	172,000	172,000	140,640	(31,360)	-18.2%
Total Resources Available										
										613,713
Expenditures										
Appropriations/Expenditures										
Other Services	67,810	63,337	50,475	58,529	70,000	70,000	26,225	65,000	(5,000)	-7.1%
Insurance Premiums	36,345	62,104	90,146	116,982	157,000	175,000	91,033	137,000	(20,000)	-12.7%
Total Appropriations/Expenditures	104,155	125,441	140,621	175,511	227,000	245,000	117,258	202,000	(25,000)	-11.0%
Ending Cash Balance - June 30										
										411,713

** One or more zero value fields

Capital Project Funds

Fund Overview

Funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

INSIDE THIS FUND:

- Grant Capital Improvement
- Airport Improvement
- Projects
- New Mexico C.D.B.G
- 1986 Gross Receipts Tax
- Property Acquisition
- Reverse Osmosis Project Rsv.
- 99 GRT Flood Control Bond Proj.
- Municipal Infrastructure .0625%
- Fire Services Bond
- Economic Development
- Street Capital GRT
- 2009 Sewer Improvement Bond
- Acq
- Sidewalk Revolving Loans
- Reg Water Supply Transmission
- Line
- 2011 Jt W/S Ref/Imp Revbd
- 2011 NMFA St GRT Street #15
- 2012 GRT Ref/Imp Revbd
- 2015 GO Bonds-Fun Center
- 2015 GO Bonds-Streets

CAPITAL PROJECTS FUND COMPARATIVE BUDGET STATEMENT

	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	28,834,756	28,859,287	34,600,227	29,438,774	28,142,064	37,807,960
Revenues						
Taxes	4,291,452	4,414,507	5,706,018	5,478,597	5,674,800	5,710,851
Fees & Permits	0	0	0	0	0	0
User Fees	13,222	13,067	15,237	26,367	38,367	0
Fines	0	0	0	0	0	0
Miscellaneous	41,600	4,329	55,181	163,844	520,775	107,625
Grants	354,552	755,800	2,368,094	1,438,861	3,200,493	14,784,810
Investment Income	335,586	71,113	151,550	244,218	301,790	257,651
Loan & Bond Proceeds	5,590,829	21,762,150	1,318,314	58,674	10,816,203	4,609,009
Total Revenues	10,627,241	27,020,966	9,614,394	7,410,561	20,552,428	25,469,946
Other Financing Sources						
Transfers In	1,355,924	439,439	4,076,672	410,870	1,412,558	5,789,282
Total Other Financing Sources	1,355,924	439,439	4,076,672	410,870	1,412,558	5,789,282
Total Revenues & Other Financing	11,983,165	27,460,405	13,691,066	7,821,431	21,964,986	31,259,228
Expenditures						
Grant Capital Improvement	227,096	68,320	19,028	109,204	30,319	115,046
Airport Improvement Projects	218,531	248,201	143,913	570,236	2,036,939	8,077,286
New Mexico C.D.B.G.	35,551	0	116,813	37,887	3,282	1,211,968
86 Gross Receipts	412,613	495,613	862,368	908,790	120,162	1,332,933
Property Acquisition	12,296	278,760	63,627	7,344	9,938	401,132
Reverse Osmosis Prj Rsv	45,660	266,072	169	144,854	694,621	5,931,452
99 GRT Flood Control Bond Proj	223,782	1,443,502	456,273	25,574	1,522,651	3,318,971
Economic Development	108,449	70,000	384,969	70,319	1,193,625	1,615,606
2000 Fire Services Bond	42,997	0	0	0	0	0
2002 GRT Bond Acquisition	27,554	0	0	0	0	0
Street Capital GRT	2,258,247	2,875,450	3,220,972	589,764	242,981	6,138,563
2009 Sewer Improvement Bond Acq	1,069,232	5,540,449	1,218,640	276,425	329,602	3,050,463
Sidewalk Revolving Loans	0	0	0	0	0	100,360
Reg Water Supply Transmission Line	509,617	562,389	2,431,688	799,819	53,819	1,504,675
2011 Jt W/S Ref/Imp Revbd	0	124,340	5,220,610	519	79,302	635,228
2011 NMFA St GRT Street #15	0	115,489	738,567	2,912,537	3,339,665	0
2012 GRT Ref/Imp Revbd	0	429,944	1,503,616	498,611	650,060	1,422,676
2015 GO Bonds - Fun Center	0	0	0	0	90,500	5,929,500
2015 GO Bonds - Streets	0	0	0	0	163,047	4,340,827
Total Expenditures	5,191,625	12,518,529	16,381,253	6,951,883	10,560,513	45,126,686
Other Financing Uses						
Transfers Out	6,767,009	9,200,939	2,471,266	2,166,258	1,738,577	3,942,923
Total Other Financing Uses	6,767,009	9,200,939	2,471,266	2,166,258	1,738,577	3,942,923
Total Expenditures & Other Finance Uses	11,958,634	21,719,468	18,852,519	9,118,141	12,299,090	49,069,609
Net Change in Fund Balance	24,531	5,740,940	(5,161,453)	(1,296,710)	9,665,896	(17,810,381)
Ending Cash Fund Balance	28,859,287	34,600,227	29,438,774	28,142,064	37,807,960	19,997,579

CAPITAL PROJECTS FUND SUMMARY

Fund 24 Grant Capital Improvement - This fund is created to account for proceeds from State grants for the purpose of financing improvement to the City of Alamogordo.

Fund 40 Airport Improvements - This fund is created to account for proceeds from federal and state grants for the purpose of financing improvements to the Alamogordo-White Sands Regional Airport.

Fund 48 Community Development Block Grant (CDBG) – This fund is created to receive the proceeds from State grants for the purpose of financing community housing rehabilitation and infrastructure projects for low to moderate income families residing in the target areas.

Fund 49 1986 Gross Receipts Tax - The purpose of this fund is to account for ¼ of 1% Gross Receipts Tax dedicated to the repair, upgrading, rehabilitation, replacement and installation of facilities for the collection and treatment of water facilities outside of the city limits.

Fund 50 Property Acquisition - This fund is created to account for financing the costs of acquisition, disposition or maintenance of property.

Fund 54 Reverse Osmosis Project Reserve – This fund accounts for the proceeds from Federal and State grants and local funds for the purpose of financing the reverse osmosis project.

Fund 56 Alamogordo Flood Control - This fund is created to account for the bond proceeds for the purpose of providing flood protection to the city.

Fund 61 Municipal Infrastructure Gross Receipts Tax – This fund is created to account for 1/16 of 1% Gross Receipts Tax dedicated for repair, replacement, construction and acquisition of infrastructure improvements within our municipality's and to construct, acquire a waste water treatment plant.

Fund 103 Fire Services Bond – This fund is created to account for the bond proceed for the purpose of constructing a new fire station.

Capital Projects Fund

Fund 105 Economic Development – The purpose of this fund is to account for 1/8 of 1% Gross Receipts Tax imposed January 2001 dedicated to the economic development of the City of Alamogordo.

Fund 108 2002 GRT (94 GRT Refunding) – The purpose of this fund is to account for the refunding and discharging the outstanding 1994 Gross Receipts Tax Revenue Bonds and the City's flood control system, public buildings, land for open space, public parks, public recreational buildings or other recreational facilities and equipment for street maintenance.

Fund 109 The 2004 GRT Capital Outlay – This fund accounts for ¼ of 1% gross receipts tax dedication adopted in 2004 to be used for construction, reconstruction or improvement of municipal streets, alleys, roads or bridges, including acquisition of rights-of-way.

Fund 113 2009 Sewer Improvement Bond ACQ – This fund is created to account for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 114 Sidewalks Revolving Loans – This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Fund 116 Reg. Water Supply Transmission Line – This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as "Regional Water Supply Transmission Line Phase 1". Ordinance No. 1370 authorized the execution of the grant/loan agreement.

Fund 117 2011 Jt Water/Sewer Refunding Improvement Revenue Bond -- This fund accounts for the 2011 refunding of the Joint Utility System Revenue Bond for the purpose of financing the construction and improvement of a Sewer Plant.

Fund 118 2011 NMFA State GRT Street #15 – This fund accounts for the NMFA Loan for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects. Ordinance No. 1410 authorized 11/15/2011.

Fund 119 2012 Gross Receipts Tax Ref/Imp Revenue Bond – This fund account for the refunding of the 2002 GRT Revenue Bond for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space. Ordinance No. 1414 authorized 02/17/2012.

Capital Projects Fund

Fund 121 2015 GO Bonds-Fun Center – This fund was issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities.

Fund 122 2015 GO Bonds-Streets – This fund was issued to provide funds for the purpose of constructing, repairing and otherwise improving streets and bridges.

Grant Capital Improvement

24-0000

Division Overview

The Grant Capital Improvement fund was created to account for miscellaneous projects that do not fit within any other specific fund, but must be accounted for in the budget. Since the Grant Coordinator handles Capital Outlay fund projects assigned to him and assists in administering and monitoring all grants for the City through individual department project administrators, Grant Capital Improvement projects vary in the implementation stage.

In fiscal year 2014, the Finance Department included the U.S. Forest Service Collaborative Forest Restoration Project (CRFP) grant after receiving notice that the reviewing committee had recommended the project for approval to the U.S. Department of Agriculture Cabinet Secretary. The project, which entails conducting a (NEPA) environmental assessment in the west section of the Lincoln National Forest (where the City owns some important watersheds as part of its potable water utility system), will allow the City the opportunity to seek implementation CRFP funds for forest and watershed restoration of the area. The CRFP planning project is a three-year, \$455,629 project that is anticipated to start during the month of November of this calendar year. The CRFP Project federal grant amount totals \$356,504 and the City of Alamogordo's required twenty (20) percent administrative in-kind local contribution, which equals \$89,125. The project manager is Public Works Water Quality Manager, David Nunnelley; while Ruben Segura, City Planner is responsible for the fiscal accountability and reporting component of the project.

On January 11, 2015, the City of Alamogordo issued a solicitation for Request for Proposals (RFQ) No. 2015-01 for an Environmental Impact Report – Environmental Assessment with Supporting Technical Studies for the US Forest Service Collaborative Forest Restoration Program. Interested parties were required to submit final questions by January 27, 2015 and the deadline for submitting their proposals was February 11, 2015. As a result, the city received a total of five (5) proposals. An evaluation committee consisting of city personnel evaluated the proposals on February 19, 2015, whereby SWCA Environmental Consultants (SWCA) received the highest score of 284 points of 300 total available points. The City Commission, on February 24, 2015 approved the award of RFQ No. 2015-01 to SWCA authorizing city staff to negotiate an agreement. On March 19, 2015 city staff met with representatives from SWCA. City staff received, on March 27, 2015, a cost proposal from SWCA and drafted a grant agreement, which the US Forest Service approved and we are waiting for SWCA to sign.

The FY2016 goals for the project are the following: project management and coordination, RFP for environmental consultants, conduct stand exams in priority areas 1&2, NEPA Initiation – public scoping, conduct cultural resource survey and biological surveys in priority areas 1&2. Overall, this project, once completed, will open the doors for the City to apply for U.S. Forest Service grant funds for a watershed restoration and fuels reduction project to protect the City's watersheds and the US Lincoln National Forest.

Grant Capital improvement 024-0000

Funding Sources

The Grant Capital Improvement Division is funded from State, Federal, and/or private grants.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										22,551
Revenues										
Grants										
State Grant	72,082	58,808	0	0	0	25,000	0	25,000	25,000	**
Federal Grant	0	6,757	23,202	112,678	0	356,504	0	119,865	119,865	**
Miscellaneous	10,775	558	9	0	0	0	0	0	0	**
Total Revenues	82,857	66,123	23,211	112,678	0	381,504	0	144,865	144,865	**
Transfers										
Transfers In	184,786	0	0	12,661	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	184,786	0	0	12,661	0	0	0	0	0	**
Total Resources Available										167,416
Appropriations/Expenditures										
Salaries & Benefits	0	0	0	0	0	0	0	0	0	**
Supplies	0	195	(95)	0	0	0	0	0	0	**
Other Services	9,828	9,713	5,127	0	0	0	0	0	0	**
Capital Outlay									0	**
State Grant									0	**
LEDA NMFA Planning Grant	0	0	0	0	0	0	0	0	0	**
SRTS	0	0	13,996	0	0	0	0	0	0	**
Federal Grant									0	**
AARA Energy	0	0	0	109,204	0	0	0	0	0	**
CRFP - NEPA Planning	0	0	0	0	0	356,504	5,540	114,825	114,825	**
COPE Shelter HV	0	0	0	0	0	500	0	0	0	**
COPE Drainage/Renova	78,608	58,412	0	0	0	0	0	0	0	**
Building Improvements	138,660	0	0	0	0	25,000	24,779	221	221	**
Total Appropriations/Expenditures	227,096	68,320	19,028	109,204	0	382,004	30,319	115,046	115,046	**
Ending Cash Balance - June 30										52,370

** One or more zero value fields

Airport Improvement Fund

40-0000

Division Overview

This fund accounts for the Federal, State, and City funding for Airport Improvement Projects. Federal funding accounts for 95%, State funding accounts for 2 ½%, and the City funding accounts for 2 ½% of all grant eligible projects.

Funding Sources

The Airport Improvement Division is funded from State and Federal capital grants and City funding.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										15,431
Revenues										
Grants										
State Grant	5,542	6,205	3,598	27,460	0	352,873	97,363	402,104	402,104	**
Federal - Aviation	207,672	235,773	139,913	477,551	0	5,952,919	1,804,618	7,545,325	7,545,325	**
Interest Income	358	83	91	76	123	123	0	0	(123)	-100%
Total Revenues	213,572	242,061	143,602	505,087	123	6,305,915	1,901,981	7,947,429	7,947,306	6461224.4%
Transfers										
Transfers In	0	0	0	0	0	0	178,484	201,724	201,724	**
Transfers Out	218,531	248,183	0	0	0	0	0	0	0	**
Total Net Transfers	(218,531)	(248,183)	0	0	0	0	178,484	201,724	201,724	**
Total Resources Available										8,164,584
Appropriations/Expenditures										
Other Services	0	0	0	9,856	0	91,255	7,859	55,966	55,966	**
Capital Outlay									0	**
Property Acq	0	0	0	0	0	0	0	0	0	**
Building Improvements	0	0	0	0	0	0	0	0	0	**
Paving Improvements	0	0	143,913	0	0	0	0	400,000	400,000	**
Capital Improvements	0	0	0	0	0	0	0	0	0	**
ICIP	218,531	248,201	0	560,380	0	6,628,152	2,029,080	7,621,320	7,621,320	**
Total Appropriations/Expenditures	218,531	248,201	143,913	570,236	0	6,719,407	2,036,939	8,077,286	8,077,286	**
Ending Cash Balance - June 30										87,298

** One or more zero value fields

C.D.B.G. Fund

48-0000

Division Overview

The Small Cities Community Development Block Grant Program (CDBG) is a United States Department of Housing and Urban Development (HUD) competitive program established under Title I of the Housing and Community Development Act of 1974 (as amended). The Small Cities CDBG program assists communities with essential infrastructure (such as constructing community facilities and housing), promote economic development, and maintain a suitable living environment. The CDBG program is administered at the state level by the New Mexico Finance and Administration – Local Government Division (NMDF&A-LGD) under §2.110.2 NMAC.

The CDBG grant program's state and national objectives require that the funded activities address at least one of the following:

1. Benefit principally low to moderate income families;
2. Aid in the prevention or elimination of slums or blight; or
3. To help meet an urgent need of recent origin that pose a serious and immediate threat to the health and welfare of the community where other financial resources are not available.

The grant amount is capped at \$500,000 and requires a ten (10) percent cash match on the part of the local entity. In order to apply for a grant, local governments must meet the NMDF&A-LGD required threshold: "any grantee with one or more active grants in the infrastructure, public service, capital outlay categories, and Colonias projects, cannot apply for additional funding until the current project is fully closed".

In 2014, the Community Development Department was successful in obtaining CDBG grant in the amount \$500,000 improvements to the domestic violence center being operated by the Center of Protective Environment or COPE.

The CDBG–COPE project is expected to start construction in August 2015. On October 12, 2014 the City of Alamogordo went out for a Request for Proposals (RFP), under RFP No. 2014-007, for architectural design services for this project, which were due November 4, 2014. Subsequently, the City approved the award of RFP No. 2014-007 to ASA Architects on December 2, 2014 at its regular Commission Meeting. ASA Architects are revising the construction documents to CDBG standards and the project should go out to bid at the beginning of June 2015. The City is expected to complete the Domestic Violence Improvement project within six (6) six to (9) months from the construction start date.

C.D.B.G. Fund 048-0000

Funding Sources

The C.D.B.G. Division is funded from State and Federal capital grants.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										104,343
Revenues										
Miscellaneous Revenue	0	0	0	0	0	107,625	0	107,625	107,625	**
Grants	(7,392)	0	97,849	41,999	0	500,000	0	1,000,000	1,000,000	**
Total Revenues	(7,392)	0	97,849	41,999	0	607,625	0	1,107,625	1,107,625	**
Transfers										
Transfers In	0	10,189	9,785	0	5,160	5,066	0	0	(5,160)	-100%
Transfer Out	19,940	0	0	0	0	0	0	0	0	**
Net Transfers	(19,940)	10,189	9,785	0	5,160	5,066	0	0	(5,160)	-100%
Total Resources Available										1,211,968
Appropriations/Expenditures										
C.D.B.G	35,551	0	116,813	37,887	0	611,128	3,282	1,211,968	1,211,968	**
Total Appropriations/Expenditures	35,551	0	116,813	37,887	0	611,128	3,282	1,211,968	1,211,968	**
Ending Cash Balance - June 30										0

** One or more zero value fields

1986 Gross Receipts Tax Fund 49-0000

Division Overview

The purpose of this fund is to account for the one-quarter of one-percent gross receipts tax that is dedicated to the purpose of repair, upgrade, rehabilitate, replace and install water facilities outside of the City limits. Included in the eligible projects, but not limited to, are filter plants, including acquisition of necessary real property rights, water rights and payments to bond funds for the purpose of these projects.

The 1986 Gross Receipts Tax was also pledged against two new loans with the New Mexico Finance Authority (NMFA). The loan detail is covered under the Debt Service Section.

Funding Sources

The 1986 GRT Fund Division is funded from one-quarter of one percent gross receipts tax.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										8,408,689
Revenues										
Gross Receipts 1/4%	1,560,528	1,508,962	1,502,970	1,460,959	1,465,794	1,465,794	1,513,280	1,522,894	57,100	3.9%
Grants	0	0	19,765	0	455,629	455,629	0	0	(455,629)	-100%
Miscellaneous Income	71,458	15,430	38,340	63,658	51,241	51,241	91,372	70,000	18,759	36.6%
Total Revenues	1,631,986	1,524,392	1,561,075	1,524,617	1,972,664	1,972,664	1,604,652	1,592,894	(379,770)	-19.3%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	320,196	467,108	1,342,720	164,574	489,455	1,837,588	443,441	1,894,878	1,405,423	287.1%
Total Net Transfers	(320,196)	(467,108)	(1,342,720)	(164,574)	(489,455)	(1,837,588)	(443,441)	(1,894,878)	(1,405,423)	287.1%
Total Resources Available										8,106,705
Appropriations/Expenditures										
Capital Improvements	379,044	483,415	845,815	890,601	654,754	1,205,104	106,980	1,307,933	653,179	99.8%
Legal & Consulting Expenses	33,569	12,198	16,553	18,189	5,000	25,000	13,182	25,000	20,000	400.0%
Total Appropriations/Expenditures	412,613	495,613	862,368	908,790	659,754	1,230,104	120,162	1,332,933	673,179	102.0%
Ending Cash Balance - June 30										6,773,772

** One or more zero value fields

Property Acquisition Fund 50-0000

Division Overview

The Property Acquisition Fund is for the purpose of acquiring right-of-way and easements necessary for the completion of City projects as well as expenses involved in the disposition of City property (legal notices, surveys, appraisals, etc). This fund also supports activities related to City property that is rented to others. The income and expenses from those rentals are accounted for in this fund.

Funding Sources

The Property Acquisition Fund Division is funded from various other capital funds and projects.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										177,503
Revenues										
Fees & Permits	0	0	0	0	0	0	0	0	0	**
User Fees	13,222	13,067	15,237	26,367	14,000	14,000	38,367	0	(14,000)	-100%
Fines	0	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	30,366	0	24,400	0	0	0	0	0	0	**
Interest Income	5,245	728	638	1,104	874	874	1,719	1,956	1,082	123.8%
Total Revenues	48,833	13,795	40,275	27,471	14,874	14,874	40,086	1,956	(12,918)	-86.8%
Transfers										
Transfers In	0	0	0	0	100,000	298,830	0	298,830	198,830	198.8%
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	100,000	298,830	0	298,830	198,830	198.8%
Total Resources Available										
478,289										
Appropriations/Expenditures										
Supplies	0	0	0	0	0	0	0	0	0	**
Maintenance	0	0	0	0	0	0	0	0	0	**
Utilities	0	0	0	0	0	0	0	0	0	**
Other Services	1,935	2,013	2,045	2,081	0	0	0	2,200	2,200	**
Total Operating Cost	1,935	2,013	2,045	2,081	0	0	0	2,200	2,200	**
Capital Outlay	10,361	276,747	61,582	5,263	275,000	373,870	9,938	398,932	123,932	45.1%
Total Appropriations/Expenditures	12,296	278,760	63,627	7,344	275,000	373,870	9,938	401,132	126,132	45.9%

Ending Cash Balance - June 30

77,157

** One or more zero value fields

Reverse Osmosis Project (Desalination/Snake Tank) 54-0000

Division Overview

To provide an alternate source of water for residents of the City of Alamogordo using reverse osmosis technology.

The Reverse Osmosis project removes water with high mineral content from within the Tularosa Basin, reduces the mineral content and places the additional water into the City's water supply. Studies were completed in 99-00 to determine possible sites. This was followed by the NEPA studies, which are funded by a federal grant. The next step will be construction of the plant, wells, and transmission lines, which are anticipated to be funded by the City and the Federal Government. Monies reserved in this fund are planned for the City's share of the project. This fund is used in conjunction with Fund 49.

The Office of the State Engineers (OSE) approved the city's permit for 4,000 acre feet of new water. The OSE's decision was challenged in District Court where the city prevailed. The District Court's decision was appealed and the appellate court ruled in favor of the District Court decision in November 2009. The decision was then brought before the NM Supreme Court which refused to hear the matter. This essentially ended any challenge to the OSE's decision.

Funding Sources

The Reverse Osmosis Project Division is funded from State & Federal grants and Loan Proceeds

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										166,001
Revenues										
Grants	0	0	0	0	4,000,000	4,285,105	105,401	4,180,893	180,893	4.5%
Loan Proceeds	0	0	231,814	58,674	0	1,921,645	316,203	1,609,009	1,609,009	**
Interest Income	5,425	939	1,378	2,442	1,932	1,932	2,148	1,231	(701)	-36.3%
Total Revenues	5,425	939	233,192	61,116	4,001,932	6,208,682	423,752	5,791,133	1,789,201	44.7%
Transfers										
Transfers In	27,006	137,327	169	0	0	0	0	0	0	**
Transfers Out	27	0	0	0	0	0	0	0	0	**
Total Net Transfers	26,979	137,327	169	0	0	0	0	0	0	**
Total Resources Available										5,957,134
Appropriations/Expenditures										
Other Services	10,677	12,776	169	0	0	446,907	285,826	168,030	168,030	**
Capital Outlay	34,983	253,296	0	144,854	4,000,000	6,167,512	408,795	5,763,422	1,763,422	44.1%
Total Appropriations/Expenditures	45,660	266,072	169	144,854	4,000,000	6,614,419	694,621	5,931,452	1,931,452	48.3%
Ending Cash Balance - June 30										25,682

** One or more zero value fields

99 GRT Flood Control Bond Fund 56-0000

Division Overview

This fund was established to account for the financing of a portion of the cost of the acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army Corp of Engineers.

The project consists of the construction of the North Diversion Channel and the South/McKinley diversion Channel within the City. The project is expected to be constructed in phases over a period of approximately 10 years. The total cost of the project is expected to be \$72,000,000. Of that amount, the city is required to pay at least 25% of total project cost (\$15,000,000). Of this 25%, the city can apply up to 20% in in-kind expenses.

Funding Sources

The 99 GRT Flood Control Bond Division is funded from the 84 Gross Receipts Tax.

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										581,421
Revenues										
Loan & Bond Proceeds	2,735,456	0	0	0	0	0	0	3,000,000	3,000,000	**
Investment Income	39,501	7,672	5,849	7,586	6,007	6,007	7,274	3,804	(2,203)	-36.7%
Total Revenues	2,774,957	7,672	5,849	7,586	6,007	6,007	7,274	3,003,804	2,997,797	49905.1%
Transfers										
Transfer In	383,018	0	0	0	1,201,863	1,201,863	1,201,863	2,302,903	1,101,040	91.6%
Transfers Out	3,045,078	0	0	0	0	74,258	0	74,258	74,258	**
Total Revenues	(2,662,060)	0	0	0	1,201,863	1,127,605	1,201,863	2,228,645	1,026,782	85.4%
Total Resources Available										5,813,870
Appropriations/Expenditures										
Other Services	74,795	15,962	18,579	18,612	50,000	80,867	21,402	66,212	16,212	32.4%
Capital Outlay	148,987	1,427,540	437,694	6,962	1,550,000	1,945,115	1,501,249	3,252,759	1,702,759	109.9%
Total Appropriations/Expenditures	223,782	1,443,502	456,273	25,574	1,600,000	2,025,982	1,522,651	3,318,971	1,718,971	107.4%
Ending Cash Balance - June 30										2,494,899

** One or more zero value fields

99 GRT Flood Control Bond 56-0000

	TOTAL PROJECT	COE SHARE	CITY SHARE
	\$ 72,000,000	\$ 54,000,000	\$ 18,000,000
<i>FY 2001</i>			\$ 2,320,000
<i>In-Kind Credited</i>			\$ 31,308
<i>Total</i>			\$ 2,351,308
<i>FY 2002 - FY 2003</i>			\$ 1,516,000
<i>In-Kind Credited</i>			\$ 105,625
<i>Total</i>			\$ 1,621,625
<i>FY 2004</i>			\$ 410,000
<i>In-Kind Credited</i>			\$ -
<i>Total</i>			\$ 410,000
<i>FY 2005</i>			\$ 434,000
<i>In-Kind Credited</i>			\$ -
<i>Total</i>			\$ 434,000
<i>FY 2006</i>			\$ 1,400,000
<i>In-Kind Credited</i>			\$ -
<i>Total</i>			\$ 1,400,000
<i>FY 2007</i>			\$ 1,600,000
<i>In-Kind Credited</i>			\$ 300,505
<i>Total</i>			\$ 1,900,505
<i>FY 2008</i>			\$ 1,200,000
<i>In-Kind Credited</i>			\$ 7,835
<i>Total</i>			\$ 1,207,835
<i>FY 2009</i>			\$ 1,070,000
<i>In-Kind Credited</i>			\$ 7,876
<i>Total</i>			\$ 1,077,876
<i>FY 2010</i>			\$ 680,000
<i>In-Kind Credited</i>			\$ 82,220
<i>Total</i>			\$ 762,220
<i>FY 2011</i>			\$ 115,841
<i>In-Kind Credited</i>			\$ 3,119
<i>Total</i>			\$ 118,960
<i>FY 2012</i>			\$ 1,049,159
<i>In-Kind</i>			\$ 575,790
<i>Total</i>			\$ 1,624,949
<i>FY 2013</i>			\$ -
<i>In-Kind Credited</i>			\$ 559,475
<i>Total</i>			\$ 559,475
<i>FY 2014</i>			\$ -
<i>In-Kind Credited</i>			\$ 28,085
<i>Total</i>			\$ 28,085
<i>FY 2015</i>			\$ 1,500,000
<i>In-Kind Credited</i>			\$ 32,589
<i>Total</i>			\$ 1,532,589
<i>FY 2016</i>			\$ -
<i>In-Kind Credited</i>			\$ 5,391
<i>In-Kind (Projected)</i>			\$ 150,000
<i>Total</i>			\$ 155,391
<i>Total Escrow</i>			\$ 11,795,000
<i>Total In-Kind (Credited)</i>			\$ 1,739,818
<i>TOTAL</i>			\$ 13,652,229
<i>BALANCE</i>			\$ 4,347,771

Municipal Infrastructure GRT Fund 61-0000

Division Overview

This fund is used to account for the one-sixteenth of one-percent gross receipt tax enacted in 1991 and implemented on January 1, 1992 (Ordinance 826). This increment is dedicated for either the payment of special obligation bonds issued pursuant to a revenue bond act or for repair, replacement, construction and acquisition of infrastructure improvements, including, but not limited to, sanitary sewer lines, storm sewers and other drainage improvements, water, water rights, water lines and utilities, streets, alleys, right-of-way, easements and land within the municipality or within the extraterritorial zone of the our municipality.

Funding Sources

Municipal Infrastructure GRT Division is funded from the 91 GRT Infrastructure .0625.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										558,127
Revenues										
Mun. Infrastructure GRT	390,132	377,240	375,743	365,240	366,402	366,402	378,320	380,722	14,320	3.9%
Grants	0	0	0	0	0	0	0	0	0	**
Interest Income	11,368	2,039	2,802	2,186	1,675	1,675	5,110	5,663	3,988	238.1%
Total Revenues	401,500	379,279	378,545	367,426	368,077	368,077	383,430	386,385	18,308	5.0%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	426,482	622,339	748,175	200,000	128,721	520,309	178,484	657,593	528,872	410.9%
Total Net Transfers	(426,482)	(622,339)	(748,175)	(200,000)	(128,721)	(520,309)	(178,484)	(657,593)	(528,872)	410.9%
Total Resources Available										286,919
Appropriations/Expenditures										
Salaries & Benefits	0	0	0	0	0	0	0	0	0	**
Other Services	0	0	0	0	0	0	0	0	0	**
Emergency Disaster Relf	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	0	0	0	0	0	0	**

Ending Cash Balance - June 30 286,919

** One or more zero value fields

Economic Development Fund 105-0000

Division Overview

The Economic Development Fund was established and has been maintained primarily with a monthly .1250% of the NM State Gross Receipts tax revenue set up with the adoption of COA Ordinance #1366. These funds are for the purpose of economic development including marketing of the City to prospective new companies and employers. The Economic Development Fund has come up for vote on a number of occasions and has continually been approved to by the voters. This tax is currently scheduled to sunset again on December 31, 2020.

In the past, the City was selected by the NM State Economic Development Division to be the pass-thru agent for grants designed for Marietta's oven (\$200,000) and PreCheck's building extension (\$400,000).

In the FY2015 Budget, the Economic Development Fund was not be used for Gross Receipts Investment Program (GRIP). This program has been moved to the General Fund. The COA Ordinance No. 1460 approving a Local Economic Development Assistance (LEDA) application with Emerging Technology Ventures (ETV) has been added to receive incentives along with PreCheck. The Marketing aspect of this fund was set up to pay OCEDC for promoting the City to new businesses.

Funding Sources

The Economic Development Division is funded primarily .1250% Gross Receipts Tax and a current State Grant.

Economic Development Fund 105-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										5,407,926
Revenues										
Taxes & Fees	780,264	754,481	751,485	760,802	764,677	730,480	756,640	761,447	(3,230)	-0.4%
Miscellaneous	0	0	0	0	150,929	150,929	0	0	(150,929)	-100%
Grants	0	0	0	0	250,000	250,000	825,000	200,000	(50,000)	-20.0%
Interest Income	33,799	7,665	17,515	17,515	12,434	37,369	60,466	68,323	55,889	449.5%
Total Revenues	814,063	762,146	769,000	778,317	1,178,040	1,168,778	1,642,106	1,029,770	(148,270)	-12.6%
Total Resources Available										6,437,696
Appropriations/Expenditures										
Other Services										
Airport Business Park	0	0	0	0	0	283,300	146,677	0	0	**
Community Dev	38,449	0	249,162	0	500,000	2,477,735	973,894	1,545,606	1,045,606	209.1%
Marketing	70,000	70,000	70,000	70,319	70,000	73,054	73,054	70,000	0	0.0%
GRIP Program	0	0	65,807	0	100,000	100,000	0	0	(100,000)	-100%
Total Appropriations/Expenditures	108,449	70,000	384,969	70,319	670,000	2,934,089	1,193,625	1,615,606	945,606	141.1%
Ending Cash Balance - June 30										4,822,090
RESERVE:										900,000
AVAILABLE BALANCE:										3,922,090

** One or more zero value fields

Street Capital GRT Fund 109-0000

Division Overview

This fund accounts for the Municipal Capital Outlay Gross Receipts Tax ¼% option enacted by Ordinance No. 1188, effective 07/01/2004 and the Municipal Gross Receipts Tax ¼% option enacted by Ordinance No. 1312, effective 07/01/2008. Both GRT increments have been dedicated to construction and improvements of streets.

FY2013 '04 GRT Moved from Fund 44

Funding Sources

The Street Capital GRT Division is funded primarily from 1/4% Municipal Gross Receipts Tax.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										9,012,661
Revenues										
Gross Receipts 1/4%	1,560,528	1,761,545	3,005,940	3,058,704	2,930,988	2,930,988	3,026,560	3,045,788	114,800	3.9%
Loan & Bond Proceeds	0	0	0	0	0	0	0	0	0	**
Grants	0	0	0	0	0	0	0	0	0	**
Miscellaneous Revenue	0	0	25,000	0	0	522,411	500,000	0	0	**
Interest Income	71,936	11,764	13,333	9,523	33,927	33,927	86,949	84,946	51,019	150.4%
Total Revenues	1,632,464	1,773,309	3,044,273	3,068,227	2,964,915	3,487,326	3,613,509	3,130,734	165,819	5.6%
Transfers										
Transfers In	0	0	3,766,212	0	0	398,520	0	197,473	197,473	**
Transfers Out	584,903	809,903	1,340,766	588,304	1,116,653	1,116,653	1,116,652	1,118,721	2,068	0.2%
Total Net Transfers	(584,903)	(809,903)	2,425,446	(588,304)	(1,116,653)	(718,133)	(1,116,652)	(921,248)	195,404	-17.5%
Total Resources Available										11,222,147
Appropriations/Expenditures										
Fees	0	0	0	0	0	0	0	0	0	**
Other Services	50,000	39,575	79,850	28,557	142,000	246,296	40,656	151,735	9,735	6.9%
Capital Improvements	2,208,247	2,835,875	3,141,122	561,207	1,250,000	4,422,014	202,325	5,986,828	4,736,828	378.9%
Total Appropriations/Expenditures	2,258,247	2,875,450	3,220,972	589,764	1,392,000	4,668,310	242,981	6,138,563	4,746,563	341.0%
Ending Cash Balance - June 30										5,083,584

** One or more zero value fields

2009 Sewer Bond Acquisition Fund 113-0000

Division Overview

The 2009 Sewer Improvement Bond Acquisition was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

Funding Sources

The 2009 Sewer Acquisition Bond Division is funded from Bond Proceeds for the construction of the Sewer Plant.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										486,186
Revenues										
Miscellaneous Revenue	0	0	0	12,915	0	0	0	0	0	**
Interest Income	95,719	18,729	7,397	7,386	0	0	6,093	0	0	**
Total Revenues	95,719	18,729	7,397	20,301	0	0	6,093	0	0	**
Transfers										
Transfers In	750,111	410,766	209,406	7,115	0	0	7,330	2,571,040	2,571,040	**
Transfers Out	753,057	0	2,126,824	0	0	0	0	0	0	**
Total Net Transfers	(2,946)	410,766	(1,917,418)	7,115	0	0	7,330	2,571,040	2,571,040	**
Total Resources Available										
										3,057,226
Appropriations/Expenditures										
Other Services	773,885	11,303	7,888	7,115	0	62,622	7,330	55,867	55,867	**
Capital Improvements	295,347	5,529,146	1,210,752	269,310	0	3,316,868	322,272	2,994,596	2,994,596	**
Total Appropriations/Expenditures	1,069,232	5,540,449	1,218,640	276,425	0	3,379,490	329,602	3,050,463	3,050,463	**
Ending Cash Balance - June 30										
										6,763

** One or more zero value fields

Sidewalk Revolving Loans Fund 114-0000

Division Overview

This fund provides the City of Alamogordo with an accounting of loans financed through the city for qualified property owners. The qualified property owners finance through the city for the placement/repair of sidewalks, curb cuts and driveway ramps on their property.

Funding Sources

The Sidewalk Revolving Loans Division is funded from the 91 Municipal Infrastructure .0625% GRT.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										131,446
Revenues										
Interest Income	715	137	254	181	863	863	1,514	1,728	214	14.1%
Total Revenues	715	137	254	181	863	863	1,514	1,728	214	14.1%
Transfers										
Transfers In	0	0	75,000	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	75,000	0	0	0	0	0	0	**
Total Resources Available										133,174
Appropriations/Expenditures										
Supplies	0	0	0	0	0	0	0	60	60	**
Other Services	0	0	0	0	0	0	0	300	300	**
Capital Outlay	0	0	0	0	0	0	0	100,000	100,000	**
Total Appropriations/Expenditures	0	0	0	0	0	0	0	100,360	100,360	**
Ending Cash Balance - June 30										32,814

** One or more zero value fields

Regional Water Supply Transmission Line Fund 116-0000

Division Overview

This fund accounts for the Water Trust Board Grant (WTB #80) and NMFA Loan for the purpose of financing the cost of approximately 15 miles of pipeline for a potable water transmission system or City of Alamogordo project known as “Regional Water Supply Transmission Line Phase 1”. Ordinance No. 1370 authorized the execution of the grant/loan agreement.

The WTB granted \$4,508,000 with a requirement that the City enter into a loan agreement at zero percent interest with NMFA for the remaining \$1,127,000 needed for a total project cost of \$5,635,000.

Funding Sources

The Regional Water Supply Transmission Line Division is funded from a State Grant.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										26,917
Revenues										
Grant	0	0	2,344,892	0	0	1,628,552	368,111	1,311,623	1,311,623	**
Loan & Bond Proceeds	40,500	0	0	0	0	0	0	0	0	**
Interest Income	0	0	239	0	4	4	0	0	(4)	-100%
Total Revenues	40,500	0	2,345,131	0	4	1,628,556	368,111	1,311,623	1,311,619	32790475.0%
Transfers										
Transfers In	11,003	1,099,938	555	0	0	242,193	24,881	217,312	217,312	**
Transfers Out	581,111	562,390	2,420,779	0	0	0	0	0	0	**
Total Net Transfers	(570,108)	537,548	(2,420,224)	0	0	242,193	24,881	217,312	217,312	**
Total Resources Available										1,555,852
Appropriations/Expenditures										
Other Services	13,160	3,932	555	0	0	0	0	0	0	**
Capital Improvements	496,457	558,457	2,431,133	799,819	0	1,558,493	53,819	1,504,675	1,504,675	**
Total Appropriations/Expenditures	509,617	562,389	2,431,688	799,819	0	1,558,493	53,819	1,504,675	1,504,675	**
Ending Cash Balance - June 30										51,177

** One or more zero value fields

2011 Jt. Water/Sewer Ref/Imp Revenue Bond Fund 117-0000

Division Overview

The 2011 Refunding of the Joint Utility System Revenue Bond was issued to provide funds for the purpose of financing the construction and improvement of a Sewer Plant.

Funding Sources

The 2011 Jt. Water/Sewer Ref/Imp Revenue Bond Division is funded from Bond Proceeds for the construction of a Sewer Plant.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										638,381
Revenues										
Loan & Bond Proceeds	0	5,859,869	0	0	0	0	0	0	0	**
Interest Income	0	2,433	19,386	11,237	0	0	5,984	0	0	-100%
Total Revenues	0	5,862,302	19,386	11,237	0	0	5,984	0	0	-100%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	3,667,697	5,294,926	0	0	0	0	0	0	**
Total Net Transfers	0	(3,667,697)	(5,294,926)	0	0	0	0	0	0	**
Total Resources Available										638,381
Appropriations/Expenditures										
Other Services	0	124,340	0	0	0	0	0	10,000	10,000	**
Capital Improvements	0	0	5,220,610	519	0	704,530	79,302	625,228	625,228	688.4%
Total Appropriations/Expenditures	0	124,340	5,220,610	519	0	704,530	79,302	635,228	635,228	701.0%
Ending Cash Balance - June 30										3,153

** One or more zero value fields

2011 NMFA State GRT Street Fund 118-0000

Division Overview

This fund accounts for the NMFA Loan enacted by Ordinance No. 1410, effective 11/15/2011. The loan was authorized for the purpose of providing funds for the acquisition, construction, installation and improvement for various street projects.

Funding Sources

The 2011 NMFA State GRT Street Division is funded from Loan Proceeds for Street Projects

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										197,473
Revenues										
Loan & Bond Proceeds	0	7,640,000	0	0	0	0	0	0	0	**
Interest Income	0	2,369	36,041	50,700	44,062	44,062	31,062	0	(44,062)	-100%
Total Revenues	0	7,642,369	36,041	50,700	44,062	44,062	31,062	0	(44,062)	-100%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	415,338	0	0	0	197,473	197,473	**
Total Net Transfers	0	0	0	(415,338)	0	0	0	(197,473)	(197,473)	**
Total Resources Available										
Appropriations/Expenditures										0
Other Services	0	115,489	49,315	174,256	0	41,317	38,586	0	0	**
Capital Improvements	0	0	689,252	2,738,281	0	3,334,662	3,301,079	0	0	**
Total Appropriations/Expenditures	0	115,489	738,567	2,912,537	0	3,375,979	3,339,665	0	0	**
Ending Cash Balance - June 30										
										0

** One or more zero value fields

2012 GRT Ref/Imp Revenue Bond Fund 119-0000

Division Overview

This fund accounts for the refunding of the 2002 GRT Revenue Bond enacted by Ordinance No. 1414, effective 02/17/2012. The revenue bond was authorized for the purpose of providing funds for the acquisition, construction, improving, furnishing, equipping, rehabilitating, making additions to various buildings, streets, parks, recreational facilities and open space.

Funding Sources

The 2012 GRT Ref/Imp Revenue Bond Division is funded from Bond Proceeds.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										1,522,795
Revenues										
Loan & Bond Proceeds	0	8,130,000	0	0	0	0	0	0	0	**
Interest Income	0	1,052	14,046	20,082	15,951	15,951	16,322	0	(15,951)	-100%
Total Revenues	0	8,131,052	14,046	20,082	15,951	15,951	16,322	0	(15,951)	-100%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	3,913,096	114,592	0	0	0	0	0	0	**
Total Net Transfers	0	(3,913,096)	(114,592)	0	0	0	0	0	0	**
Total Resources Available										1,522,795
Appropriations/Expenditures										
Other Services	0	128,507	3,323	1,195	0	5,481	0	5,481	5,481	**
Capital Improvements	0	301,437	1,500,293	497,416	0	2,111,277	650,060	1,417,195	1,417,195	**
Total Appropriations/Expenditures	0	429,944	1,503,616	498,611	0	2,116,758	650,060	1,422,676	1,422,676	**
Ending Cash Balance - June 30										100,119

** One or more zero value fields

2015 GO Bond – Fun Center Fund

121-0000

Division Overview

This 2015 GO Bond – Fun Center was issued to provide funds for the purpose of beautifying, improving, acquiring, constructing, equipping and improving land and buildings for public parks and related recreational facilities.

Funding Sources

The GO Bond-Fun Center Division is funded from Bond Proceeds.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										5,960,219
Revenues										
Loan & Bond Proceeds	0	0	0	0	0	6,000,000	6,000,000	0	0	**
Interest Income	0	0	0	0	0	0	4,799	10,000	10,000	**
Total Revenues	0	0	0	0	0	6,000,000	6,004,799	10,000	10,000	**
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										5,970,219
Appropriations/Expenditures										
Other Services	0	0	0	0	0	0	80,228	0	0	**
Capital Improvements	0	0	0	0	0	5,919,772	10,272	5,929,500	5,929,500	**
Total Appropriations/Expenditures	0	0	0	0	0	5,919,772	90,500	5,929,500	5,929,500	**
Ending Cash Balance - June 30										40,719

** One or more zero value fields

2015 GO Bond – Streets Fund 122-0000

Division Overview

This 2015 GO Bond – Streets was issued to provide funds for the purpose of constructing, repairing and otherwise improving streets and bridges.

Funding Sources

The GO Bond-Streets Division is funded from Bond Proceeds.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										4,389,889
Revenues										
Loan & Bond Proceeds	0	0	0	0	0	4,500,000	4,500,000	0	0	**
Interest Income	0	0	0	0	0	0	1,749	10,000	10,000	**
Total Revenues	0	0	0	0	0	4,500,000	4,501,749	10,000	10,000	**
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										
										4,399,889
Appropriations/Expenditures										
Other Services	0	0	0	0	0	100,000	72,101	91,401	91,401	**
Capital Improvements	0	0	0	0	0	4,340,372	90,946	4,249,426	4,249,426	**
Total Appropriations/Expenditures	0	0	0	0	0	4,440,372	163,047	4,340,827	4,340,827	**
Ending Cash Balance - June 30										
										59,062

** One or more zero value fields

Debt Service Funds

Fund Overview

This section of the budget book summarizes the COA Debt Service Funds (Bonds and Loan Obligations). The individual Funds are used to account for the accumulation of resources for and the payment of long-term debt principal and interest.

INSIDE THIS FUND:

- General Obligation
- Revenue Bond P & I
- 98 Jt. Water/Sewer Bond P & I

DEBT SERVICE FUND COMPARITIVE BUDGET STATEMENT

	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET 6/30/2016
Beginning Cash Fund Balance	1,415,215	1,425,928	753,215	771,607	2,486,297	2,553,456
Revenues						
Taxes	689,457	713,097	725,569	751,199	751,199	1,011,850
Investment Income	15,031	5,574	5,574	11,219	11,219	17,058
Total Revenues	704,488	718,671	731,143	762,418	762,418	1,028,908
Other Financing Sources						
Transfers In	7,960,303	9,956,165	4,718,203	4,688,805	4,737,999	4,818,779
Total Other Financing Sources	7,960,303	9,956,165	4,718,203	4,688,805	4,737,999	4,818,779
Total Revenues & Other Financing	8,664,791	10,674,836	5,449,346	5,451,223	5,500,417	5,847,687
Expenditures						
General Obligation P & I	1,623,464	230,699	236,699	224,567	738,285	1,184,259
Revenue Bond P & I	5,384,012	2,547,636	2,897,858	2,788,603	2,788,424	2,791,665
98 JT W/S Bond P & I	856,012	1,017,475	877,156	723,363	1,906,549	2,027,114
Total Expenditures	7,863,488	3,795,810	4,011,713	3,736,533	5,433,258	6,003,038
Other Financing Uses						
Transfers Out	750,724	7,551,739	1,419,241	0	0	0
Total Other Financing Uses	750,724	7,551,739	1,419,241	0	0	0
Total Expenditures & Other Finance Uses	8,614,212	11,347,549	5,430,954	3,736,533	5,433,258	6,003,038
Net Change in Fund Balance	50,579	(672,713)	18,392	1,714,690	67,159	(155,351)
Ending Cash Fund Balance	1,465,794	753,215	771,607	2,486,297	2,553,456	2,398,105

DEBT SERVICE FUND SUMMARY

Fund 53 General Obligation – The purpose of this fund is to account for the servicing of principal and interest payments for any General Obligation Bonds. These bonds are pledged against property tax revenues.

Fund 59 Revenue Bond – The purpose of this fund is to account for the servicing of principal and interest payments for any debt pledged with Gross Receipts Tax revenues.

Fund 82 JT. Water/Sewer Revenue – The purpose of this fund is to account for the servicing of principal and interest requirements on any debt pledged with Water /Sewer revenues.

Types of Bonds and Loan Obligations:

Revenue Bonds pledge specific recurring revenue sources of the municipality, most commonly the City's gross receipts tax and water/sewer system revenues. Revenue bonds may be issued for constructing, purchasing, furnishing, equipping, rehabilitating, making additions or improvements to one or more public buildings or purchasing and improving grounds. Water/Sewer revenue bonds are utilized to treat or improve the infrastructure of the City's Water system. Revenue bonds are enacted by action of the City Commission and do not require voter approval.

General Obligation Bonds are authorized by the voters of the City of Alamogordo. The debt limit shall not exceed four percent (4%) of the value of the taxable property in the City. The City may, however, contract debt in excess of such limitation for the construction or purchase of a system for supplying water or a sewer system for the City. Based on a 2013 assessed valuation of \$518,897,678 the City's general obligation debt limit is \$20,755,907. The City presently has \$17,402,100 outstanding general obligation debt as of 06/30/2015. The Series 2011 and 2009 G.O. Bonds are for Roadway Improvements. The 2009 Series is split between roads and waste water improvements. Accordingly, the City has a legal debt margin of \$3,353,807 or available debt capacity.

Debt Service Funds

Summary of Bonds Issued

CITY OF ALAMOGORDO				
Schedule of Bonded Debt				
Fiscal Year 2015-2016				
DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2015
REVENUE BONDS				
Jt. Water and Sewer Revenue Bonds, Series 2011 (Refunding Series 1998)	11/18/11	06/02/31	\$9,812,674	\$8,307,699
Gross Receipts Tax Refunding and Revenue Bonds, Series 2011 (Flood Control) (Refunding 2000)	04/15/11	06/01/21	\$2,735,456	\$1,406,869
Gross Receipts Tax Revenue Bonds, Series 2012, (Refunding 2002 Series)	02/17/12	06/01/27	\$8,130,000	\$5,840,000
Gross Receipts Tax Refunding & Improvement Bonds, Series 2004	12/01/04	06/01/19	\$5,405,000	\$2,495,000
JT Water/Sewer Improvements Revenue Bonds, Series 2005	06/02/05	06/01/25	\$5,530,000	\$3,295,000
TOTAL REVENUE BONDS			\$31,613,130	\$21,344,568
GENERAL OBLIGATION BONDS				
General Obligation Fire Protection Bonds and Refunding, Series 2000	04/15/11	08/01/20	\$1,350,000	\$797,100
General Obligation Waste Water Treatment Plant and Street Bonds, Series 2009	02/01/10	08/01/29	\$7,420,000	\$6,105,000
General Obligation Fun Center 2014A	11/01/14	08/01/34	\$6,000,000	\$6,000,000
General Obligation Streets 2014B	11/01/14	08/01/34	\$4,500,000	\$4,500,000
TOTAL GENERAL OBLIGATION BONDS			\$19,270,000	\$17,402,100
TOTAL - ALL BONDS			\$50,883,130	\$38,746,668

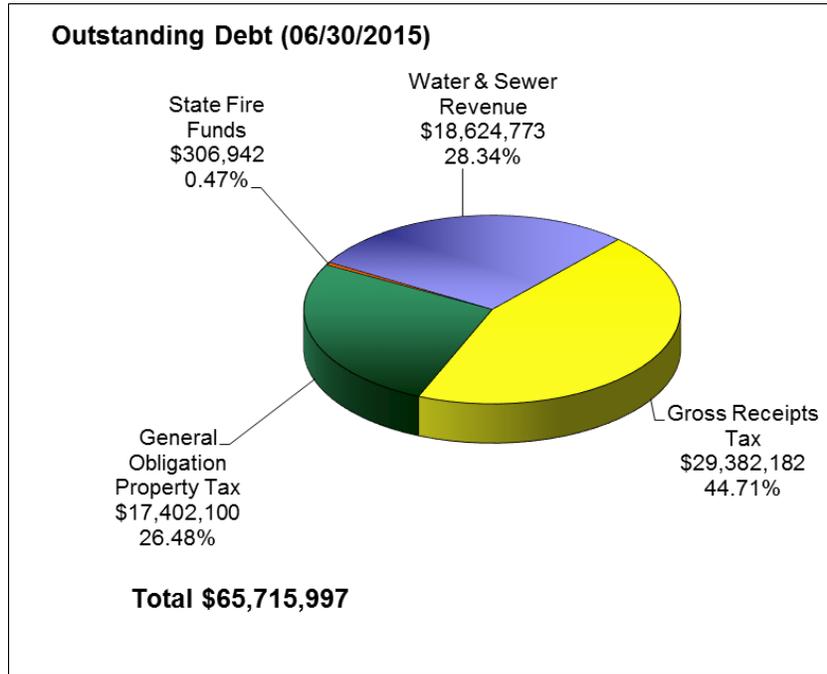
DEBT SERVICE LOAN OBLIGATION SUMMARIES

The City of Alamogordo entered into several loan agreements with the New Mexico Finance Authority (NMFA).

Summary of Loan Obligations Issued

Schedule of Loan Obligations (NMFA)				
Fiscal Year 2015-2016				
DESCRIPTION	DATE OF ISSUE	MATURITY DATE	AMOUNT ISSUED	OUTSTANDING 06/30/2015
Fire Station - NMFA, 2000	7/1/2000	5/1/2020	\$572,223	\$208,051
Ladder Truck (Fire) - NMFA, 2004	5/21/2004	5/1/2016	\$455,000	\$44,475
Westside R.O. Project - NMFA Loan, 2006 (Water Project)	6/30/2006	5/1/2029	\$4,805,293	\$4,302,478
Precheck Westside Project, NMFA Loan 2006 (Water Project)	8/11/2006	5/1/2026	\$730,453	\$477,835
Flood Control - NMFA 7 , 2008	11/21/2008	6/1/2028	\$3,620,000	\$2,840,000
Fire Pumper - NMFA 8, 2008	12/5/2008	5/1/2017	\$196,910	\$54,416
Street Projects - NMFA 9, 2008B	12/12/2008	6/1/2028	\$7,350,000	\$5,515,000
Jt. Utility Project - NMFA 10 #2283-PP, 2009A	6/18/2009	6/1/2029	\$5,340,000	\$4,180,000
Reg Wtr Pipeline WTB80- NMFA 11, 2010	2/1/2010	6/1/2031	\$1,127,000	\$850,504
Street Projects - NMFA 15, 2011	12/23/2011	6/1/2031	\$7,640,000	\$6,505,000
Mobile Desalination - NMFA 17, 2013 (1)	8/16/2013	5/1/2035	\$1,140,425	\$855,320
Mobile Desalination - NMFA 18, 2013 (2)	12/27/2013	5/1/2035	\$1,515,000	\$1,136,250
TOTAL LOAN OBLIGATIONS			\$34,492,304	\$26,969,329

Debt Service Funds



Summary of Outstanding Obligations and Indebtedness

Summarizing the above chart, the City's total outstanding debt service is \$65,715,997 and is broken down in the following:

General Obligation Bonds: The City has \$17,402,100 in outstanding debt that are pledged by property tax, representing 26.48% of the total debt outstanding as of June 30, 2015.

Gross Receipts Tax Revenue: The City has \$29,382,182 outstanding in debt through NMFA loans that are pledged by Gross Receipts Tax, representing 44.71% of the total debt outstanding as of June 30, 2015.

Water & Sewer Revenue: The City has \$18,624,773 outstanding in debt through NMFA loans that are pledged by water/sewer system revenues, representing 28.34% of the total debt outstanding as of June 30, 2015.

Other Debt: The City has \$306,942 outstanding in debt through State Fire Funds that are pledged through intercept agreements with the State Fire Agency, representing 0.47% of the total debt outstanding as of June 30, 2015.

Intergovernmental and Other Agreements

None at this time.

Lease-Purchase Obligations:

None at this time.

General Obligation P & I Fund

53-0000

Division Overview

The primary purpose of this fund is to account for the servicing of principal and interest payments for the General Obligation Bonds. These two (2) bonds are pledged against property tax revenues. The 2009 and 2011 bonds are for Streets and Water Improvements.

Funding Sources

The General Obligation P & I Fund is funded by property tax revenues.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										633,216
Revenues										
Taxes & Fees	689,457	713,097	725,569	751,199	713,760	713,760	1,016,195	1,011,850	298,090	41.8%
Interest Income	2,809	268	1,444	2,619	332	332	4,003	1,941	1,609	484.6%
Total Revenues	692,266	713,365	727,013	753,818	714,092	714,092	1,020,198	1,013,791	299,699	42.0%
Transfers										
Transfers In	1,299,426	227,760	0	0	0	0	4,589	0	0	**
Transfers Out	165,766	666,261	473,331	0	0	0	0	0	0	**
Total Net Transfers	1,133,660	(438,501)	(473,331)	0	0	0	4,589	0	0	**
Total Resources Available										1,647,007
Appropriations/Expenditures										
Other Services	0	0	0	2,035	0	0	0	0	0	**
Principle	1,401,658	175,542	177,140	179,200	460,000	460,000	460,000	475,900	15,900	3.5%
Interest	221,806	55,157	59,529	43,332	278,285	278,285	278,285	708,359	430,074	154.5%
Total Appropriations/Expenditures	1,623,464	230,699	236,669	224,567	738,285	738,285	738,285	1,184,259	445,974	60.4%
Ending Cash Balance - June 30										462,748

** One or more zero value fields

General Obligation P & I 53-0000

Gross Receipts Tax Revenue Improvement and Refunding Bonds

Fund 53

Series 2009

These bonds are authorized for the purpose of constructing, repairing and improving roads and bridges and to constructing, acquiring, enlarging, improving and extending a waste water treatment plant in the City.

The bond purposes are further broken down to include \$920,000 for constructing, repairing and other wise improving roads and bridges and \$6,500,000 for constructing, acquiring, enlarging, improving and extending the waste water treatment plant (collectively, the "Projects").

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5,000 each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity).

Principal and interest are payable to the DTC. Interest is payable on February 1 and August 1 of each year, commencing February 1, 2010 and principal is paid on August 1 of each year.

Original Amount:	\$7,420,000
Principal Outstanding:	\$6,105,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$8,561,188
Blended Interest Rate (All in TIC)	4.126%
Final Maturity:	08/01/2029
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	General Obligations payable solely out of general (ad valorem) property taxes that are required to be levied against all taxable property in the City without limitation as to rate or amount.
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+" Optional Prior Redemption: Beginning on August 1, 2020 and any date thereafter, the City may elect to redeem any Bonds maturing on and after August 1, 2019, in whole or in part at any time.

**General Obligation Refunding Bonds (Fund 53)
Series 2011**

These bonds are authorized for the purpose of providing funds for refunding, paying and discharging all of the outstanding City of Alamogordo, New Mexico General Obligation Bonds, Series 2000, and to pay costs of issuance of the Bonds.

The Bonds were issued by the City on April 15, 2011 and delivered to the New Mexico Finance Authority (the "NMFA") as purchaser.

The Series 2011 Bonds shall constitute the general obligation indebtedness of the City, payable from general and valorem taxes which shall be levied without limitation as to rate or amount.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2568-PP), located at 207 Shelby Street, Santa Fe, New Mexico, 87501. These bonds are not subject to optional redemption prior to maturity. Interest is payable on February 1 and August 1 of each year, beginning August 1, 2011 and principal is paid on August 1 of each year.

Original Amount:	\$1,350,000
Principal Outstanding:	\$797,100 (as of June 30, 2015)
Total Outstanding (P&I):	\$868,943
Blended Interest Rate:	2.493%
Final Maturity:	08/01/2020
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Ad valorem property taxes
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

Revenue Bond P & I Fund

59-0000

Division Overview

This fund was established to account for the servicing of principal and interest payments for any debt pledged with Gross Receipts Tax revenues. This fund receives GRT revenue transfers from funds 42 (1984 GRT), 49 (1986 GRT), 69 (1994 GRT), and 109 (2008 GRT).

Funding Sources

The Revenue Bond P & I Fund is funded by various Gross Receipt revenues.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										7,697
Revenues										
Interest Income	0	0	1	3	0	0	12	1	1	**
Total Revenues	0	0	1	3	0	0	12	1	1	**
Transfers										
Transfers In	5,384,012	2,547,636	2,897,854	2,787,715	2,808,566	2,788,598	2,788,421	2,791,665	(16,901)	-0.6%
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	5,384,012	2,547,636	2,897,854	2,787,715	2,808,566	2,788,598	2,788,421	2,791,665	(16,901)	-0.6%
Total Resources Available										2,799,363
Appropriations/Expenditures										
Other Services	7,000	0	0	892	0	0	0	3,500	3,500	**
Principle	4,419,625	1,729,550	1,885,328	1,808,343	1,845,741	1,845,741	1,845,741	1,889,465	43,724	2.4%
Interest	957,387	818,086	1,012,530	979,368	942,683	942,683	942,683	898,700	(43,983)	-4.7%
Total Appropriations/Expenditures	5,384,012	2,547,636	2,897,858	2,788,603	2,788,424	2,788,424	2,788,424	2,791,665	3,241	0.1%

Ending Cash Balance - June 30

7,698

** One or more zero value fields

Revenue Bond P & I 59-0000

Gross Receipts Tax Refunding and Revenue Loan, NMFA-13 (2000 MGRT Bond Refunding)

Fund 59

Series 2011

The loan is authorized for the purpose of refunding the Municipal Gross Receipts Tax Revenue Bonds, Series 2000 outstanding for the City of Alamogordo. The original 2000 bonds were issued for the purpose of financing the cost of acquisition, extension, enlargement, betterment, repair and improvement of a flood control project in cooperation with the United States Department of the Army.

Payment of principal and interest due under the loan agreement are solely from the revenues of the governmental unit's on-quarter of one percent (.025%) municipal gross receipts tax distributed to the governmental unit by the state taxation and revenue department.

Principal and interest are payable to the New Mexico Finance Authority (Loan/Project #2569-PP), located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Per Section 8.1 of the Loan Agreement, there is no option to prepay this Loan Agreement in whole or in part. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2011 and principal is paid on June 1 of each year.

Original Amount:	\$2,735,456
Principal Outstanding:	\$1,406,869 (as of June 30, 2015)
Total Outstanding (P&I):	\$1,567,134
Blended Interest Rate:	2.706%
Final Maturity:	06/01/2021
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	.025% Municipal Gross Receipts Tax (Flood Control)
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

Gross Receipts Tax Revenue Loan, NMFA-16
Quality of Life Capital Improvements and Refunding (2002)
Fund 59
Series 2012

The loan is authorized for the purpose of defraying the cost of public improvement projects, and paying discharging and liquidating the outstanding City of Alamogordo Gross Receipts tax Revenue Bonds, Series 2002 (Reference Ordinance #1414).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan per Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning June 1, 2012 and principal is paid on June 1st of each year.

Original Amount:	\$8,130,000
Principal Outstanding:	\$5,840,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$7,021,450
Blended Interest Rate:	2.718%
Final Maturity:	06/01/2027
Reserve Fund:	No deposits are required, so long as the Pledged Revenues in each Fiscal Year are equal or exceed two (2) times the maximum annual principal and interest requirements in any subsequent Fiscal Year
Call Date:	06/01/2022
Security Pledged:	State Shared Gross Receipt Tax distributed to the city pursuant to Section 7-1-6.4, NMSA 1978
Additional Comments:	None

Revenue Bond P & I 59-0000

**Gross Receipts Tax Refunding and Improvement Revenue Bonds
(1996 Bond Refunding)
Fund 59
Series 2004**

The bonds are authorized for the purpose of defraying the cost of flood control projects, public buildings, open space, public parks, and recreational facilities and the cost of refinancing the outstanding City of Alamogordo Gross Receipts Tax Revenue Bonds, Series 1996.

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5k each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2004.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing December 1, 2004 and principal is paid on June 1 of each year.

Original Amount:	\$5,405,000
Principal Outstanding:	\$2,495,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$2,809,900
True Interest Cost (TIC):	4.154%
Final Maturity:	06/01/2019
Reserve Fund:	No
Call Date:	N/A
Security Pledged:	The bonds are secured by a 1.225% state shared gross receipts tax
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"
Optional Redemption:	The Bonds maturing on and after June 1, 2015 are subject to prior redemption at the City's option in one or more units of principal of \$5,000 on and after June 1, 2014 in whole or in part at any time

**2008 Flood Control, NMFA-7
Fund 59
Loan Agreement November 2008**

The loan was authorized for the purpose of financing the acquisition, construction and completion of various flood control projects.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department provided that the revenues from the State Treasurer to be re-directed by the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$3,620,000
Principal Outstanding:	\$2,840,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$3,943,090
Blended Interest Rate:	4.631%
Final Maturity:	06/01/2028
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business by Ordinance #655 adopted on June 27, 1983, as amended, which tax equals, subject to the exemptions specified in Section 7-19D-9 NMSA 1978, one-fourth of one percent of the gross receipts tax
Additional Comments:	None

Revenue Bond P & I 59-0000

**2008 Street Projects, NMFA-9
Fund 59
Loan Agreement December 2008**

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1344 adopted November 2008).

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department (State-Shared Gross Receipts Tax pursuant to Sections 7-1-6.4 and 7-1-6.46, NMSA 1978).

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$7,350,000
Principal Outstanding:	\$5,515,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$7,639,960
Blended Interest Rate:	4.531%
Final Maturity:	06/01/2028
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978
Additional Comments:	None

2011 Street Projects, NMFA-15
Fund 59
Loan Agreement December 2011

The loan was authorized for the purpose providing funds for various street projects (Reference Ordinance #1410 adopted November 15, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the state-shared gross receipts tax distributed to the governmental unit pursuant to section 7-1-6.4, NMSA 1978.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2012 and principal is paid on June 1 of each year.

Original Amount:	\$7,640,000
Principal Outstanding:	\$6,505,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$8,507,135
True Interest Cost:	3.246%
Final Maturity:	06/01/2031
Reserve Fund:	None
Call Date:	06/01/2022
Security Pledged:	The revenues of the State-Shared Gross Receipts Tax distributed monthly to the City pursuant to Section 7-1-6.4 NMSA 1978 from the New Mexico Department of Taxation and Revenue equal to one and two hundredths percent (1.225%) of the gross receipts of persons engaging in business within the City, as determined and adjusted under the Gross Receipts Tax compensating tax Act, Chapter 7, Article 9 NMSA 1978
Additional Comments:	None

Jt. Water/Sewer P&I Fund

082-0000

Division Overview

The purpose of this fund is to account for the servicing of principal and interest requirements on any debt pledged with water/sewer system revenues. This fund receives transfers from 49 (1986 GRT) and 81 (water/sewer operations). There are debt service reserves set aside in the fund totaling \$1,545,100 as per required.

Funding Sources

The Jt. Water/Sewer Fund P & I Fund is funded by the 86 Gross Receipt revenues and Water/Sewer Fund Revenues.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										1,577,990
Revenues										
Interest Income	12,222	5,306	7,076	8,597	5,851	8,597	14,395	15,116	9,265	158.3%
Total Revenues	12,222	5,306	7,076	8,597	5,851	8,597	14,395	15,116	9,265	158.3%
Transfers										
Transfers In	1,276,865	6,670,933	1,820,319	2,195,691	1,903,515	1,900,204	1,901,455	2,027,114	123,599	6.5%
Transfers Out	584,958	3,942,739	946,910	0	0	0	0	0	0	**
Total Net Transfers	691,907	2,728,194	873,409	2,195,691	1,903,515	1,900,204	1,901,455	2,027,114	123,599	6.5%
Total Resources Available										
Appropriations/Expenditures										
Other Services	15,433	15,335	15,812	16,455	14,827	16,965	15,377	22,557	7,730	52.1%
Principle	0	0	0	0	1,212,244	1,212,250	1,212,250	1,323,660	111,416	9.2%
Interest	840,579	1,002,140	861,344	706,908	714,915	712,777	678,922	680,897	(34,018)	-4.8%
Total Appropriations/Expenditures	856,012	1,017,475	877,156	723,363	1,941,986	1,941,992	1,906,549	2,027,114	85,128	4.4%
Ending Cash Balance - June 30										
										1,593,106

** One or more zero value fields

**Joint Water and Sewer Improvement Loan, NMFA-14
(1998 Bond Refunding)
Series 2011**

The loan is authorized for the purpose of financing the cost of refunding and paying the governmental unit's series 1998 bonds (Reference Ordinance #1036) and of water and wastewater infrastructure improvements, including the wastewater treatment plant (Reference Ordinance #1405 adopted October 11, 2011).

The loan agreement stipulates that payments on the loan are to be made solely from the net system revenues received by the governmental unit from the operation of its joint water and sewer utility system.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal components of this loan agreement in whole or in part on any day on or after one ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June and December 1st of each year, beginning December 1, 2011 and principal is paid on June 1st of each year.

Original Amount:	\$9,812,674
Principal Outstanding:	\$8,307,699 (as of June 30, 2015)
Total Outstanding (P&I):	\$10,770,200
True Interest Cost	3.11%
Final Maturity:	06/30/2031
Reserve Fund:	Yes - \$673,138.12
Call Date:	N/A
Security Pledged:	This loan is payable from the Net Revenues of the municipally owned public utility (water & sanitary sewer system).
Additional Comments:	4/4/2011 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"

**Joint Water and Sewer Improvement Revenue Bonds
Fund 82
Series 2005**

The bonds are authorized for the purpose of extension, enlargement, betterment, repair and other improvement of such joint water and sewer system (Ordinance #1225).

The Bonds shall be dated as of the Series Date are issuable in the denomination of \$5k each or any integral multiple thereof (provided that no Bond may be in a denomination which exceeds the principal coming due on any maturity date and no individual Bond will be issued for more than one maturity), numbered consecutively from 1 upwards, shall bear interest from the Series Date until their respective maturities at the rates hereinafter designated, payable semiannually on June 1 and December 1, commencing June 1, 2005.

Principal and interest are payable to the DTC. Interest is payable on June 1 and December 1 of each year, commencing June 1, 2005 and principal is paid on June 1 of each year.

Original Amount:	\$5,530,000
Principal Outstanding:	\$3,295,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$4,103,885
True Interest Cost (TIC):	4.181%
Final Maturity:	06/01/2025
Reserve Fund:	Yes - \$412,852.50
Call Date:	N/A
Security Pledged:	Revenues
Additional Comments:	4/4/11 - New Mexico Finance Authority Senior-Lien Bond Rating Raised to 'AAA' from "AA+"
Optional Redemption:	The Bonds maturing on and after June 1, 2016 are subject to prior redemption at the City's option in one or more units of principal of \$5k on and after June 1, 2015 in whole or in part at any time

**Drinking Water Loan, NMFA-3
Loan Agreement June 2006**

The loan was authorized for the purpose to finance the renovation and expansion of the City's water system.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city Ordinance #1272 and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this Loan Agreement in whole or in part on any day without penalty or prepayment premium, beginning one year after the Final Disbursement. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2007 and principal is paid on May 1 of each year.

Original Amount:	\$4,805,293
Principal Outstanding:	\$4,302,478 (as of June 30, 2015)
Total Outstanding (P&I):	\$5,015,835
Blended Interest Rate:	2.00%
Final Maturity:	05/01/2029
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	The first on-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax.
Additional Comments:	Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit Original Ordinance set up in Fund 54

**Westside Improvements to Water System, NMFA-4
Loan Agreement August 2006**

The loan was authorized for the purpose of defraying the cost of Westside Water Infrastructure Improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the revenues of the city's first one-fourth on one percent increment (0.25%-Fund 11) of municipal gross receipts tax enacted pursuant to section 7-19D-9 NMSA 1978 and city ordinance adopted on April 28, 1981, and providing for the distributions of the revenues from the city's first increment of municipal gross receipts tax may be re-directed by the New Mexico Taxation and Revenue Department to the New Mexico Finance Authority pursuant to the intercept agreement.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after one year following the closing date without penalty or prepayment premium. Interest is payable on May 1 and November 1 of each year, beginning November 1, 2006 and principal is paid on May 1 of each year.

Original Amount:	\$730,453
Principal Outstanding:	\$477,835 (as of June 30, 2015)
Total Outstanding (P&I):	\$603,512
Blended Interest Rate:	4.242%
Final Maturity:	05/01/2026
Reserve Fund:	Yes - \$55,452.94
Call Date:	N/A
Security Pledged:	The first one-quarter of one percent increment (.025%) of Municipal Gross Receipts Tax.
Additional Comments:	Proceeds of the Loan cannot be used to refund any other obligation of the Governmental Unit

Jt. Water/Sewer P & I 82-0000

Water and Wastewater Infrastructure Improvements, NMFA-10

Loan Agreement June 2009

The loan was authorized for the purpose of financing the cost of water and wastewater infrastructure improvements for the City.

The loan agreement stipulates that payments on the loan are to be made solely from the distributions of the State of New Mexico Taxation and Revenue Department.

Principal and interest are payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. The loan Article VIII states the city is granted the option to prepay the principal component of this loan agreement in whole or in part on any day on or after ten (10) years following the closing date without penalty or prepayment premium. Interest is payable on June 1 and December 1 of each year, beginning June 1, 2009 and principal is paid on June 1 of each year.

Original Amount:	\$5,340,000
Principal Outstanding:	\$4,180,000 (as of June 30, 2015)
Total Outstanding (P&I):	\$5,629,650
Blended Interest Rate:	4.371%
Final Maturity:	06/01/2029
Reserve Fund:	Yes - \$403,656.26
Call Date:	N/A
Security Pledged:	The net revenues derived from the Governmental Unit's municipal gross receipts tax imposed on all persons engaging in business.
Additional Comments:	None

**Regional Water Supply, NMFA-11
Loan/Grant Agreement May 2010**

The loan was authorized for the purpose providing funds for regional water supply project consisting of approximately fifteen (15) miles of pipeline for a potable water transmission system that will deliver treated water for the reverse osmosis desalination plant to the existing delivery system.

The grant amount totaled \$4,508,000 of the total project with the loan agreement of \$5,635,000. This loan/grant expenditures are in fund 116.

Principal is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal is payable annually on June 1 of each year, beginning June 1, 2011.

Original Amount:	\$1,127,000
Principal Outstanding:	\$850,504 (as of June 30, 2015)
Total Outstanding (P&I):	\$867,613 (Only includes principal and admin fees)
Blended Interest Rate:	.250%
Final Maturity:	06/01/2030
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Pledged revenues from the use of the facilities by the citizens of the area.
Additional Comments:	None

Note: The entire loan portion has been utilized and the grant portion is currently under use via the reimbursement process. Three projects have spent a total of \$3.8M.

Jt. Water/Sewer P & I 82-0000

**Drinking Water Loan #2881, NMFA-17
NMFA Loan/Subsidy Agreement August 2013**

The loan was authorized for the purpose providing to undertake acquisition, construction and supporting infrastructure of a Mobile Desalination Facility.

The loan amount totaled \$1,140,425 for the project with a subsidy or forgiven amount of 25% totaling \$285,105, netting a total of \$855,320.

Principal and interest is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal and interest is payable annually on May 1 of each year, beginning May 1, 2014.

Original Amount:	\$855,320
Principal Outstanding:	\$855,320 (as of June 30, 2015)
Total Outstanding (P&I):	\$1,046,172
Blended Interest Rate:	2.0%
Final Maturity:	05/01/2035
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Pledged revenues from the use of the facilities by the citizens of the area.
Additional Comments:	The subsidy portion totals \$285,105.

**2013 Drinking Water Loan #2880, NMFA-18
NMFA Loan/Subsidy Agreement December 2013**

The loan was authorized for the purpose providing to undertake acquisition, construction and supporting infrastructure of a Mobile Desalination Facility.

The loan amount totaled \$1,136,250 for the project with a subsidy or forgiven amount of 25% totaling \$378,750, netting total of \$1,515,000.

Principal and interest is payable to the New Mexico Finance Authority, via Bank of Albuquerque, N.A., located at 207 Shelby Street, Santa Fe, New Mexico, 87501. Principal and interest is payable annually on May 1 of each year, beginning May 1, 2014.

Original Amount:	\$1,136,250
Principal Outstanding:	\$1,136,250 (as of June 30, 2015)
Total Outstanding (P&I):	\$1,389,786
Blended Interest Rate:	2.0%
Final Maturity:	05/01/2035
Reserve Fund:	None
Call Date:	N/A
Security Pledged:	Pledged revenues from the use of the facilities by the citizens of the area.
Additional Comments:	The subsidy portion totals \$378,750.

Enterprise Funds

Fund Overview

Funds used to account for operations for which a fee is charged to external users for goods or services.

INSIDE THIS FUND:

- Water/Sewer Operating
- Solid Waste Collection System
- Bonito Lake
- Golf Course
- Airport

ENTERPRISE FUNDS COMPARATIVE BUDGET STATEMENT

	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	14,274,654	11,062,782	2,634,256	10,996,863	12,480,194	15,588,377
Revenues						
Fees & Permits	0	0	0	0	0	0
User Fees	12,901,539	13,233,647	13,213,599	12,413,443	12,710,206	13,256,089
Fines	1,563	10,548	10,831	0	0	0
Miscellaneous	301,896	98,118	84,335	162,760	44,071	8,070
Grants	632,473	613,170	1,163,394	30,943	3,760,689	4,290,863
Investment Income	121,466	29,383	47,879	89,606	142,419	161,061
Loan & Bond Proceeds	0	0	0	0	0	0
Total Revenues	13,958,938	13,984,866	14,520,038	12,696,752	16,657,385	17,716,083
Other Financing Sources						
Transfers In	1,687,929	9,896,493	13,406,629	242,247	332,465	1,659,015
Total Other Financing Sources	1,687,929	9,896,493	13,406,629	242,247	332,465	1,659,015
Total Revenues & Other Financing	15,646,867	23,881,359	27,926,667	12,938,999	16,989,850	19,375,098
Expenditures						
Water/Sewer Operating	7,716,635	8,674,945	8,901,722	5,762,664	8,406,604	12,937,129
Solid Waste Collection System	1,699,754	1,835,441	1,873,632	1,741,134	1,801,199	1,855,297
Bonito Lake	233,407	262,519	833,331	378,529	51,376	8,495,746
Golf Course	1,405,835	1,541,670	1,378,885	1,362,035	1,418,224	2,062,188
Airport	358,297	339,449	437,109	172,918	165,183	360,648
Housing Low Rent Opr	1,046,384	1,085,176	1,450,405	0	0	0
Housing Homeownership Opr	98,802	39,450	305,859	0	0	0
Total Expenditures	12,559,114	13,778,650	15,180,943	9,417,280	11,842,586	25,711,008
Other Financing Uses						
Transfers Out	1,576,241	18,531,235	4,383,117	2,038,388	2,039,081	4,432,344
Total Other Financing Uses	1,576,241	18,531,235	4,383,117	2,038,388	2,039,081	4,432,344
Total Expenditures & Other Finance Uses	14,135,355	32,309,885	19,564,060	11,455,668	13,881,667	30,143,352
Net Change in Fund Balance	(3,211,873)	(8,428,526)	8,362,607	1,483,331	3,108,183	(10,768,254)
Ending Cash Fund Balance	11,062,782	2,634,256	10,996,863	12,480,194	15,588,377	4,820,123

ENTERPRISE FUND SUMMARY

Fund 81 Water & Sewer – This fund is created to account for the operations and maintenance of water and sewer services.

Fund 86 Solid Waste Collection System – This fund is established to account for the solid waste services provided to the residents of the city and all related costs.

Fund 88 Bonito Lake – This fund is created to account for the management and daily operations of the Bonito Lake Watershed, recreation area, and part of the Bonito Pipeline.

Fund 90 Desert Lakes Golf Course – This fund is created to account for the maintenance and daily operations of the municipal golf course.

Fund 91 Alamogordo-White Sands Regional Airport – This fund is established to account for the daily operations and maintenance of the municipal airport.

Water/Sewer Fund

81-0000

Division Overview

The Water and Sewer Fund was created to account for the operations and maintenance of the water and sewer services. Operations are divided into seven (7) operational sections; Central Receiving 081-1602, Public Works Administration 081-1803, Customer Service 081-2202, Utility Maintenance 081-5503, Water Filter Plant 081-5703, Wastewater Treatment Plant 081-5603 and Construction 081-7803. These departments have separate narratives to explain their functions. Capital Improvements are also divided into a separate division 081-9300.

Mission Statement

The City of Alamogordo Water and Sewer Department's mission is to provide a high level of customer satisfaction by providing reliable, high quality water and sewer service in an efficient, cost effective and environmentally sensitive manner.

Funding Sources

The Senior Center RSVP Division is funded by Water & Sewer rates.



Water/Sewer Fund 81-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										11,098,825
Revenues										
User Fees									0	**
Water Sales	5,464,077	5,517,009	5,425,972	5,229,129	5,693,310	5,693,310	5,354,895	5,731,828	38,518	0.7%
Foreclosure Fees	0	0	0	0	200	200	0	600	400	200.0%
Release of Lein	387	358	290	574	500	500	1,672	1,200	700	140.0%
Water/Sewer Cap Surcharge	0	0	0	0	0	0	146,307	147,000	147,000	**
Sewer Charges	3,232,993	3,311,040	3,353,821	3,341,096	3,452,996	3,452,996	3,278,983	3,445,689	(7,307)	-0.2%
Connection Charges	14,741	11,743	15,059	10,809	10,369	25,369	12,645	12,245	1,876	18.1%
Water Sales to City	51,738	68,142	74,097	72,675	70,454	70,454	89,489	67,597	(2,857)	-4.1%
Application Fees	53,575	54,025	55,150	58,000	55,426	55,426	61,450	61,486	6,060	10.9%
Service Charges	240,662	243,627	244,595	251,987	247,794	247,794	285,577	270,515	22,721	9.2%
Septage Disposal Fees	35,972	73,548	15,144	22,874	23,887	23,887	23,370	21,918	(1,969)	-8.2%
Reclaimed Water	90,402	70,143	58,132	48,572	51,960	51,960	41,305	37,415	(14,545)	-28.0%
Miscellaneous Revenue	221,130	80,203	(13,763)	18,115	0	0	24,457	5,660	5,660	**
Grants/Loans	16,465	2,105	0	0	0	0	0	0	0	**
Interest Income	104,185	24,874	42,495	85,362	66,642	66,642	137,641	156,755	90,113	135.2%
Loan Proceeds	0	0	0	0	0	0	0	0	0	**
Total Revenues	9,526,327	9,456,817	9,270,992	9,139,193	9,673,538	9,688,538	9,457,791	9,959,908	286,370	3.0%
Transfers										
Transfers In	1,687,929	9,349,953	13,406,629	98,413	98,413	98,413	98,413	98,413	0	0.0%
Transfers Out	1,353,511	18,299,807	4,255,412	2,400,819	1,849,775	4,077,733	1,832,738	4,209,436	2,359,661	127.6%
Total Net Transfers	334,418	(8,949,854)	9,151,217	(2,302,406)	(1,751,362)	(3,979,320)	(1,734,325)	(4,111,023)	(2,359,661)	134.7%
Total Resources Available										16,947,710
Appropriations/Expenditures										
Purchasing/Central Recv (1602)	78,965	71,496	67,110	71,032	79,882	70,550	104,601	104,601	24,719	30.9%
Public Works Admin (1803)	62,094	706,415	980,595	879,358	1,135,750	1,137,157	1,123,046	1,086,129	(49,621)	-4.4%
Customer Service (2202)	615,795	463,581	496,815	591,602	3,297,940	527,476	2,820,029	1,479,485	(1,818,455)	-55.1%
Utility Maintenance (5503)	3,892,065	2,653,859	3,392,382	932,584	1,104,646	1,111,463	865,527	1,301,998	197,352	17.9%
Wastewater Treatment Plant (5603)	0	0	126,367	372,165	959,863	961,676	898,241	934,899	(24,964)	-2.6%
Water Filter Plant (5703)	2,199,692	2,459,182	2,293,561	1,436,969	1,287,695	1,295,751	1,018,427	1,311,370	23,675	1.8%
Construction (7803)	38,930	708,972	628,645	657,379	719,800	719,800	613,253	648,641	(71,159)	-9.9%
								0		**
Total Operating Cost	6,887,541	7,063,505	7,985,475	4,941,089	8,585,576	5,823,873	7,443,124	6,867,123	(1,718,453)	-20.0%
Water & Sewer Capital	829,094	1,611,440	916,247	822,057	2,405,717	4,498,009	960,483	6,040,664	3,634,947	151.1%
Total Appropriations/Expenditures	7,716,635	8,674,945	8,901,722	5,763,146	10,991,293	10,321,882	8,403,607	12,907,787	1,916,494	17.4%

Ending Cash Balance - June 30

4,039,923

** One or more zero value fields

Operating Reserve: 944,547

Available Balance: 3,095,376

Purchasing/Central Receiving

81-1602

Division Overview

This department is a division of Purchasing and includes 90% of the Central Receiving salary and benefits. Central Receiving maintains inventories for City supplies and materials for departments throughout the City; however, it is estimated that the bulk of inventory is related directly to the Utility Fund and; therefore, the bulk of expenditures for salaries and benefits is charged directly to the Water & Sewer Fund.

Mission Statement

To provide efficient Procurement and Customer Services for the City while ensuring compliance with the City’s Public Purchasing Ordinance and State Procurement Code Regulations.

Funding Sources

The Central Receiving Division is funded by Water/Sewer revenues and Internal Service Fees.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Central Receiving
0.15	0.15	0.15	0.15	0.15	Procurement Manager
0.90	0.90	0.90	0.90	0.90	Inventory Administrator
0.90	0.90	0.90	0.90	0.90	Central Receiving Attendant
1.95	1.95	1.95	1.95	1.95	Central Receiving

Central Receiving 81-1602

OBJECTIVES	GOALS
Provide valuable services to internal client departments.	<p>Central Receiving will continue to take steps in becoming aware of the ever changing needs of specialized items that are required by the city's different facilities.</p> <p>Inventory Administrator and Receiving Attendant will continue with becoming familiar with changes to Federal, State and City's Procurement Codes and Statute's.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable services to internal client department

Action: Central Receiving has secured sufficient covering for all pipe, fire hydrants and valves in Inventory with the additional two shades to be erected by end of FY16.

Action: Central Receiving continues to disposed of obsolete and damaged inventory maximizing the efficiency of the facility by organizing and re-arranging stock to be more readily available.

Performance Measures	FY2014-15 Budget	FY2014-15 Estimate	FY2015-16 Adopted
Percentage of Inventory error ratio monetary value	1.26%	1.26%	1.26%
Inventory error ratio by physical stock	1.00%	1.00%	1.00%

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Appropriations/Expenditures										
Salaries & Benefits	78,873	71,496	67,110	71,032	90,770	88,681	86,352	87,820	(2,950)	-3.2%
Supplies	92	0	0	0	2,700	2,700	2,938	4,550	1,850	68.5%
Maintenance	0	0	0	0	1,200	1,200	0	1,200	0	0.0%
Utilities	0	0	0	0	1,044	1,044	913	1,526	482	46.2%
Other Services	0	0	0	0	10,976	10,976	4,366	38,847	27,871	253.9%
<i>Total Operating Cost</i>	78,965	71,496	67,110	71,032	106,690	104,601	94,569	133,943	27,253	25.5%
Capital Outlay	0	0	0	0	0	0	13,029	0	0	**
Total Appropriations/Expenditures	78,965	71,496	67,110	71,032	106,690	104,601	107,598	133,943	27,253	25.5%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 25.5 percent or \$27,253 above the FY15 Original Budget. Salary & Benefits are (3.2) percent or (\$2,950) less than the FY15 Original due to a change in employees. Other Services increase for Damaged/Obsolete Inventory.

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	673
a. Supervisory Positions (1)	67
b. Administrative Staff (2)	606
2 Total Benefit Adjustment	(3,623)
3 Increase in Supplies & Materials	1,850
4 Increase in Utilities	482
5 Increase in Other Services	27,871
TOTAL OPERATING CHANGES	27,253

Administrative Services

81-1803

Division Overview

The Public Works Administrative Department is responsible for the management of all aspects of Public Works to include; Utilities Maintenance, Utilities Construction, Bonito Lake Water Operations, Wastewater and Water Filter Plants, Fleet Maintenance, Facility Maintenance, Street Maintenance, Convenience Center, Landfill Operations and Drainage Maintenance. We also manage the Solid Waste Collection Contract with Southwest Disposal. The allocations of expenditures within this department are those directly related to the operations of the Water and Sewer Fund.

Mission Statement

It is our mission to provide the City of Alamogordo and its citizens with professional management of all Public Works Divisions to ensure that all services are provided in a timely and cost effective manner.

Funding Sources

The Administrative Services Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Administrative Services
1.00	1.00	1.00	1.00	1.00	Administrative Assistant
1.00	1.00	1.00	1.00	1.00	Utilities Director
1.00	1.00	1.00	1.00	1.00	Contract Coordinator
1.00	1.00	1.00	1.00	1.00	Dispatch/Clerk
4.00	4.00	4.00	4.00	4.00	Administrative Services

Administrative Services 81-1803

OBJECTIVES	GOALS
Provide valuable public services and amenities	Continue to deliver a safe, high-quality potable water supply to the citizens of Alamogordo. Continue to ensure continuous water service with minimal interruption.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Assess and service future growth needs by planning and expanding the water distribution system. Continue to evaluate, prioritize, and implement proactive maintenance programs.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Rehabilitation of water storage facilities

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Completion of the Green Transmission Repair.

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Budget
Ensure that existing subdivisions are adequately and efficiently served with well planned, coordinated, and maintained infrastructure.	100%	100%	100%
Guide growth to protect the environment and the community economic vitality.	100%	100%	100%
Ensure that new development is efficiently integrated into existing infrastructure and that the costs are balanced with the revenues generated.	100%	100%	100%

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Appropriations/Expenditures										
Salaries & Benefits	1,255	230,748	271,848	311,398	282,592	283,861	281,791	286,052	3,460	1.2%
Supplies	371	1,993	2,871	1,783	2,400	2,400	1,957	1,891	(509)	-21.2%
Maintenance	0	216	431	227	650	650	210	650	0	0.0%
Utilities	6	1,396	2,392	4,409	4,224	4,224	4,994	5,397	1,173	27.8%
Other Services	60,462	472,062	701,508	561,541	845,884	846,022	834,094	792,139	(53,745)	-6.4%
Total Operating Cost	62,094	706,415	979,050	879,358	1,135,750	1,137,157	1,123,046	1,086,129	(49,621)	-4.4%
Capital Outlay	0	0	1,545	0	0	0	0	0	0	**
Total Appropriations/Expenditures	62,094	706,415	980,595	879,358	1,135,750	1,137,157	1,123,046	1,086,129	(49,621)	-4.4%

** One or more zero value fields

*In FY12 All Administrative Charges have been relocated due to re-organization

Administrative Services 81-1803

Budget Highlights

Budget appropriations are (4.4) percent or (\$49,621) below the FY15 Original Budget. Other Services decreased (6.4) percent or (\$53,745) due to the decrease in administrative charges to the fund.

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	2,870
a.	Supervisory Positions (1)	2,153
b.	Administrative Staff (2)	717
2	Total Benefit Adjustment	590
3	Decrease in Supplies and Materials	(509)
4	Increase in Telephone charges and Utilities	1,173
5	Decrease in Membership and Dues	(250)
6	Decrease in Audit Costs	(9,184)
7	Decrease in Administrative Charges	(39,871)
8	Decrease in Insurance needs	(4,440)
9	Capital Additions/replacements	
a.	No new Capital Allocated	0
TOTAL OPERATING CHANGES		(49,621)

Customer Service

81-2202

Division Overview

The Customer Service/Utility Billing Division is responsible for reading, maintaining, and billing of more than 13,000 water, sewer, garbage and miscellaneous accounts each month. The Division handles requests to initiate and terminate services, answers customer inquiries concerning their accounts and performs billing maintenance necessary to send accurate and timely bills to our customers. Staff monitors and processes collections on delinquent accounts for both Accounts Receivable and Utility Billing.

Mission Statement

Dedicated to exceeding the expectations of our customers by providing excellent customer service in an effective and efficient manner, while complying with the City of Alamogordo Ordinances and Policies.

Funding Sources

The Customer Services Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Customer Service					
0.20	0.20	0.20	0.20	0.20	Finance Director
1.00	1.00	1.00	1.00	1.00	Customer Service Manager
1.50	1.50	1.50	1.50	1.50	General Cashier/Customer Service
2.00	2.50	2.00	2.00	2.00	Meter Reader
1.00	1.00	1.00	1.00	1.00	Utility Billing Clerk
1.00	1.00	1.00	1.00	1.00	Utility Billing Technician
1.00	1.00	1.00	1.00	1.00	Utility Billing Clerk/Collections
1.00	1.00	1.00	1.00	1.00	Utility Billing Supervisor
8.70	9.20	8.70	8.70	8.70	Customer Service

Customer Service 81-2202

OBJECTIVES	GOALS
Provide valuable services and amenities	Use the new reading system to restructure billing schedule to allow staff to bill customers more closely to the reading dates. Ordinance changes or recommendations will be made to Commission for FY16. Train entire Utility Billing Staff on new reading software. Restructure format on Utility Bill. This will include working with Postal Pros to create a more user friendly format for the Utility Bills.
Plan, Expand, Upgrade, and Maintain infrastructure	Complete installation and implementation of Radio Read System.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable services and amenities</p> <p>Action: Staff continued and improved a five year financial forecast to ensure future debt service and operational needs have and will be considered in the rate analysis.</p> <p>Action: Completed independent review of Utility Billing policies and procedures identifying opportunities to improve and streamline customer service.</p> <p>Objective: Plan, Expand, and maintain infrastructure</p> <p>Action: Awarded contract to install mesh network radio read system city-wide</p>	

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY15 Dollar Diff From FY14 Adopted	Percent Change
Appropriations/Expenditures										
Salaries & Benefits	352,197	328,561	347,291	408,541	400,698	456,042	434,125	406,547	5,849	1.5%
Supplies	71,571	72,947	80,348	84,140	83,840	99,921	83,071	96,172	12,332	14.7%
Maintenance	6,708	949	3,771	7,861	7,000	5,850	3,698	57,000	50,000	714.3%
Utilities	10,140	10,501	10,232	13,698	12,189	11,914	11,095	12,584	395	3.2%
Other Services	137,825	50,623	54,177	77,362	76,279	89,854	64,716	115,398	39,119	51.3%
Operating Capital	37,354	0	996	0	0	600	300	0	0	**
Total Operating Cost	615,795	463,581	496,815	591,602	580,006	664,181	597,005	687,701	107,695	18.6%
Capital Improvements	0	0	0	0	0	3,014,808	2,223,024	791,784	791,784	**
Total Appropriations/Expenditures	615,795	463,581	496,815	591,602	580,006	3,678,989	2,820,029	1,479,485	899,479	155.1%

** One or more zero value fields

Budget Highlights

Budget operational appropriations for FY16 are 155.1 percent or \$899,479 more than the FY15 Original Budget due to a carryover of funds for the Radio Read Program.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	7,744
	a. Finance Director (1)	282
	b. Supervisory Positions (1)	2,935
	c. Administrative Staff (7)	<u>4,527</u>
2	Total Benefit Adjustment	(1,895)
3	Realignment of supplies and materials	14,889
4	Decrease in New Meters	(2,557)
5	Increase in Software Support Fees	52,500
6	Decrease in Equipment Maintenance	(1,000)
7	Decrease in Fleet Commercial Parts	(1,500)
8	Increase in Telephone costs & Other Utilities	395
9	Increase in Training & Travel	708
10	Decrease In Legal Fees & Services for Collections	24,150
11	Increase in In-Service Training	12,700
12	Increase in Contract Service & Engineering	1,300
13	Increase in Insurance charges	261
14	Capital Additions/replacements	
	a. Equipment Replacement - No new requests funded-Carryover capital	<u>791,784</u>
 TOTAL OPERATING CHANGES		 <u><u>899,479</u></u>

Utility Maintenance

81-5503

Division Overview

The Utility Maintenance Division is responsible for the operation of the City’s Water Distribution and Wastewater Collection Systems.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimal interruptions consistent with State and Federal Regulations.

Funding Sources

The Utility Maintenance Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
1.00	1.00	1.00	1.00	1.00	Utility Maintenance Supervisor
1.00	1.00	1.00	1.00	1.00	Maintenance Welder
8.00	8.00	8.00	8.00	8.00	Utility Maintenance Worker
10.00	10.00	10.00	10.00	10.00	Utility Maintenance

Utility Maintenance 81-5503

OBJECTIVES	GOALS
Provide valuable public services and amenities	Continue to deliver a safe, high-quality potable water supply to the citizens of Alamogordo. Continue to ensure continuous water service with minimal interruption. Repair 100% of reported water breaks and sewer main problems within 24 hours of report.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Replace 1,000 feet of Water Distribution each year. Repair or replace 100% of broken water main valves found in the system.
Ensure effective communication exchange	Ensure that all State and Federal guidelines are followed.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Rehabilitation of La Luz Filer Plant.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Planned replacement of pipeline service lines.

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Budget
Ensure that the residents have a reliable water system	100%	100%	100%
Length of Water Distribution Main replaced	1,780	1,260	1,000
Repair 100% of reported water breaks within one day	100%	98%	100%
Percentage of broken water main valves found that were repaired or replaced	100%	100%	100%

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted Budget	Amended Budget	Actual 06/30/15	Budget	Diff From FY15 Adopted	Change
Appropriations/Expenditures										
Salaries & Benefits	821,683	537,015	532,196	555,231	570,855	593,727	569,918	589,554	18,699	3.3%
Supplies	83,104	71,692	63,737	70,941	79,860	68,530	60,952	64,819	(15,041)	-18.8%
Maintenance	317,117	123,570	116,976	100,306	142,946	144,676	136,770	141,773	(1,173)	-0.8%
Utilities	59,391	47,400	48,262	48,000	52,120	52,120	48,984	51,014	(1,106)	-2.1%
Other Services	2,330,617	1,818,626	2,629,666	81,071	58,865	52,410	48,903	52,438	(6,427)	-10.9%
<i>Total Operating Cost</i>	3,611,912	2,598,303	3,390,837	855,549	904,646	911,463	865,527	899,598	(5,048)	-0.6%
Capital Outlay	280,153	55,556	1,545	77,035	200,000	200,000	0	402,400	202,400	101.2%
Total Appropriations/Expenditures	3,892,065	2,653,859	3,392,382	932,584	1,104,646	1,111,463	865,527	1,301,998	197,352	17.9%

** One or more zero value fields

Budget Highlights

FY16 appropriations are 17.9 percent or \$197,352 more than the FY15 Original Budget. Salary and Benefits are 3.3 percent or \$18,699 due to a 1.5% wage increase and a 3% increase in Group Health.

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	(7,908)
a. Supervisory Positions (1)	564
b. Administrative Staff (9)	<u>(8,472)</u>
2 Total Benefit Adjustment	26,607
3 Decrease in Supplies and Materials for equipment	(15,041)
4 Decrease in Telephone Services and Utilities	(1,106)
5 Decrease in Sewer Line Maintenance	(1,173)
6 Decrease in Training & Travel	(3,500)
7 Decrease in Membership and Dues	(300)
8 Decrease in Inventory	(2,500)
9 Decrease in Equipment Rental/Lease	(360)
10 Increase in Insurance costs	233
11 Capital Additions/replacements	
a. Utility & Construction Replacement Program	<u>202,400</u>
 TOTAL OPERATING CHANGES	 <u><u>197,352</u></u>

Wastewater Treatment Plant

81-5603

Division Overview

The Wastewater Treatment Plant Division is responsible for the operation and maintenance of the City's Wastewater Treatment Plant and Collection Systems.

Mission Statement

Our mission is to provide reliable wastewater operations and plant management to the citizens of Alamogordo.

Funding Sources

The Wastewater Treatment Plant Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
1.00	1.00	1.00	1.00	1.00	Wastewater Treatment Plant Wastewater Plant Manager
5.00	4.00	4.00	4.00	4.00	WW Plant Operator/Maint
6.00	5.00	5.00	5.00	5.00	Wastewater Treatment Plant

Wastewater Treatment Plant 81-5603

OBJECTIVES	GOALS
Provide valuable public services and amenities	Ensure that reuse resources are sustainably managed, conserved and protected to provide for long term supply.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Complete SCADA upgrade for effluent system.
Ensure effective communication exchange	Maintain operations such that the City is in full compliance with the NMED Discharge Permit.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
Objective: Provide valuable public services and amenities Action: Managed reuse resources for City and School District.	
Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment Action: Worked on SCADA upgrade for effluent system.	

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Adopted
Ensure that reuse resources are sustainably managed, conserved and protected to provide for long term supply.	Establish baseline scores	100%	100%
Ensure that system modification and process changes are completed within established NMED guidelines.	Establish baseline scores	100%	100%
Days WWTP is in compliance with NMED discharge permit.	365	365	365

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Appropriations/Expenditures										
Salaries & Benefits	0	0	86,715	196,222	229,123	230,936	214,296	207,292	(21,831)	-9.5%
Supplies	0	0	11,345	26,134	145,743	145,743	99,497	122,652	(23,091)	-15.8%
Maintenance	0	0	17,716	40,903	60,830	60,830	74,970	60,012	(818)	-1.3%
Utilities	0	0	2,595	72,890	459,146	459,146	447,877	462,333	3,187	0.7%
Other Services	0	0	7,996	36,016	65,021	65,021	61,601	82,610	17,589	27.1%
<i>Total Operating Cost</i>	0	0	126,367	372,165	959,863	961,676	898,241	934,899	(24,964)	-2.6%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	126,367	372,165	959,863	961,676	898,241	934,899	(24,964)	-2.6%

** One or more zero value fields

Budget Highlights

Budget Appropriations for FY16 are (2.6) percent or (\$24,964) below the FY15 Original Budget. Salary & Benefits are (9.5) percent below due to a change in employees.

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	(1,156)
a. Supervisory Positions (1)	638
b. Administrative Staff (5)	(1,794)
2 Total Benefit Adjustment	(20,675)
3 Increase in Fuels	1,672
4 Decrease in Tools for SBR's	(2,500)
5 Decrease in Water Treatment Chemicals & Medical	(20,440)
6 Decrease in other Supplies & Materials	(1,823)
7 Decrease in Maintenance	(818)
8 Adjustment in Telephone and other utilites	3,187
9 Increase in Training & Travel	2,800
10 Increase I Membership and Dues	9,840
11 Decrease in Printing	(250)
12 Increase in Lab Services	5,000
13 Adjustment in Insurance	199
Capital Additions/replacements	
a. No new capital allocated	0
 TOTAL OPERATING CHANGES	 <u>(24,964)</u>

Water Filter Plant

81-5703

Division Overview

The Water Filter Plant Division is responsible for the production and treatment of the City’s potable water.

Mission Statement

Our mission is to provide reliable water operations and plant management to the citizens of Alamogordo.

Funding Sources

The Water Filter Plant Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
Water Filter Plant					
1.00	1.00	1.00	1.00	1.00	Water Quality Manager
5.00	5.00	5.00	7.00	7.00	Water Plant Operator/Maint
1.00	1.00	1.00	1.00	1.00	Water/WW Control Systems
1.00	1.00	0.00	0.00	0.00	Administrative Assistant
8.00	8.00	7.00	9.00	9.00	Water Filter Plant

Water Filter Plant 81-5703

OBJECTIVES	GOALS
Provide valuable public services and amenities	Ensure that water resources are sustainably managed, conserved and protected to provide for long term supply and drought reserve.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Complete SCADA upgrade for potable water system.
Ensure effective communication exchange	Maintain operations such that the City is in full compliance with the NMED Discharge Permit.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2014	
Objective: Provide valuable public services and amenities Action: Conducted water quality monitoring and reporting programs to ensure the highest quality water is being delivered.	
Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment Action: Worked on SCADA upgrade for potable water system.	
Objective: Ensure effective communication exchange Action: Water operations were in compliance with all permit requirements 365 days of year.	

Performance Measures	FY2013-14 Actual	FY2014-15 Budget	FY2015-16 Prelim
Conduct water quality monitoring and reporting programs to ensure the highest quality water is being delivered and to ensure compliance with regulatory requirements.	Establish baseline scores	100%	100%
Ensure that reuse resources are sustainably managed, conserved and protected to provide for long term supply and drought reserve.	Establish baseline scores	100%	100%
Days water is in compliance with all permit requirements.	365	365	365

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Appropriations/Expenditures										
Salaries & Benefits	0	0	209,572	469,357	540,141	548,197	465,693	498,804	(41,337)	-7.7%
Supplies	0	0	127,061	221,230	205,210	202,710	162,661	204,353	(857)	-0.4%
Maintenance	0	0	17,830	51,270	57,850	57,850	41,309	57,876	26	0.0%
Utilities	0	0	3,764	10,529	358,407	358,407	278,215	395,064	36,657	10.2%
Other Services									0	**
Contract Services	1,653,048	1,825,699	1,074,474	0	0	0	0	25,000	25,000	**
Electric Service	495,293	581,971	600,818	622,098	0	0	0	0	0	**
Water Conservation Fee	51,351	51,512	52,357	50,906	58,000	58,000	50,081	58,000	0	0.0%
Other Services	0	0	3,329	26,104	33,087	35,587	20,468	37,274	4,187	12.7%
Total Operating Cost	2,199,692	2,459,182	2,089,205	1,451,494	1,252,695	1,260,751	1,018,427	1,276,371	23,676	1.9%
Capital Improvements	0	0	204,356	0	35,000	35,000	0	34,999	(1)	0.0%
Total Appropriations/Expenditures	2,199,692	2,459,182	2,293,561	1,451,494	1,287,695	1,295,751	1,018,427	1,311,370	23,675	1.8%

** One or more zero value fields

Budget Highlights

Budget appropriations for FY16 are 1.8 percent or \$23,675 above the FY15 Original Budget. Salary & Benefits decreased (7.7) percent or (\$41,337) due to the change in employees.

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	1,692
a. Supervisory Positions (1)	834
b. Administrative Staff (7)	858
2 Total Benefit Adjustment	(43,029)
3 Decrease in other Supplies and Materials	(857)
4 Increase in maintenance	26
5 Increase in Electric Services and other Utilities	36,657
6 Increase in Contract Services	25,000
7 Increase in Training & Travel	2,400
8 Increase in Insurance Costs	397
9 Increase in Lab Services	1,600
10 Decrease in Equipment Rental/Lease	(250)
11 Increase in Membership & Dues	50
12 Decrease in Copier Charges	(10)
13 Capital Additions/replacements	
a. F350 4x4 with Utility Bed \$34,999	(1)
TOTAL OPERATING CHANGES	<u>23,675</u>

Construction

81-7803

Division Overview

The Utility Construction Division is responsible for the installation of new infrastructure, the replacement of concrete structures and the laying of new pavement as it relates to a funded project. This division is also responsible for the existing infrastructure, concrete and paving for the City.

Mission Statement

To provide the citizens of Alamogordo the best quality service with minimum interruptions in a cost effective manner.

Funding Sources

The Construction Division is funded from water & sewer revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Construction					
1.00	1.00	1.00	1.00	1.00	Utilities Construction Manager
9.00	9.00	9.00	9.00	9.00	Utility Construction Worker
10.00	10.00	10.00	10.00	10.00	Construction

Construction 81-7803

OBJECTIVES	GOALS
Provide valuable public services and amenities	Complete all service requests from other Departments on-time and within Budget.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Complete all projects on-time and within budget. Implement appropriate improvements to replace inadequate water distribution systems, extend services, and improve the wastewater collection system in a timely and cost efficient manner.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Completed 100% of all service requests from departments and projects on-time and within budget.

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Worked on improvements to replace inadequate water distribution systems.

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Adopted
Complete 100% of all projects on-time and within budget.	100%	100%	100%
Implement appropriate improvements to replace inadequate water distribution systems, extend services, and improve the wastewater collection system in a timely and cost efficient manner.	Establish baseline scores	100%	100%
Ensure that current and future water service needs are met.	Establish baseline scores	100%	100%
Complete 100% of all service requests from other departments on-time and within budget.	100%	100%	100%

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Appropriations/Expenditures										
Salaries & Benefits	39,003	446,742	332,521	351,638	403,986	408,798	354,874	391,161	(12,825)	-3.2%
Supplies	(126)	176,737	229,130	279,663	264,050	264,050	205,684	222,883	(41,167)	-15.6%
Maintenance	0	22,750	19,500	19,599	38,000	38,000	45,240	26,000	(12,000)	-31.6%
Utilities	53	1,417	1,579	1,382	1,458	1,458	1,244	1,263	(195)	-13.4%
Other Services	0	6,936	6,822	6,224	7,494	7,494	6,211	7,334	(160)	-2.1%
<i>Total Operating Cost</i>	38,930	654,582	589,552	658,506	714,988	719,800	613,253	648,641	(66,347)	-9.3%
Capital Outlay	0	54,390	39,093	0	0	0	0	0	0	**
Total Appropriations/Expenditures	38,930	708,972	628,645	658,506	714,988	719,800	613,253	648,641	(66,347)	-9.3%

** One or more zero value fields

Budget Highlights

FY16 appropriations are (9.3) percent or (\$66,347) less than the FY16 Original Budget. Salary & Benefits decreased (3.2) percent or (\$12,825) due to a change in employees.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	8,245
a.	Supervisory Positions (1)	589
b.	Administrative Staff (9)	<u>7,656</u>
2	Total Benefit Adjustment	(21,070)
3	Decrease in Construction Supplies	(41,167)
4	Decrease in Maintenance	(12,000)
5	Adjustment in Telephone Services & Utilities	(195)
6	Decrease in Copier Charges and Membership & Dues	(160)
7	Capital Additions/replacements	
a.	No new Capital Allocated	<u>0</u>
TOTAL OPERATING CHANGES		<u><u>(66,347)</u></u>

Water/Sewer Capital Projects

81-9303

Division Overview

This division was established to account for the water/sewer improvements related to the miscellaneous street projects.

Funding Sources

The Water/Sewer Capital Division is funded from water/sewer revenues.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Expenditures-Projects										
Contract Engineering Fees	3,997	0	0	0	0	0	832	0	0	**
Engineering Fees	44,405	0	0	0	0	0	0	0	0	**
Pipeline Replacement	134,801	887,173	324,932	284,353	311,717	318,468	229,908	200,000	(111,717)	-35.8%
Sewer line Replacement	4,286	0	0	0	0	0	0	0	0	**
Water Line Improvements	588,089	639,369	474,395	0	800,000	2,400,000	309,848	4,116,019	3,316,019	414.5%
WWTP/Const 2010	0	0	0	0	0	0	0	365,000	365,000	**
ICIP									0	**
Ozone Systems	0	0	67,709	3,393	0	4,897	0	4,897	4,897	**
Alamo Filter Plant Underdrain	0	0	0	0	324,000	324,000	476	399,913	75,913	23.4%
LaLuz Filter Plant	17,689	0	0	390,000	0	0	0	0	0	**
Effluent Automatic Valve	0	0	0	0	0	49,421	7,346	42,076	42,076	**
Disc Filters	0	0	0	103,975	0	0	0	0	0	**
Ocotillo GSR Repair	0	0	0	0	25,000	70,000	59,102	10,898	(14,102)	-56.4%
Griggs Field Booster Station	0	0	4,693	25,884	0	0	0	0	0	**
Scada and Zone Valve Replacement	0	32,572	44,518	14,452	50,000	76,223	36,220	40,003	(9,997)	-20.0%
Green To Gablestone Line Replacen	0	0	0	0	300,000	300,000	50,777	249,223	(50,777)	-16.9%
Airport Pivot Replacement	0	0	0	0	250,000	241,000	202,959	38,041	(211,959)	-84.8%
RPR WWTP Floating Cover	0	0	0	0	0	49,000	0	0	0	**
South Fork Clearing	0	0	0	0	45,000	45,000	0	45,000	0	0.0%
Reroof Water Plants	0	0	0	0	0	320,000	15,407	229,594	229,594	**
Reclaimed Water Dist System	0	0	0	0	300,000	300,000	0	300,000	0	0.0%
Maintenance Program	35,827	52,326	0	0	0	0	47,608	0	0	**
Total Appropriations/Expenditures	829,094	1,611,440	916,247	822,057	2,405,717	4,498,009	960,483	6,040,664	3,634,947	151.1%

** One or more zero value fields

Solid Waste Collection System Fund 86-0000

Division Overview

This Division is responsible for the collection, recycling, and transfer of non-hazardous solid waste from area residents and contractors. The main solid waste collection operation is contracted with Southwest Disposal.

The City also operates the LaVelle Road Solid Waste Disposal Convenience Center. At this site, area residents and contractors are allowed to drop off solid waste.

Mission Statement

To provide a safe and sanitary solid waste disposal facility for area residents and to insure the facility is operated in strict compliance with State Regulations. Also, to insure customers are treated in a friendly and helpful manner.

Funding Sources

The Solid Waste Collection System Division is funded from facility use revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Convenience Center
1.00	1.00	1.00	1.00	1.00	Convenience Center Attendant
2.00	2.00	2.00	2.00	2.00	Convenience Center Laborer
1.00	1.00	1.00	1.00	1.00	Heavy Equipment Operator
4.00	4.00	4.00	4.00	4.00	Convenience Center

Solid Waste Collection System 86-0000

OBJECTIVES	GOALS
Provide valuable public services and amenities	Improve efficiency and reduce customer complaints.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Protect and enhance Alamogordo's natural environments by ensuring that solid wastes are generated no faster than natural systems and technology can process them.
	Operate in strict compliance with State Regulations.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services and amenities

Action: Served 14,321 City residents

Objective: Plan, Expand, Upgrade, and Maintain Infrastructure and Equipment

Action: Transferred 3256 tons of solid waste to the Landfill.

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Adopted
Protect and enhance Alamogordo's natural environments that solid wastes are generated no faster than natural systems and technology can process them.	Establish baseline scores	Establish baseline scores	100%
Percent of Compliance with State Regulations.	100%	100%	100%

Solid Waste Collection System 86-0000

BUDGET SUMMARY	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15	FY14/15	FY14/15	FY15/16	FY16 Dollar	Percent
	Actual	Actual	Actual	Actual	Adopted	Amended	Actual	Budget	Diff From	Change
					Budget	Budget	06/30/15		FY15	
									Adopted	
Beginning Cash - July 1										283,177
Revenues										
User Fees	1,912,952	1,944,770	1,960,114	1,997,000	2,027,400	2,027,400	1,987,649	2,014,917	(12,483)	-0.6%
Miscellaneous Income	6,558	7,296	3,418	3,535	10	10	3,724	1,010	1,000	10000.0%
Interest Income	1,827	260	236	194	152	152	1,449	747	595	391.4%
Total Revenues	1,921,337	1,952,326	1,963,768	2,000,729	2,027,562	2,027,562	1,992,822	2,016,674	(10,888)	-0.5%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	105,017	109,123	127,705	131,872	131,511	133,303	125,013	131,804	293	0.2%
Total Net Transfers	(105,017)	(109,123)	(127,705)	(131,872)	(131,511)	(133,303)	(125,013)	(131,804)	(293)	0.2%
Total Resources Available										2,168,047
Expenditures- Nondivisional										
Contract Services	1,435,195	1,284,181	1,507,916	1,426,580	1,600,000	1,600,000	1,555,166	1,599,291	(709)	0.0%
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Total Expenditures	1,435,195	1,284,181	1,507,916	1,426,580	1,600,000	1,600,000	1,555,166	1,599,291	(709)	0.0%
Expenditures-Convenience Center										
Salaries & Benefits	136,864	157,657	143,574	145,216	158,566	167,402	140,179	154,811	(3,755)	-2.4%
Supplies	21,175	24,169	20,966	18,366	23,490	23,842	21,997	23,746	256	1.1%
Maintenance	11,622	6,017	13,428	7,126	16,046	27,768	16,798	12,896	(3,150)	-19.6%
Utilities	6,124	6,988	7,632	7,269	8,310	8,897	7,577	8,195	(115)	-1.4%
Other Services	53,446	183,551	180,116	136,577	65,506	64,433	55,888	56,358	(9,148)	-14.0%
Total Operating Cost	229,231	378,382	365,716	314,554	271,918	292,342	242,439	256,006	(15,912)	-5.9%
Capital Outlay	35,328	172,878	0	0	0	3,613	3,594	0	0	**
Total Expenditures	264,559	551,260	365,716	314,554	271,918	295,955	246,033	256,006	(15,912)	-5.9%
Total Appropriations/Expenditures	1,699,754	1,835,441	1,873,632	1,741,134	1,871,918	1,895,955	1,801,199	1,855,297	(16,621)	-0.9%

Ending Cash Balance - June 30

312,750

** One or more zero value fields

Budget Highlights

FY16 Budget appropriations are (0.9) percent or (\$16,621) below the FY15 Original Budget. Salary & Benefits have decreased (2.4) percent or (\$3,755) due to a change in employees.

Solid Waste Collection System 86-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>3,820</u>
	a. Supervisory Positions (0)	0
	b. Administrative Staff (4)	<u>3,820</u>
2	Total Benefit Adjustment	(7,575)
3	Adjustment in supplies and materials	256
4	Decrease in Conv Center Maintenance	(3,150)
5	Decrease in telephone charges and Utilities	(115)
6	Increase in Equipment	4,500
7	Decrease in Professional Services	(5,000)
8	Decrease in Landfill Tipping Charges	(2,600)
9	Decrease in Administrative Charges	(6,220)
10	Increase in Insurance Costs	172
11	Increase in Contract Services for trash pickup	(709)
12	Capital Additions/replacements	
	a. No new Capital funded	<u>0</u>
	TOTAL OPERATING CHANGES	<u><u>(16,621)</u></u>

Bonito Lake

88-0000

Division Overview

This division is responsible for the management and daily operation of the Bonito Lake Watershed, Water Supply and Recreational Enterprise.

Mission Statement

Manage and preserve Alamogordo's most valuable source of water supply. Provide and maintain a clean, safe recreational facility in which the public can picnic, camp or fish. Plan and implement Resource Conservation and Development projects to enhance land and water resources.

Funding Sources

The Bonito Lake Division is currently funded by State and Federal Grants for restoration of the Lake.

Bonito Lake 088-0000

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										3,796,024
Revenues										
User Fees	154,300	82,752	32,916	0	0	0	0	0	0	**
Miscellaneous Revenue	6,494	8,081	76,964	0	0	0	3,375	0	0	**
Grants	0	0	566,190	0	0	7,305,769	3,752,658	3,589,260	3,589,260	**
Interest Income	3,641	529	583	199	2,584	2,584	778	1,163	(1,421)	-55.0%
Total Revenues	164,435	91,362	676,653	199	2,584	7,308,353	3,756,811	3,590,423	3,587,839	138848.3%
Transfers										
Transfers In	0	0	600,000	0	0	1,416,768	0	1,416,768	1,416,768	**
Transfers Out	25,364	25,571	25,650	0	0	0	0	0	0	**
Total Net Transfers	(25,364)	(25,571)	574,350	0	0	1,416,768	0	1,416,768	1,416,768	**
Total Resources Available										
										8,803,215
Expenditures - Bonito Lake (0003)										
Salaries & Benefits	133,608	123,957	53,015	0	0	0	0	0	0	**
Supplies	17,153	20,743	6,458	0	0	0	0	0	0	**
Maintenance	12,972	16,660	3,646	0	150	150	0	150	0	0.0%
Utilities	7,094	7,983	3,785	8,233	2,608	2,608	2,519	2,616	8	0.3%
Other Services	43,059	56,992	19,902	0	15	47,094	0	121,645	121,630	810866.7%
Total Operating Cost	213,886	226,335	86,806	8,233	2,773	49,852	2,519	124,411	121,638	4386.5%
Capital Outlay	19,521	36,184	746,525	370,296	0	8,494,732	48,857	8,371,335	8,371,335	**
Total Expenditures	233,407	262,519	833,331	378,529	2,773	8,544,584	51,376	8,495,746	8,492,973	306273.8%
Ending Cash Balance - June 30										
										307,469

** One or more zero value fields

CHANGES FOR OPERATIONS

	AMOUNT
1 Total Salary Adjustment	0
a. Supervisory Positions (0)	0
b. Administrative Staff (0)	0
2 Total Benefit Adjustment	0
3 Adjustment in Telephone charges for Dam	8
4 Increase in Professional Services	47,079
5 Increase in Emergency Misc Disaster Releef	74,551
6 Capital Additions/replacements	
No new Capital Allocated-Carry over Projects for	
a. Restoration of Lake	8,371,335
TOTAL OPERATING CHANGES	8,492,973

Desert Lake Golf Course

90-0000

Division Overview

Desert Lakes Golf Course is a full service 18-hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class - A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

Mission Statement

Desert Lakes Golf Course is a full service 18 - hole golf facility. It has a full service restaurant, a fully stocked pro shop, extensive practice facilities and driving range. It serves the golfing public 364 days per year, weather permitting. The course has a PGA class - A professional under contract to provide pro shop services and golf activities. The City has a Golf Course Superintendent who provides maintenance services for the course.

Funding Sources

The Golf Course Division is funded by usage of the facility and by the General Fund.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
Golf Course					
1.00	1.00	1.00	1.00	1.00	Superintenenent
1.00	1.00	1.00	1.00	1.00	Assistant Superintendent
2.00	2.00	2.00	2.00	2.00	Laborer
2.17	2.17	2.17	2.17	2.17	Laborer - Seasonal
1.00	1.00	1.00	1.00	1.00	Mechanic
1.00	1.00	1.00	1.00	1.00	Irrigation Specialist
8.17	8.17	8.17	8.17	8.17	Golf Course

Desert Lakes Golf Course 090-0000

OBJECTIVES	GOALS
Provide valuable public services	<p>Continue to increase rounds of play through aggressive growth of the game programs that encourage new and occasional golfers to play more rounds through better course conditions and speed of greens for the golfer's pleasure of the course.</p> <p>Edge all cart paths twice a year, once in the spring and once in the fall.</p>
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	<p>Continue to improve course conditioning through the irrigation program set forth, to improve aesthetics with attention to detail work. Continue improvements set forth in the short term plan and create a long range master plan for the course.</p> <p>Cultural practices are in place for upkeep of the greens, proper irrigation, fertilization, rolling, flushing the greens two to three times per year to assist in the loosening of the high salt content in the soil, vertical mowing and sanding, and control.</p> <p>Work with the Public Works Department to provide an adequate reclaimed water supply.</p> <p>State Legislative grant will fund the dredging and lining of the intake lake adjacent to #5.</p>

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

Action: Condition of D.L. greens this year was again excellent due to continued proper use of chemicals, fertilizers, soil conditioners and cultural practices.

Action: Green speed continues to be quite consistent. With the purchase of two new Toro greens mowers, good aerification, top-dressing, vertical mowing, and light weight rolling, greens were smoother for a better roll.

Action: Foot Golf was introduced to the public.

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment

Action: Expanded the number four tee box, retention wall was constructed for the expansion.

Action: Purchased new equipment to assist with the upkeep of the golf course.

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Total rounds of play	34,650	33,980	40,500
Tournaments & Leagues	44	44	40
League participants	2500	2500	2,500
Grown of game programs	6	6	10
COG participants	750	550	1,000
Overall maintenance survey	435	410	450

Desert Lakes Golf Course 090-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										172,343
Revenues										
User Fees	1,137,469	1,190,744	1,246,076	1,259,785	1,276,968	1,276,968	1,280,534	1,296,525	19,557	1.5%
Miscellaneous Revenue	1,802	1,340	3,705	2,400	1,650	1,650	1,400	1,400	(250)	-15.2%
Grants	0	0	0	0	300,000	300,000	0	600,000	300,000	100.0%
Interest Income	(4,000)	357	425	322	573	573	1,002	1,093	520	90.8%
Total Revenues	1,135,271	1,192,441	1,250,206	1,262,507	1,579,191	1,579,191	1,282,936	1,899,018	319,827	20.3%
Transfers										
Transfers In	0	471,767	258,426	143,834	143,834	234,052	234,052	143,834	0	0.0%
Transfers Out	53,093	56,800	62,887	76,363	53,579	57,723	52,485	57,935	4,356	8.1%
Total Net Transfers	(53,093)	414,967	195,539	67,471	90,255	176,329	181,567	85,899	(4,356)	-4.8%
Total Resources Available										2,157,260
Expenditures-Nondivisional										
Utilities	10,000	10,003	10,000	7,500	10,000	10,000	10,000	10,000	0	0.0%
Other Services	7,368	7,028	5,761	6,709	9,900	9,900	8,670	9,900	0	0.0%
Golf Pro Contract	727,418	761,474	817,485	835,471	834,458	834,458	869,505	843,003	8,545	1.0%
Total Appropriations/Expenditures	744,786	778,505	833,246	849,680	854,358	854,358	888,175	862,903	8,545	1.0%
Expenditures-Maintenance										
Salaries & Benefits	254,987	249,774	257,224	267,781	328,761	321,350	289,567	301,867	(26,894)	-8.2%
Supplies	85,372	92,813	97,554	91,632	92,624	114,609	94,742	103,924	11,300	12.2%
Maintenance	36,182	38,648	40,732	36,878	60,714	47,079	39,705	44,328	(16,386)	-27.0%
Utilities	31,850	35,670	46,881	44,138	49,232	38,232	33,878	49,918	686	1.4%
Other Services	175,729	255,925	73,428	71,926	54,896	57,196	56,101	43,649	(11,247)	-20.5%
Operating Capital	5,066	0	29,820	0	0	0	16,056	600,000	600,000	**
Total Operating Cost	589,186	672,830	545,639	512,355	586,227	578,466	530,049	1,143,686	557,459	95.1%
Capital Improvements	71,863	90,335	0	0	0	346,655	0	55,599	55,599	**
Total Expenditures	661,049	763,165	545,639	512,355	586,227	925,121	530,049	1,199,285	613,058	104.6%
Total Appropriations/Expenditures	1,405,835	1,541,670	1,378,885	1,362,035	1,440,585	1,779,479	1,418,224	2,062,188	621,603	43.1%
Ending Cash Balance - June 30										95,072

** One or more zero value fields

Desert Lakes Golf Course 090-0000

Budget Highlights

Budget appropriations are 43.1 percent or \$621,603 higher than the FY15 Original Budget. The budget for salaries and benefits has decreased overall (8.2) percent or (\$26,894) due to a change in employees. Budget appropriations for Other Services decreased (\$11,247) due to removal of administration charges.

CHANGES FOR OPERATIONS			<u>AMOUNT</u>
1	Total Salary Adjustment		(3,671)
	a. Supervisory Positions (1)	645	
	b. Administrative Staff (10.)	<u>(4,316)</u>	
2	Total Benefit Adjustment		(23,223)
3	Adjustment in Supplies & Maintenance		11,300
4	Decrease in Maintenance		(16,386)
5	Adjustment in telephone & Utilities		686
6	Increase in Training & Travel		3,000
7	Decrease in Administration charges		(14,521)
8	Increase in Insurance costs		274
9	Increase in Golf Pro Contract		8,545
10	Capital Additions/replacements		
	a. Truckster with dump bed		55,599
	b. Effluent Ponds		<u>600,000</u>
	TOTAL OPERATING CHANGES		<u>621,603</u>

White Sands Regional Airport

91-0000

Division Overview

The Alamogordo-White Sands Regional Airport is a general aviation airport owned and operated by the City of Alamogordo. The Airport is a designated United States Forest Service Fire Tanker Base. The tanker aircraft are on station at the Airport as needed, but generally from April through September annually. The Civil Air Patrol has a squadron based at the Airport providing search and rescue functions. The Airport has two runways, one paved and the other dirt. The City owns the terminal building, maintenance shop, fire station, and 1500 acres of fenced-in property.

Mission Statement

To provide a necessary transportation and business hub for the continued growth and development of Alamogordo and the surrounding communities. To maintain the Airport at the highest standards of safety and utility, and to preserve the airport for future general aviation.

Funding Sources

The Airport Division is funded by usage of the facility and by the grants.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
1.00	1.00	1.00	1.00	1.00	Airport Airport Manager
1.00	1.00	1.00	1.00	1.00	Light Equipment Operator
2.00	2.00	2.00	2.00	2.00	Airport

White Sands Regional Airport 091-0000

OBJECTIVES	GOALS
Provide valuable public services	Provide highest level of customer satisfaction with Airport Facilities and Operations. Work with the State Aviation Division to resurface alley aprons, taxiways and rejuvenate runway.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Begin Phase 2 of the runway extension.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

Action: Began Phase I of the Runway Extension.

Action: Implemented a strategy to redefine the lease footprints of the north hanger section to ensure taxiway safety requirements and lease equity.

Action: Helicopter training through Fort Bliss and Cannon AFB took place for several weeks this year.

Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment

Action: Purchased equipment to maintain the dirt runway and eliminate weeds.

Performance Measures	FY2013-14 Budget	FY2014-15 Actual	FY2015-16 Adopted
Federal Grants completed on time per FAA contracts	100.00%	100.00%	100.00%
Cost per acre maintained	Establish baseline Scores	\$99.78	\$99.78

White Sands Regional Airport 091-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										238,009
Revenues										
User Fees	204,983	220,480	187,451	159,120	151,920	151,920	146,330	147,154	(4,766)	-3.1%
Miscellaneous Revenue	21,046	1,283	13,788	0	0	0	11,115	0	0	**
Grants	0	0	119,157	0	8,283	99,634	8,031	101,603	93,320	1126.6%
Investment Income	3,594	679	859	645	493	493	1,549	1,303	810	164.3%
Total Revenues	229,623	222,442	321,255	159,765	160,696	252,047	167,025	250,060	89,364	55.6%
Transfers										
Transfers In	218,531	248,183	0	0	25,000	25,000	0	0	(25,000)	-100%
Transfers Out	39,256	39,934	45,625	49,536	34,501	86,527	28,845	33,169	(1,332)	-3.9%
Total Net Transfers	179,275	208,249	(45,625)	(49,536)	(9,501)	(61,527)	(28,845)	(33,169)	(23,668)	249.1%
Total Resources Available										454,900
Expenditures (0006)										
Salaries & Benefits	108,565	90,997	67,343	74,007	119,732	117,870	90,284	90,919	(28,813)	-24.1%
Supplies	7,612	8,121	7,075	9,854	16,007	19,445	18,008	17,830	1,823	11.4%
Maintenance	18,850	19,826	11,699	23,203	38,185	31,998	11,201	46,282	8,097	21.2%
Utilities	31,159	32,346	29,314	30,371	33,287	33,439	30,335	35,155	1,868	5.6%
Other Services	151,724	185,839	298,702	35,483	14,191	143,706	11,205	145,462	131,271	925.0%
Total Operating Cost	317,910	337,129	414,133	172,918	221,402	346,458	161,033	335,648	114,246	51.6%
Capital Outlay	40,387	2,320	22,976	0	0	0	0	0	0	**
Capital Improvements	0	0	0	0	25,000	29,150	4,150	25,000	0	0.0%
Total Appropriations/Expenditures	358,297	339,449	437,109	172,918	246,402	375,608	165,183	360,648	114,246	46.4%
Ending Cash Balance - June 30										94,252

Budget Highlights

Budget appropriations are 46.4 percent or \$114,246 over the FY15 Original Budget. Salary & Benefits decreased (24.1) percent or (\$28,813) due to change of employee benefits.

FY16 Capital is for Air Service

White Sands Regional Airport 091-0000

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	(12,672)
a.	Supervisory Positions (1)	(9,894)
b.	Administrative Staff (1)	<u>(2,778)</u>
2	Total Benefit Adjustment	(16,141)
3	Adjustment in supplies and materials	1,823
4	Adjustment in other maintenance	8,097
5	Increase in Telephone charges and Utilities	1,868
6	Increase in Training & Travel	1,200
7	Increase in Membership & Dues	50
8	Decrease in Insurance costs	(40)
9	Increase in Equipment	2,500
10	Increase in Consulting Fees	129,515
11	Decrease in Administrative Charges	(1,954)
10	Capital Additions/replacements	
a.	No new capital Allocated	<u>0</u>
TOTAL OPERATING CHANGES		<u>114,246</u>

Trust & Agency Funds

Fund Overview

INSIDE THIS FUND:

- Police Court Bonds
- Designated Gift
- Cemetery-Perpetual Care
- State Judicial
- Alamo Senior Center Gift
- Otero/Greentree Regional Landfill
- Utility Deposits
- Housing Low Rent Operating
- Housing Homeownership Opr
- Housing Capital Fund Projects

Funds used to account for operations for which a fee is charged to external users for goods or services.

TRUST & AGENCY FUNDS COMPARATIVE BUDGET STATEMENT						
	FY11 ACTUALS 6/30/2011	FY12 ACTUALS 6/30/2012	FY13 ACTUALS 6/30/2013	FY14 ACTUALS 6/30/2014	FY15 ACTUALS 6/30/2015	FY16 BUDGET
Beginning Cash Fund Balance	8,009,420	7,666,963	7,039,731	7,002,786	6,917,156	7,269,770
Revenues						
User Fees	1,141,294	1,247,201	1,196,516	1,603,417	1,640,823	1,306,806
Fines	76,344	73,360	59,410	66,488	62,878	87,650
Miscellaneous	28,583	18,286	9,414	70,445	58,777	20,103
Grants	0	0	0	1,110,157	622,678	1,481,172
Investment Income	51,577	10,864	14,297	36,694	51,319	57,731
Total Revenues	1,297,798	1,349,711	1,279,637	2,887,201	2,436,475	2,953,462
Other Financing Sources						
Transfers In	26,189	0	0	0	0	0
Total Other Financing Sources	26,189	0	0	0	0	0
Total Revenues & Other Financing	1,323,987	1,349,711	1,279,637	2,887,201	2,436,475	2,953,462
Expenditures						
Designated Gift	11,686	2,350	2,565	1,610	4,294	15,601
State Judicial	76,386	73,220	59,344	60,568	49,742	75,500
Alamo Senior Center Gift	23,921	25,820	29,722	6,337	10,430	77,337
PHA/Low Rent Housing Program	7,360	0	0	0	0	0
Otero/Greentree Regional Landfill	1,533,960	1,873,883	1,222,878	1,143,925	801,670	2,237,941
Housing Homeownership Reserve	1,261	0	0	0	0	0
Owner Occupied Rehabilitation	0	0	0	0	0	0
Housing Low Rent Opr	0	0	0	1,154,122	972,181	1,241,960
Housing Homeownership Opr	0	0	0	20,025	161,257	29,506
Housing Capital Fund Projects	0	0	0	583,964	81,994	957,832
Total Expenditures	1,654,574	1,975,273	1,314,509	2,970,551	2,081,568	4,635,677
Other Financing Uses						
Transfers Out	11,870	1,670	2,073	2,280	2,293	1,810
Total Other Financing Uses	11,870	1,670	2,073	2,280	2,293	1,810
Total Expenditures & Other Finance Uses	1,666,444	1,976,943	1,316,582	2,972,831	2,083,861	4,637,487
Net Change in Fund Balance	(342,457)	(627,232)	(36,945)	(85,630)	352,614	(1,684,025)
Ending Cash Fund Balance	7,666,963	7,039,731	7,002,786	6,917,156	7,269,770	5,585,745

TRUST & AGENCY FUND SUMMARY

Fund 17 Police Court Bond Fund – This fund is established to account for collection, holding and reimbursement of court bonds.

Fund 22 Designated Gift Fund – This fund is established to account for receipts and disbursements of funds donated for designated and specific purposes.

Fund 31 Cemetery – Perpetual Care – This fund is established to account for the accumulation of funds for the future maintenance of the cemetery.

Fund 39 State Judicial - This fund accounts for the State's share of fines from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. The City collects these fines on behalf of the State and remits to them on a monthly basis.

Fund 74 Alamo Senior Center Gift Fund – This fund is created to account for donations and proceeds from fund raising events. Expenditures are restricted to building improvements or special events.

Fund 94 Otero/Lincoln County Regional Landfill – The Otero/Lincoln County Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this Operation. This account is established to account for the daily operations and maintenance of the solid waste facility designed to dispose of residential, commercial and construction waste.

Fund 104 Utility Deposits – This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Deposits are applied to the customer account following one year of good payment history and renter deposits are held until the account is terminated.

Fund 115 Corp Escrow Account Reserve – This fund is established to account for the escrow account for the Corp of Engineers.

Fund 901 Housing Low Rent Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 903 Housing Homeownership Operating – The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Fund 904 Housing Capital Fund Projects – This fund is created to account for the purchase, refurbishment, and maintenance of homes purchased for the Homeownership Program.

Police Court Bond Fund

17-0000

Division Overview

This fund is established to account for collection, holding, and reimbursement of funds related to court bonds.

Funding Sources

The Police Court Bond Division is funded from Court Bonds.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
<i>Beginning Cash - July 1</i>										8,538
Revenues										
Fines	0	0	0	0	0	0	0	0	0	**
Total Revenues			0	0	0	0	0	0	0	**
Total Resources Available										8,538
Expenditures										
Other Services	0	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	0	0	0	0	0	0	0	0	0	**
Ending Cash Balance - June 30										8,538

** One or more zero value fields

Designated Gift Fund 22-0000

Division Overview

This fund was established to account for receipts and disbursements of funds donated by other entities or private individuals for designated and specific purposes. Fund balance is allocated to the appropriate divisions. Interest income allocation will be determined at year-end based upon divisional activity throughout the year.

Funding Sources

The Designated Gift Fund Division is funded from designated donations from citizens and organizations.

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										36,188
Revenues										
Donations	18,742	3,904	1,957	2,181	500	1,500	4,334	800	300	60.0%
Interest Income	337	73	102	178	141	141	276	282	141	100.0%
Total Revenues	19,079	3,977	2,059	2,359	641	1,641	4,610	1,082	441	68.8%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	10,420	0	0	0	0	0	0	0	0	**
Net Transfers	10,420	0	0	0	0	0	0	0	0	**
Total Resources Available										37,270
Expenditures										
Supplies	2,191	836	789	290	1,000	30,658	3,282	7,141	6,141	614.1%
Other Services	1,935	1,514	1,776	6,447	1,200	5,112	1,012	8,460	7,260	605.0%
Capital Outlay	7,560	0	0						0	**
Total Appropriations/Expenditures	11,686	2,350	2,565	6,737	2,200	35,770	4,294	15,601	13,401	609.1%
Ending Cash Balance - June 30										21,669

** One or more zero value fields

Cemetery-Perpetual Care Fund 31-0000

Division Overview

This fund was established to account for the accumulation of funds for the future maintenance of the cemetery.

Funding Sources

The Cemetery-Perpetual Care Division is funded from designated sales of cemetery lots sold.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										456,079
Revenues										
Land Sales	12,600	8,538	12,775	11,550	9,988	9,988	10,600	9,988	0	0.0%
Interest Income	9,151	1,777	3,339	6,122	4,841	4,841	8,640	9,821	4,980	102.9%
Total Revenues	21,751	10,315	16,114	17,672	14,829	14,829	19,240	19,809	4,980	33.6%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										475,888
Ending Cash Balance - June 30										475,888

** One or more zero value fields

State Judicial Fund

39-0000

Division Overview

This fund accounts for the collection and disbursement derived from convicted persons of traffic violations and traffic violations of operating motor vehicles under the influence of alcohol or drugs. These fees are as follows:

- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$65 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used to help cover the cost of chemical and other tests used to determine the level or amount of alcohol or drugs. This fee is sent to the State of New Mexico DFA.
- ◆ Section 12-6-12.2 of the City Uniform Traffic Code provides for the imposition of a \$75 fee on persons convicted of driving a motor vehicle while under the influence of alcohol or drugs. These fees are used for the prevention of DWI offenders. This fee is sent to the State of New Mexico DFA.
- ◆ Section 11-04-020 of the City Municipal Code provides for the imposition of a fee for persons convicted of unlawful possession of marijuana. Persons shall pay, in addition to any fine, a \$75 fee. Funds collected are to help defray the cost of chemical and other analyses of controlled substances. This fee is sent to the State of New Mexico DFA.
- ◆ State Statute 35-14-11 Municipal Ordinance; court costs; collection and purpose provides for the imposition of a \$20 corrections fee to help defray the costs of housing prisoners at a detention facility. This fee remains in the city. The imposition of a \$3 judicial education fee to be used for training and education of judicial employees and a \$6 state court automation fee to help defray the costs of maintaining, purchasing and operation of court automation systems in Municipal Courts and these fees are sent to the State of New Mexico DFA.

Funding Sources

The State Judicial Division is a pass through fund, what is collected from violations is sent to the State.

State Judicial Fund 39

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										3,284
Revenues										
Chemical Test-Alcohol	4,172	4,635	4,571	4,407	4,500	4,500	3,417	4,500	0	0.0%
Chemical Test-Drugs	4,899	3,725	2,990	3,336	4,500	4,500	2,076	4,500	0	0.0%
DWI Prevention	4,581	4,448	4,046	4,150	5,000	5,000	2,821	5,000	0	0.0%
Court Automation	42,307	40,573	31,919	32,400	40,000	40,000	27,481	40,000	0	0.0%
Judicial Education	20,385	19,979	15,884	16,009	21,500	21,500	13,540	21,500	0	0.0%
Total Revenues	76,344	73,360	59,410	60,302	75,500	75,500	49,335	75,500	0	0.0%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										78,784
Appropriations/Expenditures										
Judicial Education	20,390	19,941	15,812	16,031	21,500	21,500	14,186	21,500	0	0.0%
Lab Services	13,679	15,466	8,949	12,151	14,000	14,000	7,639	14,000	0	0.0%
Court Automation	42,317	37,813	34,583	32,386	40,000	40,000	27,917	40,000	0	0.0%
Total Appropriations/Expenditu	76,386	73,220	59,344	60,568	75,500	75,500	49,742	75,500	0	0.0%
Ending Cash Balance - June 30										3,284

** One or more zero value fields

Senior Center Gift Fund

74-0000

Division Overview

The Senior Center Gift Fund receives funding primarily from donations and fund raising events. Proceeds are restricted to expenditures for Senior Center improvements or events.

Mission Statement

The purpose of the fund is to provide additional items and equipment for the Senior Center which otherwise would not be available to the program.

Funding Sources

The Senior Center Gift Fund is funded by donations, both restricted and un-restricted purposes, from citizens of the community.

	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
BUDGET SUMMARY										
Beginning Cash - July 1										112,314
Revenues										
Donations	24,186	38,261	32,703	27,156	21,550	21,550	25,118	20,000	(1,550)	-7.2%
Interest Income	721	156	266	472	373	373	846	747	374	100.3%
Total Revenues	24,907	38,417	32,969	27,628	21,923	21,923	25,964	20,747	(1,176)	-5.4%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	1,025	0	353	374	674	560	573	90	(584)	-86.6%
Total Net Transfers	(1,025)	0	(353)	(374)	(674)	(560)	(573)	(90)	584	-86.6%
Total Resources Available										132,971
Appropriations/Expenditures										
Supplies	2,756	12,174	7,871	2,541	11,550	27,491	529	34,456	22,906	198.3%
Maintenance	9,981	5,660	12,178	22	6,000	16,014	2,415	14,388	8,388	139.8%
Other Services	8,525	7,986	9,673	3,774	9,000	26,980	7,486	28,493	19,493	216.6%
<i>Total Operating Costs</i>	<i>21,262</i>	<i>25,820</i>	<i>29,722</i>	<i>6,337</i>	<i>26,550</i>	<i>70,485</i>	<i>10,430</i>	<i>77,337</i>	<i>50,787</i>	<i>191.3%</i>
Capital Outlay	2,029	0	0	0	0	0	0	0	0	**
Total Appropriations/Expenditures	23,291	25,820	29,722	6,337	26,550	70,485	10,430	77,337	50,787	191.3%
Ending Cash Balance - June 30										55,634

** One or more zero value fields

Otero-Greentree Regional Landfill 94-0000

Division Overview

The Otero-Greentree Regional Landfill is owned by Otero County and Lincoln County and includes those municipalities within those jurisdictions. The City is the Managing Agency for this operation. The Otero-Greentree Regional Landfill is a New Mexico permitted solid waste facility designed to dispose of residential, commercial and construction waste. Additionally, it is permitted to accept certain special waste such as asbestos and sludge waste. The Landfill was designed with a life span of 99 years. It was incorporated in January 1994.

Mission Statement

To provide for the disposal of solid waste, asbestos and other special waste in a manner that protects both human health and the environment.

Funding Sources

The Landfill Division is funded from facility use revenues.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16 Projected Budget FTE	FY 16 Budget FTE	Position Title
					Landfill
1.00	1.00	1.00	1.00	1.00	Attendant
1.00	1.00	1.00	1.00	1.00	Laborer
1.00	1.00	1.00	1.00	1.00	Supervisor
1.00	1.00	1.00	1.00	1.00	Maintenance Worker
2.00	2.00	2.00	2.00	2.00	Heavy Equipment Operator
1.00	1.00	1.00	1.00	1.00	Mechanic
7.00	7.00	7.00	7.00	7.00	Otero-Greentree Reg Landfill

Otero-Greentree Regional Landfill 94-0000

OBJECTIVES	GOALS
Provide valuable public services and amenities	Operate and maintain the Landfill in compliance of NMEDSWB Regulations
	Operate the Landfill in such a manner as to provide maximum customer and Authority satisfaction. Complete the Landfill permit renewal process.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Complete engineering for new Cell 5.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services and amenities</p> <p>Action: Operated the Landfill in full compliance with NMED Solid Waste Regulations</p> <p>Action: Completed 98% of the permit renewal process.</p>	

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Adopted
Protect and enhance Alamogordo's natural environments that solid wastes are generated no faster than natural systems and technology can process them.	Establish baseline scores	100%	100%
Percentage of time Landfill is NMEDSWB compliant	100%	100%	100%

Otero-Greentree Regional Landfill 94-0000

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										3,658,863
Revenues										
User Fees	1,099,234	1,211,846	1,149,081	1,057,100	956,100	956,100	1,187,188	954,720	(1,380)	-0.1%
Miscellaneous Revenue	10,170	9,748	9,414	4,800	5,000	5,000	13,451	5,500	500	10.0%
Interest Income	41,246	8,858	13,590	9,551	21,909	21,909	39,273	43,871	21,962	100.2%
Total Revenues	1,150,650	1,230,452	1,172,085	1,071,451	983,009	983,009	1,239,912	1,004,091	21,082	2.1%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	1,450	1,670	1,720	1,720	1,720	1,720	1,720	1,720	0	0.0%
Total Net Transfers	(1,450)	(1,670)	(1,720)	(1,720)	(1,720)	(1,720)	(1,720)	(1,720)	0	0.0%
Total Resources Available										4,661,234
Appropriations/Expenditures										
Salaries & Benefits	296,227	265,395	279,554	293,938	312,336	316,489	314,339	309,058	(3,278)	-1.0%
Supplies	125,659	143,411	161,284	130,923	154,400	154,750	92,669	142,631	(11,769)	-7.6%
Maintenance	83,590	59,728	108,926	58,867	279,291	242,331	161,631	104,829	(174,462)	-62.5%
Utilities	10,960	12,018	13,280	11,901	14,972	14,972	11,823	13,816	(1,156)	-7.7%
Other Services	411,892	213,100	351,459	561,938	311,094	313,661	199,903	291,607	(19,487)	-6.3%
Total Operating Cost	928,328	693,652	914,503	1,057,567	1,072,093	1,042,203	780,365	861,941	(210,152)	-19.6%
Capital Outlay	605,632	1,180,231	308,375	86,358	50,000	248,332	21,305	1,376,000	1,326,000	2652.0%
Total Appropriations/Expenditures	1,533,960	1,873,883	1,222,878	1,143,925	1,122,093	1,290,535	801,670	2,237,941	1,115,848	99.4%
Ending Cash Balance - June 30										2,423,293
RESERVE:										1,558,302
AVAILABLE BALANCE:										864,991

Budget approved by Otero/Lincoln County Landfill Board on 03/26/15

** One or more zero value fields

Budget Highlights

The operational budget was approved by the Joint Otero-Greentree Authority during the annual meeting on March 26th 2015. The budget is proposed at \$2,237,941 this is an increase of \$1,115,848 from the Original FY15 budget of \$1,122,093. The reduction in the operational expenses is due primarily to the finalization of the Permit Renewal for the Landfill and the increase of capital for FY16 for Cell Development.

Otero-Greentree Regional Landfill 94-0000

CHANGES FOR OPERATIONS		AMOUNT
1	Total Salary Adjustment	<u>3,252</u>
	a. Supervisory Positions (1)	547
	b. Administrative Staff (6)	<u>2,705</u>
2	Total Benefit Adjustment	(6,530)
3	Adjustment in supplies and materials	(11,769)
4	Decrease in Equipment Maintenance	(79,500)
5	Adjustment in other maintenance	(94,962)
6	Increase in Telephone charges and Utilities	(1,156)
7	Increase in Travel and Training needs	200
8	Decrease in NMED Air Quality Fee	(25,500)
9	Increase in Post Closure Reserve and Collection Agency	495
10	Decrease in Administrative Charges	(956)
11	Increase in Consultant Fees	26,140
12	Decrease in all Other Services	(20,145)
13	Increase in insurance costs	279
14	Capital Additions/replacements	
15	a. Equipment \$300,000	250,000
	b. Cell Development	<u>1,076,000</u>
	TOTAL OPERATING CHANGES	<u><u>1,115,848</u></u>

Utility Deposits Fund

104-0000

Division Overview

This fund accounts for the utility deposits collected from customers who use the Water, Sewer and Garbage services. Property owner’s deposits are applied to the customer account following one-year good payment history while for renters the deposit is held until the account is terminated.

Funding Sources

The Utility Deposits Division is held in trust from deposits for utility service.

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										699,256
Revenues										
Interest Income	0	0	0	0	0	0	0	0	0	**
Total Revenues	0	0	0	0	0	0	0	0	0	**
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available	0	0	0							699,256
Expenditures										
Water Resources	0	0	0	0	0	0	0	0	0	**
Total Expenditures	0	0	0	0	0	0	0	0	0	**
Ending Cash Balance - June 30										699,256

** One or more zero value fields

Housing Low Rent Operating 901-0000

Division Overview

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Funding Sources

The Low Rent Operating Division is funded from tenant rent revenue and Federal HUD Operating Subsidy.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Low Rent Operating
0.80	0.80	0.80	0.80	0.80	PHA Bookkeeper
1.00	1.00	1.00	1.00	1.00	Office Assistant
0.93	0.93	0.93	0.93	0.93	Operations Manager
1.00	1.00	1.00	1.00	1.00	Property Management Coordinator
1.00	1.00	1.00	1.00	1.00	Occupancy Specialist
1.00	1.00	1.00	1.00	1.00	Eligibility Specialist
5.73	5.73	5.73	5.73	5.73	Housing Low Rent Operating

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Low Rent Operating-Maintenance
1.00	1.00	1.00	1.00	1.00	Laborer
1.00	1.00	1.00	1.00	1.00	Maintenance Foreman
3.00	3.00	3.00	3.00	3.00	Maintenance Mechanic "A"
5.00	5.00	5.00	5.00	5.00	Housing Low Rent Operating

Housing Low Rent Operating 901-0000

OBJECTIVES	GOALS
The goal of the Housing Authority is to ensure a supply of affordable housing and maintain the public housing program by:	
Provide valuable public service.	Increase occupancy to 97% for FY16.
Plan, Expand, Upgrade, and Maintain infrastructure and equipment	Upgrade current housing stock and sites.
	Replace roofs at Alta Vista
	Replace internet fiber from City Hall to Housing Authority Office.
	Correct cross circuits in efficiency/one bedroom units at Plaza Hacienda
	Upgrade electrical distribution system at Plaza Hacienda so PNM can take tenant electric accounts.
MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015	
<p>Objective: Provide valuable public services</p> <p>Action: 93% Occupancy Rating for FY15.</p> <p>Action: Continued Air Conditioner Lease Program for tenants.</p> <p>Action: Public Housing Advisory Board held monthly meetings.</p> <p>Action: Zero audit findings year end June 30, 2014.</p> <p>Action: Maintained laundry facility to tenants at Alta Vista.</p> <p>Objective: Plan, Expand, Upgrade, and Maintain infrastructure and equipment</p> <p>Action: Electrical meters installed at Alta Vista.</p> <p>Action: Replaced all roofs at Plaza Hacienda.</p> <p>Action: Negotiated an agreement with PNM for them to take over electrical service at Alta Vista and Plaza Hacienda.</p> <p>Action: No site defects on our Physical Assessment Score.</p>	

Performance Measures	FY2013-14 Actual	FY2014-15 Actual	FY2015-16 Adopted
Occupancy rate low rent only	92%	97%	97%

Housing Low Rent Operating 901-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										1,091,702
Revenues										
User Fees	338,940	369,619	404,014	350,435	350,435	372,550	394,183	331,286	(19,149)	-5.5%
Fines	1,371	10,498	10,706	15,000	15,000	6,186	13,318	12,000	(3,000)	-20.0%
Miscellaneous	(6,880)	(8,436)	(1,810)	1,200	1,200	(12,487)	(15,534)	2,750	1,550	129.2%
Grants	589,947	556,716	478,057	424,971	424,971	526,193	540,684	523,340	98,369	23.1%
Investment Income	2,837	867	2,063	1,741	1,741	1,597	1,376	1,905	164	9.4%
Total Revenues	926,215	929,264	893,030	793,347	793,347	894,039	934,027	871,281	77,934	9.8%
Transfers										
Transfers In	0	258,872	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	258,872	0	0	0	0	0	0	0	**
Total Resources Available										1,962,983
Appropriations/Expenditures										
Salaries & Benefits	389,886	394,583	445,480	425,672	472,323	475,562	436,813	489,548	17,225	3.6%
Supplies	53,743	62,804	71,235	73,483	66,441	93,266	90,362	100,050	33,609	50.6%
Maintenance	7,335	8,283	10,569	14,809	18,338	18,956	13,088	18,052	(286)	-1.6%
Utilities	148,385	163,240	167,241	177,462	184,479	189,621	185,127	171,325	(13,154)	-7.1%
Other Services	166,426	209,408	181,699	195,758	198,593	242,396	208,920	214,414	15,821	8.0%
Miscellaneous Expense	253,799	246,858	334,965	239,686	8,925	8,925	12,068	4,571	(4,354)	-48.8%
Total Operating Cost	1,019,574	1,085,176	1,211,189	1,126,870	949,099	1,028,726	946,378	997,960	48,861	5.1%
Capital Outlay	26,810	0	239,216	27,252	150,000	298,426	25,803	244,000	94,000	62.7%
Total Appropriations/Expenditures	1,046,384	1,085,176	1,450,405	1,154,122	1,099,099	1,327,152	972,181	1,241,960	142,861	13.0%
Ending Cash Balance - June 30										721,023

** One or more zero value fields

FY12 Fund 905 combined with Fund 901

Housing Low Rent Operating 901-0000

Budget Highlights

- Decrease in bad debt/depreciation expense is from writing off past tenant accounts that were uncollectable and not including depreciation in our budget per direction of Finance.
- Increase in maintenance supplies expense is from increased prices for purchasing supplies to maintain units and from purchasing replacement appliances.
- Increase in construction expense is for installing electrical meters at Alta Vista, replacing internet fiber line from City Hall to the Housing Authority Office, correcting cross circuits in the efficiency/one bedroom units at Plaza Hacienda and updating the electrical distribution system at Plaza Hacienda.

CHANGES FOR OPERATIONS		<u>AMOUNT</u>
1	Total Salary Adjustment	206
a.	Supervisory Positions (1)	845
b.	Administrative Staff (11)	<u>(639)</u>
2	Total Benefit Adjustment	17,019
3	Increase in Fuels	1,470
4	Increase in Postage	389
5	Increase in Office Supplies	500
6	Increase in Maintenance Supplies	25,000
7	Increase in Supplies and Materials	6,250
8	Decrease in Fleet Maintenance	(286)
9	Decrease in Electricity and Other Utilities	(13,154)
10	Increase in Copier Charges and Advertising	1,200
11	Increase in Training and Travel	1,500
12	Increase in Contract Services	11,500
13	Decrease in Administrative Charges	(12,397)
14	Increase in Other Services	7,855
15	Adjustment in Insurance costs	6,163
16	Decrease in Bad Debt Expense	(4,354)
17	Capital Additions/replacements	
a.	Continuation of Electric Meters at Alta Vista	59,000
b.	All purpose Tractor	<u>35,000</u>
TOTAL OPERATING CHANGES		<u><u>142,861</u></u>

Housing Homeownership Operating 903-0000

Division Overview

The Housing Authority assists income eligible families with housing needs within the guidelines set forth by Housing and Urban Development (HUD).

Mission Statement

It is the mission of the Housing Authority of The City of Alamogordo to promote adequate, affordable housing; provide a decent, safe, and suitable living environment free from discrimination; foster economic independence and opportunity; and assure fiscal integrity and regulatory compliance by stakeholders.

Funding Sources

The Homeownership Operating Division is funded from tenant rental revenue and sale of homeownership properties. This program is locally funded and does not use any federal funds.

FY 13 Budget FTE	FY 14 Budget FTE	FY 15 Budget FTE	FY 16		Position Title
			Projected Budget FTE	FY 16 Budget FTE	
					Home Ownership Operating
0.20	0.20	0.20	0.20	0.20	PHA Bookkeeper
0.07	0.07	0.07	0.07	0.07	Operations Manager
0.27	0.27	0.27	0.27	0.27	Housing Homeownership Operating

Housing Homeownership Operating 903-0000

OBJECTIVES	GOALS
Provide valuable public services	Close the Homeownership Program and evaluate ways to fund other low-income rehabilitation or home acquisition.

MAJOR ACCOMPLISHMENTS IN FISCAL YEAR 2015

Objective: Provide valuable public services

Action: Sold two homes through public auction. No new property acquisition.

Action: Property located a 2408 Cuba was approved to become a scattered site low-rent public housing property until such time that a Homeownership applicant agrees to purchase the home through the Homeownership program. Low Income tenant was moved into home at 2408 Cuba.

BUDGET SUMMARY	FY10/11 Actual	FY11/12 Actual	FY12/13 Actual	FY13/14 Actual	FY14/15 Adopted Budget	FY14/15 Amended Budget	FY14/15 Actual 06/30/15	FY15/16 Budget	FY16 Dollar Diff From FY15 Adopted	Percent Change
Beginning Cash - July 1										699,284
Revenues										
User Fees	0	75,880	140,768	0	0	0	30,000	0	0	**
Fines	192	50	125	100	50	50	225	150	100	200.0%
Miscellaneous	14,624	8,351	2,033	1,865	1,865	1,865	50,577	1,865	0	0.0%
Grants	0	0	0	0	0	0	0	0	0	**
Investment Income	2,538	1,786	1,218	909	1,255	1,255	908	1,105	(150)	-12.0%
Total Revenues	17,354	86,067	144,144	2,874	3,170	3,170	81,710	3,120	(50)	-1.6%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	0	0	0	0	0	0	0	0	**
Total Net Transfers	0	0	0	0	0	0	0	0	0	**
Total Resources Available										702,404
Appropriations/Expenditures										
Salaries & Benefits	28,121	9,056	12,869	9,834	15,712	16,346	14,232	18,264	2,552	16.2%
Supplies	554	593	629	375	500	500	183	260	(240)	-48.0%
Maintenance	6,779	717	486	488	1,792	1,869	1,059	1,813	21	1.2%
Utilities	8,200	2,414	1,088	3,895	3,618	4,448	3,962	3,158	(460)	-12.7%
Other Services	47,686	21,052	6,419	5,433	6,010	47,992	9,814	6,011	1	0.0%
Total Operating Cost	91,340	33,832	21,491	20,025	27,632	71,155	29,250	29,506	1,874	6.8%
Capital Outlay	(147,596)	(147,440)	131,310	0	0	(16,383)	(16,419)	0	0	**
Modernization	153,058	153,058	153,058	0	0	148,426	148,426	0	0	**
Total Capital	5,462	5,618	284,368	0	0	132,043	132,007	0	0	**
Total Appropriations/Expenditures	96,802	39,450	305,859	20,025	27,632	203,198	161,257	29,506	1,874	6.8%
Ending Cash Balance - June 30										672,898

** One or more zero value fields

Budget Highlights

CHANGES FOR OPERATIONS	AMOUNT
1 Total Salary Adjustment	1,099
a. Supervisory Positions (1)	63
b. Administrative Staff (1)	1,036
2 Total Benefit Adjustment	1,453
3 Adjustment in supplies and materials	(240)
4 Increase in Fleet Maintenance	21
5 Decrease in Telephone Charges and other Utilities	(460)
6 Increase in Copier charges	25
7 Increase in Administration & Other Services	(207)
8 Increase in Insurance needs	183
9 Capital Additions/replacements	
a. No new Capital allocated	0
TOTAL OPERATING CHANGES	1,874

Housing Capital Fund Projects 904-0000

Division Overview

The prime objective of the Housing Authority is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Capital Funds are reserved for improvements on the investment of 220 public housing units included in the Annual Contributions Contract. Every 5 years and annually, a plan is submitted to HUD identifying the improvements planned for that period. All improvements are based on the Physical Needs Assessment that is completed before the 5 year plan is due. Annual plans update HUD on the progress toward the 5 year goals.

Goal 1: To retrofit the Learning Center at Plaza Hacienda for a laundry facility.

Objective: Provide a laundry facility for Plaza Hacienda tenants.

Goal 2: To correct the cross circuit electrical issues in the efficiencies/one bedrooms at Plaza Hacienda.

Objective: Correcting the cross circuits will allow for electrical meters to be read properly for individual tenants.

Goal 3: To upgrade electrical distribution center at Plaza Hacienda.

Objective: Upgrade will allow for electric company, PNM, to take over service for individual tenant accounts, saving the HA thousands of dollars in electrical costs on an annual basis.

Goal 4: To replace roofs at Alta Vista.

Objective: To replace deteriorating roofs in order to eliminate current leaking issues and shingle patching.

Goal 5: Bathroom remodel at Alta Vista.

Objective: Remodeling bathrooms will eliminate continued plumbing issues at the complex.

Funding Sources

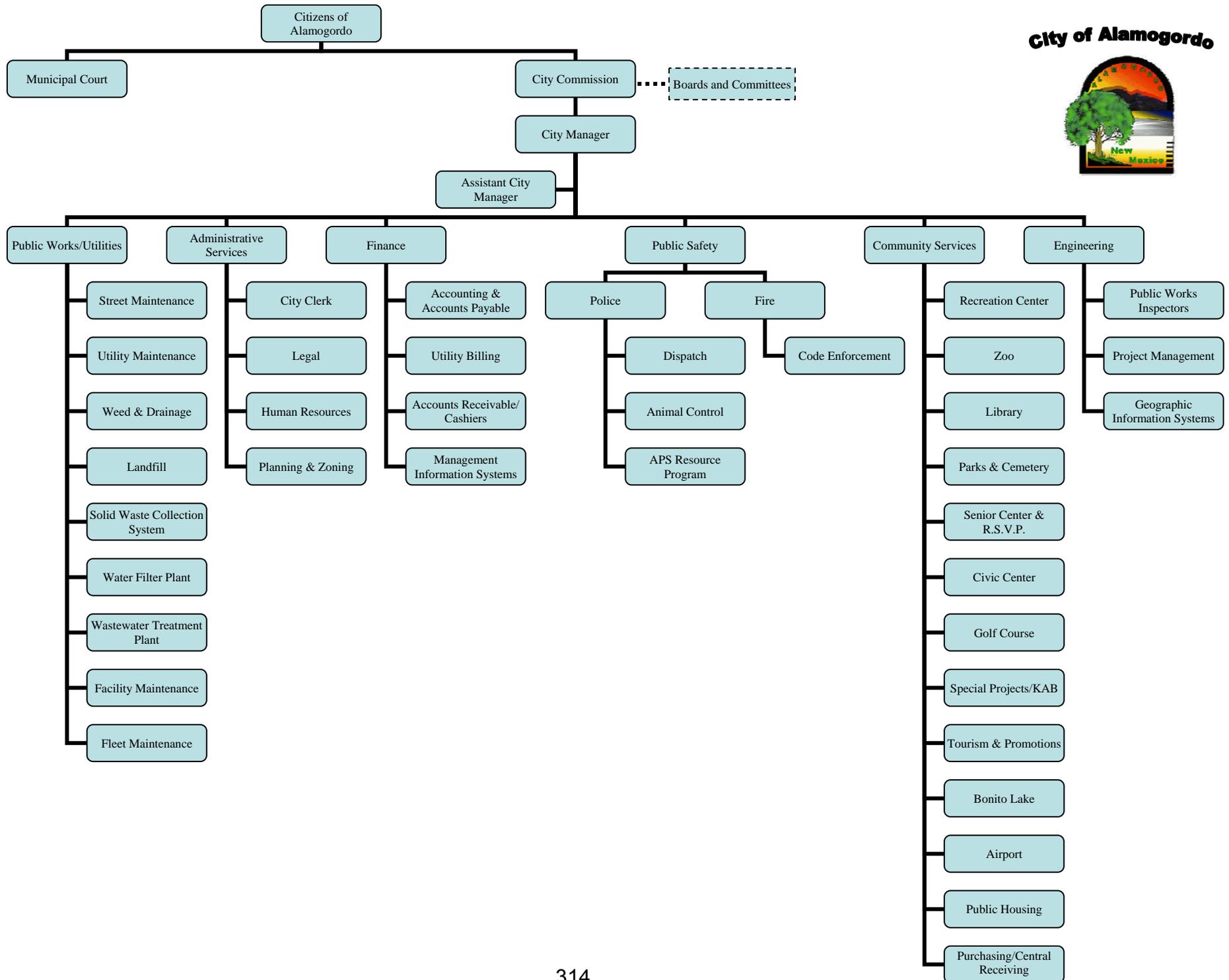
The Capital Projects Division is funded through HUD Grants.

Housing Capital Fund Projects 904-0000

<i>BUDGET SUMMARY</i>	<i>FY10/11 Actual</i>	<i>FY11/12 Actual</i>	<i>FY12/13 Actual</i>	<i>FY13/14 Actual</i>	<i>FY14/15 Adopted Budget</i>	<i>FY14/15 Amended Budget</i>	<i>FY14/15 Actual 06/30/15</i>	<i>FY15/16 Budget</i>	<i>FY16 Dollar Diff From FY15 Adopted</i>	<i>Percent Change</i>
Beginning Cash - July 1										0
Revenues										
Grants	76,648	466,649	370,135	268,000	265,000	560,927	81,994	957,832	692,832	261.4%
Interest Income	0	0	0	0	0	0	0	0	0	**
Total Revenues	76,648	466,649	370,135	268,000	265,000	560,927	81,994	957,832	692,832	261.4%
Transfers										
Transfers In	0	0	0	0	0	0	0	0	0	**
Transfers Out	0	258,872	0	0	0	0	0	0	0	**
Total Net Transfers	0	(258,872)	0	0	0	0	0	0	0	**
Total Resources Available										957,832
Appropriations/Expenditures										
Salary & Benefits	19,415	1,077	0	0	0	0	0	0	0	**
Capital Outlay	0	0	0	0	0	0	0	0	0	**
Modernization	76,241	209,771	370,135	583,964	265,000	560,927	81,994	957,832	692,832	261.4%
Total Appropriations/Expenditures	95,656	210,848	370,135	583,964	265,000	560,927	81,994	957,832	692,832	261.4%
Ending Cash Balance - June 30										0

** One or more zero value fields

Performance Measures	FY2014-15 Budget	FY2014-15 Actual	FY2015-16 Adopted
Ensure that the residents have a reliable water system that meets all health and safety standards.	Establish baseline scores	Establish baseline scores	100%
Length of Water Distribution Main replaced	1,360	1,780	1,000
Repair 100% of reported water breaks with one day	100%	100%	100%
Percentage of broken water main valves found that were repaired or replaced	100%	100%	100%



Compensation, Classification, & Staffing Plan FY 2016

Description

This section of the budget document provides detailed information on staffing, compensation, and the City's classification plans, as authorized by the City Commission. It includes factors affecting salaries and benefits. It also reviews changes that occurred during the fiscal year and changes proposed for the upcoming fiscal year. There are minimal service level changes for FY15.

Changes Occurring During Fiscal Year 2015

For efficiency and operational purposes, some changes to positions occurred in the City during fiscal year 2015. A budgeted one-time payment of \$750 was granted to non-represented and AFSCME and APSOA union employees with at least one year of service as of July 1, 2014. Position vacancies also create budget changes such as insurance elections and vacancy savings for periods the position is unfilled. Other changes include:

In the Department of Public Safety, there were no position reclassifications in FY15. The Department of Public Safety generally has a few slight increases in pay during the year when the Dispatcher Trainees and the Public Safety Officer Trainees become certified.

The Fire Department was established in FY14. An assessment center was conducted for the recruitment of three new Fire Lieutenant positions approved in FY14. A Volunteer Firefighter Policy was also accomplished resulting in the recruitment of 10 volunteers.

Due to the natural fire disaster at Bonito Lake in 2012 and subsequent closing of the Bonito Lake facilities, the seasonal funding for staff was not utilized during most of FY2013, and remains unfunded in FY2014, FY2015 and FY2016. Unfunded savings for seasonal positions is \$87,530. However, revenues are also eliminated. The Bonito Lake Manager was transferred to a frozen Inspector position in FY13; cost for FY16 is \$78,900 in Fund 065.

The Finance Department and the Public Housing Authority have combined remaining FY2015 budget funds for the Asst Finance Director and the PHA Accountant positions to implement a new regular full-time position they will share. The Asst Finance Director and PHA Accountant positions will be eliminated from the budget, and the PHA/Finance Accountant position will be added for a combined departmental budget savings of \$53,526.

The Customer Service Department in Finance hired two temporary part-time Meter Readers for a period of 8 months, total cost \$21,775. These positions were requested due to the ongoing progress of the Radio Read Project. These positions are not funded in FY2016.

The Facility Maintenance Manager continues to fill the Electronic Technician Apprentice (Grade S4) in place of the Electronic Technician (Grade S6). This change was made in FY13 and is in place to facilitate the training of a qualified technician while creating a fiscal savings of \$5,000 for at least the next fiscal year. The position will be upgraded upon certification of the incumbent in 1-3 years.

Compensation, Classification, & Staffing Plan FY 2016

The City has contracted an engineering firm to provide engineering services in lieu of filling the City Engineer position due to recruitment difficulties. Funding in the amount of \$69,000 for these services has been moved from Salaries & Benefits to Contract Services. The Planning and Zoning Department combined their City Planner position with the Grant Coordinator position from Finance. The 011-2102 department experienced a FY15 savings of \$20,486 for this change. The Permit Application Technician remains unfunded for a cost savings of \$18,000. The Public Works Inspector position remains frozen; however, the Bonito Lake Manager position was transferred to Inspectors in 2012 due to the Bonito Lake closing. A Public Works Inspector in Fund 065 was not filled after the resignation of this employee in January 2015, resulting in a budget savings of \$16,325 in FY15. This position is funded in FY16 budget for \$43,698.

In efforts of ACA compliance, the budget for all seasonal positions was reduced to no more than 26 weeks for 40 hours per week for each position. A few additional seasonal positions were added to utilize the lost hours for the adjustments, and recruitments will be staggered to accommodate the respective seasonal coverage. The Parks Maintenance and Golf Course Maintenance Departments were the only areas affected by this change. There was no change in total fiscal budget expense for these areas.

The Point Factor System (PFS) rating was evaluated on 5 positions and a reclassification analysis on 1 position, with 4 resulting in a re-classification. We are also in the process of updating job descriptions and conducting an analysis on all Public Works positions as part of a proposal to implement departmental foreman positions.

Compensation, Classification, & Staffing Plan FY 2016

Changes Proposed & Included For Fiscal Year 2016

The FY2016 Personnel Budget includes only minor changes approved during FY2015. Because budget is compiled based on staffing levels in the first quarter of the calendar year, there are often times when changes occur due to turnover or reorganizations that happen after the budget process has commenced. These changes may result in a change to the final budget, which will be explained at the time the final budget is presented to the Commission.

The following changes are included in the proposed FY16 budget:

- Funding for the Accounts Payable function will change from Fund 012-6802, Internal Services to 011-2102, General Fund. This change was budget neutral.
- Funding for the Asst Finance Director in 011-2102 and the PHA Accountant in 901-0007 was combined for a shared position, the PHA/Finance Accountant; combined departmental budget savings is (\$53,526).

Compensation, Classification, & Staffing Plan FY 2016

- Grant Coordinator position was combined with the City Planner position; position eliminated from the Finance Dept, fiscal year savings for this position is \$49,166.
- Reclassify Sr Zookeeper to Zoo Curator, part of Crewleader/Foreman project, savings \$2,713.
- Reclassify two regular part-time positions in the kitchen at the Senior Center to a regular full-time position to encourage retention in this area; cost \$4,701.
- Funding for the City Engineer position has been moved from Salaries & Benefits to Contract Services; \$116,631 eliminated from salaries & benefits; \$180,000 included in contract services.
- Human Resources, Community Services, and Public Works are working on a project to implement departmental foremen in lieu of the current crewleader assignments. This will provide effective leadership in the field. A proposal will be presented to the Commission for approval.

There is one less FTE in service levels for FY2016. Funded City staffing will include 1 Elected Mayor-At-Large, 6 Elected City Commissioners, 1 Elected Municipal Judge, and 368 FTE regular, seasonal, and temporary positions.

Personnel Budget Factors

Approximately 224 City employees are covered by one of two collective bargaining agreements. The City is currently in negotiations with the American Federation of State, County, and Municipal Employees (AFSCME), Local 3818. Negotiations have not been initiated as of this date by the Alamogordo Public Safety Officers Association (APSOA) for FY16. The City considers its relationship with both organizations to be positive.

Each year the salaries and benefits are evaluated with current economic conditions. At this time, negotiations are still in process to discuss details. Due to current budget conditions, a cost-of-living increase for Union employees and non-represented employees is not being considered. Therefore, a COLA increase was not included in the proposed budget. Additionally, a step increase for APSOA eligible employees was not included. The merit pool has been frozen since December 2009 for all at-will and regular full-time and part-time employees not covered under the collective bargaining agreements.

The FY2016 budget for salaries and benefits includes a 3% increase in health insurance premiums, with a fiscal impact of approximately \$38,675. We experienced a 10% increase in health insurance premiums in FY15 and a 15% increase in health insurance premiums in FY14; however, there were no increases for the previous 3 years. Employee election of benefits also impacts insurance costs.

The Affordable Care Act became effective January 1, 2015. In the FY15 budget, the City of Alamogordo elected to absorb any possible penalties for the period of January –June 2015. A restructuring of the City and employee group insurance contribution plan is being proposed for FY16 to equitably manage Affordable Health Care Act requirements. Changes to seasonal positions were made with regard to the duration of the seasonal period to meet requirements of the Act. All regular part-time positions will be adjusted to meet requirements of the Act. Contingent funds to cover possible penalties and approved changes to the cost share of premiums will be placed in the FY16 budget as approved by Commission.

Compensation, Classification, & Staffing Plan FY 2016

Our insurance provider has notified us of a decrease in our workers compensation experience modifier from 1.56 to 1.23. This rate is calculated based on claims loss for the previous 4 years. Combined with no change in class rates, the decrease in our modifier results in savings of 22%, or approximately \$164,000 in fiscal year workers compensation costs. Meeting safety training requirements and lowering our experience modification rating has placed the City of Alamogordo on target to receive a dividend credit from NMML in the amount of \$115,417 for FY15. Human Resources will continue efforts in reducing these costs in future years by enriching the safety culture with training and policy updates.

All of the City's qualified, regular full-time and part-time employees participate in a defined benefit contributory retirement plan through the Public Employees' Retirement Association of New Mexico. The City's general employee rate of contribution is 9.55% of salary to the plan and the City currently matches that contribution. In 2004, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Regular members. As a result, the City contributes 4.6% of the employee's share of contributions for all Regular employees for a total contribution of 14.15% by the City.

The Police plan rate of contribution is 16.3%, which is matched with a contribution of 18.9% by the City. Fire employee rate of contribution is 16.2%, which is matched with a contribution of 21.65% by the City. In 2000, the Commission adopted a resolution requiring the City pay a graduated portion of the employee contributions for Police and Fire members; the City contribution increased by 3% every six months beginning on July 1, 2000 and ending on January 1, 2002. Since January 1, 2002, the City has and continues to contribute 12% of the employee's share of contributions for all Police and Fire employees, for a total contribution by the City of 30.9% for Police and 33.65% for Fire personnel.

There are no anticipated rate or plan changes to PERA and Retiree Health Care retirement benefits for FY2016.

Municipal Court Personnel Requests

The City Commission is the body that approves funding for the operation of the Municipal Court. Occasionally, personnel matters surface that change or impact the budget in some way with Court personnel. Under the separation of powers, these matters should only require the approval of the Municipal Judge once the City Commission has approved the necessary funding for Court operations. These matters include, but are not limited to, giving salary increases at the judge's discretion, and other personnel matters that impact salary and benefit budget.

Compensation, Classification, & Staffing Plan FY 2016

Classification Plans

The following classification plan includes the proposed compensation ranges for Fiscal Year 2016 for the APSOA union eligible, Police/Fire Rank Personnel, Executive, Non-Represented and Regular Part-Time, and the AFSCME Union eligible and Seasonal positions.

PROPOSED PAY GRADE RANGES FOR FY2016

APSOA ELIGIBLE			POLICE/FIRE RANK PERSONNEL		
GRADE	RANGE		GRADE	RANGE	
	BOTTOM	TOP		BOTTOM	TOP
PST	16.2000	16.2000	R2	26.4089	33.5565
PSO	17.4000	23.0889	R1	33.3227	39.0149
SGT	23.1636	28.5319	FR1	26.4089	33.5565
FFT	11.0928	14.7196			
FR4	14.7500	19.5725			
AFSCME ELIGIBLE & SEASONAL			NON-REPRESENTED & REGULAR PT		
GRADE	RANGE		GRADE	RANGE	
	BOTTOM	TOP		BOTTOM	TOP
S00	7.5000	8.4637	NR10	7.6507	12.0506
S01	7.8987	12.2542	NR9	8.9972	14.1715
S02	8.6127	13.3502	NR8	10.5807	16.6657
S03	9.3745	14.5552	NR7	12.4428	19.5989
S04	10.0140	16.0806	NR6	14.6327	23.0483
S05	10.9154	17.5378	NR5	17.2081	27.1048
S06	11.8884	19.1006	NR4	20.2368	31.8752
S07	12.9587	20.8253	NR3	23.7984	37.4853
S08	14.1275	22.6941	NR2	27.9869	44.0827
S09	15.3110	25.0851	NR1	32.9126	51.8412
S10	16.4463	27.3310			
S11	17.9237	29.7923			
S12	19.5438	32.4720			
S13	21.2965	35.3997			
S14	23.2111	38.5795			
S15	25.3038	42.0468			
EXECUTIVE PLAN					
GRADE	RANGE		GRADE	RANGE	
	BOTTOM	TOP		BOTTOM	TOP
EX3	\$35,081.07	\$59,015.63	EX3	\$35,081.07	\$59,015.63
EX2	\$59,393.78	\$99,916.34	EX2	\$59,393.78	\$99,916.34
EX1	\$66,342.22	\$111,605.52	EX1	\$66,342.22	\$111,605.52

*APSOA Plan - 0 % Increase

* All other plans – 0 % Increase

Rates represented in hourly rate format; Executive plan, annual salary format

Personnel Summary by Department/Division

The attached schedule lists the positions authorized by the City Commission for each department and division. It includes the position status, number of positions, full-time equivalency of the position(s), and the salary. Position total information is provided for each division and each department. A grand total for the City is also provided.

COA Line	Account Code	FTE	Position Title	SALARY	FICA	MEDICARE	EMP CONT. PERA	PERA RETIREMENT	HEALTH INSURANCE	WORKERS' COMP	RETIREE HEALTH	OTHER	TOTAL
Administration													
Executive-Legislative													
011-1101	101		BUDGET COMMISSION MEETING	8,400.08	520.78	121.68	-	-	-	52.52	-	-	9,095.06
011-1101	101	1,000	MAYOR AT LARGE	8,999.90	557.96	130.52	-	-	6,294.60	65.62	-	-	16,048.60
011-1101	101	6,000	COMMISSIONER	36,000.12	2,217.80	518.96	644.28	1,337.18	19,406.76	281.40	280.02	-	60,686.52
011-1301	101	1,000	CITY MANAGER	126,802.95	9,045.76	2,115.47	-	-	19,547.88	804.61	-	-	176,964.21
011-1301	101	1,000	PIO-SR EX ASST TO CITY MANAGER	40,576.96	2,631.52	615.33	1,866.52	3,875.17	78.60	263.85	811.52	-	50,719.47
011-1301	101		BUDGET PTO CONVERSION	549.90	34.06	8.06	-	-	-	3.98	-	-	595.40
011-1301	101		BUDGET ICMA ANNUAL PLAN F	499.98	-	-	-	-	-	-	-	-	499.98
011-1301	101		BUDGET INCENTIVE-INCL BEN	399.88	24.70	5.72	-	-	-	2.60	-	-	432.90
		9,000	Executive-Legislative	222,229.77	15,032.58	3,515.74	2,510.80	5,212.35	45,327.84	1,473.98	1,091.54	-	18,647.54
Legal													
011-1501	101	1,000	CITY ATTORNEY	107,193.72	6,943.51	1,623.82	4,930.95	10,236.88	6,578.04	417.95	2,143.78	-	140,088.65
011-1501	101	1,000	ASSISTANT CITY ATTORNEY	61,190.00	3,799.20	888.42	2,814.72	5,843.56	3,741.36	242.55	1,223.90	-	79,743.71
011-1501	101	1,000	PARALEGAL	34,815.00	1,946.89	455.22	1,601.47	3,324.81	6,819.48	227.48	696.40	-	49,886.75
011-1501	101		BUDGET PTO CONVERSION	3,589.04	222.56	52.00	-	-	-	13.78	-	-	3,877.38
011-1501	101		BUDGET INCENTIVE-INCL BEN	600.08	37.18	8.58	-	-	-	2.34	-	-	648.18
		3,000	Legal	207,387.84	12,949.34	3,028.04	9,347.14	19,405.25	17,138.88	904.10	4,064.08	-	274,224.67
Elections													
011-2001	101	1,000	CITY CLERK	57,354.33	3,709.91	867.65	2,638.28	5,477.42	11,313.24	369.09	1,146.99	-	82,876.91
011-2001	101	1,000	DEPUTY CITY CLERK	33,474.16	2,170.81	507.75	1,539.88	3,196.70	8,319.24	219.16	669.38	-	50,097.08
011-2001	101	0.500	RECORDS & ARCHIVES CLERK	1,824.68	118.24	27.80	83.93	174.36	-	20.63	36.38	-	2,286.02
011-2001	101	1,000	ADMINISTRATIVE ASST-CITY CLERK	30,524.10	1,810.32	423.29	1,404.00	2,915.05	3,769.56	200.71	610.40	-	41,657.43
011-2001	101		BUDGET PTO CONVERSION	2,207.92	137.02	31.98	-	-	-	13.78	-	-	2,390.70
011-2001	101		BUDGET INCENTIVE-INCL BEN	750.10	46.54	10.92	-	-	-	4.68	-	-	812.24
		3,000	Elections	126,135.29	7,992.84	1,869.39	5,666.09	11,763.53	23,402.04	828.05	2,463.15	-	180,120.38
Human Resources													
012-1701	600	1,000	HUMAN RESOURCES DIRECTOR	67,462.05	4,365.51	1,020.96	3,103.16	6,442.52	11,313.24	432.24	1,349.16	-	95,488.84
012-1701	600	3,000	HUMAN RESOURCES GENERALIST	113,507.35	6,840.94	1,599.84	5,221.47	10,839.99	11,275.20	739.59	2,270.08	-	152,294.36
012-1701	600	0.750	ADMINISTRATIVE ASST-HR	19,333.53	1,253.79	293.12	889.22	1,846.25	50.40	130.55	386.66	-	24,183.52
012-1701	600		BUDGET PTO CONVERSION	3,655.08	226.72	53.04	-	-	-	22.88	-	-	3,957.72
012-1701	600		BUDGET INCENTIVE-INCL BEN	750.00	46.54	10.92	-	-	-	4.68	-	-	812.14
		4,750	Human Resources	204,708.01	12,733.40	2,977.88	9,213.85	19,128.76	22,638.84	1,329.94	4,005.90	-	276,736.58
		19,750	Total Administration	635,075.72	40,761.86	9,532.58	21,071.79	43,746.36	85,105.56	3,712.70	9,161.52	-	866,615.63
Finance & Administration													
Finance/Accounting													
011-2102	101	0.800	FINANCE DIRECTOR	76,284.54	4,940.72	1,155.41	3,509.05	7,285.22	11,050.46	485.90	1,525.65	-	106,236.95
011-2102	101	1,000	ACCOUNTING MANAGER	60,865.45	3,947.16	923.25	2,799.90	5,812.64	3,741.36	390.92	1,217.40	-	79,698.08
011-2102	101	1,000	ACCOUNTING TECHNICIAN	26,691.50	1,561.87	365.33	1,227.80	2,549.15	3,741.36	176.55	533.74	-	36,847.30
011-2102	101	1,000	ACCOUNTING SPECIALIST	27,853.30	1,766.20	413.16	1,281.33	2,660.10	714.36	183.82	557.12	-	35,429.39
011-2102	101	1,000	SENIOR ACCOUNTANT	42,749.32	2,603.11	608.81	1,966.56	4,082.54	3,741.36	277.37	854.92	-	56,883.99
011-2102	101	0.800	ADMINISTRATIVE ASST-FINANCE	19,707.69	1,277.97	298.84	906.63	1,882.13	78.60	132.89	394.20	-	24,678.95
011-2102	101	1,000	LEAD PAYROLL ACCOUNTING TECH	30,875.12	1,975.38	462.01	1,420.35	2,948.54	10,959.00	202.79	617.41	-	49,460.60
011-2102	101	1,000	PAYROLL ACCOUNTING TECHNICIAN	28,801.50	1,491.08	348.67	1,324.98	2,750.54	8,319.24	189.80	576.09	-	43,801.90
011-2102	101	1,000	BUDGET ANALYST	37,442.11	2,051.32	479.89	1,722.30	3,575.82	8,319.24	244.10	748.89	-	54,583.67
011-2102	101	2,000	ACCOUNTS PAYABLE SPECIALI	48,530.00	2,978.07	696.38	2,232.14	4,634.72	8,379.00	323.54	970.80	-	68,744.65
011-2102	101	1,000	FINANCE/ACCTING PROJ ANALYST	30,875.12	1,988.64	465.13	1,420.35	2,948.54	268.56	202.79	617.41	-	38,786.54
011-2102	101		BUDGET OVERTIME/8810CLERK	600.08	37.18	8.58	-	-	-	3.64	-	-	649.48
011-2102	101		BUDGET PTO CONVERSION	3,439.80	213.20	49.92	-	-	-	21.58	-	-	3,724.50
011-2102	101		BUDGET INCENTIVE-INCL BEN	2,120.04	131.56	30.68	-	-	-	13.26	-	-	2,295.54
		11,600	Finance/Accounting	436,835.57	26,963.46	6,306.06	19,811.39	41,129.94	59,312.54	2,848.95	6,613.63	-	601,821.54
Accounts Receivable													
011-2302	101	1,000	CASHIER SUPERVISOR	26,318.36	1,537.71	359.61	1,210.65	2,513.30	4,609.44	174.21	526.46	-	37,249.74
011-2302	101	1,000	CUSTOMER SERVICE CASHIER	24,544.65	1,092.93	256.63	1,129.07	2,343.90	11,037.04	163.29	490.87	-	41,067.38
011-2302	101	0.500	CUSTOMER SERVICE CASHIER	11,077.50	711.60	166.44	509.57	1,057.86	134.28	74.11	221.53	-	13,952.89
011-2302	101		BUDGET OVERTIME/8810CLERK	499.98	30.94	7.28	-	-	-	3.12	-	-	541.32
011-2302	101		BUDGET PTO CONVERSION	670.02	41.60	9.62	-	-	-	4.16	-	-	725.40
011-2302	101		BUDGET INCENTIVE-INCL BEN	499.98	30.94	7.28	-	-	-	3.12	-	-	541.32
		2,500	Accounts Receivable	63,610.49	3,445.72	805.86	2,849.29	5,915.06	15,780.76	422.01	1,238.86	-	94,068.05
Purchasing													
012-1602	600	0.900	PROCUREMENT MANAGER	42,552.57	2,759.63	645.47	1,957.46	4,063.68	-	275.13	851.04	-	53,104.98
012-1602	600	1,000	PROCUREMENT SPECIALIST	28,125.11	1,823.91	426.67	1,293.80	2,685.84	78.60	185.64	562.58	-	35,182.15
012-1602	600	0.100	CENTRAL RECEIVING ATTENDANT	2,112.96	101.10	23.65	97.19	201.78	867.38	176.84	42.25	13.46	3,636.62
012-1602	600	0.100	INVENTORY ADMINISTRATOR	2,625.42	123.33	28.85	120.78	247.16	1,103.73	219.58	52.52	13.46	4,534.83
012-1602	600		BUDGET OVERTIME/8292WAREH	499.98	30.94	7.28	-	-	-	42.12	-	-	580.32
012-1602	600		BUDGET PTO CONVERSION	1,194.96	74.10	17.42	-	-	-	7.54	-	-	1,294.02
012-1602	600		BUDGET STANDBY/8292WAREHO	470.08	29.12	6.76	-	-	-	38.74	-	-	544.70
012-1602	600		BUDGET INCENTIVE-INCL BEN	420.00	-	-	-	-	-	-	-	-	420.00
		2,100	Purchasing	78,001.08	4,942.13	1,156.10	3,469.23	7,198.46	2,049.71	945.59	1,508.39	26.93	99,297.62
Central Receiving													
081-1602	600	0.100	PROCUREMENT MANAGER	4,728.06	306.63	71.72	217.50	451.52	-	30.57	94.56	-	5,900.56
081-1602	500	0.900	INVENTORY ADMINISTRATOR	23,628.75	1,110.00	257.40	1,087.01	2,256.58	9,939.31	1,976.23	472.64	-	40,849.09
081-1602	500	0.900	CENTRAL RECEIVING ATTENDANT	19,016.66	909.86	256.62	874.67	1,815.98	7,783.82	1,591.54	409.97	121.18	32,783.30
081-1602	500		BUDGET OVERTIME/8292WAREH	2,499.90	154.96	36.14	-	-	-	207.74	-	-	2,898.74
081-1602	500		BUDGET PTO CONVERSION	499.98	30.94	7.28	-	-	-	42.12	-	-	580.32
081-1602	500		BUDGET STANDBY/8292WAREHO	4,050.02	251.16	58.76	-	-	-	338.00	-	-	4,697.94
081-1602	500		BUDGET INCENTIVE-INCL BEN	380.00	-	-	-	-	-	-	-	-	380.00
		1,900	Central Receiving	54,803.37	2,763.55	690.92	2,179.18	4,524.08	17,723.13	4,186.20	977.17	242.35	88,089.95
Management Information Systems													
012-3402	600	1,000	MANAGEMENT INFORMATION SYS MGR	65,733.51	4,098.04	958.32	3,023.64	6,277.51	3,741.36	421.58	1,314.60	-	85,588.56
012-3402	600	1,000	SYSTEMS ANALYST I	50,130.16	3,232.29	755.91	2,305.93	4,787.51	505.56	323.62	1,002.51	-	63,043.49
012-3402	600	2,000	COMPUTER SPECIALIST	68,433.12	3,957.80	925.53	3,148.10						

011-4204	101	BUDGET VOL FIRE ON CALL/V	43,200.04	2,678.52	626.34	-	-	-	3,007.94	-	-	-	49,512.84
011-4204	101	BUDGET VOLUNTEER FIRE CAL	10,000.12	620.10	145.08	-	-	-	696.02	-	-	-	11,461.32
011-4204	101	BUDGET/PHYSICAL FIT-FIRE/	-	-	-	-	-	-	-	-	-	-	-
011-4204	101	BUDGET CERTIFICATION/NEW	100.10	6.50	1.56	4.68	9.62	-	0.78	2.08	-	-	125.32
		24.950	54,300.26	3,305.12	773.98	87,083.85	157,575.29	129,602.52	50,101.32	19,678.50	-	-	1,319,882.24
		Code Enforcement											
011-3104	101	1.000	CODE ENFORCEMENT SUPERVIS	41,779.56	2,210.54	517.04	1,921.87	3,990.03	10,959.00	271.38	835.68	-	62,485.10
011-3104	101	1.000	CODE ENFORCEMENT MANAGER	48,733.21	2,995.49	700.54	2,241.74	4,653.96	3,741.36	315.04	974.70	-	64,356.04
011-3104	101	3.000	CODE ENFORCEMENT OFFICER	72,883.60	4,503.63	1,053.15	3,352.61	6,960.15	5,592.36	3,371.63	1,457.51	-	99,174.64
011-3104	101	1.000	ADMINISTRATIVE ASST-CODE	22,995.10	1,451.25	339.36	1,057.86	2,196.01	714.36	153.42	459.94	-	29,367.30
011-3104	101	BUDGET PTO CONVERSION	1,812.98	112.32	26.26	-	-	-	-	83.46	-	-	2,035.02
011-3104	101	BUDGET INCENTIVE-INCL BEN	1,199.90	74.36	17.42	-	-	-	-	55.38	-	-	1,347.06
		6.000	Code Enforcement	189,404.35	11,347.59	2,653.77	8,574.08	17,800.15	21,007.08	4,250.31	3,727.83	-	258,765.16
		30.950	Total Fire	1,044,110.13	19,753.85	15,382.49	95,657.93	175,375.44	150,609.60	54,351.63	23,406.33	-	1,578,647.40
			Judicial										
			Municipal Court										
027-1201	201	1.000	MUNICIPAL JUDGE	41,842.84	2,594.28	606.84	-	-	78.60	271.54	-	-	45,394.10
027-1201	201	0.010	MUNICIPAL JUDGE/SUBSTITUT	2,000.18	124.02	29.12	-	-	-	21.68	-	-	2,175.00
027-1201	201	1.000	COURT ADMINISTRATOR	42,790.90	2,763.00	646.25	1,968.38	4,086.44	18,212.76	277.63	855.70	-	71,601.06
027-1201	201	1.000	DEPUTY COURT CLERK	39,027.25	3,276.14	766.15	1,795.33	3,727.09	6,201.84	253.98	780.60	11,157.36	66,985.74
027-1201	201	1.000	JUDICIAL CLERK	27,430.00	2,209.50	516.65	1,261.84	2,619.57	11,313.24	181.22	548.55	6,409.20	52,489.77
027-2801	201	0.175	JUDICIAL AIDE/FILE CLERK	3,796.20	246.65	57.66	174.98	363.25	-	27.05	76.03	-	4,741.82
027-2801	201	BUDGET INCENTIVE-INCL BEN	127.92	-	-	-	-	-	-	-	-	-	127.92
019-1201	201	0.325	JUDICIAL AIDE/FILE CLERK	7,049.90	458.06	107.09	324.98	674.60	-	50.24	141.21	-	8,806.08
027-1201	201	1.000	JUDICIAL SPECIALIST	31,650.00	3,161.47	739.42	1,455.95	3,022.60	442.20	207.73	633.00	16,507.92	57,820.29
027-1201	201	BUDGET OVERTIME/8810CLERK	1,999.92	124.02	29.12	-	-	-	-	12.48	-	-	2,165.54
027-1201	201	BUDGET PTO CONVERSION	2,054.00	127.40	29.90	-	-	-	-	12.74	-	-	2,224.04
027-1201	201	BUDGET INCENTIVE-INCL BEN	5,008.12	-	-	-	-	-	-	-	-	-	5,008.12
		5.510	Municipal Court	204,777.23	15,084.54	3,528.20	6,981.46	14,493.55	36,248.64	1,316.29	3,035.09	34,074.48	319,539.48
		5.510	Total Judicial	204,777.23	15,084.54	3,528.20	6,981.46	14,493.55	36,248.64	1,316.29	3,035.09	34,074.48	319,539.48
			Community Services										
			Promotions										
016-0001	217	0.250	COMM SVC ADMIN ASST/FILM	8,566.61	513.25	120.05	394.07	818.08	935.34	56.03	171.31	-	11,574.74
016-0001	217	BUDGET OVERTIME/8810CLERK	449.80	27.82	6.50	-	-	-	-	2.86	-	-	486.98
016-0001	217	BUDGET PTO CONVERSION	216.84	13.52	3.12	-	-	-	-	1.30	-	-	234.78
016-0001	217	BUDGET INCENTIVE-INCL BEN	290.68	-	-	-	-	-	-	-	-	-	290.68
		0.250	Promotions	9,523.93	554.59	129.67	394.07	818.08	935.34	60.19	171.31	-	12,587.18
			Civic Center										
020-0006	214	1.000	CIVIC CENTER SPECIALIST	30,875.12	1,833.16	428.76	1,420.35	2,948.54	3,741.36	202.79	617.41	-	42,087.49
020-0006	214	2.000	CIVIC CENTER MAINTENANCE	21,129.60	1,347.06	315.20	971.86	2,018.00	129.00	1,603.54	422.52	-	27,936.78
020-0006	214	0.300	BEVERAGE SERVERS	4,818.70	298.82	69.64	-	-	-	379.16	-	-	5,566.32
020-0006	214	BUDGET OVERTIME/9015BLDG-	39,999.96	2,479.88	580.06	-	-	-	-	3,000.66	-	-	46,060.56
020-0006	214	BUDGET PTO CONVERSION	349.96	21.58	5.20	-	-	-	-	27.04	-	-	403.78
020-0006	214	BUDGET INCENTIVE-INCL BEN	460.20	28.60	6.76	-	-	-	-	34.84	-	-	530.40
		3.550	Civic Center	97,633.54	6,009.10	1,405.62	2,392.21	4,966.54	3,870.36	5,248.03	1,039.93	-	122,565.33
			Cemetery										
032-0006	217	1.000	CEMETERY SEXTON	31,586.34	1,698.54	397.11	1,453.09	3,016.62	8,110.44	3,280.23	631.70	134.64	50,308.71
032-0006	217	0.000	CEMETERY LABORER	-	-	-	-	-	-	-	-	-	-
032-0006	217	BUDGET OVERTIME/9220CEMET	1,064.96	66.04	15.34	-	-	-	-	109.46	-	-	1,255.80
032-0006	217	BUDGET PTO CONVERSION	699.92	43.42	10.14	-	-	-	-	72.28	-	-	825.76
032-0006	217	BUDGET INCENTIVE-INCL BEN	200.20	12.48	2.86	-	-	-	-	19.76	-	-	235.30
		1.000	Cemetery	33,551.42	1,820.48	425.45	1,453.09	3,016.62	8,110.44	3,481.73	631.70	134.64	52,625.57
			Recreation										
032-6106	217	0.750	COMM SVC ADMIN ASST/FILM	25,699.84	1,539.75	360.14	1,182.20	2,454.24	2,806.02	168.08	513.92	-	34,724.19
032-6106	217	1.000	AQUATICS SUPERVISOR	35,870.00	2,156.94	504.36	1,650.06	3,425.63	3,741.36	1,805.04	717.45	-	49,870.84
032-6106	217	0.500	HEAD LIFEGUARD	11,077.50	718.49	168.12	509.57	1,057.86	-	563.49	221.65	-	14,316.68
032-6106	217	1.000	COMMUNITY SERVICES ACCOUN	45,517.28	2,928.78	684.97	2,093.89	4,346.81	505.56	294.78	910.27	-	57,282.34
032-6106	217	1.000	COMMUNITY SERVICES DIRECT	96,662.69	6,268.69	1,466.09	4,446.59	9,231.25	18,212.76	615.44	1,933.30	-	136,836.80
032-6106	217	2.175	LIFEGUARD	41,303.25	2,591.54	606.25	502.29	1,042.79	-	2,115.36	218.28	-	48,379.76
032-6106	217	0.837	LIFEGUARD SEASONAL/PART-T	14,756.30	915.46	214.24	-	-	-	795.94	-	-	16,681.94
032-6106	217	1.500	RECREATION AIDE	31,249.32	2,026.83	473.97	1,437.51	2,984.16	129.00	1,592.19	625.20	-	40,518.18
032-6106	217	1.298	RECREATION AIDE-SEASONAL	16,649.88	1,031.94	241.28	-	-	-	886.94	-	-	18,810.04
032-6106	217	1.000	RECREATION ASSISTANT	21,129.62	1,370.20	320.40	971.85	2,017.76	87.96	1,066.79	422.52	-	27,387.10
032-6106	217	0.650	RECREATION ASSISTANT-SEAS	7,199.92	446.16	104.52	-	-	-	378.24	-	-	8,128.84
032-6106	217	0.288	RECREATION CASHIER-SEASON	4,500.08	278.98	65.26	-	-	-	37.54	-	-	4,881.86
032-6106	217	1.000	RECREATION CLERK	41,399.39	2,030.38	474.92	1,904.46	3,953.65	15,437.88	277.99	827.89	-	66,306.56
032-6106	217	0.750	RECREATION CLERK/ PART-TI	14,835.22	961.98	225.03	682.37	1,416.72	78.60	102.23	296.75	-	18,598.90
032-6106	217	0.288	RECREATION CLERK/SEASONAL	4,500.08	278.98	65.26	-	-	-	37.54	-	-	4,881.86
032-6106	217	1.000	RECREATION FACILITY MANAG	42,699.69	2,604.40	609.07	1,964.22	4,077.86	3,741.36	277.10	853.88	-	56,827.58
032-6106	217	1.000	RECREATION TECH II	26,254.17	1,537.71	359.61	1,207.79	2,507.31	4,559.04	1,323.77	525.16	-	38,274.56
032-6106	217	0.000	SPECIAL EVENTS MANAGER	-	-	-	-	-	-	-	-	-	-
032-6106	217	1.000	RECREATION CENTER MAINTEN	21,129.62	1,227.81	287.21	971.85	2,017.76	4,400.64	1,594.29	422.52	134.64	32,186.34
032-6106	217	BUDGET OVERTIME/9102PARK-	6,230.12	386.36	90.22	-	-	-	-	312.26	-	-	7,018.96
032-6106	217	BUDGET PTO CONVERSION	3,091.92	191.62	44.72	-	-	-	-	154.44	-	-	3,482.70
032-6106	217	BUDGET INCENTIVE-INCL BEN	3,006.12	186.42	43.68	-	-	-	-	150.28	-	-	3,386.50
		17.036	Recreation	514,762.01	31,679.41	7,409.32	19,524.65	40,533.80	53,700.18	14,549.73	8,488.79	134.64	690,782.53
			Parks										
032-6206	217	1.000	PARKS FOREMAN	40,578.70	2,320.58	542.79	1,866.53	3,875.20	6,819.48	2,040.75	811.52	-	58,855.55
032-6206	217	6.000	PARKS LABORER	122,285.95	7,595.63	1,776.16	5,625.02	11,678.27	6,176.30	2,445.73	134.64	-	162,864.26
032-6206	217	3.460	PARKS LABORER - SEASONAL	53,998.92	3,347.76	783.12	-	-	-	2,776.56	-	-	60,907.36
032-6206	217	7.000	PARKS MAINTENANCE	188,933.53	11,118.35	2,600.20	8,691.02	18,042.91	25,627.36	9,522.22	3,778.76	-	268,314.35
032-6206	217	1.000	PARKS MAINTENANCE/WELDER	23,031.48	1,134.39	265.36	1,059.42	2,199.39	8,652.72	1,161.91	460.71	134.64	38,100.02
032-6206	217	1.000	PARKS MECHANIC	30,645.67	1,525.92	356.89	1,409.70	2,926.71	10,959.00	1,573.36	612.99	600.00	50,610.24
032-6206	217	1.000	PARKS SUPERVISOR	51,458.27	3,327.66	778.26	2,367.00	4,914.32	11,313.24	2,585.63	1,029.27	-	77,773.65
032-6206	217	BUDGET OVERTIME/9102PARK-	5,124.86	317.72	74.36	-	-	-	-	256.10	-	-	5,773.04
032-6206	217	BUDGET PTO CONVERSION	5,104.84	316.42	74.10	-	-	-	-	255.06	-	-	5,750.42
032-6206	217	BUDGET STANDBY/9102PARKS-	2,134.86										

20,460			Parks	526,698.10	31,347.63	7,331.58	21,018.69	43,636.80	69,548.10	25,595.31	9,138.98	869.28	735,184.47
Zoo													
032-6306	217	1.000	ZOO CURATOR	43,533.04	2,675.70	625.80	2,002.42	4,157.38	3,741.36	4,866.57	870.76	134.64	62,607.67
032-6306	217	1.000	ZOO FACILITY SUPPORT ASSI	26,134.64	1,196.08	279.79	1,202.08	2,495.88	11,037.24	173.17	522.82	-	43,041.70
032-6306	217	0.750	ZOO GIFT SHOP CASHIER	12,499.67	810.73	189.69	575.05	1,193.76	50.40	87.67	249.98	-	15,656.95
032-6306	217	1.000	ZOO MANAGER	46,156.25	2,841.48	664.52	2,123.25	4,407.88	3,741.36	298.68	923.25	134.64	61,291.31
032-6306	217	2.000	ZOOKEEPER FULL-TIME	46,753.91	3,035.68	710.01	2,150.54	4,464.79	11,227.56	5,234.12	935.20	134.64	74,646.45
032-6306	217	1.600	ZOOKEEPER PART-TIME	36,850.18	2,424.62	566.94	1,695.26	3,519.19	129.00	4,137.93	736.94	269.28	50,329.34
032-6306	217		BUDGET OVERTIME/8288ZOO	6,000.02	372.06	87.10	-	-	-	669.76	-	-	7,128.94
032-6306	217		BUDGET PTO CONVERSION	2,124.20	131.82	30.68	-	-	-	235.82	-	-	2,522.62
032-6306	217		BUDGET INCENTIVE-INCL BEN	1,470.04	91.26	21.32	-	-	-	165.10	-	-	1,747.72
7,350			Zoo	221,521.95	13,579.43	3,175.85	9,748.60	20,238.88	29,926.92	15,868.82	4,238.95	673.20	318,972.60
Library													
032-7101	217	1.000	LIBRARY MANAGER	46,333.73	2,628.19	614.76	2,131.31	4,424.77	8,319.24	4,191.51	926.63	-	65,798.14
032-7101	217	1.000	HEAD OF CIRCULATION/ADMIN	42,833.00	2,751.04	643.39	1,970.20	4,090.59	505.56	388.34	856.73	-	54,038.85
032-7101	217	4.130	LIBRARY CLERK	98,065.89	6,278.77	1,468.41	4,511.14	9,365.33	1,630.20	914.42	1,961.37	-	124,195.53
032-7101	217	1.000	LIBRARY ASSISTANT	24,556.55	1,427.79	333.89	1,129.58	2,345.17	4,609.44	226.69	491.12	-	35,120.23
032-7101	217	0.630	LIBRARY CLERK - CHILDREN	13,602.22	882.20	206.32	625.72	1,299.00	-	129.76	272.06	-	17,017.28
032-7101	217	0.750	LIBRARY MAINTENANCE	17,659.56	1,145.17	267.91	812.30	1,686.44	50.40	165.43	353.14	-	22,146.36
032-7101	217	1.880	LIBRARY PAGE	31,437.16	1,948.89	456.05	-	-	-	324.56	-	-	34,166.66
032-7101	217	1.000	LIBRARY-CATALOGER	39,274.58	2,377.81	556.06	1,806.75	3,750.71	3,741.36	356.89	785.53	-	52,649.69
032-7101	217	1.000	REFERENCE LIBRARIAN	62,676.36	3,941.32	984.79	2,883.31	5,985.44	14,728.56	573.46	1,253.52	-	93,026.76
032-7101	217	1.000	YOUTH SERVICES LIBRARIAN	41,619.48	2,200.40	514.70	1,914.59	3,974.70	10,959.00	377.68	832.31	-	62,392.86
032-7101	217		BUDGET OVERTIME/8868LIBRA	349.96	21.58	5.20	-	-	-	3.12	-	-	379.86
032-7101	217		BUDGET PTO CONVERSION	3,309.02	205.14	48.10	-	-	-	29.38	-	-	3,591.64
032-7101	217		BUDGET INCENTIVE-INCL BEN	2,793.96	173.16	40.56	-	-	-	24.70	-	-	3,032.38
13,390			Library	424,511.47	25,981.46	6,140.14	17,784.90	36,922.15	44,543.76	3,933.94	7,732.41	-	567,550.23
Keep Alamogordo Beautiful													
037-0006	216	0.500	BEAUTIFICATION INTERN	8,333.20	540.49	126.29	383.28	795.92	78.60	61.43	166.57	-	10,485.78
037-0006	216		BUDGET INCENTIVE-INCL BEN	-	-	-	-	-	-	-	-	-	-
037-0006	216	0.380	BEAUTIFICATION WORKER	5,994.30	371.28	86.58	-	-	-	329.46	-	-	6,781.62
037-0006	216		BUDGET OVERTIME/9102PARK	-	-	-	-	-	-	-	-	-	-
0.880			Keep Alamogordo Beautiful	14,327.50	911.77	212.87	383.28	795.92	78.60	390.89	166.57	-	17,267.40
Senior Center													
Home Services													
071-8023	219	0.380	HOME SERVICES SUPERVISOR	14,965.42	965.32	225.73	688.44	1,429.22	102.05	97.40	299.29	-	18,772.87
071-8023	219	0.550	KITCHEN CUSTODIAN	9,995.02	648.14	151.64	459.77	954.55	6,027.45	443.82	199.94	-	18,880.33
071-8023	219	0.040	RECEPTIONIST	845.18	54.27	12.69	38.87	80.71	2.02	5.67	16.90	-	1,056.31
071-8023	219	0.280	SENIOR CENTER MAINT. FULL	6,694.59	434.15	101.57	307.99	639.33	-	504.97	133.88	-	8,816.48
071-8023	219	0.280	SENIOR CENTER MANAGER	15,420.98	913.00	213.54	709.40	1,472.71	1,909.46	99.35	308.43	-	21,046.87
071-8023	219	0.070	SENIOR CTR INFO/RESOURCE	1,612.20	104.55	24.45	74.16	153.96	6.16	10.76	32.25	-	2,146.89
071-8023	219	0.050	SENIOR SERVICES SUPERVISO	1,543.76	100.13	23.42	71.02	147.43	-	10.14	30.87	-	1,926.77
071-8023	219		BUDGET OVERTIME/8810CLERK	900.12	55.90	13.00	1,326.85	-	-	5.72	-	-	2,301.59
071-8023	219		BUDGET PTO CONVERSION	245.96	15.34	3.64	-	-	-	1.56	-	-	266.50
071-8023	219	0.500	NUTRITION COORD/PROGRAM A	11,936.31	161.75	93.38	549.07	1,139.97	2,304.72	79.44	238.68	-	16,503.32
071-8023	219	0.360	ADMINISTRATIVE ASST-SENIO	9,735.05	570.42	133.39	447.81	929.68	1,346.89	64.40	194.68	-	13,422.32
071-8023	219	0.550	ASSISTANT KITCHEN MANAGER	17,850.69	1,142.91	267.26	821.07	1,704.74	234.83	116.97	357.01	-	22,495.48
071-8023	219	0.450	DATA ENTRY CLERK - SR CEN	4,711.60	292.10	68.29	-	-	-	33.72	-	-	5,105.71
071-8023	219	0.550	FOOD SERVICES ADMINISTRAT	19,970.03	1,273.11	297.70	918.68	1,907.11	392.90	885.14	399.45	-	26,044.12
071-8023	219	0.480	KITCHEN AIDE-FT	9,300.30	521.94	122.10	427.82	886.20	2,212.53	412.79	185.97	-	14,071.65
071-8023	219	0.910	KITCHEN AIDE-PT	9,447.75	612.68	143.30	434.63	902.35	-	422.90	188.93	-	12,152.54
071-8023	219	0.550	KITCHEN COOK	12,957.01	840.22	196.52	595.97	1,237.39	-	574.02	259.11	-	16,680.24
071-8023	219		BUDGET INCENTIVE-INCL BEN	1,021.80	63.44	14.38	-	-	-	6.24	-	-	1,105.86
6.000			Home Services	149,153.77	8,769.37	2,106.00	7,871.55	13,587.35	14,539.01	3,775.01	2,845.39	-	202,647.45
Congregate													
071-8024	219	0.450	ASSISTANT KITCHEN MANAGER	14,605.11	935.11	218.66	671.79	1,394.78	192.13	95.70	292.10	-	18,405.38
071-8024	219	0.450	FOOD SERVICES ADMINISTRAT	16,339.12	1,041.63	243.57	751.65	1,560.36	321.46	721.75	326.83	-	21,306.37
071-8024	219	0.520	KITCHEN AIDE-FT	10,075.32	565.44	132.27	463.47	962.21	2,396.91	447.18	201.47	-	15,244.27
071-8024	219	0.090	KITCHEN AIDE-PT	634.39	60.80	14.17	42.98	89.24	-	41.83	18.68	-	901.89
071-8024	219	0.450	KITCHEN COOK	10,601.19	687.46	151.79	487.62	1,012.41	-	469.66	212.00	-	13,622.13
071-8024	219	1.000	MEALS ON WHEELS AIDE	10,550.00	656.38	153.57	485.40	1,007.45	50.40	929.88	211.00	-	14,044.08
071-8024	219	0.450	KITCHEN CUSTODIAN	8,177.75	530.29	124.07	376.17	780.99	4,931.55	363.12	163.89	-	15,447.83
071-8024	219	0.250	ADMINISTRATIVE ASST-SENIO	6,760.45	396.13	92.64	310.98	645.61	935.34	44.72	135.19	-	9,321.06
071-8024	219	0.300	DATA ENTRY CLERK - SR CEN	2,408.15	194.73	45.53	-	-	-	22.48	-	-	2,670.89
071-8024	219	0.420	HOME SERVICES SUPERVISOR	16,540.73	1,066.93	249.49	760.91	1,579.66	112.80	107.65	330.80	-	20,748.97
071-8024	219	0.500	NUTRITION COORD/PROGRAM A	11,936.31	161.75	93.38	549.07	1,139.97	2,304.72	79.44	238.75	-	16,729.55
071-8024	219	0.020	RECEPTIONIST	422.59	27.13	6.35	19.44	40.36	1.01	2.83	8.45	-	528.16
071-8024	219	0.120	SENIOR CENTER MAINT. FULL	2,869.11	186.06	45.53	131.99	274.00	-	216.42	57.38	-	3,780.49
071-8024	219	0.210	SENIOR CENTER MANAGER	11,565.73	694.75	160.15	532.05	1,104.53	1,432.09	74.51	231.32	-	15,785.13
071-8024	219	0.050	SENIOR CTR INFO/RESOURCE	1,151.57	74.68	17.46	52.97	109.67	-	4.40	7.68	-	1,441.77
071-8024	219	0.090	SENIOR CTR PROGRAM AIDE/D	3,560.44	230.52	53.93	163.80	346.65	991.69	312.51	30.87	-	5,683.91
071-8024	219	0.050	SENIOR SERVICES SUPERVISO	1,543.76	100.13	23.42	71.02	147.43	-	10.14	60.87	-	1,956.77
071-8024	219		BUDGET OVERTIME/9079COOKS	699.92	43.42	10.14	-	-	-	30.68	-	-	784.16
071-8024	219		BUDGET PTO CONVERSION	245.96	15.34	3.64	-	-	-	11.18	-	-	276.12
071-8024	219		BUDGET INCENTIVE-INCL BEN	928.20	57.46	13.52	-	-	-	40.82	-	-	1,040.00
5.420			Congregate	131,615.80	7,715.94	2,079.44	5,871.31	12,189.02	13,674.50	4,030.18	2,542.64	-	179,718.83
Senior Services													
071-8025	219	0.230	DATA ENTRY CLERK - SR CEN	209.40	149.30	34.90	-	-	-	17.24	-	-	410.84
071-8025	219	0.250	RECEPTIONIST	5,282.41	339.17	79.32	242.96	504.44	12.60	104.13	-	-	6,600.46
071-8025	219	0.080	SENIOR CENTER MAINT. FULL	1,912.74	124.04	29.02	88.00	182.67	-	144.28	38.25	-	

071-8026	219		BUDGET INCENTIVE-INCL BEN	215.80	13.26	3.12	-	-	-	15.86	-	-	248.04
071-8030	219		BUDGET INCENTIVE-INCL BEN	59.80	3.64	0.78	-	-	-	0.52	-	-	64.74
		2.380	Senior Services	66,137.64	4,977.49	1,073.24	1,948.51	7,076.03	11,876.37	3,585.22	1,480.13	-	98,154.63
			Homemaker										
071-8026	219	1.000	SENIOR HOMEMAKER	21,853.57	1,417.23	331.57	1,005.36	2,087.13	-	1,648.11	437.07	-	28,780.04
071-8026	219	0.040	SENIOR CENTER MANAGER	2,203.00	130.43	30.51	101.35	210.39	272.78	14.20	44.06	-	3,006.72
071-8026	219	0.020	ADMINISTRATIVE ASST-SENIO	540.84	31.69	7.41	24.88	51.65	74.83	3.58	10.82	-	745.70
071-8026	219		BUDGET PTO CONVERSION	49.92	3.12	0.78	-	-	-	0.26	-	-	54.08
071-8026	219	0.150	HOME SERVICES SUPERVISOR	5,907.40	127.02	89.10	271.75	564.17	40.08	38.45	118.14	-	7,156.11
071-8028	219		BUDGET PTO CONVERSION	-	-	-	-	-	-	-	-	-	-
071-8030	219	1.000	SENIOR CENTER FITNESS COO	6,697.69	415.24	97.18	-	-	-	51.29	-	-	7,261.40
		2.210	Homemaker	37,252.42	2,124.73	556.55	1,403.34	2,913.34	387.69	1,755.89	610.09	-	47,004.05
			Administration & Other										
071-8115	219	0.210	ADMINISTRATIVE ASST-SENIO	5,678.78	332.75	77.82	261.23	442.34	785.69	37.57	319.44	-	7,935.62
071-8115	219	0.290	SENIOR CENTER MANAGER	15,971.73	945.43	221.16	734.73	2,955.40	1,977.65	102.90	618.88	-	23,527.89
071-8115	219	0.020	DATA ENTRY CLERK - SR CEN	206.42	12.98	3.04	-	-	-	1.50	-	-	223.94
071-8115	219	0.050	HOME SERVICES SUPERVISOR	1,969.13	125.20	29.70	90.58	188.06	13.43	12.82	39.38	-	2,468.30
071-8115	219	0.690	RECEPTIONIST	14,578.75	936.11	218.92	670.58	1,392.25	34.78	97.79	291.54	-	18,220.72
071-8115	219	0.520	SENIOR CENTER MAINT. FULL	12,432.82	806.28	188.63	571.97	1,187.33	-	937.80	248.63	-	16,373.46
071-8115	219	0.760	SENIOR CTR INFO/RESOURCE	17,503.92	1,135.16	265.42	805.16	1,671.54	66.85	116.80	250.14	-	21,814.99
071-8115	219	0.450	SENIOR SERVICES SUPERVISO	13,893.81	901.09	210.72	639.16	1,326.85	-	91.26	277.84	-	17,340.73
071-8115	219		BUDGET OVERTIME/8810CLER	200.20	12.48	2.86	-	-	-	1.30	-	-	216.84
071-8115	219		BUDGET INCENTIVE-INCL BEN	595.92	36.92	8.58	-	-	-	3.64	-	-	645.06
071-8115	219		BUDGET PTO CONVERSION	547.04	33.80	8.06	-	-	-	3.38	-	-	592.28
		2.990	Administration & Other	83,578.53	5,278.20	1,234.91	3,773.41	9,163.77	2,878.40	1,406.76	2,045.85	-	109,359.84
			RSVP										
075-8201	219	1.000	RSVP VOLUNTEER COORDINATO	23,031.48	1,462.69	341.97	1,059.42	2,199.39	10,959.00	153.68	460.71	-	39,668.34
075-8201	219	0.850	SENIOR VOL. PROGRAMS ADMI	27,031.06	1,719.04	396.25	1,243.52	2,581.37	607.21	177.45	540.70	-	34,296.60
075-8201	219		BUDGET PTO CONVERSION	221.00	13.78	3.12	-	-	-	1.30	-	-	239.20
075-8201	219		BUDGET INCENTIVE-INCL BEN	170.04	10.66	2.34	-	-	-	1.04	-	-	184.08
		1.850	RSVP	72,413.30	4,441.49	1,038.77	3,209.12	6,662.67	1,746.90	463.76	1,395.15	-	91,371.15
			Senior Companion Grant										
075-8701	219	0.750	SCP/FGP VOLUNTEER COORDIN	19,325.44	1,158.41	270.90	842.90	1,750.11	535.77	121.89	366.59	-	24,372.01
075-8701	219	0.075	SENIOR VOL. PROGRAMS ADMI	2,385.10	151.68	34.96	109.73	227.77	53.58	15.66	47.71	-	2,983.55
075-8701	219		BUDGET PTO CONVERSION	-	1.30	0.26	-	-	-	0.26	-	-	21.84
075-8701	219		BUDGET INCENTIVE-INCL BEN	164.84	10.14	2.34	-	-	-	1.04	-	-	705.12
		0.825	Senior Companion Grant	72,413.30	4,441.49	1,038.77	3,209.12	6,662.67	1,746.90	463.76	1,395.15	-	91,371.15
			FOSTER GRANDPARENT PROG										
075-8801	219	0.250	SCP/FGP VOLUNTEER COORDIN	6,108.48	386.14	90.30	280.97	583.37	178.59	40.63	122.20	-	7,790.68
075-8801	219	0.075	SENIOR VOL. PROGRAMS ADMI	1,385.10	151.68	34.97	109.73	227.77	53.58	15.66	47.71	-	2,026.20
075-8801	219		BUDGET PTO CONVERSION	-	-	-	-	-	-	-	-	-	-
075-8801	219		BUDGET INCENTIVE-INCL BEN	65.00	4.16	1.04	-	-	-	0.52	-	-	70.72
		0.325	FOSTER GRANDPARENT PROG	8,660.95	529.98	123.96	385.12	799.60	228.78	55.50	167.46	-	10,951.31
			Golf Course										
090-0101	500	1.000	GOLF COURSE ASST SUPERINT	26,254.17	1,550.80	362.58	1,207.79	2,507.31	4,637.64	1,058.98	525.16	134.64	38,239.07
090-0101	500	1.000	GOLF COURSE IRRIGATION SP	19,780.21	1,251.69	292.85	910.00	1,889.12	568.68	789.67	395.50	-	25,877.72
090-0101	500	3.000	GOLF COURSE LABORER	54,518.31	3,516.82	822.68	2,507.82	5,206.65	9,752.64	2,206.44	1,090.59	-	79,621.95
090-0101	500	2.150	GOLF COURSE LABORER - SEA	33,600.06	2,083.12	487.24	-	-	-	1,389.42	-	-	37,559.84
090-0101	500	1.000	MECHANIC	30,065.16	1,953.40	456.92	1,382.94	2,871.11	218.16	1,211.02	601.30	134.64	38,894.65
090-0101	500	1.000	GOLF COURSE SUPERINTENDEN	45,346.03	2,993.62	700.15	2,085.84	4,330.44	13,813.08	1,821.69	906.89	839.64	72,837.38
090-0101	500		BUDGET CERTIFICATION/NEW	-	-	-	-	-	-	-	-	-	-
090-0101	500		BUDGET OVERTIME/9060GOLF	4,999.80	309.92	72.54	-	-	-	200.20	-	-	5,582.46
090-0101	500		BUDGET PTO CONVERSION	2,399.80	148.72	34.84	-	-	-	96.46	-	-	2,679.82
090-0101	500		BUDGET INCENTIVE-INCL BEN	1,400.10	86.84	20.28	-	-	-	55.90	-	-	1,563.12
		9.150	Golf Course	218,363.64	13,894.93	3,250.08	8,094.39	16,804.63	28,990.20	8,829.78	3,519.44	1,108.92	302,856.01
			Bonito Lake										
088-0003	500	0.000	BONITO PARK RANGER I SEAS	-	-	-	-	-	-	-	-	-	-
088-0003	500	0.000	BONITO MAINTENANCE FOREMA	-	-	-	-	-	-	-	-	-	-
088-0003	500	0.000	BONITO LAKE MAINTENANCE	-	-	-	-	-	-	-	-	-	-
088-0003	500		BUDGET OVERTIME/9102PARK-	-	-	-	-	-	-	-	-	-	-
088-0003	500		BUDGET PTO CONVERSION	-	-	-	-	-	-	-	-	-	-
			Bonito Lake										
		94.816	Total Community Services	2,658,012.50	157,807.01	36,908.04	103,990.90	215,893.61	275,086.20	92,257.18	45,211.66	2,920.68	3,588,087.76
			Airport										
091-0006	500	0.800	AIRPORT MANAGER	42,605.89	2,763.01	646.25	1,959.81	4,068.77	-	3,028.15	852.06	-	55,923.94
091-0006	500	1.000	AIRPORT LIGHT EQUIP OPERA	24,898.00	1,606.41	375.74	1,145.42	2,377.65	87.96	1,773.82	497.88	-	32,762.88
091-0006	500		BUDGET OVERTIME/7423AIRPO	999.96	61.88	14.56	-	-	-	70.46	-	-	1,146.86
091-0006	500		BUDGET PTO CONVERSION	629.98	39.00	9.10	-	-	-	44.98	-	-	723.06
091-0006	500		BUDGET INCENTIVE-INCL BEN	360.10	22.36	5.20	-	-	-	25.48	-	-	413.14
		1.800	Airport	69,493.93	4,492.66	1,050.85	3,105.23	6,446.42	87.96	4,942.89	1,349.94	-	90,969.88
		1.800	Total Airport	69,493.93	4,492.66	1,050.85	3,105.23	6,446.42	87.96	4,942.89	1,349.94	-	90,969.88
			PHA										
901-0007	500	0.930	PHA MANAGER	59,445.37	3,504.88	819.69	2,734.42	5,677.13	7,736.90	2,736.19	1,188.98	-	83,843.56
901-0007	500	1.000	PHA ELIGIBILITY SPECIALIS	22,325.21	1,434.12	335.47	1,026.94	2,132.09	218.16	1,033.78	446.43	-	28,952.20
901-0007	500	1.000	PHA OCCUPANCY SPECIALIST	28,401.07	1,451.83	339.57	1,306.53	2,712.34	8,528.04	1,311.84	568.04	-	44,619.26
901-0007	500	1.000	PHA OFFICE ASSISTANT	21,100.00	1,368.38	320.13	970.55	2,015.15	11,037.24	977.40	422.00	-	38,210.85
901-0107	500		BUDGET INCENTIVE-INCL BEN	800.02	49.40	11.70	-	-	-	36.92	-	-	898.04
901-0107	500	1.000	PHA MAINTENANCE FOREMAN	33,067.41	1,793.39	419.45	1,521.18	3,158.00	8,319.24	1,525.97	661.33	134.64	50,600.61
901-0107	500	3.000	PHA MAINTENANCE MECHANIC	71,919.35	4,346.30	1,016.69	3,308.44	6,868.44	16,074.00	3,327.00	1,438.30	269.28	108,567.80
901-0107	500	1.000	PHA LABORER	18,990.00	1,248.94	292.17	873.62	1,813.51	11,037.24	880.50	379.90	134.64	35,650.52
901-0007	500	1.000	PHA PROPERTY MGMT COORDIN	38,905.59									

903-0007	500	0.070	PHA MANAGER	4,474.39	263.81	61.70	205.82	427.31	652.35	205.95	89.50	-	6,220.14
903-0007	500	0.200	PHA/FINANCE ACCOUNTANT	7,067.46	458.33	107.22	325.13	674.94	1,363.90	326.14	141.36	-	9,994.08
903-0007	500		BUDGET INCENTIVE-INCL BEN	999.96	61.88	14.56	-	-	-	45.50	-	-	7,129.20
903-0007	500		BUDGET PTO CONVERSION	2,325.96	144.30	33.80	-	-	-	106.60	-	-	2,610.66
		0.270	PHA	19,953.15	799.47	187.00	482.91	1,002.53	2,728.33	590.74	209.95	-	25,954.08
		11.000	Total Public Housing	345,000.76	20,047.04	4,688.58	14,846.00	30,822.22	77,359.56	15,404.80	6,455.28	538.56	515,162.80
			Community Development										
			Planning & Zoning										
011-3705	101	1.000	CITY PLANNER	46,663.48	3,026.24	707.83	2,146.63	4,456.46	3,741.36	302.05	933.38	-	61,977.43
011-3705	101	1.000	PLANNING/ZONING ADMINSTR	37,673.16	2,412.21	564.14	1,732.97	3,597.69	568.68	245.41	753.57	-	47,547.83
011-3705	101	0.000	PERMIT APPLICATION TECHN	-	-	-	-	-	-	-	-	-	-
011-3705	101	0.500	ENGINEERING/P&Z ADMIN ASS	13,127.09	758.07	177.34	603.90	1,253.66	2,454.78	86.97	262.58	-	18,724.39
011-3705	101		BUDGET OVERTIME/8810CLERI	-	-	-	-	-	-	-	-	-	-
011-3705	101		BUDGET PTO CONVERSION	950.04	59.02	13.78	-	-	-	5.98	-	-	1,028.82
011-3705	101		BUDGET INCENTIVE-INCL BEN	499.98	30.94	7.28	-	-	-	3.12	-	-	541.32
		2.500	Planning & Zoning	98,913.75	6,286.48	1,470.37	4,483.50	9,307.81	6,764.82	643.53	1,949.53	-	129,819.79
		2.500	Total Community Development	98,913.75	6,286.48	1,470.37	4,483.50	9,307.81	6,764.82	643.53	1,949.53	-	129,819.79
			Public Works/Engineering										
			Facility Maintenance										
			Fleet Maintenance										
012-3303	600	1.000	DISPATCHER/CLERK	25,563.75	1,488.60	348.18	1,175.84	2,441.31	4,609.44	169.53	511.39	-	36,308.04
012-3303	600	2.000	ELECTRICIAN	85,019.64	4,747.51	1,110.26	3,910.91	8,119.37	19,250.04	5,861.31	1,700.28	1,469.28	131,188.60
012-3303	600	1.000	ELECTRONIC TECHNICIAN	25,084.57	1,324.12	309.80	1,154.00	2,395.58	7,509.24	1,708.67	501.77	-	40,122.39
012-3303	600	1.000	FACILITY MAIN. SUPERINTEN	65,724.69	3,855.37	901.76	3,023.38	6,276.73	10,959.00	5,030.42	1,314.59	1,334.64	98,420.58
012-3303	600	2.000	FACILITY MAINTENANCE TECH	64,650.81	4,048.87	946.82	2,973.58	6,174.12	4,009.92	9,526.69	1,293.03	269.28	93,893.12
012-3303	600	1.000	ELECTRONIC TECH APPRENTIC	21,129.62	1,378.34	322.32	971.85	2,017.76	268.56	1,440.97	422.52	134.64	28,086.58
012-3303	600		BUDGET CERTIFICATION/NEW	-	-	-	-	-	-	-	-	-	-
012-3303	600		BUDGET OVERTIME/9015BLDG-	2,449.98	151.84	35.62	-	-	-	184.08	-	-	2,821.52
012-3303	600		BUDGET PTO CONVERSION	3,200.08	198.38	46.28	-	-	-	239.46	-	-	3,684.20
012-3303	600		BUDGET STANDBY/9015BLDG-N	10,149.88	629.20	147.16	-	-	-	761.28	-	-	11,687.52
012-3303	600		BUDGET INCENTIVE-INCL BEN	1,799.98	111.54	26.00	-	-	-	121.68	-	-	2,059.20
		8.000	Facility Maintenance	304,773.00	17,933.77	4,194.20	13,209.56	27,424.87	46,606.20	25,044.09	5,743.58	3,342.48	448,271.75
			Fleet Maintenance										
012-3503	600	1.000	FLEET MAINTENANCE MANAGER	52,971.91	3,425.88	801.13	2,436.64	5,058.80	11,313.24	3,116.52	1,059.52	-	80,183.64
012-3503	600	3.000	MECHANIC	89,569.11	5,190.81	1,213.97	4,120.31	8,553.75	17,115.84	5,387.94	1,791.45	1,800.00	134,743.18
012-3503	600	0.000	DIESEL MECHANIC	-	-	-	-	-	-	-	-	-	-
012-3503	600	1.000	FLEET MAINTENANCE PARTS C	21,129.62	1,201.20	280.88	971.85	2,017.76	4,609.44	141.72	422.52	-	30,774.99
012-3503	600		BUDGET ASE CERTIF/NEW	-	-	-	-	-	-	-	-	-	-
012-3503	600		BUDGET OVERTIME/8391AUTOR	499.98	30.94	7.28	-	-	-	29.64	-	-	567.84
012-3503	600		BUDGET PTO CONVERSION	2,080.00	128.96	30.16	-	-	-	121.42	-	-	2,360.54
012-3503	600		BUDGET STANDBY/8391AUTORE	-	-	-	-	-	-	-	-	-	-
012-3503	600		BUDGET INCENTIVE-INCL BEN	999.96	61.88	14.56	-	-	-	58.24	-	-	1,134.64
		5.000	Fleet Maintenance	167,250.58	10,039.67	2,347.98	7,528.80	15,630.31	33,038.52	8,797.24	3,331.73	1,800.00	249,764.83
			Streets Maintenance										
044-5203	216	1.000	INFRASTRUCTURE MAINT MANA	69,170.58	4,477.77	1,047.20	3,181.89	6,605.71	13,813.08	10,932.92	1,383.45	-	110,612.60
044-5203	216	7.000	STREETS MAINTENANCE WORKE	180,800.32	10,359.47	2,422.79	8,316.71	17,266.45	45,784.32	28,618.20	3,616.41	807.84	297,992.51
044-5203	216		BUDGET OVERTIME/5506STREE	2,999.88	185.90	43.42	-	-	-	473.98	-	-	3,703.18
044-5203	216		BUDGET PTO CONVERSION	2,315.04	143.52	33.54	-	-	-	367.12	-	-	2,859.22
044-5203	216		BUDGET STANDBY/5506STREET	499.98	30.94	7.28	-	-	-	80.08	-	-	618.28
044-5203	216		BUDGET INCENTIVE-INCL BEN	1,600.04	99.32	23.14	-	-	-	253.76	-	-	1,976.26
		8.000	Streets Maintenance	257,385.84	15,296.92	3,577.37	11,498.60	23,872.16	59,597.40	40,726.06	4,999.86	807.84	417,762.05
			Weeds & Drainage										
044-5303	216	1.000	LIGHT EQUIPMENT OPERATOR	29,968.26	1,791.75	418.98	1,378.56	2,861.86	3,741.36	3,292.35	599.25	134.64	44,187.01
044-5303	216	4.000	STREETS MAINTENANCE WORKE	78,261.78	4,935.80	1,154.28	3,599.98	7,473.88	5,253.36	4,990.62	1,565.34	403.92	112,138.96
044-5303	216	1.000	WEED/DRAINAGE LABORER-SEA	15,600.00	967.20	226.20	-	-	-	2,482.16	-	-	19,275.56
044-5303	216		BUDGET OVERTIME/5506STREE	999.96	61.88	14.56	-	-	-	156.78	-	-	1,233.18
044-5303	216		BUDGET PTO CONVERSION	850.20	52.78	12.22	-	-	-	92.56	-	-	1,007.76
044-5303	216		BUDGET STANDBY/5506STREET	499.98	30.94	7.28	-	-	-	80.08	-	-	618.28
044-5303	216		BUDGET INCENTIVE-INCL BEN	999.96	61.88	14.56	-	-	-	156.78	-	-	1,233.18
		6.000	Weeds & Drainage	128,608.74	7,753.98	1,813.24	4,908.54	10,191.74	8,922.00	15,414.80	2,134.34	538.56	180,285.94
			Engineering										
063-5005	216	0.000	CITY ENGINEER	-	-	-	-	-	-	-	-	-	-
063-5005	216	2.000	PROJECT MANAGER	122,966.41	7,456.96	1,744.06	5,656.48	11,743.26	11,436.36	4,646.14	2,459.24	-	168,108.91
063-5005	216	0.500	ENGINEERING/P&Z ADMIN ASS	13,127.09	758.07	177.34	603.90	1,253.66	2,454.78	86.97	262.58	-	18,724.39
063-5005	216		BUDGET PTO CONVERSION	1,614.86	100.10	23.40	-	-	-	60.58	-	-	1,798.94
063-5005	216		BUDGET INCENTIVE-INCL BEN	499.98	30.94	7.28	-	-	-	18.98	-	-	557.18
		2.500	Engineering	138,208.34	8,346.07	1,952.08	6,260.38	12,996.92	13,891.14	4,812.67	2,721.82	-	189,189.42
			GIS/Land Management										
011-5405	101	1.000	GIS/LAND MANAGEMENT COORD	39,615.51	2,569.16	600.78	1,822.34	3,783.19	78.60	257.62	792.29	-	49,519.49
011-5405	101		BUDGET OVERTIME/8810CLERI	-	-	-	-	-	-	-	-	-	-
011-5405	101		BUDGET PTO CONVERSION	650.00	40.30	9.36	-	-	-	4.16	-	-	703.82
011-5405	101		BUDGET INCENTIVE-INCL BEN	200.20	12.48	2.86	-	-	-	1.30	-	-	216.84
		1.000	GIS/Land Management	40,465.71	2,621.94	613.00	1,822.34	3,783.19	78.60	263.08	792.29	-	50,440.15
			Public Works Inspection										
			Public Works Inspection										
065-5905	299	1.000	SENIOR PUBLIC WORKS INSPE	53,673.51	3,090.98	722.86	2,468.86	5,125.84	8,528.04	2,472.06	1,073.45	-	77,155.60
065-5905	299		BUDGET INCENTIVE-INCL BEN	200.20	12.48	2.86	-	-	-	8.84	-	-	224.38
065-5905	299	1.000	PUBLIC WORKS INSPECTOR	25,084.57	1,315.72	307.63	1,154.00	2,395.58	11,037.24	1,159.84	501.77	-	42,956.35
065-5905	299		BUDGET PTO CONVERSION	1,356.94	84.24	19.76	-	-	-	62.14	-	-	1,523.08
		1.000	Public Works Inspection	80,315.22	4,563.42	1,053.11	3,622.86	7,521.42	19,565.28	3,702.88	1,575.22	-	121,859.41
086-1003	500	1.000	CONVENIENCE CTR SUPERV	31,163.82	1,869.37	437.15	1,433.60	2,976.09	3,741.36	4,796.43	623.38	134.64	47,175.84
086-1003	500	1.000	CONVENIENCE CTR LABORER	18,172.77	1,169.07	273.37	835.94	1,735.55	2,800.24	2,800.24	363.53	-	25,619.03
086-1003	500	1.000	HEAVY EQUIP OPERATOR	25,084.57	1,626.68	380.42	1,154.00	2,395.68	4,609.44	3,661.83	501.77	-	39,614.26
086-1003	500	1.000	CONV CENTER SCALE HOUSE O	19,780.21	909.79	212.77	910.00	1,889.12	8,680.92	3,047.11	395.50	-	35,825.42
086-1003	500		BUDGET NEW CERTIFICATION-	-	-	-	-	-	-	-	-	-	-
086-1003	500		BUDGET OVERTIME/9403GARBA	3,500.12	217.10	50.70	-	-	-	538.98	-	-	4,306.90
086-1003	500		BUDGET PTO CONVERSION	1,290.12	80.08	18.72	-	-	-	198.12	-	-	1,587.04

086-1003	500		BUDGET INCENTIVE-INCL BEN	800.02	49.66	11.70	-	-	-	123.50	-	-	984.88
		4.000	Convenience Center	99,791.63	5,921.75	1,384.83	4,333.54	8,996.34	17,300.28	15,366.21	1,884.18	134.64	155,113.40
			Landfill										
094-0903	700	1.000	LANDFILL ATTENDANT	25,371.19	1,885.93	441.01	1,167.00	2,422.87	-	4,461.06	507.49	3,734.64	39,991.19
094-0903	700	1.000	LANDFILL LABORER	20,645.25	1,335.91	312.50	949.76	3,152.50	4,609.44	3,458.20	412.91	2,534.64	36,230.11
094-0903	700	1.000	LANDFILL MAINTENANCE WORK	21,763.40	1,563.89	365.79	1,001.21	2,078.30	268.56	3,720.20	435.25	2,534.64	33,731.24
094-0903	700	1.000	LANDFILL SUPERVISOR	38,832.24	2,410.17	563.70	1,786.23	3,708.37	3,741.36	5,974.64	776.70	839.64	58,633.05
094-0903	700	2.000	LANDFILL/HEAVY EQUIPMENT	50,481.14	3,419.43	799.81	2,322.30	4,821.05	4,697.40	8,511.24	1,009.78	4,934.64	80,996.79
094-0903	700	1.000	LANDFILL/MAINTENANCE MECH	28,642.64	1,868.11	436.97	1,317.46	2,735.48	3,532.56	4,778.04	572.97	2,534.64	46,418.87
094-0903	700		BUDGET OVERTIME/9403GARBA	8,999.90	557.96	130.52	-	-	-	1,383.46	-	-	11,071.84
094-0903	700		BUDGET PTO CONVERSION	1,614.86	100.10	23.40	-	-	-	246.74	-	-	1,985.10
094-0903	700		BUDGET INCENTIVE-INCL BEN	1,400.10	88.84	20.28	-	-	-	214.24	-	-	1,721.46
		7.000	Landfill	197,750.72	13,228.34	3,093.98	8,543.96	17,737.57	16,849.32	32,747.82	3,715.10	17,112.84	310,779.65
		42.500	Total Public Works/Engineering	1,414,549.78	85,645.86	20,029.79	61,728.58	128,154.52	215,848.74	146,874.85	26,898.12	23,736.36	2,123,466.60
			Utilities										
			Administrative Services										
081-1803	500	1.000	ADMINISTRATIVE ASST-UTILI	27,841.35	1,805.46	422.26	1,280.81	2,658.81	87.96	183.82	556.86	-	34,837.33
081-1803	500	1.000	DISPATCHER/CLERK	22,640.92	1,299.16	303.75	1,041.49	2,162.23	4,609.44	151.34	452.92	-	32,661.25
081-1803	500	1.000	CONTRACT COORDINATOR	58,734.14	3,804.75	889.74	2,701.69	5,609.17	6,201.84	377.67	1,174.79	-	79,493.79
081-1803	500	1.000	PUBLIC WORKS DIRECTOR	92,667.46	5,997.64	1,402.68	4,262.62	8,849.79	18,212.76	590.49	1,853.27	-	133,836.71
081-1803	500		BUDGET OVERTIME/8810CLERK	250.12	15.60	3.64	-	-	-	1.56	-	-	270.92
081-1803	500		BUDGET PTO CONVERSION	3,826.94	237.38	55.38	-	-	-	23.92	-	-	4,143.62
081-1803	500		BUDGET INCENTIVE-INCL BEN	800.02	49.66	11.70	-	-	-	4.94	-	-	866.32
		4.000	Administrative Services	206,760.95	13,209.65	3,089.15	9,286.61	19,280.00	29,112.00	1,333.74	4,037.84	-	286,109.94
			Utilities Maintenance										
081-5503	500	1.000	UTILITY MAIN./WELDER	37,321.30	1,938.90	453.49	1,716.89	3,564.23	10,959.00	2,208.64	746.32	134.64	59,043.41
081-5503	500	1.000	UTILITY MAINTENANCE SUPER	39,675.80	2,664.76	623.27	1,825.20	3,789.16	59.76	265.51	793.59	1,334.64	51,031.69
081-5503	500	8.000	UTILITY MAINTENANCE WORKE	258,784.52	15,372.29	3,595.31	11,903.94	24,713.71	51,884.04	15,320.04	5,175.52	942.48	387,691.85
081-5503	500		BUDGET OVERTIME/7520-7580	52.00	4,339.92	1,015.04	-	-	-	4,124.64	-	-	9,531.60
081-5503	500		BUDGET PTO CONVERSION	2,061.02	127.66	29.90	-	-	-	121.94	-	-	2,340.52
081-5503	500		BUDGET STANDBY/7520-7580W	5,300.10	328.64	76.96	-	-	-	312.52	-	-	6,018.22
081-5503	500		BUDGET INCENTIVE-INCL BEN	1,799.98	111.54	26.00	-	-	-	105.82	-	-	2,043.34
		10.000	Utilities Maintenance	344,994.72	24,883.71	5,819.97	15,446.03	32,067.10	62,902.80	22,459.11	6,715.43	2,411.76	517,700.63
			Wastewater Plant										
081-5603	500	1.000	WASTEWATER PLANT MANAGER	44,908.44	2,743.17	641.55	2,065.82	4,288.86	3,741.36	2,467.63	898.05	-	61,754.88
081-5603	500	4.000	WW PLANT OPERATOR/MAINT I	103,368.95	6,413.93	1,500.02	4,754.79	9,871.53	306.12	5,896.99	2,067.62	269.28	134,449.23
081-5603	500		BUDGET OVERTIME/7520-7580	3,799.90	235.56	55.12	-	-	-	224.12	-	-	4,314.70
081-5603	500		BUDGET PTO CONVERSION	1,315.08	81.64	18.98	-	-	-	71.76	-	-	1,487.46
081-5603	500		BUDGET STANDBY/7520-7580W	4,000.10	248.04	57.98	-	-	-	235.30	-	-	4,541.42
081-5603	500		BUDGET INCENTIVE-INCL BEN	999.96	61.88	14.56	-	-	-	54.34	-	-	1,130.74
		5.000	Wastewater Plant	158,392.43	9,784.22	2,288.21	6,820.61	14,160.39	4,047.48	8,950.14	2,965.67	269.28	207,678.43
			Water Plant										
081-5703	500	1.000	WATER QUALITY MANAGER	58,681.38	3,512.08	821.45	2,699.34	5,603.98	6,819.48	3,467.05	1,173.75	134.64	82,913.15
081-5703	500	1.000	WATER/WW CONTROL SYSTEMS	47,375.22	2,920.48	682.97	2,179.38	4,524.29	3,741.36	3,219.17	947.42	134.64	65,724.93
081-5703	500	7.000	WATER PLANT OPERATOR/MAIN	224,684.86	13,606.08	3,182.09	10,335.37	21,457.04	34,468.08	13,301.53	4,493.86	807.84	326,336.75
081-5703	500		BUDGET OVERTIME/7520-7580	12,359.88	766.22	179.14	-	-	-	728.52	-	-	14,033.76
081-5703	500		BUDGET PTO CONVERSION	1,929.98	119.60	28.08	-	-	-	113.36	-	-	2,191.02
081-5703	500		BUDGET STANDBY/7520-7580W	6,016.92	373.10	87.36	-	-	-	354.90	-	-	6,832.28
081-5703	500		BUDGET INCENTIVE-INCL BEN	1,799.98	111.54	26.00	-	-	-	105.82	-	-	2,043.34
		9.000	Water Plant	352,848.22	21,409.10	5,007.09	15,214.09	31,585.31	45,028.92	21,290.35	6,615.03	1,077.12	500,075.23
			Construction										
081-7803	500	1.000	UTILITIES CONSTRUCTION MAN	41,423.04	2,517.10	588.80	1,905.49	3,955.99	3,769.56	269.05	828.41	-	55,257.44
081-7803	500	9.000	UTILITY CONSTRUCTION WORK	237,006.84	14,678.87	3,432.98	10,902.45	22,634.01	20,464.42	14,114.96	47,400.30	2,411.76	373,046.59
081-7803	500		BUDGET OVERTIME/7520-7580	2,538.12	157.30	36.92	-	-	-	149.50	-	-	2,881.84
081-7803	500		BUDGET PTO CONVERSION	2,999.88	185.90	43.42	-	-	-	176.80	-	-	3,406.00
081-7803	500		BUDGET STANDBY/7520-7580W	-	-	-	-	-	-	-	-	-	-
081-7803	500		BUDGET INCENTIVE-INCL BEN	1,999.92	124.02	29.12	-	-	-	118.30	-	-	2,271.36
		10.000	Construction	285,967.80	17,663.19	4,131.24	12,807.94	26,590.00	24,233.98	14,828.61	48,228.71	2,411.76	436,863.23
		38.000	Total Utilities	1,348,964.12	86,949.87	20,335.66	59,575.28	123,682.80	165,325.18	68,861.95	68,562.68	6,169.92	1,948,427.46
		363.836	Grand Totals	13,141,769.68	572,937.83	184,882.88	1,426,834.50	776,391.21	1,680,538.08	593,554.76	246,201.54	89,272.08	18,712,382.54

Budget Highlights & Summaries

Approved Budget Resolution
Budgeting, Accounting & Funds
 Budget Basis
 Budget Types
 City Budget
 Legal Level of Control
 Fund Accounting & Fund Type
Budget Planning Calendar
Financial Information:
 General Support Resources
 Program Generated Resources
 Revenue Categories
 Analysis of Interfund Transfers



RESOLUTION NO. 2015-30

A RESOLUTION REQUESTING THE DEPARTMENT OF FINANCE AND ADMINISTRATION, STATE OF NEW MEXICO, APPROVE REVISED BUDGET FIGURES FOR CERTAIN LINE ITEMS IN THE CITY'S BUDGET FOR FISCAL YEAR 2015-2016.

WHEREAS, the City of Alamogordo, New Mexico wishes approval to change some of the budget line item figures of various funds; and

WHEREAS, the Department of Finance and Administration, State of New Mexico, gave its written interim approval to the City of Alamogordo, New Mexico's annual budget on June 22, 2015, for fiscal year 2015-2016; and

WHEREAS, the City of Alamogordo, New Mexico, has tabulated on the following pages the additional resources and expenditures for fiscal year 2015-2016.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the City's annual budget for fiscal year 2015-2016 be and hereby is revised as of July 28, 2015 to reflect a more true and accurate projection of the actual revenues and expenditures for fiscal year 2015-2016 as shown on the following pages.

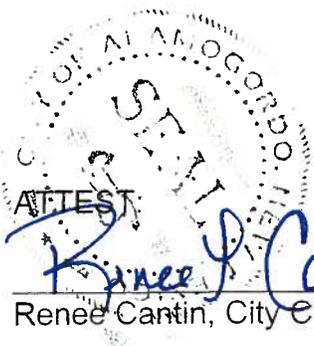
NOW, BE IT FURTHER RESOLVED BY THE GOVERNING BODY OF THE CITY OF ALAMOGORDO, NEW MEXICO, that the Department of Finance and Administration, State of New Mexico, be requested to give its written approval to the revised budget figures computed on July 28, 2015 as a more true and accurate projection of the actual revenues and expenditures for fiscal year 2015-2016.

PASSED, APPROVED AND ADOPTED by the Governing Body of the City of Alamogordo, New Mexico, at a Regular Meeting held this 28th day of July 2015.

CITY OF ALAMOGORDO, NEW MEXICO,
A NEW MEXICO MUNICIPAL CORPORATION

By: _____

Susie Galea, Mayor

The seal of the City of Alamogordo, New Mexico, is circular with the text "CITY OF ALAMOGORDO, NEW MEXICO" around the perimeter. In the center, there is a smaller circle containing the word "SEAL". Below the seal, the word "ATTEST:" is printed. A blue ink signature, "Renee J. Cantin", is written over the seal and the word "ATTEST:". Below the signature is a horizontal line.

Renee Cantin, City Clerk

APPROVED AS TO FORM:

Stephen Thies, City Attorney

BUDGETING, ACCOUNTING & FUNDS

BUDGET BASIS: The basis or principal used for budgeting is that used for accounting, with a few exceptions, and varies according to fund type.

The City of Alamogordo's Fiscal Year 2014-2015 budget is a comprehensive policy organized into groups of related accounts to record revenues and expenditures.

Governmental Funds use the *modified-accrual basis of accounting*, (General, Special Revenue, Debt Service and Capital Projects). This means revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

Proprietary (Enterprise and Internal Services) and fiduciary (Trust and Agency) funds use the *full accrual basis of accounting*. This means the revenues are recognized when they are earned and expenses are recognized when liabilities are incurred. However, the budgetary basis in these funds is primarily based on the modified-accrual approach which differs from generally accepted accounting principles (GAAP) used for the cities annual financial statements. In full accrual based accounting debt proceeds are recorded as liabilities rather than a revenue (funding source).

BUDGET TYPES: Budgets are either non-recurring (*lapsing*) or recurring (*non-lapsing*). Lapsing budget are annual budgets used for operating and maintenance activities and make up the vast majority of appropriations. Non-lapsing budgets are authorized for the length of a capital project or the term of a grant.

CITY BUDGET: Each fiscal year, Directors are charged with preparing a gross operating budget to project the revenue that is expected and the appropriations or expenditures they expect to record. The budgeting process for the City is decentralized, and each director is responsible for the input of budget data directly into the budgeting application. The information entered includes a projection of the anticipated revenues and expenditures for the current year, and an estimate of the next fiscal year's revenues and expenditures. When the data entry is complete, the Accounting Department consolidates additional requests and the information is entered into one budgetary document for review. Departmental submissions describing accomplishments, goals and objectives of each department are also included. Drawing on the gross operating budget, Directors



and staff work throughout the fiscal year to ensure the information is accurate and complete and to ensure the financial soundness of the City of Alamogordo.

LEGAL LEVEL OF CONTROL: At scheduled public hearings, the City Commission reviews the preliminary budget document. At this time, the City Manager and members of the Accounting Staff respond to questions relative to the proposed budget. Once the preliminary budget has been finalized, the City Commission submits the document for approval. The final adopted budget is then submitted to the State of New Mexico Department of Finance & Administration (DFA) for preliminary approval.

When the prior fiscal year has been closed, cash balances are reconciled and carried over to the present fiscal year. The final budget includes any changes that transpired from the prior fiscal year due to year-end closure and any adjustments made by DFA, which is then submitted for final adoption by the City Commission and subsequently by DFA.

During the fiscal year, the Commission also approves new requested appropriations affecting the cash balance of the fund by resolution and is then submitted to DFA for approval.

CHANGES TO BUDGET APPROPRIATIONS: Appropriations may be amended during the fiscal year in two ways, other than listed above, by either transferring appropriations from one line-item to another within the same category which require the Finance Director approval; or by transferring appropriations from one category to another, within a department, which require the Finance Director approval and City Manager approval. Appropriations of \$10,000 or more that were not included in the preliminary/original budget which was approved by the City Commission, also require the approval by the City Commission by Budget Resolution.

FUND ACCOUNTING: Fund accounting is used for budgeting and accounting purposes. Each fund is established for a specific purpose and is treated as a separate accounting entity in accordance with special regulations, restrictions, or limitations.

FUND TYPE: The City of Alamogordo utilizes several types of funds: General Fund, Special Revenue, Capital Project, Debt Service, Enterprise, Internal Service and Trust & Agency funds.



The *General Fund* is the chief operating fund and is the largest fund that includes such services as Police and Fire; Administration, Finance, Legal and Planning. The General Fund also makes significant contributions to several other funds such as Community Services (Recreation, Parks, Library, Zoo, and Cemetery); Corrections and Municipal Court; Senior Center and RSVP; Golf Course (by contract); and Internal Services (Human Resources, Facility Maintenance, Fleet Maintenance, Information Systems, and Purchasing).

Special Revenue Funds each have a specific revenue source or sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Capital Projects Funds account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Debt Service Funds account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Enterprise Funds are self-supporting through user fees such as Water, Wastewater, Water Filter, Airport, and the Golf Course.

Internal Service Funds provide support to other City departments. The areas included in this category are Human Resources; Computer Systems; Fleet Maintenance; Facility Maintenance; and Purchasing Services. Internal Services Funds are self supported by charges and transfers from the various departments and funds that use their services.

Trust & Agency Funds are used to account for assets held by a governmental unit in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. These include pension (and other employee benefit) trust funds; investment trust funds; private-purpose trust funds; and agency funds.

BUDGET PLANNING CALENDAR 2015-2016

(Subject to Change)

December 9, 2014	DIRECTOR STAFF MEETING Review budget process. Distribute budget manuals, budget worksheets.
December 10 & 11, 2014	DEPARTMENTAL BUDGET WORKSHOPS Department Entry begins
January 14, 2015	DEADLINE FOR DEPARTMENT ENTRY. DEADLINE FOR PERSONNEL STATUS FORMS TO PERSONNEL.
January 14, 2015	Payroll Budget Roll
January 14, 2015 – February 14, 2015	Budget Compilation
February 19, 2015	Distribute Preliminary Budget Packets to City Manager and Department Directors.
February 23 – March 6, 2015	CITY MANAGER/DIRECTOR MEETINGS
March 9– April 3, 2015	Compile Preliminary Budget
March 9, 2015	Budget Narratives sent to Directors
March 23 - 27, 2015	Draft Budget Review/Changes by City Manager (After Department Reviews)
March 27 – 27, 2015	<i>City Manager to make final consideration on Personnel Changes</i>
April 6, 2015	Final Personnel Changes Entered – Final Payroll Projection Roll on 04/06
March 23-27, 2015	Final Budget Review/Changes by City Manager
March 23-27, 2015	Finance Compiles Final Budget Worksheets/Recaps
April 10, 2015	Budget Narratives due from Departments
March 28 – April 14, 2015	Finance Develops Budget Summary Document for Commission
April 17, 2015	Distribute Preliminary Budget Summary to Commission, City Manager and Department Directors
Week of May 4- 8	Budget Workshops with Commission
May 12, 2015	Resolution for Adoption of Preliminary Budget FY2016
May 29, 2015	Submit Annual Budget to State of New Mexico DFA by June 1st
July 21, 2015	Resolution for Final Budget Approval Adjusting FY2016 Budget with Actual Beginning Cash Balances – Due by July 30th

GENERAL SUPPORT RESOURCES: Are those revenues that can be allocated to any program according to need.

Property Tax

Property tax is a tax levied against all taxable land and structures in the City. The tax requirement is based on the assessed value of the property. Approximately 95 percent of the tax levy is collected in the current fiscal year and balance collected over the next several years as delinquent taxes.

Gross Receipts Tax

Gross receipts means the total amount of money or other consideration received from selling, leasing, and performing services in New Mexico. Per New Mexico Taxation & Revenue, the gross receipts tax rate varies throughout the state from 5.125% to 8.6875% depending on the location of the business. It varies because the total rate combines rates imposed by the state, counties, and or municipalities. Portions of the GRT is restricted to its dedicated restricted purpose.

Taxes Other Than Property and GRT

Lodger's Tax: is a fee charged to customers of local hotels and motels that the City uses for the operations of the Civic Center and Tourism and Promotion.

Fees and Permits

Franchise: is a fee charged to public service agencies for the use of the City owned right-of-way. The major franchise agreements for the City are for electric, gas, cable television, garbage collection and telephone.

Business Registrations: is a fee charged to all businesses operating within the City Limits. Businesses are required to register that business and pay an annual registration fee for each location of the business within the City.

Revenue from Other Agencies

State Shared Fees: a dedicated portion of state gross receipts tax, which is distributed to the City to be used at the Cities discretion.

Gasoline Taxes: is collected by the State of New Mexico for 17 cents on each gallon of gasoline sold within the state, and returns 9/10 of 1/7 of the total tax to each municipality, based on the proportion of motor fuel sold in each municipality.

PROGRAM GENERATED RESOURCES: Are those revenues that are directly credited to programs, efforts or activities. They are allocated to that program.

Motor Vehicle Fee: is a portion of the motor vehicle fees collected by the State of New Mexico which is returned to the municipalities. A percentage of these revenues must be used for construction, maintenance and repair of streets within the municipality.

Fire Fund Distribution: is a portion of the state's Fire Protection Fund that is distributed to each municipality for fire protection use. The amount is set by a formula using the number of fire stations, fire insurance rating and need, as determined by the Superintendent of Insurance. It is to be used only for and is restricted for fire protection expenses and cannot be used to pay any salaries.

Law Enforcement Protection: is a state grant for police departments. It is to be used only for restricted police department expenses.

Grant Funding: There are various types of grant funds which may be allocated to municipalities. Most grant funds are used for capital projects and are normally restricted for a specific use. Some grant funds are for a specific program, such as, the Senior Center.

REVENUE CATEGORIES

Taxes: account for property taxes, gross receipts taxes, and lodger's tax.

Fees & Permits: account for franchise fees, business registration fees, building, planning, blocking, utility permits, and miscellaneous license fees.



State Shared Fees: account for gross receipts tax, gasoline tax, and auto licenses.

User Fees: account for program fees, rentals, recreational fees (zoo admission fees, membership fees), disposal fees, green fees, landing fees.

Fines: account for court fines, late filing penalties, and library fines.

Miscellaneous Revenue: account for land sales, sale of scrap, and city reimbursements.

Grants: account for proceeds of specific revenue sources provided by city, county, state and federal entities or other various agencies.

Loan & Bonds Proceeds: account for loans or bonds secured by the City for specific use.

Investment Income: account for interest gained/lost on revenue received from investments made on funds held in City bank accounts.

Transfers: are interfund accounting transactions made of resources from one fund to another for operating subsidies, vehicles purchases, and projects.

ANALYSIS OF INTERFUND TRANSACTIONS - FY16

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfers to General Op (11) from:						
1994 Gross Receipts (69)	0	0	0	300,000	300,000	**
Self - Insured (96)	0	0	0	300,000	300,000	**
Total Transfers to General Op	0	0	0	600,000	600,000	**
Transfers to Internal Service Fund (12) from:						
General Operating (11)	1,327,952	1,007,895	1,185,397	1,836,530	651,133	54.93%
Corrections (15)	3,555	3,419	2,375	1,895	(480)	-20.21%
Lodger's (16)	4,660	4,567	5,121	3,148	(1,973)	-38.53%
Court Automation (19)	23,217	17,958	18,313	22,163	3,850	21.02%
Lodger's Tax (20)	28,247	26,511	32,486	34,504	2,018	6.21%
Corrections (27)	5,365	5,443	6,067	6,246	179	2.95%
Leisure Services (32)	457,618	412,007	394,803	444,283	49,480	12.53%
State Highway Clean Up (37)	1,787	1,198	1,506	1,111	(395)	-26.23%
Transportation Fund (44)	145,583	173,219	138,154	144,813	6,659	4.82%
Engineering (63)	28,218	21,634	35,736	28,310	(7,426)	-20.78%
Building Codes (65)	12,362	10,242	9,707	12,336	2,629	27.08%
1994 Gross Receipts (69)	150,000	98,826	0	0	0	**
Alamo Senior Center (71)	103,462	2,436	0	0	0	**
Senior Gift (74)	353	(1,876)	573	90	(483)	-84.29%
RSVP (75)	14,989	12,754	12,709	14,451	1,742	13.71%
Water/Sewer (81)	265,529	244,048	246,542	312,214	65,672	26.64%
Solid Waste (86)	25,852	24,095	23,160	32,391	9,231	39.86%
Bonito Lake (88)	23,930	0	0	0	0	**
Golf Course (90)	61,167	62,866	50,765	56,215	5,450	10.74%
Airport (91)	45,625	41,944	28,845	33,169	4,324	14.99%
Total Transfers to Internal Service	2,729,471	2,169,186	2,192,259	2,983,869	791,610	36.11%
Transfers to Corrections -City Expense (15) from:						
General Operating (11)	19,000	49,484	0	51,660	51,660	**
Total Transfers to Corrections - City Expense	19,000	49,484	0	51,660	51,660	**
Transfers to Lodger's Tax -City Expense (20) from:						
1994 GRT (69)	1,180	0	0	0	0	**
Total Transfers to Lodger's Tax - City Expense	1,180	0	0	0	0	**
Transfers to Corrections (27) from:						
General Operating (11)	366,718	425,769	293,950	406,096	112,146	38.15%
Total Transfers to Corrections	366,718	425,769	293,950	406,096	112,146	38.15%
Transfers to Leisure Services (32) from:						
General Operating (11)	3,330,059	3,058,899	2,717,986	3,334,492	616,506	22.68%
1994 GRT (69)	52,344	0	0	0	0	**
Total Transfers to Leisure Services	3,382,403	3,058,899	2,717,986	3,334,492	616,506	22.68%
Transfers to Airport Improvement Proj. (40) from:						
1991 GRT (61)	0	0	178,484	201,724	23,240	13.02%
Total Transfers to Airport Improvement Proj.	0	0	178,484	201,724	23,240	13.02%
Transfers to 1984 Gross Receipts (42) from:						
2004 GRT (109)	217,484	0	0	0	0	**
Total Transfers to 1984 Gross Receipts	217,484	0	0	0	0	**
Transfer to Transportation Fund (44) from:						
1984 GRT (42)	1,142,872	27,464	170,490	1,843,044	1,672,554	981.03%
1991 GRT Infrastructure (61)	427,197	0	0	0	0	**
1994 GRT (69)	9,827	258	0	91,520	91,520	**
Water/Sewer (81)	560,133	0	0	0	0	**
NMFA STR (118)	0	16,818	0	0	0	**
Total Transfers to Transportation	2,140,029	44,540	170,490	1,934,564	1,764,074	1034.71%
Transfers to NMCDDBG (48) from:						
General Operating (11)	0	857	0	0	0	**
1994 GRT (69)	9,785	4,209	0	0	0	**
Total Transfers to CDBG	9,785	5,066	0	0	0	**

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfer to Property Acquisition (50) from:						
1984 GRT (42)	0	0	0	100,000	100,000	**
1986 GRT (49)	0	0	0	124,572	124,572	**
1999 GRT FLOOD (56)	0	0	0	74,258	74,258	**
Total Transfers to Property Acquisition	0	0	0	298,830	298,830	**
Transfer to General Obligation P&I (53) from:						
Fire Bond (103)	0	0	7,589	0	(7,589)	-100%
Total Transfers to General Obligation P&I	0	0	7,589	0	(7,589)	-100%
Transfer to Reverse Osmosis Project RSV (54) from:						
1986 GRT (49)	169	0	0	0	0	**
Water/Sewer (81)	0	0	0	0	0	**
Total Transfers to Reverse Osmosis Project Rsv	169	0	0	0	0	**
Transfer to 99 GRT Flood Control (56) from:						
1984 GRT (42)	0	0	1,201,863	1,152,903	(48,960)	-4.07%
1991 GRT Infrastructure (61)	0	0	0	300,000	300,000	**
1994 GRT (69)	0	0	0	850,000	850,000	**
Total Transfers to 99 GRT Flood Control	0	0	1,201,863	2,302,903	1,101,040	91.61%
Transfer to GRT P&I (59) from:						
1984 GRT (42)	643,471	534,343	534,343	534,345	2	0.00%
1994 GRT (69)	1,131,101	1,133,447	1,137,426	1,138,599	1,173	0.10%
2004 GRT (109)	1,123,282	1,120,808	1,116,652	1,118,721	2,069	0.19%
2012 GRT REF (119)	0	0	0	0	0	**
Total Transfers to GRT P & I	2,897,854	2,788,598	2,788,421	2,791,665	3,244	0.12%
Transfer to Community Development (63) from:						
General Op (11)	30,000	0	0	0	0	**
84 GRT (42)	25,000	0	0	0	0	**
Transportation (44)	0	0	0	10,625	10,625	**
91 GRT Infrastructure (61)	245,978	200,000	0	155,869	155,869	**
Inspectors (65)	0	0	0	169	169	**
Water/Sewer (81)	0	0	0	166,494	166,494	**
Total Transfer to Community Development	300,978	200,000	0	333,157	333,157	**
Transfer to Inspections (65) from:						
General Operating (11)	8,451	128,735	0	0	0	**
Transportation (44)	0	0	27,015	0	(27,015)	-100%
Water/Sewer (81)	0	0	27,171	0	(27,171)	-100%
Total Transfers to Inspections	8,451	128,735	54,186	0	(54,186)	-100%
Transfer to Alamo Senior Center (71) from:						
General Operating (11)	542,522	506,300	438,928	350,503	(88,425)	-20.15%
Total Transfers to Alamo Senior Center	542,522	506,300	438,928	350,503	(88,425)	-20.15%
Transfer to RSVP (75) from:						
General Operating (11)	59,258	55,453	39,797	59,770	19,973	50.19%
Total Transfers to RSVP	59,258	55,453	39,797	59,770	19,973	50.19%
Transfer to Water/Sewer (81) from:						
Solid Waste (86)	98,413	98,413	98,413	98,413	0	0.00%
Total Transfers to Water/Sewer	98,413	98,413	98,413	98,413	0	0.00%
Transfer to 1998 JT Water/Sewer P & I (82) from:						
86 GRT (49)	235,290	414,257	418,560	536,226	117,666	28.11%
GO P&I (53)	0	0	0	0	0	**
Water/Sewer (81)	1,446,441	1,485,947	1,482,895	1,490,888	7,993	0.54%
Total Transfers to JT W/S P & I	1,681,731	1,900,204	1,901,455	2,027,114	125,659	6.61%
Transfer to Bonito Lake (88) from:						
1986 GRT (49)	0	0	0	1,016,768	1,016,768	**
Water/Sewer (81)	600,000	0	0	400,000	400,000	**
Total Transfers to Bonito Lake	600,000	0	0	1,416,768	1,416,768	**
Transfer to Golf Course (90) from:						
General Operating (11)	143,834	143,834	234,052	143,834	(90,218)	-38.55%
12 GRT Ref (119)	0	0	0	0	0	**
Total Transfers to Golf Course	143,834	143,834	234,052	143,834	(90,218)	-38.55%

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfer to Self-Insured/Liability (107) from:						
General Operating (11)	60,200	61,920	61,920	33,000	(28,920)	-46.71%
Lodger's Tax (20)	1,720	1,720	1,720	1,720	0	0.00%
Leisure Services (32)	15,480	15,480	15,480	15,480	0	0.00%
Transportation (44)	17,200	17,200	17,200	17,200	0	0.00%
Water/Sewer (81)	68,800	68,800	68,800	68,800	0	0.00%
Solid Waste (86)	3,440	3,440	3,440	1,000	(2,440)	-70.93%
Bonito Lake (88)	1,720	0	0	0	0	**
Golf Course (90)	1,720	1,720	1,720	1,720	0	0.00%
Landfill (94)	1,720	1,720	1,720	1,720	0	0.00%
Total Transfers to Self-Insured	172,000	172,000	172,000	140,640	(31,360)	-18.23%
Transfer to Street Capital GRT (109) from:						
Transportation (44)	3,766,212	0	0	0	0	**
NMFA STR (118)	0	398,520	0	197,473	197,473	**
Total Transfers to Street Capital GRT	3,766,212	398,520	0	197,473	197,473	**
Transfer to 2009 GO Bond Acq (113) from:						
Water/Sewer (81)	209,406	7,115	7,330	1,771,040	1,763,710	24061.53%
ESGRT .0625% (89)	0	0	0	800,000	800,000	**
2004 GRT (109)	0	0	0	0	0	**
Total Transfers to 2009 GO Bond Acq	209,406	7,115	7,330	2,571,040	2,563,710	34975.58%
Transfer to Sidewalk Revolving Loans (114) from:						
91 GRT Inf (61)	75,000	0	0	0	0	**
Total Transfers to Sidewalk Revolving Loans	75,000	0	0	0	0	**
Transfer to Reg Water Supply Trans Ln (116) from:						
86 GRT (49)	555	0	24,881	217,312	192,431	773.41%
Total Transfers to Reg Water Trans Ln	555	0	24,881	217,312	192,431	773.41%
TOTAL TRANSFERS TO	19,422,453	12,152,116	12,522,084	22,461,827	9,939,743	79.38%

** One or more zero value fields

ANALYSIS OF INTERFUND TRANSACTIONS - FY16

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfers from General Fund (11) to:						
Internal Service Fund (12)	1,327,952	1,007,895	1,185,397	1,836,530	651,133	54.93%
Corrections (15)	19,000	49,484	0	51,660	51,660	**
Corrections (27)	366,718	425,769	293,950	406,096	112,146	38.15%
Leisure Services (32)	3,330,059	3,058,899	2,717,986	3,334,492	616,506	22.68%
CDBG (48)	0	857	0	0	0	**
Infrastructure (63)	30,000	0	0	0	0	**
Building Code (65)	8,451	128,735	0	0	0	**
Alamo Senior Center (71)	542,522	506,300	438,928	350,503	(88,425)	-20.15%
RSVP (75)	59,258	55,453	39,797	59,770	19,973	50.19%
Golf Course (90)	143,834	143,834	234,052	143,834	(90,218)	-38.55%
Self-Insured (107)	60,200	61,920	61,920	33,000	(28,920)	-46.71%
Total Transfers from General Fund	5,887,994	5,439,146	4,972,030	6,215,885	1,243,855	25.02%
Transfer from Corrections - City Expense (15) to:						
Internal Svc (12)	3,555	3,419	2,375	1,895	(480)	-20.21%
Total Transfers from Corrections	3,555	3,419	2,375	1,895	(480)	-20.21%
Transfers from Lodgers (16) to:						
Internal Services (12)	4,660	4,567	5,121	3,148	(1,973)	-38.53%
Total Transfer from Lodgers	4,660	4,567	5,121	3,148	(1,973)	-38.53%
Transfers from Court Automation (19) to:						
Internal Services (12)	23,217	17,958	18,313	22,163	3,850	21.02%
Total Transfer from Court Automation	23,217	17,958	18,313	22,163	3,850	21.02%
Transfers from Lodger's Tax-City (20) to:						
Internal Services (12)	28,247	26,511	32,486	34,504	2,018	6.21%
Self-Insured (107)	1,720	1,720	1,720	1,720	0	0.00%
Total Transfers from Lodger's Tax-City	29,967	28,231	34,206	36,224	2,018	5.90%
Transfers from Corrections (27) to:						
Internal Services (12)	5,365	5,443	6,067	6,246	179	2.95%
Total Transfer from Corrections	5,365	5,443	6,067	6,246	179	2.95%
Transfers from Leisure Services (32) to:						
Internal Services (12)	457,618	412,007	394,803	444,283	49,480	12.53%
Self-Insured (107)	15,480	15,480	15,480	15,480	0	0.00%
Total Transfer from Leisure Services	473,098	427,487	410,283	459,763	49,480	12.06%
Transfers from State Highway Clean Up (37) to:						
Internal Services (12)	1,787	1,198	1,506	1,111	(395)	-26.23%
Total Transfer from State Highway Clean Up	1,787	1,198	1,506	1,111	(395)	-26.23%
Transfer from 1984 Gross Receipts (42) to:						
Transportation Fund (44)	1,142,872	27,464	170,490	1,843,044	1,672,554	981.03%
Property Acq (50)	0	0	0	100,000	100,000	**
Flood Control (56)	0	0	1,201,863	1,152,903	(48,960)	-4.07%
GO Revenue Bond P & I (59)	643,471	534,343	534,343	534,345	2	0.00%
Infrastructure (63)	25,000	0	0	0	0	**
Total Transfers from 1984 Gross Receipts	1,811,343	561,807	1,906,696	3,630,292	1,723,596	90.40%

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfer from Transportation Fund (44) to:						
Internal Service Fund (12)	145,583	173,219	138,154	144,813	6,659	4.82%
Engineering Fund (63)	0	0	0	10,625	10,625	**
Inspections (65)	0	0	27,015	0	(27,015)	-100%
Self Insured (107)	17,200	17,200	17,200	17,200	0	0.00%
2004 GRT (109)	3,766,212	0	0	0	0	**
Total Transfers from Transportation Fund	3,928,995	190,419	182,369	172,638	(9,731)	-5.34%
Transfer from '86 Gross Receipts (49) to:						
Property Acquisition (50)	0	0	0	124,572	124,572	**
ROSnake Tank (54)	169	0	0	0	0	**
98 JT W/S (82)	235,290	414,257	418,560	536,226	117,666	28.11%
Bonito Lake (88)	0	0	0	1,016,768	1,016,768	**
Reg Water (116)	555	0	24,881	217,312	192,431	773.41%
Total Transfers from '86 Gross Receipts	236,014	414,257	443,441	1,894,878	1,451,437	327.31%
Transfers from 1999 GRT Flood Control (56) to:						
Property Acquisition (50)	0	0	0	74,258	74,258	**
Total Transfer from 1999 GRT Flood Control	0	0	0	74,258	74,258	**
Transfer from 1991 GRT Infrastructure (61) to:						
Airport Imp (40)	0	0	178,484	201,724	23,240	13.02%
Transportation (44)	427,197	0	0	0	0	**
99 GRT Flood Control (56)	0	0	0	300,000	300,000	**
Community Development (63)	245,978	200,000	0	155,869	155,869	**
Sidewalk Rev (114)	75,000	0	0	0	0	**
Total Transfers from 1991 GRT Infrastructure	748,175	200,000	178,484	657,593	479,109	268.43%
Transfers from Community Development (63) to:						
Internal Services (12)	28,218	21,634	35,736	40,646	4,910	13.74%
Total Transfer from Community Development	28,218	21,634	35,736	40,646	4,910	13.74%
Transfer from Building Codes (65) to:						
Internal Services (12)	12,362	10,242	9,707	0	(9,707)	-100%
Engineering (63)	0	0	0	169	169	**
Total Transfers from Building Codes	12,362	10,242	9,707	169	(9,538)	-98.26%
Transfer from 1994 Gross Receipts (69) to:						
General Op (11)	0	0	0	300,000	300,000	**
Internal Services (12)	150,000	98,826	0	0	0	**
Civic Center (20)	1,180	0	0	0	0	**
Community Services (32)	52,344	0	0	0	0	**
Transportation (44)	9,827	258	0	91,520	91,520	**
CDBG (48)	9,785	4,209	0	0	0	**
99 GRT Flood Control (56)	0	0	0	850,000	850,000	**
GO Revenue Bond P & I (59)	1,131,101	1,133,447	1,137,426	1,138,599	1,173	0.10%
Total Transfers from 1994 Gross Receipts	1,354,237	1,236,740	1,137,426	2,380,119	1,242,693	109.25%
Transfer from Alamo Senior Center (71) to:						
Internal Service Fund (12)	103,462	0	0	0	0	**
Total Transfers from Alamo Senior Center	103,462	0	0	0	0	**
Transfer from Senior Center Gift Fund (74) to:						
Internal Service Fund (12)	353	560	573	90	(483)	-84.29%
Total Transfers from Senior Center Gift Fund	353	560	573	90	(483)	-84.29%
Transfer from RSVP (75) to:						
Internal Service Fund (12)	14,989	12,754	12,709	14,451	1,742	13.71%
Total Transfers from RSVP	14,989	12,754	12,709	14,451	1,742	13.71%

	FY2013 ACTUAL	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 BUDGET	\$ INCREASE (DECREASE)	% INCREASE (DECREASE)
Transfer from Water/Sewer Fund (81) to:						
Internal Service Fund (12)	265,529	244,048	246,542	312,214	65,672	26.64%
Transportation (44)	560,133	0	0	0	0	**
Community Development (63)	0	0	0	166,494	166,494	**
Building Codes (65)	0	0	27,171	0	(27,171)	-100%
98 Jt W/S (82)	1,446,441	1,485,947	1,482,895	1,490,888	7,993	0.54%
Bonito Lake (88)	600,000	0	0	400,000	400,000	**
Self-Insured (107)	68,800	68,800	68,800	68,800	0	0.00%
09 GO Bond (113)	209,406	7,115	7,330	1,771,040	1,763,710	24061.53%
Total Transfers from Water/Sewer	3,150,309	1,805,910	1,832,738	4,209,436	2,376,698	129.68%
Transfer from Solid Waste (86) to:						
Internal Service Fund (12)	25,852	24,095	23,160	32,391	9,231	39.86%
Water/Sewer (81)	98,413	98,413	98,413	98,413	0	0.00%
Self-Insured (107)	3,440	3,440	3,440	1,000	(2,440)	-70.93%
Total Transfers from Solid Waste	127,705	125,948	125,013	131,804	6,791	5.43%
Transfer from Bonito Lake (88) to:						
Internal Service Fund (12)	23,930	0	0	0	0	**
Self-Insured (107)	1,720	0	0	0	0	**
Total Transfers from Bonito Lake	25,650	0	0	0	0	**
Transfer from ESGRT (89) to:						
09 GO Bond (113)	0	0	0	800,000	800,000	**
Total Transfers from ESGRT	0	0	0	800,000	800,000	**
Transfer from Golf Course (90) to:						
Internal Service Fund (12)	61,167	62,866	50,765	56,215	5,450	10.74%
Self-Insured (107)	1,720	1,720	1,720	1,720	0	0.00%
Total Transfers from Golf Course	62,887	64,586	52,485	57,935	5,450	10.38%
Transfer from Airport (91) to:						
Internal Service Fund (12)	45,625	41,944	28,845	33,169	4,324	14.99%
Total Transfers from Airport	45,625	41,944	28,845	33,169	4,324	14.99%
Transfer from Landfill Operating (94) to:						
Self-Insured (107)	1,720	1,720	1,720	1,720	0	0.00%
Total Transfers from Landfill Operating	1,720	1,720	1,720	1,720	0	0.00%
Transfer from Self - Insured (96) to:						
General Op (11)	0	0	0	300,000	300,000	**
Total Transfers from Self - Insured	0	0	0	300,000	300,000	**
Transfer from 2000 Fire Services Bond (103) to:						
GO P & I (53)	0	0	7,589	0	(7,589)	-100%
Total Transfers from 2000 Fire Services Bond	0	0	7,589	0	(7,589)	-100%
Transfer from 2004 Capital Outlay GRT (109) to:						
84 GRT (42)	217,484	0	0	0	0	**
Rev Bond P&I (59)	1,123,282	1,120,808	1,116,652	1,118,721	2,069	0.19%
Total Transfers from 2004 Capital Outlay GRT	1,340,766	1,120,808	1,116,652	1,118,721	2,069	0.19%
Transfer from 2011 NMFA ST GRT Street #15 (118) to:						
Transprt (44)	0	16,818	0	0	0	**
2004 GRT (109)	0	398,520	0	197,473	197,473	**
Total Transfers from Jt W/S Ref/Imp Revbd	0	415,338	0	197,473	197,473	**
TOTAL TRANSFERS FROM	19,422,453	12,152,116	12,522,084	22,461,827	9,939,743	79.38%

** One or more zero value fields

GLOSSARY OF BUDGET TERMS AND ACRONYMS

A

ACCRUAL BASIS Method under which revenue is recognized when earned and expenses are recognized when incurred.

AFOTZ Alamogordo Friends of the Zoo

APSOA Alamogordo Public Safety Officers Association

APS Alamogordo Public Schools

AUDIT An audit is prepared by an independent certified public accountant or CPA. The primary objective of an audit is to determine if the City's Financial Statements fairly represent the City's financial position.

B

BALANCED BUDGET A budget in which estimated revenues equal estimated appropriations.

BEGINNING CASH BALANCE The beginning cash balance is comprised of residual funds brought forward from the previous fiscal year ending balance.

BOND Written promise to pay a specified amount of principle and interest by a defined term or maturity.

BUDGET A financial plan of operation that describes anticipated revenues and expenditures.

BUDGET ADJUSTMENT A procedure to revise a budget appropriation either by City Commission approval through the adoption of a budget resolution or by City Manager authorization to adjust appropriations within a departmental division budget.

BUDGET CALENDAR The schedule of dates and events followed by City Departments in the preparation, adoption, and administration of the yearly budget.

BUDGET MESSAGE The opening section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations made by the City Manager.

C

CAPITAL EXPENDITURE Funds spent for the acquisition of a long-term asset. A capital expenditure may only be made against an approved budget amount.

CAPITAL IMPROVEMENT Any project that adds value to city property, buildings, or which costs \$25,000 or more.

CAPITAL IMPROVEMENT PROGRAM A plan for capital expenditures to be incurred each year over a fixed period, setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY The purchase of an item which must cost \$5,000 or more and have a life expectancy of two (2) years or more.

CAPITAL PROJECT FUND A fund used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CASH BASIS The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CDBG Community Development Block Grant

CDWI Community Driving While Intoxicated

CIAP Capital Improvement Assistance Program

CIP Capital Improvements Program

COA City of Alamogordo

COE Corps of Engineers

COLA Cost of Living Adjustment

D

D.A.R.E. Drug Abuse Resistance Education

DEBT SERVICE The amount of revenue that must be provided for payment to insure the extinguishment of all principal, interest and fees on all City bonds.

DEBT SERVICE FUND A fund used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest.

DEPARTMENT A major administrative division of the City that indicates overall management responsible for an operation or group of related operations.

DFA Department of Finance and Administration for the State of New Mexico

DPS Department of Public Safety

DWI Driving While Intoxicated

E

EDPS Effluent Discharge Project Surcharge

ENTERPRISE FUND A fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

ESGRT Environmental Services Gross Receipts Tax

EXPENDITURE Any payment disbursed by the city accounts. Expenditures may only be made against an approved budget amount.

E

FAA Federal Aviation Administration

FEMA Federal Emergency Management Agency

FEO Fire Equipment Operator

FTEN Fire and Emergency Television Network

FGP Foster Grandparent Program

FSS Family Self Sufficiency

FTE Full Time Equivalent

FTO Field Training Officer

FY Fiscal Year

FISCAL YEAR A twelve month period to which the annual operating budget applies and at the end of which the City government determines its financial position and the results of its operations.

FUND BALANCE The difference between assets and liabilities is reported as fund balance in governmental funds.

G

GAAP Generally Accepted Accounting Principles

GASB Governmental Accounting Standards Board

GENERAL FUND The largest fund within the City. The general fund accounts for most of the financial resources of the government not specifically accounted for in other funds.

GENERAL OBLIGATION BONDS Bonds sold by the City to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

GFOA Government Finance Officers Association

GIS Geographic Information Systems

GO General Obligation

GRANT A contribution of monies by one governmental unit to another to be used or expended for a specified purpose, activity, or facility.

GRT Gross Receipts Tax

H

HIDTA High Intensity Drug Trafficking Area

I

ICBO International Council of Building Officials

ICIP Infrastructure Capital Improvement Project

INFRASTRUCTURE Assets that support the life and wellbeing of the city community, examples include roads, water and sewer lines, public buildings, and parks.

INTER-FUND TRANSFERS Amounts transferred from one fund to another. These amounts are included in the budget of both funds either transferred in or transferred out.

INTERNAL SERVICE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

ISO Insurance Service Office

J

JPA Joint Powers Authority

L

LINE ITEM Refers to the specific account used to budget funds (i.e., salary & benefits, supplies, utilities, etc).

LODGER'S TAX This is a fee charged to customers of local hotels & motels that is used for the operations of the Civic Center and Tourism and Promotion.

M

MIS Management Information Systems

MODIFIED ACCRUAL BASIS Method under which revenues are recognized in the period they become available and measurable and the expenditures are recognized in the period the associated liability is incurred.

N

NEPA National Environmental Protection Act

NMML New Mexico Municipal League

NMSBVI New Mexico School for the Blind and Visually Impaired

MRU Maintenance Repair Unit

O

OPERATING BUDGET The portion of the budget that pertains to the expenditures related to daily operations (i.e., salary & benefits, supplies and maintenance). Since and operating budget is a short term budget, capital outlay items are excluded because they are a long term cost.

P

P&I Principal and interest

PERFORMANCE MEASURES A performance measure is a quantitative or qualitative indicator expressed in terms of a planned level of activity and directly related to departments objectives and goals. These measures provide a basis for determining the degree of achievement of the objectives and goals.

PHA Public Housing Authority

PSO Public Safety Officer

R

RESERVE An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is not available for general appropriation.

REVENUE Any money received by the city as fees, tax, grant or other source.

REVENUE BONDS Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designated sources such as Gross Receipts Tax.

RFP Request for Proposal

RSVP Retired Senior Volunteer Program

S

SAD Special Assessment District

SCP Senior Companion Program

SSP Self Sufficiency Program

SPECIAL ASSESSMENT DISTRICTS

These are districts that receive capital improvements. Since these improvements increase the value of the property in a specific area, only the property owners benefiting from the improvements pay for the improvements.

SPECIAL REVENUE FUND A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

SUBSIDY A sum of money transferred from the General Fund to assist City run departments utilized by the public (i.e., Senior Center) with operations.

T

TRUST & AGENCY FUND A fund used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include (a) Expendable Trust Funds, (b) Nonexpendable Trust Funds, (c) Pension Trust Funds, and (d) Agency Funds.

U

UCR Uniform Crime Report



USER FEES The payment of a fee for direct receipt of public service by the party benefiting from the service (i.e., swimming pools).

USFS United States Forest Service

UT Utility

W

W/S Water/Sewer

WMD Weapons of Mass Destruction

WWTP Wastewater Treatment Plant