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## HOLDS POLICY

### I. PURPOSE

To establish a policy regarding the number of items an Alamogordo Public Library card holder may place or have on hold at any time.

II. ***Otero County Library Card holders*** with a RE (regular) status may place up to five non-reference items on hold.

***Non-Resident*** card holders may place up to 3 non-reference items on hold.

***Reciprocal Borrower*** card holders may place up to 3 non-reference items on hold.

Patrons with a ***Homebound status*** may place up to 5 non-reference items on hold.

***Digital Services*** card holders are not eligible to place items on hold for check out.

Effective Date: 2005.

Format Change: December 2013 incorporated into written format.

Revised: Added City & Library Logos October 11, 2023 / Revised 4/15/25: Changed verbiage from Internet Use Only to Digital Services